

CalSAWS CCB Minutes

DATE	APRIL 2, 2020
TIME	1:30 PM
LOCATION	North: Bodie Conference Room, South: Conference Room 331
SUBJECT	Change Control Board Meeting
INVITEES	Regional Managers, Design Leads, Tech Leads, Release Management Leads, Quality Assurance, State Partners, Consortium Management

Meeting Purpose:

Approve pending System Change Requests (SCRs), scope modifications, and change orders as needed.

1. C-IV SCRs

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.02	CIV-106400	CA-213548	ABAWD Clickthrough Support	Eligibility	75	Premise	Start Build	20.02.26
20.02	CIV-106533		CCP Enhancements (Logging, Error Handling for failed Supervisor actions)	Contact Center	10	C-IV M&O	Production Deployment	20.03.09
20.02	CIV-106597		Update CF 377.11E Return Mailing Address to match BRM	Client Correspondence	24	Premise	Production Deployment	20.03.10
20.02	CIV-106605		CCP Enhancements (New browser pop-ups for custom links)	Contact Center	10	C-IV M&O	Production Deployment	20.03.12
20.03	CIV-105922		Imaging: Create Imaging Script/Task to route back incorrectly indexed documents	Imaging	21	C-IV M&O	Production Deployment	
20.05	CIV-106154		Update Forms Overview for SCR CIV-102600	Training	5	C-IV M&O	Start Build	
20.05	CIV-106160		Update Online Help for SCR CIV-103887	Training	5	C-IV M&O	Start Build	
20.05	CIV-106210		Online Help- Reports Overview Remove CA 800 CCR Facility Report	Training	5	C-IV M&O	Start Build	

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.05	CIV-106234	CA-213173	Create Online Help Pages for SCR CIV-4108 CO-13: OCAT	Training	15	Premise	Start Build	
20.05	CIV-106235		Update Online Help for SCR CIV-104042 ACL 19-42 Automation of CalWORKs Home Visiting Program (HVP)	Training	15	Premise	Start Build	
20.05	CIV-106375		Create Job Aid for SCR CIV-5165	Training	5	C-IV M&O	Start Build	
20.05	CIV-106401		Job Aid - Create job aid for SCR CIV-104367	Training	7	Premise	Start Build	
20.05	CIV-106675		Renew Apple Push Notification Certificate For C4Yourself Mobile App	Tech Arch	45	C-IV M&O	Start Build	
20.07	CIV-104947		Updates to reschedule the Restaurant Meals Batch EDBC Sweep	Batch/Interfaces	20	C-IV M&O	No	20.07.20
20.07	CIV-105746	CA-212087	Allow CalFresh Recovery Accounts to be set to active status	Fiscal	76	C-IV M&O	Start Build	
20.07	CIV-106677		Update C4Yourself Mobile App to be built with iOS 13 SDK or later	Tech Arch	100	C-IV M&O	Start Build	
20.09	CIV-12446	CA-52597	CA 812 Collection Reports Claim Adjustments	Reports	424	C-IV M&O	No	
20.11	CIV-105343	CA-211229	ACL 19-106, ACL-19-79 – CalWORKs, CalFresh Income Exemptions	Eligibility	71	C-IV M&O	No	

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.03	CIV-105726		Create a C-IV Functional Presentation (CFP) for SCR CIV-789 Family Stabilization	Training	30	C-IV M&O	No	
20.05	CIV-7564	CA-202778	Revised Medi-Cal Hierarchy	CalHEERS	681	C-IV M&O	No	
20.05	CIV-105720		Update Batch Sweeps Job Aid for 2020 MEDS Recon and Renewal Schedule SCR CIV-105719	Training	7	Premise	Start Build	

