



CalSAWS | JPA Board of Directors Meeting

March 27, 2020



Agenda

1. Call Meeting to Order
2. Public Opportunity to speak on items NOT on the Agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.

Note: The public may also speak on any Item ON the Agenda by waiting until that item is read, then requesting recognition from the Chair to speak.
3. Confirmation of Quorum and Agenda Review.



Informational Item

Informational Item

4. CalSAWS Project response to the COVID-19 (Coronavirus) Pandemic

- The majority of CalSAWS Project staff (county, RGS, CSAC, and vendors) are working from home.
 - Project sites are open for those unable to work from home.
- Non-essential CalSAWS Project travel has been cancelled. Any CalSAWS travel must have written approval from a CalSAWS Section Director or Vendor Project Director prior to booking.



Action Items

Action Items

4. Action Items

- a. Approval of the Minutes and review of the Action Items from the February 14, 2020 CalSAWS JPA Board of Directors meeting.

Action Items

LRS Accenture Base Agreement Amendment 20 and updates to the JPA Project Budget, which includes requests for:

- Updates to Exhibit C – Schedule of Payments
- Updates to the Total Maximum Contract Sum for ABAWD Phase 3 and FCED

Summary: The Consortium is seeking Board approval of Amendment 20 to the LRS Accenture Base Agreement, which includes:

- Enhancements to LRS/CalSAWS to support the reinstatement of the Able-Bodied Adults Without Dependents (ABAWD) time limit for the CalFresh program as certain Counties' waivers for the ABAWD time limit will expire on March 31, 2020. This enhancement will increase the contract value of the LRS/CalSAWS Agreement by \$3,282,576.
- Enhancements to LRS/CalSAWS to implement a single statewide set of rules for data preparation and foster care eligibility determination in accordance with Federal Comprehensive Child Welfare Information System (CCWIS) policy. This enhancement will increase the contract value of the LRS/CalSAWS Agreement by \$6,879,244.

In aggregate, this Amendment increases the contract value of the LRS/CalSAWS Agreement by \$10,161,820. Costs associated with this Amendment are being funded through Advance Planning Documents (APDs) for respective premise items. All current year costs will be accounted for in the FY 2019-20 CalSAWS JPA Project Budget.

Action Items

- b. Approval of LRS Accenture Base Agreement Amendment 20 and updates to the JPA Project Budget, which includes requests for:
 - 1) Updates to Exhibit C
 - 2) Updates to the Total Maximum Contract Sum for ABAWD Phase 3 and FCED

Action Items

C-IV Accenture Amendment 107 package and updates to the JPA Project Budget, which includes requests for:

- C-IV Accenture Change Order CO-117 – ABAWD Phase 3
- County Purchases
- Amendment 107 (references CO-117 and County Purchases)

Summary: The Consortium is seeking Board approval of Amendment 107 to the C-IV Accenture Base Agreement, which includes:

- Enhancements to C-IV to support the reinstatement of the Able-Bodied Adults Without Dependents (ABAWD) time limit for the CalFresh program as certain Counties' waivers for the ABAWD time limit will expire on March 31. This enhancement will increase the contract value of the C-IV Agreement by \$2,678,904.
- Through the County purchase process, the Counties of Alpine, Amador, Butte, Colusa, Humboldt, Imperial, Kings, Kern, Madera, Modoc, Marin, Mono, Mariposa, Merced, Monterey, Napa, Riverside, San Benito, San Bernardino, Shasta, Sierra, San Joaquin, Siskiyou, Stanislaus, Sutter, Trinity, and Yuba have purchased various Services, Equipment, and Software items at a total cost of \$5,704,155. The approved County purchases are reflected in the Pricing Schedules attached to this Amendment. This Amendment also reflects a correction of -\$3 to a prior County purchase.

In aggregate, this Amendment increases the contract value of the C-IV Agreement by \$8,383,056. Costs associated with CO-117 is being funded through a Premise APD. The County purchases were funded and approved by respective individual Counties. All current year costs will be accounted for in the FY 2019-20 CalSAWS JPA Project Budget.

Action Items

- c. Approval of C-IV Accenture Amendment 107 package and updates to the JPA Project Budget, which includes requests for:
 - 1) C-IV Accenture Change Order CO-117 – ABAWD Phase 3
 - 2) County Purchases
 - 3) Amendment 107 (references CO-117 and County Purchases)

CalSAWS Amendment 21

Summary of Changes

Task Management

- Exhibit U - Supports both manually created tasks and automatically generated tasks, which are triggered by interfaces, batch jobs, or online actions.

Non-State Forms

- Exhibit U - Design, build and test efforts to implement a single set of 161 Non-State Forms

APIs

- Exhibit W – Provides access to CalSAWS data via APIs: Lobby Management; Appointments; Worker Schedule; Employment Services; Program and Person Information; Other Needs

GA/GR

- Exhibit U - Development of EDBC and Automated NOA Flow

Ancillary Conversion

- Exhibit U - Addresses core capabilities and conversion needs of the Collections, Fraud, and QA/QC Ancillary Systems

CalSAWS Amendment 21

Summary of Changes

Security

- Exhibit X - Additional resources (4 FTEs) to enhance security management

Facilities

- Exhibit U and X – Expanded and extended space

Analytics

- Exhibit U, Y, and AA – Re-platform the State and Management reports currently built on the Oracle BI Publisher platform to an Amazon Web Services (“AWS”) cloud-hosted architecture

Schedule

- Exhibit U, W, and X - Extend System Integrator Project Management and Conversion (Exhibit U) Exhibit X Adjust technical infrastructure and WAN

LRS M&O

- Exhibit C- Remove LRS M&O services (replaced by CalSAWS M&O)

CalSAWS Amendment 21

Summary of Changes

Amendment 21 - Cost Summary	Total by Exhibit
Exhibit C-Schedule A	\$0
Exhibit C-Schedule B	(\$78,256,906)
Exhibit C-Schedule C	(\$25,535,621)
Exhibit C-Schedule D	\$0
Exhibit C-Schedule E	\$0
Exhibit T	\$0
Exhibit U	\$35,563,474
Exhibit V	\$0
Exhibit W	\$3,195,615
Exhibit X	\$11,813,396
Exhibit Y	\$0
Exhibit Z	\$0
Exhibit AA	\$18,019,250
Total	(\$35,200,792)

Action Items

LRS Accenture Base Agreement Amendment 21 (contingent upon Federal approval), which includes requests for:

- Revised Exhibits U, W, and X
- New Exhibit AA for Functional Design Sessions (Scheduling, Task Management, Non-State Forms, APIs, etc.) and Analytics, Facilities Expansion for Suites 100 and 120 to begin November 2020

Summary: The Consortium is seeking Board approval of Amendment 21 to the LRS Accenture Base Agreement, which includes:

- Scope of the CalSAWS Analytics Cloud Enablement Project to re-platform the LRS and identified C-IV State and Management reports from the existing Oracle platform to an Amazon Web Services (AWS) cloud-hosted architecture.
- Revised and expanded scope of the CalSAWS Project to implement additional and refined requirements resulting from a series of functional design sessions surrounding task management functionality, non-state forms, General Assistance/General Relief (GA/GR), Application Programming Interfaces (APIs), and CalWIN ancillary systems. The overall schedule of the CalSAWS Project must be adjusted to incorporate this additional scope.
- Curtailment of LRS Maintenance and Operations (M&O) and Modifications and Enhancements (M&E) services of the original LRS Base Agreement, as such services will be superseded by CalSAWS production operations and application maintenance services as of October 2021.

