

CalSAWS | Executive Summary for the JPA Board of Directors

Date: Friday, March 27, 2020

Location: CalSAWS Rancho Cordova
11290 Pyrites Way, Suite 150
Rancho Cordova, CA 95670

Agenda Item and Summary

Type of Item

1. Call meeting to order.

Procedural

Summary: Acting Board Chair, Michael Sylvester, will call the CalSAWS JPA Board of Directors meeting to order.

2. Public opportunity to speak on items not on the Agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.

Procedural

NOTE: The public may also speak on any Item ON the Agenda by waiting until that Item is read then requesting recognition from the Chair to speak.

Summary: Acting Board Chair, Michael Sylvester, will provide the public with an opportunity to speak on items not on the Agenda.

3. Confirmation of Quorum and Agenda Review.

Procedural

Summary: Acting Board Chair, Michael Sylvester, will confirm quorum of the Board and provide a high-level review of the Agenda.

Informational Item

4. CalSAWS Project response to the COVID-19 (Coronavirus) Pandemic

Informational

Summary: John Boule will review the CalSAWS Project response to the COVID-19 (Coronavirus) Pandemic.

Action Items

5. Action Items

Action

a. Approval of the Minutes and review of the Action Items from the February 14, 2020 CalSAWS JPA Board of Directors meeting.

Summary: The Consortium is seeking Board approval of the February 14, 2020 CalSAWS JPA Board of Directors meeting minutes.
(Handout)

b. Approval of LRS Accenture Base Agreement Amendment 20 and updates to the JPA Project Budget, which includes requests for:

- 1) Updates to Exhibit C – Schedule of Payments
- 2) Updates to the Total Maximum Contract Sum for ABAWD Phase 3 and FCED

Summary: The Consortium is seeking Board approval of Amendment 20 to the LRS Accenture Base Agreement, which includes:

- Enhancements to LRS/CalSAWS to support the reinstatement of the Able-Bodied Adults Without Dependents (ABAWD) time limit for the CalFresh program as certain Counties' waivers for the ABAWD time limit will expire on March 31, 2020. This enhancement will increase the contract value of the LRS/CalSAWS Agreement by \$3,282,576.
- Enhancements to LRS/CalSAWS to implement a single statewide set of rules for data preparation and foster care eligibility determination in accordance with Federal Comprehensive Child Welfare Information System (CCWIS) policy. This enhancement will increase the contract value of the LRS/CalSAWS Agreement by \$6,879,244.

In aggregate, this Amendment increases the contract value of the LRS/CalSAWS Agreement by \$10,161,820. Costs associated with this Amendment are being funded through Advance Planning Documents (APDs) for respective premise items. All current year costs will be accounted for in the FY 2019-20 CalSAWS JPA Project Budget.

(Handouts)

c. Approval of C-IV Accenture Amendment 107 package and updates to the JPA Project Budget, which includes requests for:

- 1) **C-IV Accenture Change Order CO-117 – ABAWD Phase 3**
- 2) **County Purchases**
- 3) **Amendment 107 (references CO-117 and County Purchases)**

Summary: The Consortium is seeking Board approval of Amendment 107 to the C-IV Accenture Base Agreement, which includes:

- Enhancements to C-IV to support the reinstatement of the Able-Bodied Adults Without Dependents (ABAWD) time limit for the CalFresh program as certain Counties' waivers for the ABAWD time limit will expire on March 31. This enhancement will increase the contract value of the C-IV Agreement by \$2,678,904.
- Through the County purchase process, the Counties of Alpine, Amador, Butte, Colusa, Humboldt, Imperial, Kings, Kern, Madera, Modoc, Marin, Mono, Mariposa, Merced, Monterey, Napa, Riverside, San Benito, San Bernardino, Shasta, Sierra, San Joaquin, Siskiyou, Stanislaus, Sutter, Trinity, and Yuba have purchased various Services, Equipment, and Software items at a total cost of \$5,704,155. The approved County purchases are reflected in the Pricing Schedules attached to this Amendment. This Amendment also reflects a correction of -\$3 to a prior County purchase.

In aggregate, this Amendment increases the contract value of the C-IV Agreement by \$8,383,056. Costs associated with CO-117 is being funded through a Premise APD. The County purchases were funded and approved by respective individual Counties. All current year costs will be accounted for in the FY 2019-20 CalSAWS JPA Project Budget.

(Handouts)

d. Approval of LRS Accenture Base Agreement Amendment 21 (contingent upon Federal approval), which includes requests for:

- 1) **Revised Exhibits U, W, and X**

2) **New Exhibit AA for Functional Design Sessions (Scheduling, Task Management, Non-State Forms, APIs, etc.) and Analytics, Facilities Expansion for Suites 100 and 120 to begin in November 2020**

Summary: The Consortium is seeking Board approval of Amendment 21 to the LRS Accenture Base Agreement, which includes:

- Scope of the CalSAWS Analytics Cloud Enablement Project to re-platform the LRS and identified C-IV State and Management reports from the existing Oracle platform to an Amazon Web Services (AWS) cloud-hosted architecture.
- Revised and expanded scope of the CalSAWS Project to implement additional and refined requirements resulting from a series of functional design sessions surrounding task management functionality, non-state forms, General Assistance/General Relief (GA/GR), Application Programming Interfaces (APIs), and CalWIN ancillary systems. The overall schedule of the CalSAWS Project must be adjusted to incorporate this additional scope.
- Curtailment of LRS Maintenance and Operations (M&O) and Modifications and Enhancements (M&E) services of the original LRS Base Agreement, as such services will be superseded by CalSAWS production operations and application maintenance services as of October 2021.

