

CalSAWS CCB Minutes

DATE	JANUARY 9, 2020
TIME	1:30 PM
LOCATION	North: Sutter Conference Room, South: Conference Room 331
SUBJECT	Change Control Board Meeting
INVITEES	CCB.Meeting.Attendees

Meeting Purpose:

Approve pending System Change Requests (SCRs), scope modifications, and change orders as needed.

1. C-IV SCRs

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
19.11	CIV-100451	CA-200824	2020 Social Security Title II and Title XVI Cost of Living Adjustments (SSA COLA)	CalHEERS	430	C-IV M&O	Production Deployment	19.12.05
19.11	CIV-100502		Update Outbound WIS Interface for 2020 STS Calendar Cycle Numbers	Fiscal	25	C-IV M&O	Production Deployment	19.12.12
19.11	CIV-105046	CA-210439	Batch EDBC to apply 2020 SSA Cost of Living Adjustments (COLA)	CalHEERS	202	C-IV M&O	Production Deployment	19.12.14
19.11	CIV-105596	CA-211697	ACL 19-50 FNS 209 and FNS 209 Line 3b Backup Report Enhancement	Reports	168	C-IV M&O	Start Build	20.01.02
20.01	CIV-105290		Tehama and King County Add / Update Classification Titles	Online	55	C-IV M&O	Start Build	
20.01	CIV-105621		Update Instructor Led Trainings (ILTs) for 19.12.05 Code - January Training Release	Training	60	C-IV M&O	Start Build	20.01.27
20.03	CIV-11725	CA-203824, CA-211516	Add functionality to manage Conditionally Eligible status in MAGI Determinations	CalHEERS	245	C-IV M&O	No	

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.03	CIV-102606	CA-209221 CA-208814 CIV-104015	Add State PINs to Integrated Service Payment / Valuable Detail Claiming Report	Fiscal	231	C-IV M&O	No	
20.03	CIV-104670	CA-203787	Update NA 791	Client Correspondence	39	C-IV M&O	Start Build	

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
19.11	CIV-102308	CA-49736	Clean-up of MC Program Block for Individuals Active on CW	CalHEERS	534	C-IV M&O	Production Deployment	20.01.10
20.01	CIV-541	CA-204814	Update WDTIP Outbound file writer to not allow LD02 transactions to be generated for WTW supportive services participation records	Batch/Interfaces	228	C-IV M&O	No	
20.01	CIV-100500	CA-201036	ACL 18-15 Last Date of Payment for Extended Foster Care, ARC and Kin-GAP	Eligibility	529	C-IV M&O	Start Build	
20.01	CIV-104855	CA-201377	Add a GA Blank NOA to Template Repository	Client Correspondence	111	County Purchase	Start Build	
20.03	CIV-10075	CA-205441	Add Need Categories for Family Stabilization and Housing Support to Needs Detail page	Fiscal	780	C-IV M&O	Start Build	

2. LRS SCRs

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
19.11	CA-200824	CIV-100451	2020 Social Security Title II and Title XVI Cost of Living Adjustments (SSA COLA)	CalHEERS	398	LRS M&E	Production Deployment	19.12.12
19.11	CA-210439	CIV-105046	Batch EDBC to apply 2020 SSA Cost of Living Adjustments (COLA)	Eligibility	552	LRS M&E	Production Deployment	19.12.14
19.11	CA-210920		Training Release 19.11 - Training Environment Support	Training	60	LRS M&E	Production Deployment	19.12.06

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
19.11	CA-211697	CIV-105596	ACL 19-50 FNS 209 and FNS 209 Line 3b Backup Report Enhancement	Reports	178	LRS M&E	Start Build	20.01.02
20.01	CA-211336		Update Foster Care Detail Online Help Page	Training	5	LRS M&E	Production Deployment	
20.01	CA-211974		Training: Update WBTs for LMS Updates (Minor Updates)	Training	150	LRS M&E	No	
20.03	CA-203787	CIV-104670	Auto Discontinue of AAP When Youth Turn 18/21 and Update NA 791	Batch/Interfaces	389	LRS M&E	Start Build	
20.03	CA-203824	CIV-11725, CIV-105337	Add Functionality to Manage Conditionally Eligible Status in MAGI Determinations	CalHEERS	275	LRS M&E	No	
20.03	CA-209290		Mobile App Issue Due to iOS 13 Release in Fall 2019	Online	499	LRS M&E	Start Build	
20.05	CA-57266	C-IV #10401, 100257	DDCR 5082 Add Voucher Type to Service Arrangement Detail Page	Fiscal	229	C-IV M&O	No	
20.05	CA-201493	Tracker-52083, CCM-10622	DDCR 5077: MB 14-03,17-11- Revised Family Fee Schedule	Online	123	Other	No	
20.05	CA-209221	CIV-102606, CIV-104015, CA-208814	Add State PINs to Integrated Service Payment / Valuable Detail Claiming Report	Fiscal	274	LRS M&E	No	
20.05	CA-212006		Automated Regression Test (ART) - Transaction Coverage Reporting by Business Area	Automated Test	136	LRS M&E	No	

