

CalSAWS | Notes from Welfare To Work Committee

Date: January 16, 2020	Notes Location: Skype Meeting
Time: [9:00 am – 11:30 am]	Meeting Materials: -Listing of WTW SCRs for Priority WTW Committee Top 10 SCRs -CER 212188 – WTW Employment Hours-Employment Detail page view
Meeting Called by: Gingko Luna Lynn Thai	

Attendees: Region 1,2,3,4,5,6 in attendance

Attendees:	Region	County	Attendee(s)
	1	Contra Costa Monterey Napa Santa Clara Solano	Teri Howe - present Debra McAlahney - Voter Shanna Gardner – Voter - present Jesus Manzanero Aisha Teal
	2	Placer Sacramento Sutter Yolo Sacramento	Jamie Sweeney - (Krista present) Jasmin Perrigo - present Cathy Collins - Voter Shaun Fitzgerald - present Kim Casalta - present
	3	Humboldt Siskiyou	Ryan Bishop – Voter - present Sarah Engen
	4	Fresno Kern San Joaquin San Luis Obispo Stanislaus	Rosalinda Rolph - present Connie Shin - Voter Kathy Copeland – Voter Michelle Lowe - present Robert Hemsley – Rosalinda present
	5	Imperial Orange Riverside San Bernardino San Diego	Araceli Lopez Lori Evans – Voter? Alexandra Vertti – Voter Megan Peck – Voter - present Abigail Roxas - present
	6	Los Angeles	Heidy Murillo Jacqueline Bustos – Xochitl Avila present Lorraine Sinelkoff – Voter - present Magin Argueta – Voter - present Patricia Gonzalez – Voter – present
		State Partners	Samantha Basquez – CDSS, Shawn Mainville - CDSS, Dan Brown - OSI
		Consortium	Matthew Lower, Franz Lightle, Lynn Thai, Lien Phan, Gingko

Topic

Important Points

-
- Housekeeping
 - New WTW facilitator
-
- SCR 207121 - DDID 2270
 - CER 212188 - WTW Employment Hours- Employment Detail page view
-
- Please keep computer (if joining by Skype) and/or phone on mute, please do not place call On Hold.
 - Gingko Luna will be the WTW facilitator starting January 2020
-
- DDID 2270 voted by regions to be "Obsoleted" by WTW Committee. This is a tool used outside
 - All regions voted to move forward with CER 21288 with the added required need, of having functionality to distinguish between actual hours versus projected hours when displaying what hours are currently in the system. Stanislaus submitted the CER 21288 to request the WTW Employment Hours Detail page allow employment hours to be added for current and future months. Under current design the page is updated after the month has ended and requires monthly update. Under the CER 21288 it is expected to be a time saver by allowing staff to enter in future anticipated hours up 6 months in the future. The discussion included that there is a concern Cal-OAR will only pick up from the area where actual hours are recorded and not where scheduled hours are entered. This CER intent is to enter in future anticipated actual hours to reflect on reports until reconciled actual hours are entered. A request was made to include in this CER for all activities. Clarification provided that WPR instructions only allow projected hours for employment or paid activities.
-
- Top 10 CER Prioritization
 - During the November meeting the top 4 were selected and one was moved to number 11.
 - The Top 4 are:
 1. CA208186- Modify detail page
 2. CA204905-
 3. CIV-9091-
 4. CA-54731-
 - Moved outside of top 10 during November meeting:
 - CA208523- Moved to number 11 on list. Request is to expand the current Text Message functionality to include WTW. Pushed to priority #11 depending on outcome of the CalSAWS migration.
 - SCR reviewed during January meeting to finish selection of the top 10.
 - Voted #5- CA-208267 Employment Services Goal List to capture the goal status and completion. Currently no functionality to show goals status are completed. The request is for a status for Goals such as, goal completed, actions steps, goal status.
-

- Voted #6- CA54730 Remove system trigger which updates the Sanction status to Active for a person when the WTW29 signature date has been add but client hasn't completed the activity yet.
- Voted #7- CIV-227 Updated DV activity and Time Limits functionality. Current functionality requires a manual process to change the WTW status from DV good cause to Active. This is needed because the WTW status needs to be in an active status to be able to add a WTW activity. Once entered the WTW status is changed back to DV good cause. This also impacts the Time Limits clocks, WDTIP and WTW25 reports. Labor intensive as it requires several manual updates per month (Time Limits committee has SCR for updating with cases of good cause). The request is to have a WTW Active Status Reason for DV good cause that will allow an activity to be assigned, update Time Limits correctly and trigger the correct information on WTW25. Pending a joint SCR for LRS too.
- Decision to stop at number 7 for now
- SCRS slated to be in the top10 WTW prioritization that were moved to a much larger number on the SCR priority list pending CIV/LRS migration:
 - CIV-9091-Job Readiness Time Tracks are including other Hours when determine the hours counted towards the Job Readiness. LRS does this correctly for the job readiness. Implementing this in C-IV will not be able to occur before the merger. Moved to re-review after migration to CalSAWS. This has been moved to Committee priority 45 or so.
 - CIV-3878-ACL 16-21 CW&WTW participation requirement for pregnant only AU-. The 24 Month Time Limits has not been fully automated in the system and 30 hours federal regulation and 20. State regulation needs to be captured. WTW AU summary. Believe that LRS/CalSAWS may have the functionality in AU summary page. Implementing this in C-IV will not be able to occur before the merger. Moved to re-review after migration to CalSAWS.
 - CIV-542 Require a User to be assigned to WTW program prior to assigning an activity. LRS appears to have this functionality.

Topic

Important Points

Implementing this in C-IV will not be able to occur before the merger. Moved to re-review after merger in CalSAWS.

- CIV-7183 – Allow 16-17 years old, chronic truant or high school graduate or equivalent to not be required to meet minimum hours for participation and not count on the 24-MTC. This SCR was pushed off the selection for top 10 list since this is a manual process and low impact cases.

Next Meeting 3/19/20 9-11:30am

(Optional Items)

#	Action Item	Assigned To	Assigned Date	Due Date	Status
1	Include demonstrations of functionality in C-IV and LRS for future discussion items.	Gingko	1/16/2020		
2	CIV 3878 Pregnant woman only functionality for LRS. Check design document of 565, 596, 7496	Lien	1/16/19	2/3/2020	Closed – This is to confirm that WTW AU Summary Hours Requirement Determination include PWO (SCR CA-20635)
3	CIV-7183 need to go to submitting county for clarification on what the SCR ask is for this.	Gingko	1/16/19		
4	Create cross reference LRS SCR for CIV 227 for DV activity	Lien	1/16/19		

5	Create SCR for CER 212188 – SCR CA-213047 created on 1/22/2020	Lien	1/16/19	1/22/2020	Closed
---	--	------	---------	-----------	--------

#	Decision Made	Who Made the Decision	Date
1	Voted on #5 CA-208267 , #6 CA54730 , #7 CIV-227 to add to top 10	WTW Committee - All Regions	1/16/19
2			

DRAFT

