



# [CA-49633] < ITGC > CF 387 CalFresh Request for Information for Residency

Created: 01/19/2018 11:43 AM - Updated: 10/25/2019 03:03 PM

<b>Status:</b>	Ready for Committee		
<b>Project:</b>	CalSAWS		
<b>Fix Version/s:</b>	20.03		
<b>Type:</b>	SCR		
<b>Reporter:</b>	Pravin Patil [X]	<b>Assignee:</b>	Sreekanth Kalvoju
<b>Resolution:</b>	Unresolved		
<b>Labels:</b>	17-02, BPP-GRCF-CFNP		

*Main*

<b>SCRB:</b>	Select a value
<b>Designer Contact:</b>	Tiffany Huckaby
<b>Consortium Contact:</b>	Virginia C. Bernal
<b>Tester:</b>	Marcus Byrd
<b>Consortium Tester:</b>	Steven Dang
<b>Team Responsible:</b>	Client Correspondence
<b>Requested By:</b>	Los Angeles
<b>Project Phase (SCR):</b>	Production
<b>Change Type (SCR):</b>	Enhancement
<b>Training Impacted:</b>	N/A
<b>Estimate:</b>	735
<b>Outreach Required:</b>	No
<b>Funding Source:</b>	LRS M&E
<b>Other Agency Cross Reference:</b>	CIV-101447
<b>Current Design:</b>	C-IV currently has the CF 387 (5/14) Form is available in template repository. LRS currently does not have CF 387 in template repository.
<b>Request:</b>	<ol style="list-style-type: none"> <li>1.) Allow for EDBC to fail for Residency Verifications.</li> <li>2.) Create a Denial/Discontinuance NOA for Residency Verifications specific to the CF 387.</li> <li>3.) Add the CF 387 Form with a dynamic section that populates with Residency verbiage.</li> </ol>

- Recommendation:**
- 1.) Add a new non-compliance of 'Residency'. (See [CA-49633](#) CIV-101447 CalFresh Request for Information Section 2.1)
  - 2.) Add a new CF 387 Form that has a dynamic section that populates with Residency verbiage. (See [CA-49633](#) CIV-101447 CalFresh Request for Information Section 2.2.1)
  - 3.) Add a new Document Parameter page for the CF 387 Form that includes a checkbox todynamically populate Residency information. (See [CA-49633](#) CIV-101447 CalFresh Request for Information Section 2.2.2)
  - 4.) Add a new Task and Journal Entry Batch Job for the CF 387 Form. (See [CA-49633](#) CIV-101447 CalFresh Request for Information Section 2.2.3)
  - 5.) Add a new CF Denial NOA for failure for Residency Verifications. (See [CA-49633](#) CIV-101447 CalFresh Request for Information Section 2.2.4)
  - 6.) Add a new CF Discontinuance NOA for failure for Residency Verifications. (See [CA-49633](#) CIV-101447 CalFresh Request for Information Section 2.2.5)

**Migration Impact:** No

**Migration Impact Description:** SCR CIV-101447 is created to close migration gaps. Related NOAs will be inherited for C-IV counties as part of migration requirements.

**Committee Review:** 05/15/2018

**Design in Progress:** 09/23/2019

*Approval*

**Expedite Changes:** No

**SPG Status:** Approved

**SPG Approved date:** 03/05/2018

**SPG Priority:** High

**SPG Score:** N/A

**Committee:** CalWORKs/CalFresh, Correspondence

**Submitted to Committee:** 05/07/2018

*Impacts*

**Programs Impacted:** CalFresh

**Translations:** N/A

**Team Prioritization:** VIP

**Consortium Validation:** Scheduled

*Release Notes*

**Release Note Required:** Yes

**Release Note Previous Design/ Problem:** CF 387 (5/14) Form is available in template repository.

LRS: CF 387 (5/14) – CalFresh request for information Form is not available for users to generate.