2. LRS SCRs

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
RWR	CA-214121		BTSCA 2019 Reissue for LA County	Fiscal	70	LRS M&E	Start Build	
20.03	CA-211596	CIV-105562	ACL-19-76: Batch EDBC Run to Apply 2020 Earned Income Disregard and Income Reporting Threshold Tiers	Eligibility	130	LRS M&E	No	20.05.09
20.03	CA-212551	N/A	DPSS/DCFS Support SCR to provide responses to Consortia queries	Eligibility	960	LRS M&E	Production Deployment	
20.05	CA-212924		Modify DPSS Renewals Performance Measures Dashboard	Reports	453	LRS M&E	Start Build	20.05.x
20.05	CA-213178		Update Online Help for SCR CA-208265 CalWORKs Home Visiting Program (HVP)	Training	15	Premise	Start Build	
20.05	CA-213312		Update Online Help for SCR CA-209488 ACL 19-99 Child Care Immediate and Continuous Eligibility to Stage One	Training	10	LRS M&E	Start Build	
20.05	CA-213647	C-IV SCR 154	DDCR 5049: CA-200316 Update Online Help for Automated Workload Assignments	Training	10	Other	Start Build	
20.07	CA-58579	CIV-10665	ACWDL 17-31 Revisions to the NA Back 9 for all Medi-Cal Notices of Action	Client Correspondence	185	Premise	No	
20.07	CA-202177		Modifications to the Medi-Cal Renewal E-Hit Dashboard and DPSS Performance Measures Dashboard - Medi-Cal Renewals	Reports	725	LRS M&E	No	
20.07	CA-212087	CIV-105746	Allow CalFresh Recovery Accounts to be set to active status	Fiscal	91	LRS M&E	Start Build	
20.07	CA-212185		FC Case Assignment Logic Change	Batch/Interfaces	101	LRS M&E	No	
20.09	CA-52597	CIV-12446	CA 812 Collections Enhancement Report	Reports	450	LRS M&E	No	
20.11	CA-211229	CIV-105343	ACL 19-106, ACL-19-79 – CalWORKs, CalFresh Income Exemptions	Eligibility	73	LRS M&E	No	

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.03	CA-59071	CIV-105702	DDCR 3155: CalACES - MPP 42-763.711- Do not open or reopen Cal-Learn for a person with a CHSPE degree	Eligibility	480	LRS M&E	No	

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.05	CA-50800		CalWORKs Denial NOA - correct the 30-day date inserted on the NOA	Client Correspondence	41	LRS M&E	No	
20.05	CA-202778	CIV-7564	Revised Medi-Cal Hierarchy	CalHEERS	821	LRS M&E	No	
20.05	CA-209367		Training: Update WBTs per SCR CA-205441	Training	10	LRS M&E	Start Build	
20.05	CA-209744		Training: Update WBTs per SCR CA-207464	Training	12	LRS M&E	No	
20.05	CA-213671		Training: Load Job Aids updated for CA-210318 to the LMS	Training	10	LRS M&E	No	20.05.15

3. Informational Only: CalSAWS DDID SCRs

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.05	CA-211160		DDID 964 - Migrate IEVS Fleeing Felon Report Page in Online Help	Training	45	CalSAWS DD&I	Start Build	
20.05	CA-213558	CA-201525	DDID 1967: DDCR 5015, 5516 Update EDBC Job Aid for CA-201525	Training	5	CalSAWS DD&I	Start Build	
20.05	CA-213579		DDID 2132 - Update Online Help pages for New Standardized Receipt form	Training	15	CalSAWS DD&I	Start Build	
20.05	CA-213582		DDID 1389 - Update Online Help for CSF 101 Form	Training	10	CalSAWS DD&I	Start Build	
20.05	CA-213644		DDID 2080, 2081: CA-207121 Update Online Help for WTW functionality	Training	5	CalSAWS DD&I	Start Build	
20.05	CA-213707	CA-207444	DDID 525, DDID 2277: Job Aid update for Special Investigations	Training	5	CalSAWS DD&I	Start Build	

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.05	CA-207121		DDID 2080, 2081: Update WTW functionality	Online	524	CalSAWS DD&I		
20.05	CA-207464		DDID 368 - Add New Homeless Customer Need Type Codes	Fiscal	8	CalSAWS DD&I		

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.07	CA-207226		DDID 2048 - Display all of the EDBC reasons that prevents the user from running EDBC	Eligibility	1222	CalSAWS DD&I		
20.09	CA-207452	CA-208670	DDID 429 - Migrate Form SAR 7/SAR 2	Client Correspondence	160	CalSAWS DD&I		

4. Minutes

- All Questions are shown on the following Section:
- SCR CA-212924 from Merced County was sufficiently answered
- SCR CA-202778/CIV 7564 from Merced and LA County were sufficiently answered
- SCR CA-212185 from Ventura County was sufficiently answered
- SCR CA-212924 from LA County was sufficiently answered
- SCR CA-207452 DDID 429 from LA County was sufficiently answered
- The next CCB Meeting scheduled for **04/16/2020**.