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19.11	CA-49736	CIV-102308	Clean-up of MC Program Block for Individuals Active on CW	CalHEERS	712	LRS M&E	Production Deployment	20.01.10
20.01	CA-201036	CIV -100500	ACL 18-15 Last Date of Payment for Extended Foster Care, ARC and Kin-GAP	Eligibility	1043	LRS M&E	Start Build	
20.01	CA-204814	CIV-541	Update WDTIP Outbound file writer to not allow LD02 transactions to be	Batch/Interfaces	309	LRS M&E	No	

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
			generated for WTW supportive services participation records					
20.03	CA-205441	CIV-10075	Add Need Categories for Family Stabilization and Housing Support to Needs Detail page	Fiscal	845	LRS M&E	Start Build	

3. Informational Only: CalSAWS DDID SCRs

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
19.11	CA-212137		DDID 1931 - Captivate Video Development Training for Consortium Training Team	Training	40	CalSAWS DD&I	Start Build	19.12.18
20.01	CA-201315	CIV 49403	DDID 1967: DDCR 3032: Update Journal templates to change Quarterly Reporting to Semi-Annual Reporting	Online	19	CalSAWS DD&I	No	
20.01	CA-211835		Create Job Aid for CA-207146 DDID 2146 - Add Functionality to Hold Payments for Kin-GAP and AAP at the Case Level	Training	5	CalSAWS DD&I	Start Build	
20.01	CA-211952		Update Job Aid for SCR CA-207406 - Staff Assignment List Unit ID Field Update	Training	5	CalSAWS DD&I	Start Build	
20.01	CA-212071		Update Job Aids for SCR 207119 - DDID 2272 - Update the employment services functionality	Training	15	CalSAWS DD&I	Production Deployment	
20.01	CA-212072		Update Job Aids for SCR CA-207281 DDID 1587 - Update the Service Detail page	Training	5	CalSAWS DD&I	Production Deployment	
20.03	CA-58624	C-IV SCR 397	DDID 1967: ACL 08-11 Exempt Retirement Plan Property Dropdown	Eligibility	80	CalSAWS DD&I	No	
20.03	CA-200345	CIV-642	DDID 1967: DDCR 5079: Allow Program-Level Closures for People during EDBC Override and Manual EDBC	Eligibility	58	CalSAWS DD&I	No	
20.03	CA-200457	C-IV SCR 1387	DDID 1967: DDCR 4048: Update CalFresh EDBC to consider a person with an I-94 as a Citizen	Eligibility	20	CalSAWS DD&I	No	