- Release Note - Now:**
1. Add updated CF 387 (5/2014) Form to Template Repository in English and threshold languages
  2. Generate a task with a due date of 10 calendar days when the Form CF 387 (with residency information populated) is generated through template repository when Residency box is checked.
  3. Create a new journal entry when the Form CF 387 (with residency information populated) is generated through template repository.
  4. Add a new CF Non-Compliance reason of 'Residency - CF 387' for the Non-Compliance Type 'Failure to Provide' that will set a new status reason 'Failed to Provide Residency - CF 387' to close the CF program.
  5. Add new Denied/Discontinuance NOA to trigger when the CalFresh program is Denied/Discontinued with the failure reason 'Failed to Provide Residency - CF 387'

**Release Note** None

**Functional Area:**

*Team Estimate*

**Eligibility ETC 1:** 110

**Eligibility ETC Total:** 110

**Client** 365

**Correspondence ETC 1:**

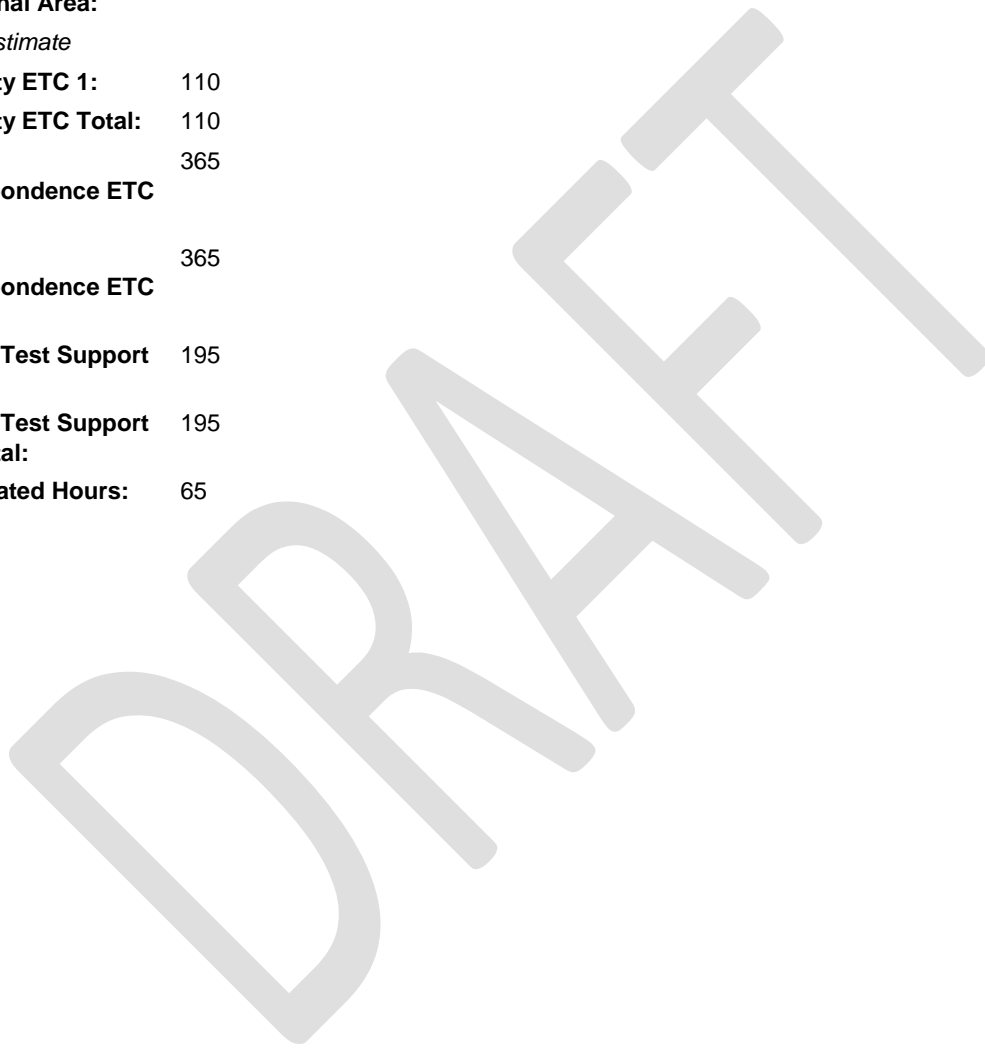
**Client** 365

**Correspondence ETC Total:**

**System Test Support ETC 1:** 195

**System Test Support ETC Total:** 195

**Unallocated Hours:** 65



*Team Impact*

DRAFT

<b>Team Impact:</b>	<b>Team</b>	<b>Person</b>	<b>Role</b>
	Eligibility	FimbresB	Consortium