CalSAWS CCB Questions 04-02-2020				
SCR Number	County / Region	Question	Answer	Team
CA-212924	Merced County	Will SCR CA-212924 also track TNB Renewals?	this SCR will not track TNB Renewals.	Gabriel Trejo
CA-202778/CIV-7564	Merced County	If I understand correctly, if a case has a "Full MC Hierarchy" set to yes for one household member, the worker does not have to request a MAGI DER, they can run EDBC. The system will test for Mega Mandatory eligibility. If no Mega Mandatory eligibility exists, then the worker is directed to request a MAGI DER? I understand it this way too, along with EDBC will also check to see if there is DER availability and if so will check the DER eligibility. My question is on EDBC checking for "DER Availability". Will the benefit month be a factor or will it take availability from a previous month/year? (For example cases were an ICT was sent out and the last determination has household members MAGI eligible)	[Renee] Ineligible is an internal status to designate when an EDBC re-run was performed on an individual previously found Eligible, but new data collection supports they were not in fact eligible. Because you cannot remove aid once granted, the EDBC marks the individual with a status of Ineligible. The person is still Active in MEDS and receiving medical coverage for that EDBC benefit month. When EDBC is run with 10-day notice and the individual is still not eligible, they will become Discontinued.	
CA- 212185	Ventura County	Will counties have the option to turn off this functionality, to allow them to manually assign cases based on their county business practice. While auto assignment works for LA county, this would be a nightmare in Ventura county.	CA-212185 is a LA County Only change.	Michael Barillas
CA-212924	LA County	Per Section 2.1.3 Description of Change and Line Definitions, the definition for Manual Terminations states "Number of Renewals terminated that are not counted as Batch Terminations". Will the report capture manual terminations based on the event date or effective date of the termination? For example, cases with RE due in March 2020 that were discontinued on 3/19/2020 effective 4/1/2020. Will these cases be captured in the March 2020 data since the event date occurred in the month of March? Per Section 2.1.3 Description of Change and Line Definitions, the definition for Rescissions states "Number of cases that got rescinded in the prompted month for the given program". Will this line only capture cases that were rescinded and benefits were restored? If so, will it be based on the rescind event date or effective date?	Manual terminations will be based on the event date of the termination. Hence for the given example the cases will be captured in the March 2020 data. This line captures Approved Rescinds and looks at the rescind event date.	
CA-202778/CIV-7564	LA County	Revised Medi-Cal Hierarchy Per Section 2.2.2 Description of Changes, #1(i) states "there is at least one active, ineligible or pending individual on the Medi-Cal program with Customer Option: Full Medi-Cal Hierarchy = 'Yes'. What is the individual status of Ineligible? Are we talking about denied/discontinued individuals? Is this regardless of household status?	[Renee] Ineligible is an internal status to designate when an EDBC re-run was performed on an individual previously found Eligible, but new data collection supports they were not in fact eligible. Because you cannot remove aid once granted, the EDBC marks the individual with a status of Ineligible. The person is still Active in MEDS and receiving medical coverage for that EDBC benefit month. When EDBC is run with 10-day notice and the individual is still not eligible, they will become Discontinued.	Renee Gustafson
CA-202778/CIV-7564	LA County	Per Section 2.2.2 Description of Changes, #2, MAGI Determination is not required when, the definition of in the home** is "any individual with 'in the home' status on the household page or, no record exists for that individual on the page or, with the exception of 'Excluded Step Parent' regardless of the Household status or, with the exception of 'Tax Dependent' regardless of the Household status". Is the household status record mandatory for Medi-Cal? If no record exists for an individual on this page, why would this individual be considered to be in the home?	[Renee] A household status record is not required for Medi-Cal EDBC to determine if someone is In the Home. If no household status record exists, Medi-Cal EDBC assumes the person is in the home.	Renee Gustafson