In aggregate, this Amendment decreases the contract value of the LRS/CalSAWS Agreement by \$35,200,792. Costs associated with this Amendment is being funded through the CalSAWS IAPDU. All current year costs are accounted for in the FY 2019-20 CalSAWS JPA Project Budget.

(Handouts)

e. **Approval of C-IV First Data Amendment 68 package and updates to the JPA Project Budget, which includes requests for:**

- 1) **C-IV First Data Change Order CO-058 ABAWD**
- 2) **C-IV First Data Amendment 68 (references CO-058)**

Summary: The Consortium is seeking Board approval of Amendment 68 to the C-IV First Data Agreement to provide Quality Assurance (QA) services as documented in CO-058 for ABAWD Phase 3. This Amendment increases the contract value of the C-IV First Data Agreement by \$179,439. Costs associated with this Amendment is being funded through a Premise APD. All current year costs will be accounted for in the FY 2019-20 CalSAWS JPA Project Budget.

(Handouts)

f. **Approval of agreement to use and accept digital signatures via DocuSign technology with Regional Government Services (RGS)**

Summary: Regional Government Services (RGS) is a Joint Powers Authority that provides staffing services to the Consortium. The Consortium is seeking approval to use and accept digital signatures via DocuSign technology for the purpose of executing amendments with RGS. This technology meets the requirements of the E-SIGN Act. This does not change the requirements for Board approval of RGS amendments.

(Handout)

g. Approval of RGS Amendment 31, which includes requests for:

- 1) **Addition of the Implementation Manager position description and classification**
- 2) **Updates to the C-IV Project Director classification**

Summary: Regional Government Services (RGS) is a Joint Powers Authority that provides staffing services to the Consortium. The Consortium is seeking Board approval of RGS Amendment 31. The Agreement is amended to:

- Adds the salary and benefit ranges for the position of Implementation Manager in Exhibit A: Table 1, Range of Bill Rates for Personnel and Travel Reimbursement Policies and in Exhibit A: Table 2, Staff Salary Rate Schedule; and adds a Job and Services description for the position of Implementation Manager in Exhibit B
- Adds the salary and benefit ranges for the C-IV Director to Exhibit A: Table 2, Staff Salary Rate Schedule; and adjusts the rate for the C-IV Director in Rate Table Exhibit A: Table 1, Range of Bill Rates for Personnel and Travel Reimbursement Policies due to a change in travel reimbursement procedures.
- Adjusts Rate Table Exhibit A: Table 1, Range of Bill Rates for Personnel and Travel Reimbursement Policies to update the position titles, number of positions, and effective dates.

All costs associated with this Amendment are covered through CalSAWS, CalACES, and CalWIN IAPDU funding. All current year costs are accounted for in the FY 2019-20 CalSAWS JPA Project Budget.

(Handouts)

Informational Items**6. CalSAWS Conference Discussion**

Informational

Summary: John Boule will discuss the CalSAWS Conference.

7. CalSAWS Quarterly Financial Report

Informational

Summary: Holly Murphy will provide an update on CalSAWS Quarterly Financial Report.

8. CalSAWS Staffing Update

Informational

Summary: Holly Murphy will provide an update on CalSAWS Staffing.

9. Update on State/Federal Approvals

Informational

- IAPDU
- Schedule Adjustment

Summary: John Boule, Diane Alexander, and Tom Hartman will provide an update on State/Federal Approvals including IAPDU and Schedule Adjustment.

10. Imaging/Task Management Overview/Timeline

Informational

- **Update on Potential County Imaging Options**

Summary: Seth Richman, John Dray, and Danielle Benoit will provide an overview and timeline on Imaging/Task Management. They will also provide an update on Potential County Imaging Options.

11. Conversion Team Activities Update

Informational

- **Duplicate Person Report/Communication**
- **Overview of Duplicate Person Governance**

Summary: Keith Salas and Paul Trisler will provide an update on Conversion Team Activities including Duplicate Person Report/Communication and Overview of Duplicate Person Governance.

12. OCAT Update

Informational

Summary: Ron Harris will provide an update on OCAT.

13. Application Development Update

Informational

- **Policy**

Summary: Michele Peterson and Lynn Bridwell will provide an update on Application Development including Policy.

14. Procurement Update

Informational

- **Central Print**

Summary: Tom Hartman and Betty Uzupis will provide an update on Procurements including Central Print.

15. Adjourn meeting

Summary: Acting Board Chair, Michael Sylvester, will adjourn the meeting of the CalSAWS JPA Board of Directors.

Procedural