In aggregate, this Amendment decreases the contract value of the LRS/CalSAWS Agreement by \$35,200,792. Costs associated with this Amendment is being funded through the CalSAWS IAPDU. All current year costs are accounted for in the FY 2019-20 CalSAWS JPA Project Budget.

Action Items

- d. Approval of LRS Accenture Base Agreement Amendment 21 (contingent upon Federal approval), which includes requests for:
 - 1) Revised Exhibits U, W, and X
 - 2) New Exhibit AA for Functional Design Sessions (Scheduling, Task Management, Non-State Forms, APIs, etc.) and Analytics, Facilities Expansion for Suites 100 and 120 to begin in November 2020

Action Items

C-IV First Data Amendment 68 package and updates to the JPA Project Budget, which includes requests for:

- C-IV First Data Change Order CO-058 – ABAWD
- C-IV First Data Amendment 68 (references CO-058)

Summary: The Consortium is seeking Board approval of Amendment 68 to the C-IV First Data Agreement to provide Quality Assurance (QA) services as documented in CO-058 for ABAWD Phase 3. This Amendment increases the contract value of the C-IV First Data Agreement by \$179,439. Costs associated with this Amendment is being funded through a Premise APD. All current year costs will be accounted for in the FY 2019-20 CalSAWS JPA Project Budget.

Action Items

- e. Approval of C-IV First Data Amendment 68 package and updates to the Project Budget, which includes requests for:
 - 1) C-IV First Data Change Order CO-058 ABAWD
 - 2) C-IV First Data Amendment 68 (references CO-058)

Action Items

Approval of agreement to use and accept digital signatures via DocuSign technology with Regional Government Services (RGS)

Summary: Regional Government Services (RGS) is a Joint Powers Authority that provides staffing services to the Consortium. The Consortium is seeking approval to use and accept digital signatures via DocuSign technology for the purpose of executing amendments with RGS. This technology meets the requirements of the ESIGN Act. This does not change the requirements for Board approval of RGS amendments.

- f. Approval of Agreement between RGS and the CalSAWS Consortium to use and accept digital signatures via DocuSign

Action Items

RGS Amendment 31 package and updates to the JPA Project Budget, which includes requests for:

- Addition of the Implementation Manager position description and classification
- Updates to the C-IV Project Director classification

Summary: Regional Government Services (RGS) is a Joint Powers Authority that provides staffing services to the Consortium. The Consortium is seeking Board approval of RGS Amendment 31. The Agreement is amended to:

- Adds the salary and benefit ranges for the position of Implementation Manager in Exhibit A: Table 1, Range of Bill Rates for Personnel and Travel Reimbursement Policies and in Exhibit A: Table 2, Staff Salary Rate Schedule; and adds a Job and Services description for the position of Implementation Manager in Exhibit B
- Adds the salary and benefit ranges for the C-IV Director to Exhibit A: Table 2, Staff Salary Rate Schedule; and adjusts the rate for the C-IV Director in Rate Table Exhibit A: Table 1, Range of Bill Rates for Personnel and Travel Reimbursement Policies due to a change in travel reimbursement procedures.
- Adjusts Rate Table Exhibit A: Table 1, Range of Bill Rates for Personnel and Travel Reimbursement Policies to update the position titles, number of positions, and effective dates.

All costs associated with this Amendment are covered through CalSAWS, CalACES, and CalWIN IAPDU funding. All current year costs are accounted for in the FY 2019-20 CalSAWS JPA Project Budget.

Action Items

- g. Approval of RGS Amendment 31, which includes requests for:
 - 1) Addition of the Implementation Manager position description and classification
 - 2) Updates to the C-IV Project Director classification



Informational Items



CalSAWS Conference Discussion



CalSAWS Conference

Westin San Diego – June 24-26, 2020

- Due to COVID -19 (Coronavirus) Pandemic the Westin San Diego has provided the following options for the CalSAWS Conference:
 - Postpone now: Conference dates can be shifted anytime between now and December 31, 2020 and 70% of the cancellation can be applied toward the rebooking.
 - Wait until the end of April/first week of May: Revisit the COVID-19 situation/travel restrictions, then they MAY be able to apply 95%-100% of the cancellation toward the rebooking (before December 31, 2020).
- CalSAWS contract with Westin states:
 - Cancellation: Group agrees that if it cancels this Agreement for any reason, the Hotel will suffer damages. The closer in time the cancellation occurs, the greater the damages will be. Therefore, Group agrees to pay Hotel at the time of cancellation a liquidated damages fee, as follows:
 - ✦ Date of contract signature – December 24, 2019: \$22,205.00 [25% of total anticipated revenue]
 - ✦ December 25, 2019 – March 24, 2020: \$44,410.00 [amount equal to 50% of total anticipated revenue]
 - ✦ March 25, 2020 – May 24, 2020: \$66,615.00 [amount equal to 75% of total anticipated revenue]
 - ✦ May 25, 2020 – June 24, 2020: \$88,820.00 [amount equal to 100% of anticipated revenue]



CalSAWS Quarterly Financial Report



CalSAWS Quarterly Financial Report

Overview

CalSAWS DD&I and
Premise for 58
Counties

(OCAT & Undocumented 19-25)

CalWIN M&O and
Premise for 18
Counties

C-IV M&O and
Premise for 39
Counties

LRS M&O and Premise
for 1 County

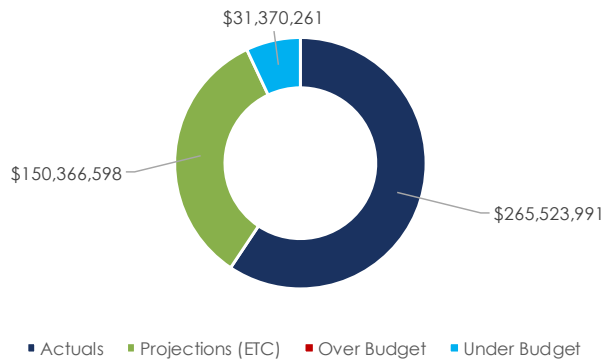
- 1 Actuals to Date
Based on Vendor Invoices & County Claims
- 2 Projections (Estimates to Complete)
Estimated Costs for Future Months
- 3 Estimate at Completion (EAC)
Actual Costs Plus Estimated
- 4 Total Allocation/Budget
Amount Allocated by Line Item for the Approved Budget
- 5 Balance
Difference Between EAC and Budget
Negative balance is under budget
Positive balance is over budget
- 6 % Expended to Date (Actuals)
Percent of Actuals to Date Divided by the Budget
- 7 % EAC to Budget
Percent of EAC Divided by the Budget