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.03	CA-200480	C-IV SCR 102	DDID 1967: DDCR 5023: Prevent Override from Non-Applicant to Applicant	Eligibility	39	CalSAWS DD&I	No	
20.03	CA-201272	CIV 56397	DDID 1967: DDCR 6002: Add Aid Code 4H to Display For MC	CalHEERS	8	CalSAWS DD&I	No	
20.03	CA-201312	CIV 1514	DDID 1967: DDCR 3010: Update CalWORKs/CalFresh mandatory inclusion logic	Eligibility	325	CalSAWS DD&I	No	
20.03	CA-201320	CIV 55417	DDID 1967: DDCR 3115: Add default return address for 57 Migration Counties	Client Correspondence	97	CalSAWS DD&I	No	
20.03	CA-201326	CIV 5316	DDID 1967: DDCR 4086: Updates to the dynamically generated CF 23 SAR	Client Correspondence	258	CalSAWS DD&I	No	
20.03	CA-201483	CIV 7296	DDID 1967: DDCR 5035: Update EDBC Summary page for Address Validation	Eligibility	157	CalSAWS DD&I	No	
20.03	CA-201529	C-IV SCR 49007	DDID 1967: DDCR 5521 - Add Validation to Other Program Assistance Detail Page	Online	19	CalSAWS DD&I	No	
20.03	CA-201971	CIV-27551	DDID 1967: DDCR 3176 - Add Display Dates to Program Workload Inventories	Online	53	CalSAWS DD&I	No	
20.03	CA-207112		DDID 2280 - Determine a Medi-Cal Participant's Eligibility to CalFresh	Client Correspondence	321	CalSAWS DD&I	No	
20.03	CA-207164		DDID 2121 - Migrate the C-IV logic from the Caregiver section on the Foster Care Resource Detail page	Online	412	CalSAWS DD&I	No	
20.03	CA-207178		DDID 2099 - Update the "Foster Care Income and Property Detail" page	Online	46	CalSAWS DD&I	No	
20.03	CA-207192		DDID 2085 - Add Validation for the Absent/Unmarried Parents	Eligibility	45	CalSAWS DD&I	No	
20.03	CA-207195		DDID 2082 - Update Payment Request Detail to Allow the Same User to Create and Approve Payments	Fiscal	55	CalSAWS DD&I	No	
20.03	CA-207201		DDID 2075 - Add the ability to turn off the Print New Worker Letter	Online	60	CalSAWS DD&I	No	
20.03	CA-207202		DDID 2074 - Update the "Type" field to standardize the dropdown list on the Confidential Detail page	Online	26	CalSAWS DD&I	No	

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20.03	CA-207215		DDID 2059: Add Medi-Cal Rescind NOA	Client Correspondence	96	CalSAWS DD&I	No	
20.03	CA-207223		DDID 2051 - Add additional values in the "Type" field on the Journal Search page	Online	14	CalSAWS DD&I	No	
20.03	CA-207224		DDID 2050 - Add functionality to capture and track the status of potentially available income	Online	286	CalSAWS DD&I	No	
20.03	CA-207235		DDID 1172, 1240, 1859 - Migrate CMSP Functionality	CalHEERS	1655	CalSAWS DD&I	No	
20.03	CA-207240		DDID 1848 - Update GN 6138 Form Trigger	Online	19	CalSAWS DD&I	No	
20.03	CA-207256		DDID 1730 - Update Recovery Account Forms	Client Correspondence	258	CalSAWS DD&I	No	
20.03	CA-207287		DDID 1566 Update Finding List Field and Page Names	Online	19	CalSAWS DD&I	No	
20.03	CA-207290		DDID 1551, 1553, 1544, 1547: Update Special Investigations Referral page	Online	29	CalSAWS DD&I	No	
20.03	CA-207337		DDID 1372 - Update the Affidavit Type Dropdown Field Values to be County Specific	Fiscal	35	CalSAWS DD&I	No	
20.03	CA-207353		DDID 1292 - Update Service Arrangement Detail Page to Display Multi-Tier Mileage Rates	Fiscal	336	CalSAWS DD&I	No	
20.03	CA-207374		DDID 1110 - Update Negative Action Batch jobs to be configurable	Batch/Interfaces	50	CalSAWS DD&I	No	
20.03	CA-207380		DDID 1068 - Update Income Amount Detail page on the existing LRS WINS solution	Online	66	CalSAWS DD&I	No	
20.03	CA-207382		DDID 1065 - Update NOAs to remove county-specific references	Client Correspondence	303	CalSAWS DD&I	No	
20.03	CA-207401		DDID 1034 - Migrate the County dropdown field on the Online User Action Audit Report parameter page	Online	51	CalSAWS DD&I	No	
20.03	CA-207410		DDID 1004 - Remove the "Auto Assign Indicator" field on the Office Detail page.	Online	25	CalSAWS DD&I	No	