CA-202778/CIV-7564	LA County	Per Section 2.2.2 Description of Changes, #3, Medi-Cal Hierarchy Flow Chart, Step 1, "Check for Full Medi-Cal Hierarchy". When evaluating for Mega Mandatory programs, will staff still be required to complete the Pickle/DAC/Disabled Adult Widow(er) questions in the income page for the system to evaluate for these programs? Will staff still be required to complete the Medicare page in LRS for the system to evaluate for MSP? If so, I recommend adding this under the Assumptions section.	[Renee] Workers are required to enter Pickle/DAC/DAW and Medicare data now if the individual has this data when running Medi-Cal for a full Medi-Cal hierarchy or MSP. This is not a change.	Renee Gustafson
CA-202778/CIV7-564	LA County	Per Section 2.2.2 Description of Changes, #3, Medi-Cal Hierarchy Flow Chart, Step 4, "Check for DER availability". If no DER is available, will a hard validation display and not allow staff to run EDBC? If so, staff would need to request MAGI prior to running EDBC. Is this flow applicable at application, renewal, and CIC?	[Renee] No hard stop. You can only get to this step after the worker has already clicked on 'Run EDBC' and the EDBC process has started. The EDBC would be saved as Read Only and prompt the worker in the 'Read Only Reason' = "MAGI Determination Required." [Renee] Yes	Renee Gustafson
CA-202778/CIV7564	LA County	Per Section 2.2.2 Description of Changes, #3, Medi-Cal Hierarchy Flow Chart, Step 5, "Check for DER availability". This is the same as Step 4. Should this step be removed? If a DER is available, MAGI benefits will either be approved or denied/discontinued. How will a read-only EDBC result display if there are no existing PGM and PGM person status?	[Renee] The difference between Step 4 (DER availability) and Step 5 (DER eligibility) is that Step 5 will move EDBC to start evaluating the available DER. You can't start EDBC without an existing Medi-Cal PGM. The EDBC read-only result will display when the DER meets the "Invalid DER Reasons"	Renee Gustafson
CA-202778/CIV-7564	LA County	Per Section 2.3 Automatic Journal Entry, 2.3.1 Overview, The Systems will create an automatic journal entry when EDBC determines MAGI Determination is not required. When will the automatic journal be created? If the user runs EDBC multiple times, will the automatic journal entry be created multiple times? It should be created when EDBC is ran and the results are accepted. Will the automatic journal be created only at application, renewal, and CIC or anytime EDBC is ran, either by batch or online?	[Renee] only when the EDBC results are saved and accepted. [Renee] Any time the EDBC results are saved and accepted.	Renee Gustafson
CA-202778/CIV-7564	LA County	Per Section 2.4 Batch EDBC, 2.4.1 Overview, Update Batch EDBC Skip Reasons to not prevent running Batch EDBC without a valid MAGI Determination when at least one person on the Medi-Cal program is requesting to be run through the Full Medi-Cal Hierarchy. Should it read "to prevent" instead of "to not prevent"?	[Renee] No. We need to allow Batch EDBC to run when there is not a valid MAGI Determination because we need EDBC to evaluate for Mega Mandatory and No Potential MAGI. Current functionality prevents this in Batch EDBC. We need "to not prevent" this going forward.	Renee Gustafson
CA-202778/CIV-7564	LA County	Per Section 5 Outreach, 5.1 Lists, it states "List will be generated for all the existing records with removed Requested MC Type after the implementation of the SCR". In LRS, the requested MC type can be set at the individual level. If a Medi-Cal program has multiple existing records with any of the removed Requested MC Types, will the listing display the multiple records under the same case number/case name since no individual data (CIN, DOB, etc.) is being captured or will the listing display one record?	[Renee] The list will be case level. The removed Requested MC type will still be visible to the worker when they access the case and they can easily see who they need to transition, if needed.	Renee Gustafson
CA-207452-DDID 429	LA County	One of the SMEs is reporting a discrepancy on DDID 429. I am sharing two screenshots with you. The first was included with the CCB packet and the second was printed today 4/1/2020. The requests look different. What will be implemented?	We have an assumption (#5) in the design which states: Threshold language updates to the form will be made with CA-208670. The recommendation for CA-208670 states the following: Translate changes on English form for all threshold languages (SAR 7/SAR 2 Armenian, Cambodian, Chinese, Farsi, Korean, Russian, Tagalog and Vietnamese, Hmong, Lao. Please let me know if you have any questions. Also to clarify, CA-207452 is in the CCB packet as a content revision, to change the release from 20.03 to 20.09, and the status has been changed back to Design in Progress. Although it is common that when Forms/NOA's are modified that English/Spanish language changes would be implemented together with additional threshold languages to follow in a later release, we understand the concern about the threshold languages for the SAR 7, and this is being evaluated.	Vallari Bathala/ Amy Gill