**Attachments**

- ACL 15-94E Errata.pdf (152 kB)
- ACL 15-94c.pdf (207 kB)
- CCR for SCR 49633.pdf (209 kB)
- CF 387\_Version\_0618\_CA.doc (2.80 MB)
- CF 387\_Version\_0618\_EN.docx (32 kB)
- CF 387\_Version\_0618\_KO.docx (2.05 MB)
- CF 387\_Version\_0618\_SP.docx (170 kB)
- CF 387\_Version\_0618\_VI.docx (302 kB)
- CF387\_Version\_0618\_AE.docx (2.44 MB)
- CF387\_Version\_0618\_CH.docx (502 kB)
- CF387\_Version\_0618\_RU.docx (2.11 MB)
- CF387\_Version\_0618\_TG.docx (2.64 MB)
- CPRC 2130 NOA Verbiage Ref. ACL 15-94 and ACL 15-94E\_CAlivio.doc (59 kB)
- NOA Requirement Termination01292019.docx (129 kB)
- RE CF387.msg (666 kB)
- RE SCR 49633 - CF387 Detailed Requirements.msg (142 kB)
- SCR 49633.doc (33.92 MB)
- SCR 49633.doc (33.76 MB)
- SCR 49633.doc (401 kB)
- State version CF 387\_0514.zip (306 kB)

**Links**

<b>Relates</b>			
<i>relates to</i>	[CAR-711]	2.8.1.1	Confirmed
<i>relates to</i>	[CAR-1205]	2.18.1.1	Confirmed
<i>relates to</i>	[CAR-1206]	2.18.1.2	Confirmed

**Comments**

*Steven Dang added a comment - 02/15/2018 08:36 AM*

Removed the old form samples and attached the latest SCR and form requirements and samples.

*Ricardo Olivo added a comment - 03/29/2018 03:46 PM*

SCR reviewed at the Correspondence Committee on 03/22/18, but Committee decided that it should go to CF Committee for voting and be an fyi item for the Correspondence Committee.

CalACES South consortium comments/corrections were provided to the SCR design team for updates to the SCR.

*Ricardo Olivo added a comment - 04/11/2018 01:18 PM*

SCR Design review is targeted for 04/17/18 and will include all parties. After this it will be presented at the CF Committee for voting.

*Amy Gill added a comment - 04/19/2018 01:24 PM*

Updated to Release 18.09 since agreement could not be reached at the 4/17/18 Design review meeting. A separate meeting will be scheduled by the CW/CF Committee facilitators, and different options will be presented to the Committee for their feedback. Dorothy and Karen were informed that this SCR is moving out of Release 18.07 due to not meeting the 18.07 timelines.

*Ricardo Olivo added a comment - 05/11/2018 02:30 PM*

SCR is now marked as ready for Committee review and this will be voted on in the CF Committee. An email voting request was sent out by Ve Tran and response is due back by Tuesday, 05/22/18.

*Ve Tran added a comment - 05/15/2018 12:47 PM*

Expedited request for review was sent 5/9/18 and 5/10/18 with due date 5/15/18.

*Benjamin Fimbres added a comment - 06/14/2018 10:13 AM*

Rejected by CW/CF Committee.

*Ricardo Olivo added a comment - 10/31/2018 10:55 AM*

Detailed requirements for the CF 387 were received by BPP. See attachment email "CF 387 Detailed Requirements.msg.

*Ricardo Olivo added a comment - 01/29/2019 03:48 PM*

Updated requirements for design were discussed at today's meeting.

Final Design will go to the CalFresh Committee for approval vote (Tyler).

*Steven Dang added a comment - 01/29/2019 04:34 PM*

After meeting with Anand and Maria on 1/29/2019 , we agreed to make changes to the following:

1. #5 Recommendation change the negative action reason to - "Failed to Provide Residency (CF387 LA)"
2. Removed the NOA denial requirement FDD.
3. Removed Form requirement \_CF387 VARIABLE DATA MAPPING for all counties since it not automated.
4. updated the NOA terminated requirement FDD make change to business trigger - when Negative Action reason of "Failed to Provide Residency (CF387 LA)" is selected by the worker, and added the word LA to the reason snippet ID to all languages.