CalSAWS Quarterly Financial Report

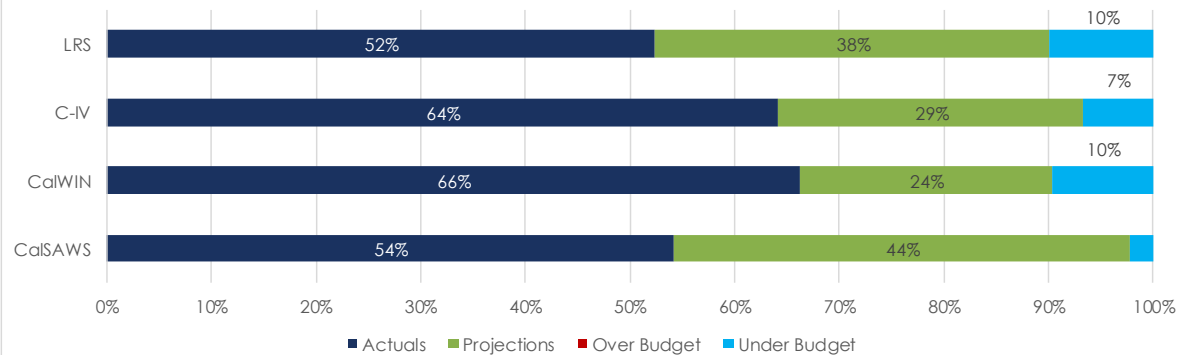
Overall Summary

CalSAWS | SFY 2019/20 FINANCIAL DASHBOARD - March 6, 2020

Total Actuals & Projections



% Expended to Date



CalSAWS Quarterly Financial Report

Overall Summary

CalSAWS | SFY 2019/20 FINANCIAL DASHBOARD - March 6, 2020

Category	Actuals to Date ¹	Projections (ETC)	EAC	Total Allocation (Budget)	Balance + Under / (-Over)	% Expended to Date	% EAC to Budget	Notes
CalSAWS	\$71,514,122	\$57,410,988	\$128,925,109	\$131,858,397	\$2,933,288	54.2%	97.8%	
DD&I App. Dev.	\$14,364,161	\$7,419,554	\$21,783,715	\$21,783,715	\$0	65.9%	100.0%	
DD&I Non-App. Dev.	\$48,340,681	\$42,771,044	\$91,111,725	\$92,108,651	\$996,926	52.5%	98.9%	Consortium & County staff & travel, AWS trending less than planned
DD&I Training	\$3,191,873	\$393,574	\$3,585,447	\$3,585,447	\$0	89.0%	100.0%	
DD&I GA/GR	\$0	\$0	\$0	\$0	\$0	0.0%	0.0%	
DD&I Procurement	\$549,995	\$568,885	\$1,118,880	\$1,118,880	\$0	49.2%	100.0%	
CalSAWS M&O	\$818,913	\$1,353,635	\$2,172,548	\$2,200,050	\$27,502	37.2%	98.7%	Savings from delayed install of WAN Circuits
CalSAWS Premise	\$4,248,499	\$4,904,296	\$9,152,795	\$11,061,654	\$1,908,859	38.4%	82.7%	Shifts planned for the May Revise
CalWIN M&O	\$77,812,774	\$28,293,165	\$106,105,939	\$117,450,321	\$11,344,382	66.3%	90.3%	
CalWIN M&O	\$69,421,368	\$24,902,917	\$94,324,285	\$95,039,444	\$715,159	73.0%	99.2%	Staff, travel, and WAN trending less than planned
CalHEERS Interface	\$4,647,354	\$1,339,177	\$5,986,531	\$13,326,096	\$7,339,565	34.9%	44.9%	Qualified system changes are limited
CalHEERS CSCN	\$1,041,278	\$421,556	\$1,462,834	\$1,856,497	\$393,663	56.1%	78.8%	Potential savings Application Maintenance
CalWIN Premise	\$2,702,774	\$1,629,515	\$4,332,289	\$7,228,284	\$2,895,995	37.4%	59.9%	Shifts planned for the May Revise
C-IV M&O	\$72,518,313	\$32,967,999	\$105,486,312	\$112,964,559	\$7,478,247	64.2%	93.4%	
C-IV M&O	\$62,937,782	\$23,301,534	\$86,239,317	\$87,351,573	\$1,112,256	72.1%	98.7%	QA, OTECH, and HW/SW savings expected
CalHEERS Interface	\$4,932,333	\$2,539,386	\$7,471,719	\$11,090,754	\$3,619,035	44.5%	67.4%	Qualified system changes are limited
Covered CA CSC	\$2,131,599	\$1,483,633	\$3,615,232	\$3,855,636	\$240,404	55.3%	93.8%	QA and Technical Infrastructure
C-IV Premise	\$2,516,599	\$5,643,446	\$8,160,045	\$10,666,596	\$2,506,551	23.6%	76.5%	Shifts planned for the May Revise
LRS M&O	\$43,376,627	\$31,253,318	\$74,629,945	\$82,778,657	\$9,614,345	52.4%	90.2%	
LRS M&O	\$39,041,061	\$23,864,261	\$62,905,322	\$66,783,374	\$3,878,052	58.5%	94.2%	QA, HW/SW and Prod Ops (data center decommission)
CalHEERS Interface	\$1,767,144	\$1,384,640	\$3,151,784	\$5,298,372	\$2,146,588	33.4%	59.5%	Qualified system changes are limited
LRS Premise	\$2,568,422	\$6,004,417	\$8,572,839	\$10,696,911	\$2,124,072	24.0%	80.1%	Multiple premise shifts to SFY 20/21
Cloud Enablement	\$151,507	\$0	\$151,507	\$1,617,140	\$1,465,633	9.4%	9.4%	Proof of Concept ended in SFY 18/19, includes final invoice payments
JPA Admin. Budget	\$302,156	\$441,127	\$743,283	\$743,283	\$0	40.7%	100.0%	
CalSAWS 58 Counties	\$134,229	\$290,609	\$424,838	\$424,838	\$0	31.6%	100.0%	
CalACES 40 Counties	\$167,927	\$150,518	\$318,445	\$318,445	\$0	52.7%	100.0%	
Total	\$265,523,991	\$150,366,598	\$415,890,589	\$445,795,217	\$31,370,261	59.6%	93.3%	

¹July-Jan Actuals (Claims) and Partial Actuals for March (Invoices)

CalSAWS Quarterly Financial Report

Personnel Budget

CalSAWS | SFY 2019/20 CONSORTIUM PERSONNEL BUDGET & FTEs

CATEGORY	Actuals to Date	Projections (ETC)	EAC	Total Allocation (Budget)	BALANCE +Under / (-Over)	% Expended to Date	% EAC to Budget	Notes
CalSAWS DD&I	\$6,578,380	\$3,868,007	\$10,446,387	\$11,317,174	\$870,787	58.1%	92.3%	
Consortium Personnel - County ¹	\$1,841,070	\$1,362,362	\$3,203,432	\$3,510,277	\$306,845	52.4%	91.3%	
Consortium Personnel - Contractor ^{2,3}	\$4,737,310	\$2,505,645	\$7,242,955	\$7,806,897	\$563,942	60.7%	92.8%	
CalWIN M&O	\$2,310,457	\$2,076,037	\$4,386,494	\$4,977,527	\$591,033	46.4%	88.1%	
Consortium Personnel - County ¹	\$1,695,966	\$1,857,988	\$3,553,954	\$4,144,987	\$591,033	40.9%	85.7%	
Consortium Personnel - Contractor ^{2,3}	\$614,491	\$218,049	\$832,540	\$832,540	\$0	73.8%	100.0%	
C-IV M&O	\$2,928,130	\$1,109,247	\$4,037,377	\$4,228,500	\$191,123	69.2%	95.5%	
Consortium Personnel - County	\$1,705,467	\$604,641	\$2,310,108	\$2,501,231	\$191,123	68.2%	92.4%	
Consortium Personnel - Contractor ²	\$1,222,663	\$504,606	\$1,727,269	\$1,727,269	\$0	70.8%	100.0%	
LRS M&O	\$9,169,455	\$3,600,000	\$12,769,455	\$13,373,256	\$603,801	68.6%	95.5%	
Consortium Personnel - County	\$9,169,455	\$3,600,000	\$12,769,455	\$13,373,256	\$603,801	68.6%	95.5%	
Consortium Personnel - Contractor ²	\$0	\$0	\$0	\$0	\$0	0.0%	0.0%	
Premise	\$161,811	\$92,211	\$254,022	\$892,611	\$638,589	18.1%	28.5%	
Consortium Personnel - County	\$89,264	\$59,775	\$149,039	\$783,867	\$634,828	11.4%	19.0%	SB 1341 Phase 1 & Phase 2 M&O, OCAT
Consortium Personnel - Contractor ²	\$72,547	\$32,436	\$104,983	\$108,744	\$3,761	66.7%	96.5%	
Total	\$21,148,233	\$10,745,502	\$31,893,735	\$34,789,068	\$2,895,333	60.8%	91.7%	

