

Date: Friday, May 29, 2020

Location: Conference Call/Zoom

Agenda Item and Summary

Type of Item

1. Call meeting to order.

Procedural

Summary: Board Chair, Michael Sylvester, will call the CalSAWS JPA Board of Directors meeting to order.

2. Public opportunity to speak on items not on the Agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.

Procedural

NOTE: The public may also speak on any Item ON the Agenda by waiting until that Item is read then requesting recognition from the Chair to speak.

Summary: Board Chair, Michael Sylvester, will provide the public with an opportunity to speak on items not on the Agenda.

3. Confirmation of Quorum and Agenda Review.

Procedural

Summary: Board Chair, Michael Sylvester, will confirm quorum of the Board and provide a high-level review of the Agenda.

Action Items

4. Consent Items

Action

a. Approval of the Minutes and review of the Action Items from the April 17, 2020 CalSAWS JPA Board of Directors meeting.

Summary: The Consortium is seeking Board approval of the April 17, 2020 CalSAWS JPA Board of Directors meeting minutes.

b. Approval of LRS Accenture base agreement Amendment 22, which includes requests for:

- i. Technical adjustment to shift some savings in innovation Lab services to initial functional design work for the CalSAWS Customer Services Center Solution
- ii. Technical adjustments to the schedule and delivery of design work for the CalSAWS Imaging solution

Summary: The Consortium is seeking Board approval of the Amendment 22 to the LRS Base Agreement for CalSAWS. This amendment reflects savings in Innovation Lab services and leverages a portion of such savings towards initial functional design sessions for the CalSAWS Customer Services Center solution, which results in a net reduction to the total maximum contract value by \$73,471.

This amendment also adjusts the schedule and delivery of design work for the CalSAWS Imaging solution. While such adjustments shift some design work and costs from SFY 2019-20 to SFY 2020-21, these adjustments do not impact the deployment schedule or the total price of the CalSAWS Imaging solution.

The LRS Base Agreement is funded through the CalSAWS IAPDU. Current year costs are accounted for in the FY 2019-20 CalSAWS JPA Project Budget.

(Handout)

c. Approval of ClearBest Change Order 3 contingent on Federal approval, which includes request for:

- i. Schedule Extension**
- ii. Additional QA Professional Services**

Summary: The Consortium is seeking Board approval Change Order 3 to the ClearBest Agreement for Quality Assurance (QA) of CalSAWS, which includes adjustments to the schedule of QA services and deliverables to align with the revised schedule for the CalSAWS project. This change order also incorporates QA professional services to support various expanding and evolving CalSAWS DD&I efforts, including scope resulting from Functional Design Sessions, as required and authorized by the CalSAWS Executive Director or PMO Director. This change order increases the contract value of the ClearBest QA Services Agreement by \$8,316,031. This change order is funded through the CalSAWS IAPDU. Current year costs are accounted for in the FY 2019-20 CalSAWS JPA Project Budget.

(Handout)

d. Approval of Eide Bailly (formerly VTD) Revised and Restated Auditing Services Agreement, which includes requests for:

- i. Updates to the names of contractual parties**
- ii. Expansion of the scope of auditing services for the fiscal year ending June 2020 due to the addition of CalWIN counties**

Summary: The Consortium is seeking Board approval of the revised and restated agreement for financial auditing services, which updates the party names to reflect the parties bound under this Agreement. "CalACES Consortium" is replaced by "CalSAWS Consortium", and "Vavrinek, Trine, Day & Company" is replaced by "Eide Bailly" as the parties under this agreement, as a result of Eide Bailly LLP merging in Vavrinek, Trine, Day & Company LLP on July 22, 2019. This revised and restated agreement also expands the scope of the annual financial and single audits for the fiscal year ending June 30, 2020 as a result of WCDS/CalWIN counties joining the CalSAWS Consortium. This revised and restated agreement increases the contract value by \$5,000. All costs associated with this agreement are accounted for in the CalSAWS JPA Administrative Budget.

