

CalSAWS | Executive Summary for the JPA Board of Directors

Date: Friday, April 17, 2020

Location: Conference Call/Webcast
CalSAWS
Rancho Cordova
11290 Pyrites Way, Suite 150
Rancho Cordova, CA 95670

Agenda Item and Summary

Type of Item

1. Call meeting to order.

Procedural

Summary: Acting Board Chair, Michael Sylvester, will call the CalSAWS JPA Board of Directors meeting to order.

2. Public opportunity to speak on items not on the Agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.

Procedural

NOTE: The public may also speak on any Item ON the Agenda by waiting until that Item is read then requesting recognition from the Chair to speak.

Summary: Acting Board Chair, Michael Sylvester, will provide the public with an opportunity to speak on items not on the Agenda.

3. Confirmation of Quorum and Agenda Review.

Procedural

Summary: Acting Board Chair, Michael Sylvester, will confirm quorum of the Board and provide a high-level review of the Agenda.

Informational Items

4. CalSAWS Project response to the COVID-19 (Coronavirus) Pandemic

Informational

Summary: John Boule, Seth Richman, and Lisa Salas will review the CalSAWS Project response to the COVID-19 (Coronavirus) Pandemic.

5. Appstream Update

Informational

Summary: Laura Chavez will provide an update on Appstream capabilities provided by AWS.

Action Items

6. Consent Items

Action

a. Approval of the Minutes and review of the Action Items from the March 27, 2020 CalSAWS JPA Board of Directors meeting.

Summary: The Consortium is seeking Board approval of the March 27, 2020 CalSAWS JPA Board of Directors meeting minutes.

(Handout)

b. Approval of the CalSAWS JPA Project Budget, which includes updates to Details by Category as required by the Fiscal Agent.

Summary: The Consortium is seeking CalSAWS Board approval of the updated CalSAWS JPA Project Budget for FY 2019-20. This update includes categorization of expenditures for services and supplies, capital outlay, and debt services (principle and interest for hardware over \$5,000). This update also accounts for changes included in the January Governor's budget.

(Handout)

c. Approval of DXC Amended and Restated Agreement, which includes:

- i. Name Change**
- ii. Updates to Cost Schedules (no overall increase)**

Summary: The Consortium is seeking Board approval of the DXC Amended and Restated Agreement, which changes the party names to reflect the parties bound under this Agreement. "WCDS Consortium" is replaced by "CalSAWS Consortium", and "HP Enterprise Services, LLC" is replaced by "DXC Technology Services LLC" throughout the Agreement. This amendment also includes updates to Cost Schedules to shift certain costs from the base term to the extended term. This amendment does not change the overall contract value of the DXC Agreement, which continues to be funded through the CalWIN M&O IAPDU.

(Handout)

d. Approval of LRS First Data Amendment 4, which includes requests for:

- i. Addition of one (1) Senior Business Analyst Staff Augmentation Services**

Summary: The Consortium is seeking Board approval of LRS First Data Amendment 4 package, which adds the services of one (1) additional Senior Business Analyst to the Staff Augmentation for CalWIN. Funding for this Amendment 4 is covered through the CalWIN M&O IAPDU. Current year costs are accounted for in the CalSAWS FY 2019-20 JPA Project Budget. This Amendment 4 increases the contract value of the LRS First Data Agreement by \$340,576.

(Handout)

e. Approval of agreement to use and accept digital signatures via DocuSign technology with Accenture.

Summary: The Consortium is seeking approval to use and accept digital signatures via DocuSign technology to execute documents with Accenture. This technology meets the requirements of the E-SIGN Act.

(Handout)

f. Approval of agreement to use and accept digital signatures via DocuSign technology with First Data.

Summary: The Consortium is seeking approval to use and accept digital signatures via DocuSign technology to execute documents with First Data. This technology meets the requirements of the E-SIGN Act.

(Handout)

g. Approval of agreement to use and accept digital signatures via DocuSign technology with ClearBest, LLC.

Summary: The Consortium is seeking approval to use and accept digital signatures via DocuSign technology to execute documents with ClearBest. This technology meets the requirements of the ESIGN Act.

(Handout)

h. Approval of agreement to use and accept digital signatures via DocuSign technology with Cambria Solutions.

Summary: The Consortium is seeking approval to use and accept digital signatures via DocuSign technology to execute documents with Cambria Solutions. This technology meets the requirements of the ESIGN Act.

(Handout)

<p>7. Pursuant to the JPA Agreement, Article III, Section 3.01, the Board of Directors shall elect from among its Directors, a Chair and Vice-Chair.</p> <ul style="list-style-type: none"> a. Seek nominations and creation of a slate for Board of Directors Vice-Chair for the period of April 17, 2020 – June 30, 2020. b. Proceed to elect the Vice-Chair for the period of April 17, 2020 – June 30, 2020. 	<p>Action Item</p>
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Informational Items

<p>8. CalSAWS Conference Discussion</p> <p>Summary: John Boule will discuss the CalSAWS Conference plans and the cancellation policy within the facility contract.</p>	<p>Informational</p>
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<p>9. CalSAWS Quarterly Financial Report</p> <p>Summary: Holly Murphy will provide an update on CalSAWS Quarterly Financial Report.</p>	<p>Informational</p>
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<p>10. CalSAWS Staffing Update</p> <p>Summary: Holly Murphy will provide an update on CalSAWS Staffing.</p>	<p>Informational</p>
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<p>11. Update on State/Federal Approvals</p> <ul style="list-style-type: none"> • IAPDU • Schedule Adjustment <p>Summary: John Boule, Diane Alexander, and Tom Hartman will provide an update on State/Federal Approvals including IAPDU and Schedule Adjustment.</p>	<p>Informational</p>
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12. Imaging/Task Management Overview/Timeline

Informational

- **Update on Potential County Imaging Options**

Summary: Seth Richman, John Dray, and Danielle Benoit will provide an overview and timeline on Imaging/Task Management. They will also provide an update on Potential County Imaging Options.

13. Conversion Team Activities Update

Informational

- **Duplicate Person Report/Communication**
- **Overview of Duplicate Person Governance**

Summary: Keith Salas and Paul Trisler will provide an update on Conversion Team Activities including Duplicate Person Report/Communication and Overview of Duplicate Person Governance.

14. OCAT Update

Informational

Summary: Ron Harris will provide an update on OCAT.

15. Application Development Update

Informational

- **Policy**

Summary: Michele Peterson and Lynn Bridwell will provide an update on Application Development including Policy.

16. Procurement Update

Informational

- **Central Print**

Summary: Tom Hartman and Betty Uzupis will provide an update on Procurements including Central Print.

17. Adjourn meeting

Summary: Acting Board Chair, Michael Sylvester, will adjourn the meeting of the CalSAWS JPA Board of Directors.

Procedural