¹Includes only Consortium Staff, does not include County Support Staff

²Includes RGS and CSAC employees

³Includes RGS, CSAC, and First Data Staff (Non-Employees)

⁴Does not account for backfill considerations

CalSAWS Quarterly Financial Report

Personnel FTEs

SFY 2019/20 - Consortium Personnel FTE Counts	Current/Planned FTEs
CalSAWS DD&I	98
Consortium Personnel - County ¹	34
Consortium Personnel - Contractor ²	45
Consortium Personnel - Contractor Limited Term ³	9
TBD ⁴	10
CalWIN M&O	24
Consortium Personnel - County ¹	1
Consortium Personnel - Contractor ²	17
Consortium Personnel - Contractor Limited Term ³	5
TBD ⁴	1
C-IV M&O	27
Consortium Personnel - County ¹	15
Consortium Personnel - Contractor ²	10
Consortium Personnel - Contractor Limited Term ³	1
TBD ⁴	1
LRS M&O	75
Consortium Personnel - County ¹	75
Consortium Personnel - Contractor ²	0
Consortium Personnel - Contractor Limited Term ³	0
TBD ⁴	0
Premise	2
Consortium Personnel - County ¹	1
Consortium Personnel - Contractor ²	1
Total	226

¹Includes only Consortium Staff, does not include County Support Staff

²Includes RGS and CSAC employees

³Includes RGS, CSAC, and First Data Staff (Non-Employees)

⁴Does not account for backfill considerations

CalSAWS Quarterly Financial Report

Change Budget

CalSAWS | SFY 2019/20 CHANGE BUDGET (APPLICATION MAINTENANCE / M&E HOURS)

Change Budget Category	Actuals to Date	Projections (ETC)	EAC	Total Allocation (Budget)	BALANCE +Under / (-Over)	% Expended to Date	% EAC to Budget	Notes
CalSAWS	\$2,756,854	\$2,680,061	\$5,436,915	\$6,610,168	\$1,173,253	41.7%	82.3%	
CalSAWS Premise	\$2,756,854	\$2,680,061	\$5,436,915	\$6,610,168	\$1,173,253	41.7%	82.3%	Disaster CalFresh & OCAT shifts to SFY 20/21 and Undoc. 19-25 less than planned
CalWIN M&O	\$12,951,914	\$5,561,200	\$18,513,114	\$28,464,084	\$9,950,970	45.5%	65.0%	
CalWIN M&O	\$9,533,650	\$4,142,766	\$13,676,416	\$13,676,416	\$0	69.7%	100.0%	
CalHEERS Interface Change Budget	\$1,128,523	\$150,000	\$1,278,523	\$8,283,518	\$7,004,995	13.6%	15.4%	Qualified system changes are limited
CalHEERS CSCN Change Budget	\$0	\$71,428	\$71,428	\$250,008	\$178,580	0.0%	28.6%	Potential savings Application Maintenance
CalWIN Premise	\$2,289,741	\$1,197,006	\$3,486,747	\$6,254,142	\$2,767,395	36.6%	55.8%	Per Jan Budget
C-IV M&O	\$19,904,608	\$10,467,984	\$30,372,592	\$35,278,286	\$4,905,694	56.4%	86.1%	
C-IV M&O	\$16,095,979	\$4,248,000	\$20,343,979	\$19,338,802	(\$1,005,177)	83.2%	105.2%	Pending re-allocation
CalHEERS Interface Change Budget	\$1,176,370	\$649,413	\$1,825,783	\$5,368,755	\$3,542,972	21.9%	34.0%	Qualified system changes are limited
Covered CA CSC Change Budget	\$271,330	\$422,174	\$693,504	\$693,504	\$0	39.1%	100.0%	
C-IV Premise	\$2,360,929	\$5,148,397	\$7,509,326	\$9,877,225	\$2,367,899	23.9%	76.0%	Multiple premise shifts to SFY 20/21
LRS M&O	\$11,136,928	\$9,883,375	\$21,020,303	\$25,082,562	\$4,062,259	44.4%	83.8%	
LRS M&E	\$8,012,242	\$3,099,758	\$11,112,000	\$11,112,000	\$0	72.1%	100.0%	
CalHEERS Interface Change Budget	\$597,864	\$800,000	\$1,397,864	\$3,544,452	\$2,146,588	16.9%	39.4%	Qualified system changes are limited
LRS Premise	\$2,526,822	\$5,983,617	\$8,510,439	\$10,426,110	\$1,915,671	24.2%	81.6%	Multiple premise shifts to SFY 20/21
TOTAL	\$46,750,304	\$28,592,620	\$75,342,924	\$95,435,100	\$20,092,176	49.0%	78.9%	

Note: Includes 8,000 hours/month for M&O per system, plus premise hours.

CalSAWS Quarterly Financial Report

CalSAWS | SFY 2019/20 CONTRACT OBLIGATIONS

Warranty & Liquidated Damages Detail - SFY 2019/20

Category	Contract	Service Month	Amount	Invoice Month	Invoice #
Application Maintenance Warranty	C-IV	June-19	\$2,408	September-19	23423
Application Maintenance Warranty	C-IV	August-19	\$5,332	November-19	1100611182
Application Maintenance Liquidated Damage (Daily Prime Business Hours ED/BC Response Time)	LRS	July-19	\$2,000	October-19	1100602763
Technical Infrastructure Warranty	C-IV	August-19	\$137	November-19	1100611187
CalWIN UAT Delivery	CalWIN	March-19	\$5,000	October-19	60015449
Cov CA System Availability Contact CalWIN	CalWIN	June-19	\$7,000	October-19	60015449
Daily Peak Usage Hours Availability on four (4) days in October 2019 (10-15, 10-16, 10-18, and 10-22)	LRS	October-19	\$40,000	December-19	1100629575
COLA Print Delay Activities	C-IV	November-19	\$20,296	February-20	11006645443
COLA Print Delay Activities	LRS	November-19	\$4,658	February-20	1100645428
SLA	CalWIN	TBD	\$7,000	TBD	TBD
Total			\$93,831		

Hours & Credits

Category	Actuals	Projections (ETC)	EAC	Allowance	BALANCE +Under / (-Over)
CalWIN Modernization ("Modification") Hours	\$2,288,245	\$826,771	\$3,115,016	\$7,006,550	\$3,891,534
CalWIN Business Intelligence (BI)	\$3,159,334	\$811,881	\$3,971,215	\$3,971,215	\$0
CalWIN IDMS	\$0	\$1,500,000	\$1,500,000	\$1,500,000	\$0
CalWIN Business Rules Engine (BRE)	\$0	\$3,500,000	\$3,500,000	\$3,500,000	\$0
C-IV Royalty Fees	\$336,604	\$63,396	\$400,000	\$400,000	\$0
Total	\$5,784,183	\$6,702,048	\$12,486,231	\$16,377,765	\$3,891,534

Modernization Hours are updated each August with 8,500 hours; includes hours from prior years. Actuals through 12/19 reconciled 1/3/20.

IDMS estimate of \$1.5M for potential utilization of hours for CalSAWS GA/GR.

BRE estimate of \$3.5M for potential utilization of hours for CalSAWS GA/GR.

Royalty fees includes \$200k shifted from SFY 18/19, updated through October 2019.