(Handout)

e. Approval of Davis Farr SOC 1 Services Agreement, which includes requests for:

- i. SOC 1 services for three fiscal years**

Summary: The Consortium is seeking Board approval to execute the Service Organizational Controls Reports Services Agreement with Davis Farr LLP, which was

recently selected through a competitive procurement process. This agreement will provide Service Organization Control 1 Type 2 Report (SOC 1 Type 2 Report) services for the LRS, C-IV and CalWIN systems for the fiscal years ending June 2020, June 2021, and June 2022. This agreement has a total contract value of \$224,530.00. All costs associated with this agreement are accounted for in the CalSAWS JPA Administrative Budget.

(Handout)

Summary: The Consortium is seeking Board approval of the Consent Items.

Action Items

- 5. **Approval of Delegation of Authority to CalSAWS Executive Director to obtain services through the California Department of Technology (CDT) from Amazon Web Services (AWS) in an amount not to exceed \$7,100,000 for the current fiscal year.**

Action

Summary: The State has obtained FedRAMP High Platform as a Service (PaaS) and Infrastructure as a Service (IaaS) Cloud Services at contracted pricing to the State of California and local governmental agencies via the California Department of Technology (CDT) in accordance with the requirements of Contract # 1-17-70-50A. As a result, the Consortium can leverage the State contract to obtain Cloud services from Amazon Web. Current year costs are accounted for in the FY 2019-20 CalSAWS JPA Project Budget.

- 6. **Approval of Delegation of Authority to CalSAWS Executive Director to obtain services through the California Department of Technology (CDT) from Amazon Web Services (AWS) in an amount not to exceed \$8,100,000 for SFY 2020/2021.**

Summary: The State has obtained FedRAMP High Platform as a Service (PaaS) and Infrastructure as a Service (IaaS) Cloud Services at contracted pricing to the State of California and local governmental agencies via the California Department of Technology (CDT) in accordance with the requirements of Contract # 1-17-70-50A. As a result, the Consortium can leverage the State contract to obtain Cloud services from Amazon Web. The costs will be accounted for in the FY 2020-21 CalSAWS JPA Project Budget.

Informational Items

- 7. **CalSAWS Project Response to COVID-19 Pandemic**

Informational

Summary: Lisa Salas, Karen Rapponotti, and Michele Peterson will discuss the CalSAWS Project Response to COVID-19 Pandemic.

- 8. **CalSAWS Budget Update – May Revise**

Informational

Summary: Holly Murphy will provide an update on the CalSAWS Budget – May Revise.

Agenda Item and Summary	Type of Item
9. CalSAWS Project Gantt Chart Update	Informational
<p>Summary: Seth Richman will provide an update on CalSAWS Project Gantt Chart.</p>	
10. CalSAWS Roadshows Update	Informational
<p>Summary: June Hutchison and Ted Anderson will provide an update on CalSAWS Roadshows.</p>	
11. CalSAWS Staffing Update	Informational
<p>Summary: Holly Murphy will provide an update on CalSAWS Staffing.</p>	
12. Conversion Team Activities Update	Informational
<p>Summary: Keith Salas and Paul Trisler will provide an update on Conversion Team Activities.</p>	
13. OCAT Update	Informational
<p>Summary: Ron Harris will provide an update on OCAT.</p>	
14. GA/GR Overview	Informational
<p>Summary: Jo Anne Osborn and Lisa Salas will provide an overview on GA/GR.</p>	
15. Procurement Update	Informational
<ul style="list-style-type: none"> • Portal/Mobile • CalWIN OCM • Central Print 	
<p>Summary: Tom Hartman and Betty Uzupis will provide an update on Procurements including Portal/Mobile, CalWIN OCM, and Central Print.</p>	
16. CalSAWS Member Representatives & JPA Board Meeting (Virtual Conference)	
<p>Summary: John Boule will discuss the CalSAWS Member Representatives & JPA Board Meeting (Virtual Conference).</p>	
17. Adjourn meeting	
<p>Summary: Board Chair, Michael Sylvester, will adjourn the meeting of the CalSAWS JPA Board of Directors.</p>	Procedural