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20.03	CA-207419		DDID 936 - Migrate the checkboxes for the programs.	Online	17	CalSAWS DD&I	No	
20.03	CA-207432	CA-211310	DDID 632 - Update MC 216	Client Correspondence	78	CalSAWS DD&I	No	
20.03	CA-207437		DDID 580 - Remove values in the "Investigation Results" field on the Investigation Result Detail page	Online	8	CalSAWS DD&I	No	
20.03	CA-207441		DDID 532: Relabel "CDL" field to "ID/Driver License"	Online	29	CalSAWS DD&I	No	
20.03	CA-207452	CA-208670	DDID 429 - Migrate Form SAR 7/SAR 2	Client Correspondence	160	CalSAWS DD&I	No	
20.03	CA-207458		DDID 399, 405, 1608 - Update the Staff Detail and Security Assignment pages	Online	94	CalSAWS DD&I	No	
20.03	CA-207460		DDID 393 - Migrate the Classification Title field on the Staff Search page	Online	141	CalSAWS DD&I	No	
20.03	CA-207461		DDID 388 - Update the Workload Reassignment Detail page	Online	32	CalSAWS DD&I	No	
20.03	CA-207488		DDID 114 - Configure the display of the "Use Office Address" checkbox on the Address Detail page for the 58 Counties	Online	72	CalSAWS DD&I	No	
20.03	CA-207493		DDID 87 - Batch Automation For WTW Supportive Services Overpayments	Fiscal	50	CalSAWS DD&I	No	
20.03	CA-207494		DDID 85 - Update Batch that removes WTW Program Worker at Sanction status to be configurable	Batch/Interfaces	26	CalSAWS DD&I	No	
20.03	CA-207496		DDID 56 - Configure the Resources link for all 58 Counties	Online	78	CalSAWS DD&I	No	
20.03	CA-207497		DDID 30 - Update 10-day Timely Notice Logic for Negative, Voluntary, Mid-period Data Changes	Eligibility	72	CalSAWS DD&I	No	
20.03	CA-208249		DDID 713 - Update Automated Regression Test (ART) scripts to account for CalSAWS Migration R3 system modifications	Automated Test	540	CalSAWS DD&I	No	
20.03	CA-210012		DDID 2057 - Update Display Name throughout the system	Online	1014	CalSAWS DD&I	No	

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20.03	CA-210771	CIV-103307; CIV-103932; CIV-104086; CIV-103446	DDID 1787 - Migrate the C-IV County Specific Batch Jobs (Phase 1)	Batch/Interfaces	2325	CalSAWS DD&I	No	

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20.01	CA-201415	CIV 40521	DDID 1967: DDCR 3013: Update Reissued Issuances to Follow the Original Payee and Issuance Method	Fiscal	118	CalSAWS DD&I	No	
20.01	CA-207329		DDID 1395 - IEVS Batch Assignment Configuration Page	Batch/Interfaces	458	CalSAWS DD&I	No	
20.01	CA-207427		DDID 692, DDID 1624 - Update Eligibility Workload Inventory page	Online	46	CalSAWS DD&I	No	

3. Minutes

- All questions are shown on the following section
- CA-203824 CIV-11725 Region2 question was sufficiently answered
- CA-207192 Merced questions was sufficiently answered
- CA-201315 Orange question was sufficiently answered
- CA-212137 Orange question was sufficiently answered
- CA-207496 Orange question was sufficiently answered
- CA-212137 Orange question was sufficiently answered
- CA-207337 Region 6 questions was sufficiently answered
- CA-207493 Region 6 had 2 questions which were sufficiently answered
- CA-201326 Region 6 question was worked on by project staff, Regional Managers, and CDSS staff
- Question about Minor Version or Priority Release dates on SCRs that were listed in past releases was explained
- The next CCB Meeting scheduled for **01/23/2020**