CaSAWS Staffing Update

CalSAWS Staffing Update

Status by Team as of 3/6/2020

- 18 positions have been filled
- 3 positions were deferred
- 4 positions were declined due to salary or other positions
- 3 positions remain open(1 BA, 1 Conversion Analyst, 1 PMO Analyst)

Team	Position	Open	Applicants	Interviewed	Selected	Accepted	RGS	County	Declined	Reason for Declined Offer
Policy, Design, Governance and Application Development	Business Analyst	4 Limited Term	19	11	3	2	0	2	1	Salary
	Release Coordinator	1 Long-Term 1 Limited-Term	16	8	3	2	2	0	1	Salary
Customer Engagement	Trainer	3 Limited-Term	23	16	3	2	0	2	1	Accepted New County Position
	Implementation Manager	1 Limited-Term	11	7	1	1	1	0	0	N/A
	Implementation Coordinator	3 Limited-Term	15	7	3	3	1	2	0	N/A
Technical Operations	Cloud Analyst	1 Long-Term	11	2	1	1	1	0	0	N/A
	Conversion Analyst	4 Limited-Term	15	5	3	2	0	2	1	Accepted Imp. Coordinator
PMO/Common Services	Fiscal/Contract Manager	1 Long-Term	7	3	1	1	1	0	N/A	N/A
	Fiscal/Contract Analyst	2 Long-Term	11	6	2	2	2	0	0	N/A
	PMO Analyst	2 Long-Term	12	4	1	1	1	0	0	N/A
	Procurement Manager	1 Long-Term	5	Deferred	N/A	N/A	N/A	N/A	N/A	N/A
	Procurement Analyst	2 Long-Term	9	Deferred	N/A	N/A	N/A	N/A	N/A	N/A
	Procurement Analyst	2 Limited-Term	7	2	1	1	1	N/A	N/A	N/A
	Total	28	161	71	22	18	10	8	4	

Note: 65 Individual applicants applied for multiple positions



Update on State/Federal Approvals

- IAPDU
- Schedule Adjustment



Update on State/Federal Approvals

Status & Next Steps

Imaging Amendment	State Review Complete	Submitted to Federal Sponsors December 20 th	Conducted walkthrough of Imaging Amendment on January 28 th	CMS approved Feb 20 th ; FNS approved Feb 21 st	Board approved Friday, February 14 th
Functional Design Amendment	State Review Complete	Submitted FDS Amendment to Federal Sponsors on January 31 for review and approval	Walkthrough February 26 th	Verbal or written approval from Federal Sponsors needed by March 18 th	Board approval scheduled for Friday, March 27 th
Analytics Amendment	Submitted Analytics Amendment to State Sponsors on February 3 rd	Submitted FDS Amendment to Federal Sponsors on Feb 20 for review and approval	Walkthrough February 26 th	Verbal or written approval from Federal Sponsors needed by March 18 th	Board approval scheduled for Friday, March 27 th
Quality Assurance Amendment	Submitted to State Sponsors March 23 rd	To be submitted to Federal Sponsors	Walkthrough Available Upon Request	Verbal or written approval from Federal Sponsors needed in May	Board approval scheduled for May
As-Needed IAPDU	Submitted IAPDU to State Sponsors on February 3 rd	Submitted to Federal Sponsors (FNS 3/13, pending formal submission to CMS)	Walkthrough February 26 th	Approval April 2020	



Imaging/Task Management Overview/Timeline

- Update on Potential County Imaging Options
- 
-

Imaging Overview

- Current Status
- Timeline
- Document Migration
- *Potential Alternate Options*

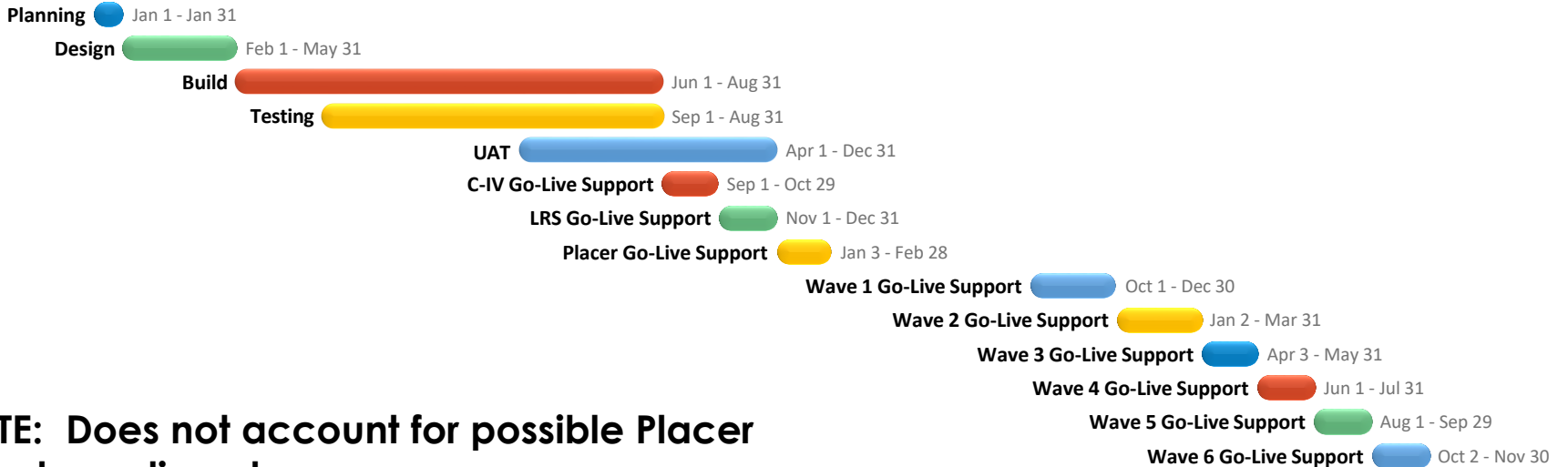
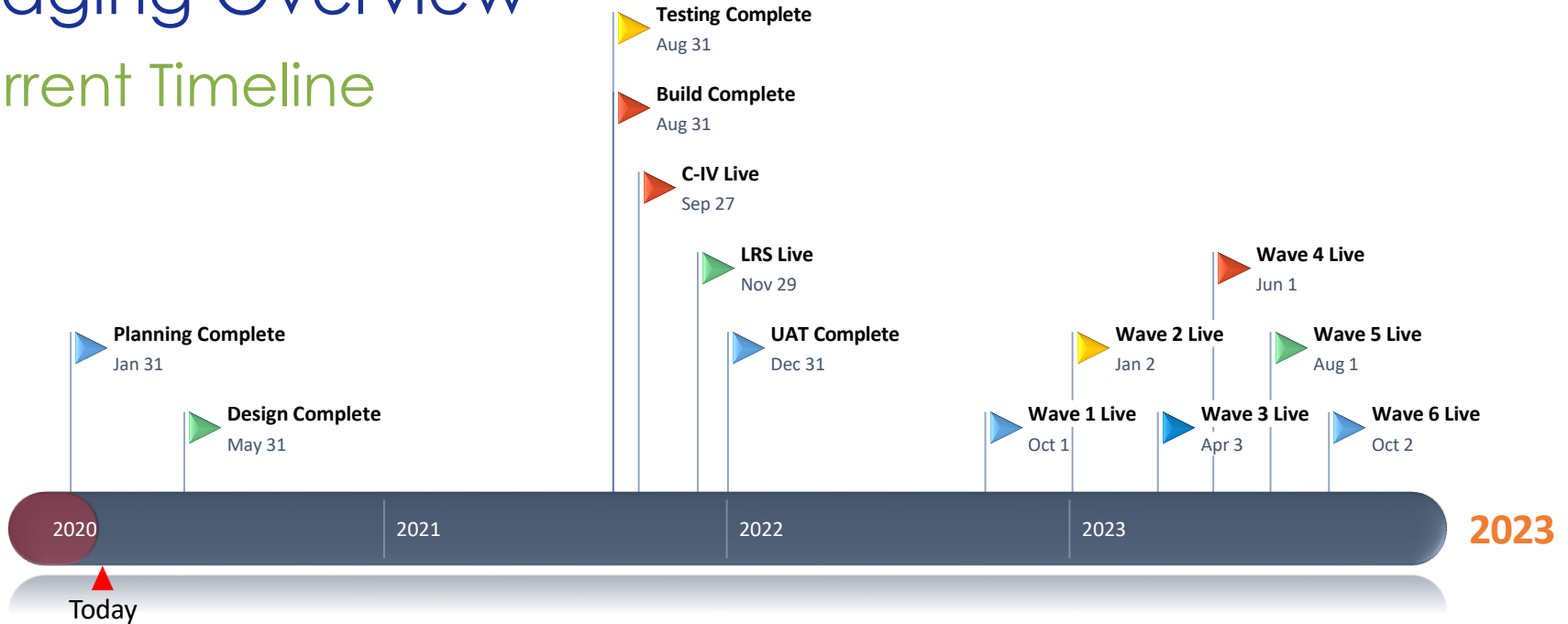
Imaging Overview

Current Status

- Imaging amendment was approved by the JPA Board and the State/Federal partners
- Project Kick Off on 2/24/20
- Document Migration Plan was reviewed with the Imaging Committee on 2/27/20

Imaging Overview

Current Timeline



NOTE: Does not account for possible Placer County go-live change

Imaging

Document Migration Process

- Hold individual document migration kick off discussions with Los Angeles, each CalWIN County, and C-IV Counties
- Note: CRFI to be distributed to get Imaging Point of Contact to coordinate efforts)
- Hold individual document migration discovery sessions with Los Angeles, each CalWIN County, and C-IV Counties
 - Clearly define roles and responsibilities for the County and Project
 - Work with County to define and set due dates for county responsibilities

County Wave	Kick off Month	Document Migration Duration (Export/Import)
1	July 2020	Sep. 2020 – Oct. 2022
2	Oct. 2020	Dec. 2020 – Jan. 2023
3	Jan. 2021	Mar. 2021 – Apr. 2023
4	Mar. 2021	May 2021 – Jun. 2023
5	May 2021	Jul. 2021 – Aug. 2023
6	July 2021	Sep. 2021 – Oct. 2023

Note: Los Angeles County kick-off scheduled March 24, 2020

Imaging

Document Migration – County Responsibilities

- Discovery Sessions:
 - Evaluate and transform Metadata for Export
 - Develop process to track newly ingested images, metadata, and metadata changes after initial export
- Test Batches:
 - Export test batch of images and metadata
 - Reconfigure export metadata/images per test batch results
- Data Export:
 - Export Initial batch of images and metadata
 - Verify initial batch of imported images and metadata
 - Export Delta(s) images and metadata
 - Verify imported Delta(s) imported images and metadata
 - Export Final batch of images and metadata
 - Verify imported Final batch of imported images and metadata
- Verify Data:
 - UAT Image/Metadata Validation

Imaging

Potential Alternative Options

- Option 1: Transmit All Images at the Point of Scan
 - Give the county the ability to retain their existing Imaging System for scanning in documents
 - County system will send all scanned documents over to the CalSAWS Imaging Solution via an API
- Option 2: Additional API requests without sending images
 - The county will retain their existing Imaging System
 - Images will not be sent to CalSAWS
 - Additional API's will need to be created to maintain CalSAWS functionality

Imaging Alternative Option 1

Transmit All Images at Point of Scan

Option Considerations

- File format and type
 - Define format (File Size, File Type)
 - Metadata will need to match the CalSAWS Imaging Solution metadata for functionality to work properly
 - Annotation capability may not be available for documents not meeting file type standards
- SLAs between the Project and county Imaging provider would need to be defined
- All scanning related activities will be the responsibility of the County's Imaging System
- CalSAWS Imaging Solution will be the "System of Record"
 - Additional validation steps will be needed to ensure all images are obtained from origin system.
 - Which system will be responsible for indexing documents?
 - Which system will the State auditors use for their work?

Imaging Alternative Option 1

Transmit All Images at Point of Scan

Design/Implementation Considerations

- Can Hyland support the volume of images through their API?
- Marking documents as “Received” may be delayed if document is not transmitted by the county in a timely manner
- Network bandwidth/Routing considerations
 - Impacts to the CalSAWS network would need to be assessed
- How will confidentiality be handled?
- How will security be handled?

Imaging Alternative Option 2

Additional API Request without Sending Images

Option Considerations

- Custom Image links by page in the CalSAWS application might not work
 - Generic link to County Imaging System will need to be developed
- Task functionality might be limited
 - The link back to the document scanned in the task solution may not work and might need to be a generic link to the county imaging system
 - Need to create APIs which will require specific metadata for task generation
- All scanning/indexing/OCR related activities will be the responsibility of the county imaging system
- County imaging system will be the “System of Record”
 - State Agency auditors will need access to County Imaging System

Imaging Alternative Option 2

Additional API Request without Sending Images

Design/Implementation Considerations

- Marking documents as received:
 - Barcodes will require processing via wand-scanning in the CalSAWS application
 - Barcode APIs are not currently available for the County Imaging System
- How will confidentiality be handled?
- How will security be handled?
 - How will other counties access person level documents (shared customers)?
 - How will ICT be processed?



Conversion Team Activities Update

- Duplicate Person Report/Communication
- Overview of Duplicate Person Governance



Conversion Team Activities Update

Duplicate Person Report

- Final validation round completed February
- Reconvene Duplicate Person Workgroup End of March
 - Update Workgroup on the results of data validation
 - Present final version of the Duplicate Person Report
 - Present Duplicate Person Governance
- On track for statewide distribution April 2020



OCCAT Update



OCCAT Schedule Update

Schedule adjustment for ForgeRock implementation

Key Activities	Adjusted Schedule		Implementation Timeline					
	Start	Finish	Mar	Apr	May	Jun	Jul	Aug
Application Dev/Test		6/12/20	[Gantt bar spanning Mar to Jun]					
Final System Test	6/15/20	7/10/20				[Gantt bar spanning Jun to Jul]		
Training Delivery	7/20/20	8/20/20					[Gantt bar spanning Jul to Aug]	
User Acceptance Test	7/20/20	8/20/20					[Gantt bar spanning Jul to Aug]	
Cutover and Go-Live	8/21/20	8/24/20						[Gantt bar spanning Aug]

- Eight (8) week schedule adjustment
- Final System Test
 - Security, performance, and disaster recovery tests
 - End-to-end regression tests
- Training, UAT, and Cutover
 - Five (5) weeks in duration
- Go-Live
 - Monday, August 24, 2020