CalSAWS CCB Questions				
SCR Number	County / Region	Question	Answer	Team
CIV-11725/CA-203824	Region 2	Does SCR 11725 (and it's LRS companion) have a Job Aid update, indicating this action will be taken automatically now	All Outreach Required and Outreach Description fields in both JIRA items CIV-11725 AND CA-203824 have been updated	Training
CA-207192	Merced	Merced County is requesting clarification on DDID 2085: Request: Remove the current conditions and add new conditions, based on relationship types and household statutes, that will be evaluated to display the validation. 1. Clarification needed: Will this require an absent parent who has never been on the case to be added to case summary and those applicable pages updated? Additional Questions I'm assuming the new EDBC conditions will be: To look at children with only one "parent" listed under relationships to require a Support Questionnaire record. Children with two parents listed will go to step 2. To look at children's parents household status for "Out of the Home" and if listed for a benefit month of eligibility, to require a Support Questionnaire record. 2. These conditions should eliminate the requirement to add an absent parent to the case summary... Is this correct?	1. The functionality of the Absent Parent page will not change; the change is conditions to display the validation. The worker will continue their county process to input information for the absent parent. 2. Same as #1	Eligibility
CA-201315	Orange	Orange Co, is using the QR7 form for the GR program. Recommend to reference "Periodic Report" instead of the specific form or allow both SAR7 and QR7.	Since this is the Journal Template if it is a different form that is used the Worker will have the opportunity to select a different option other than SAR 7.	Online
CA-212137 DDID 1931	Orange	Will there be representation from each County's training department on the Consortium Training Team? Will the training departments for each County be responsible for creating videos in the future as updates to the system are made (releases)?	The Consortium Training Team has already been formed and includes staff from several Counties. The Consortium Training Team will maintain and update any training materials they create. County Training departments may create additional materials at their discretion.	Training
CA-207496-DDID 56	Orange	Will each County have the capability to upload their own Resources and ensure that only their resources are displayed for their staff? Or will other staff from different counties have the ability to view resources from different counties?	The DDID specified that all of the other counties would have a single list of resources.	Online
CA-212137-DDID 1931	Orange	Will the County Training Teams also be trained on developing videos using Captivate?	Captivate training for County Training Teams is not part of the Training Plan.	Training
CA-207337- DDID 1372	Region 6	DDID 1372 - Update the Affidavit Type Dropdown Field Values to be County Specific The note in section 1.1 states, "Note: The Authorized Representative affidavit currently maps to the PA-1130 form." Does the authorized representative affidavit currently trigger the PA-1130? If so, is this SCR removing existing CalSAWS functionality related to how the form is mapped in LRS?	Yes, Authorized Representative affidavit currently triggers the PA-1130 on the Affidavit Detail page. The SCR is not removing the PA-1130 mapping to the Authorized Representative affidavit, however the Project is developing a 58 county version of the PA-1130 with DDID 2620. When the new 58 county version of the PA-1130 is developed, that new form will be mapped to the Authorized Representative affidavit.	Fiscal
CA-207493-DDID 87	Region 6	DDID 87 - Batch Automation For WTW Supportive Services Overpayments Assumptions section 1.4.1 states, "It is assumed that this batch job is already LA County specific." Is the assumption that both batch jobs exists for LA county already? The assumption is not clear. Are both batch jobs currently running in CalSAWS and therefore meet the needs of LA county? When stating its "LA county specific" means no other CalSAWS county will use the batch but I don't think that is the requirement or proper assumption. Is the assumption suppose to be for both sections 1 and 2 of the SCR?	The assumption states that the batch jobs are hard coded to only run for Los Angeles County. As a result, additional code changes are required to decouple the batch jobs from Los Angeles County in order to allow the batch jobs to run for the migration counties. The assumption is meant for recommendation 2.1 and 2.2.	Fiscal
CA-207493-DDID 87	Region 6	The overview and the description of changes for both the Transportation overpayment batch and the Ancillary Overdue Receipt batch states, "The Transportation Overpayment Batch (PBXXF119) will be updated to utilize a County Code parameter so the job can run for other counties besides Los Angeles County." Does this mean the batch job will run for all CalSAWS counties or run for all CalSAWS counties with the exception of LA?	The batch job will run for all counties that have opted in to the batch job including Los Angeles County.	Fiscal
CA-201326	Region 6	1. We were wondering is this form still necessary? The purpose of the CF 23 SAR – to inform people about the moving to SAR either when approved or when moving from Change Reporting – makes this form obsolete/unnecessary. I know that the project will refer back to the DDID as an agreement among counties during the Requirements Gathering sessions to include this change. However, region 6 believes that the agreement at the time was to use the updated version of the CF 23 SAR form in the CalSAWS system. It looks like the design for this SCR overreached. 2. It looks like C-IV is utilizing the CF 23 SAR form beyond its intended use. They added functionality to the form to generate it when someone moves from SAR to SARA and vice versa. While we think it's helpful, are we allowed to do this? Still, the SCR does state that C-IV changed the form number to C-IV CF 23. Given this, is the C-IV version – with all its functionality – still considered a CF 23 SAR or is it something else. I suppose that these are questions for CDSS whom I Ce'd on this email. 3. Finally, as for the trigger for not meeting 130% FPL, what is the purpose of that if they are still eligible for 200% under MCE rules? Without getting too much into the details of CF policy, I really do not see the use of this trigger even taking into account HH members who are elderly or disabled.	Project staff and Region 6 RMs are working with CDSS Staff on the questions raised.	DD&I