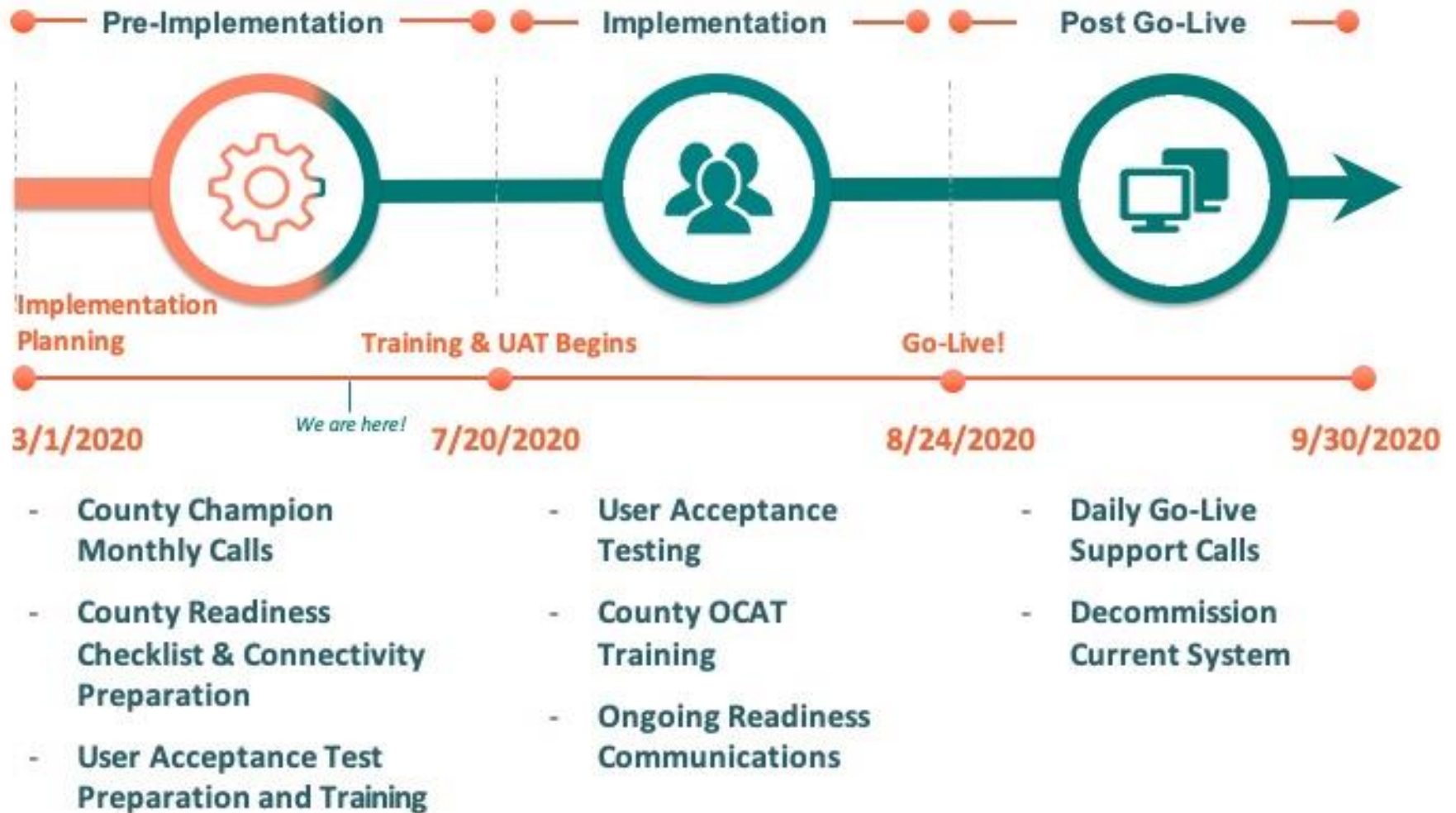
Design, Development, and Test

Key activities updates

- Application development and test
 - Overall development and test on track for final system test to begin 6/15
 - SAWS interfaces testing in progress with CalWIN, C-IV, and LRS
- ForgeRock user identity and access management
 - Functional design submitted 2/28
 - Technical design submitted 3/13
 - Proof of Concept (PoC) build in progress with the Consortium and Accenture
- OCAT Demo
 - Preparing materials and demo for CalSAWS Annual Strategic Planning Conference in June

Training and Implementation

Updated activities with schedule adjustment





Application Development Update

- Policy



Policy Update

GEN 1365 – Notice of Language Services

Policy Effective Date & State Letter Reference	C-IV/LRS Status	CalWIN Status	Implementation Details
ACWDL 17-23	SCRs CIV-100774;CA-202307 New TBD	N/A	<p>DHCS policy requires that counties send a multilingual notification, such as the GEN 1365, with all forms, notices, and/or other written material mailings, regardless of the preferred language specified by the applicant/recipient.</p> <p>CDSS and DHCS have landed on including the GEN 1365 in all mailings going forward.</p> <p>CalSAWS Update: LRS Process - The GEN 1365 is included with every piece of outgoing mail (even English). The GEN 1365 is printed, folded, and provided to the print center to be included in every mailing.</p> <p>C-IV Process - The GEN 1365 is included in customer correspondence mailings, including RE packets when the customers language is not English.</p> <p>The project is working on estimates for print and postage cost for the additional mailings to submit to CDSS and DHCS.</p> <p>CalWIN Update: CalWIN sends the GEN 1365 with all customer correspondences, one per envelope.</p>

Policy Update

Funding for Emergency Caregivers

Policy Effective Date & State Letter Reference	C-IV/LRS Status	CalWIN Status	Implementation Details
<p>7/1/2018</p> <p>ACL 18-75</p> <p>CFL 18-19/81</p> <p>ACL 19-84</p> <p>Draft ACWDL Aid Code 5L</p>	<p>SCR CIV-102912; CA-205913 Design Release 20.09</p> <p>SCR CIV-102757; CA-205633 Design Release 20.11</p> <p>SCR CIV-106585; CA-214133 New Release TBD</p>	<p>PPM #48555 BENDS (workaround) issued 8/18</p> <p>PPM #50565 Implemented R59 (11/19)</p>	<p>Under the current program, relative caregivers and NREFMs are eligible for payment for up to six months during the approval process in 2018-19, and in 2019-20 are eligible for up to three months of payments, funded primarily under the Emergency Assistance TANF program.</p> <p>Aid code 5L is used to identify the emergency caregiver placements that are not eligible to federal Foster Care funding and they are not eligible to emergency assistance funding. Aid code 5L is available in MEDS.</p> <p>On 3/19/19, SAWS received a draft copy of the ACWDL for aid code 5L, the release date for the ACWDL is TBD. The CFL for aid code 5L was published on 5/10/19.</p> <p>ACL 19-84, introduced a change to TANF Emergency Assistance (EA) funding, which only allows TANF EA cases to use EA funding for up 6 months. This is different from the emergency caregiver population, which can use the EA funding for up to 12 months if good causes exists.</p> <p style="text-align: right;">-Continued on Next Slide-</p>

Policy Update

Funding for Emergency Caregivers

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Policy Update

Funding for Emergency Caregivers

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Policy Update

Able-Bodied Adults Without Dependents (ABAWD)

Policy Effective Date & State Policy Reference	C-IV/LRS Status	CalWIN Status	Implementation Details
<p>ACL 19-93 ABAWD Handbook 2.0</p> <p>Draft ACL CalFresh Discretionary Exemptions for ABAWD Received on 1/15/20</p>	<p>SCRs CIV-7215; CA-57971 Phase II Implemented Release 19.09</p> <p>SCRs CIV-103743 CA-207637 Phase III Design Release 20.09</p> <p>SCRs CIV-106058; CA-212648 Build Release 20.02</p> <p>SCRs CIV-106060; CA-212650 Implemented Release 20.02</p>	<p>PPM #46539 Implemented 8/2018</p> <p>PPM #47411 Implemented 8/2018</p> <p>PPM #51360 Implemented 8/19</p> <p>PPM #52397 Implemented R60 (2/20)</p> <p>PPM #54056 Implemented March 2020</p> <p>PPM #54055 Implemented February 2020</p> <p>PPM #54084 New March 2020</p>	<p>Food and Nutrition Service (FNS) published the final rule, <i>Supplemental Nutrition Assistance Program: Requirements for Able-Bodied Adults without Dependents</i> on December 5, 2019.</p> <p>The new rule limits the conditions under which FNS would waive, when requested by States, the ABAWD time limit in areas that have high unemployment. Changes to time limit waiver criteria are effective April 1, 2020. In addition, the new rule limits carry over of unused discretionary exemptions, previously known as “percentage exemptions” or “15 percent exemptions.” Changes to discretionary exemptions are effective October 1, 2020.</p> <p>California is implementing temporary changes to discretionary exemption policy as a result of the new rule. The temporary changes apply to the period between April 1, 2020 and September 30, 2020. Because FNS has not issued complete implementation guidance, the CDSS will provide more information for CWDs about California’s long term discretionary exemption and how to proceed after October 1, 2020 in the coming months.</p> <p style="text-align: right;">-Continued on Next Slide-</p>

Policy Update

Able-Bodied Adults Without Dependents (ABAWD)

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Policy Update

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Policy Update

Able-Bodied Adults Without Dependents (ABAWD)

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Policy Update

Able-Bodied Adults Without Dependents (ABAWD)

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Procurement Update

- Central Print
- 
-

Central Print Procurement

Requirements and RFP Development

- Central Print Center RFP and Requirements under development
- Key Activities:
 - Develop Requirements and RFP – 1/ 21 – 4/22/20
 - County Review Sessions – 3/31, 4/1, 4/2
 - Consortium RFP Review and Approval – 4/23 – 5/5
 - State RFP Review and Approval – 5/6 – 5/22
 - Federal RFP Review and Approval – 5/26 – 7/24
 - RFP Release – 7/28/20

Central Print Procurement

Guidelines/Principles

- Adopt Guidelines/Principles for this procurement
 - Strive for maximum standardization across all participating counties
 - Allow for county flexibility where needed.
 - Document mandatory options for future decision-making
 - ✦ Braille
 - ✦ Large Print
 - ✦ Additional County and State inclusions in the future

Central Print Procurement

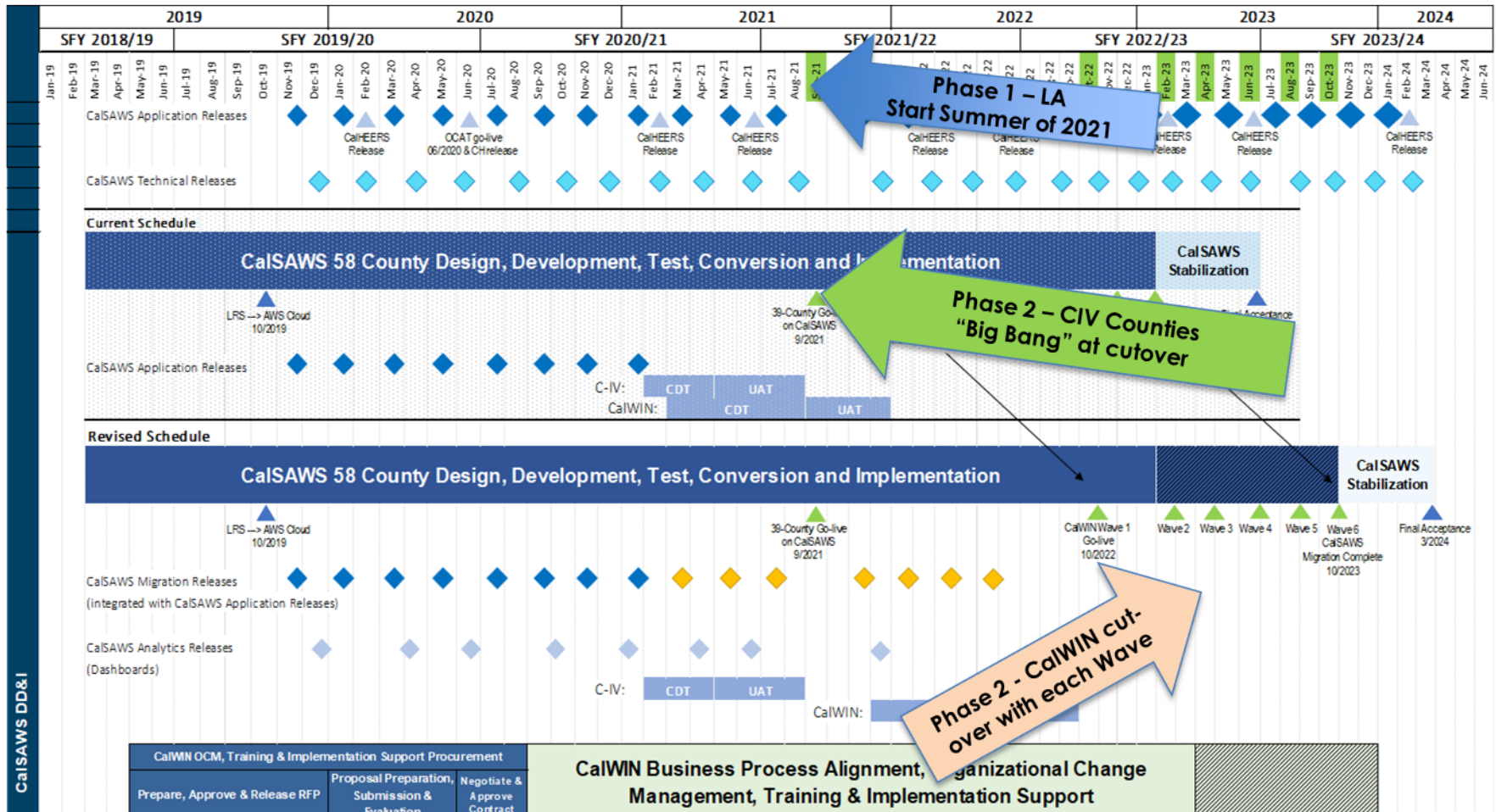
Open Points Discussion

- Method for Counties to submit special stuffers to the Print Contractor
 - From the individual counties to the Consortium to the Print Contractor
 - ✦ Would become a standard process
 - From the individual counties direct to the Print Contractor
 - ✦ Would require additional processes for the Print Contractor
- Confirm if requirements will support processing of automated and manual RE packets
 - LA has expressed their desire to continue to drop off packets
 - ✦ This requires location and storage requirements at Primary Print Facility close to LA County
 - ✦ Would these also be required at Backup Print Facility locations?
 - Will this option be open to other counties?
 - ✦ Would require the location of facilities and storage in proximity to counties that have selected this option
- Confirm approach to Postage Meter accounts
 - Account directly with the Print Center Contractor for all counties, or
 - Individual county accounts
- Determine approach to creation and mailing of the GEN 1365 Notice of Language Services
 - Consortium to generate the GEN 1365 as part the noticing file to the Central Print Vendor for mailing
 - Central Print Contractor to produce and mail as a stuffer

Central Print Procurement

Open Points Discussion

- Confirm Central Print transition will align with migration activities enabling a single testing/validation process prior to cutover with each migration.



Central Print Procurement

Requirements Status

- Requirements drafted in the following areas:
 - Functional
 - Non-functional (Facility)
 - Security/Compliance
 - Deliverables
 - Operational
 - Service Level Agreements
- CRFI in process requesting region/county SME's to review requirements.
 - County/Consortia review sessions tentatively scheduled 3/31, 4/1, 4/2

Adjourn Meeting

