CalSAWS CCB Agenda

DATE	APRIL 30, 2020
TIME	1:30 PM
LOCATION	North: Sutter Conference Room, South: Conference Room 331
SUBJECT	Change Control Board Meeting
INVITEES	Regional Managers, Design Leads, Tech Leads, Release Management Leads, Quality Assurance, State Partners, Consortium Management

Meeting Purpose:

Approve pending System Change Requests (SCRs), scope modifications, and change orders as needed.

1. C-IV SCRs

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.02	CIV-106489		Sending Text Notification from multiple sources is throwing an exception due to OpenMarket issue	Client Correspondence	5	C-IV M&O	Production Deployment	20.02.21
20.02	CIV-106679	CA-214393	Turn off Medi-Cal Discontinuance Batches due to COVID-19	Batch Operations	12	C-IV M&O	Production Deployment	20.03.17
20.03	CIV-11210	None	Add E-Signature for additional electronic forms (39768)	Client Correspondence	70	C-IV M&O	Production Deployment	20.04.07
20.03	CIV-103666		Migrate Riverside County IVR to Amazon Connect	Contact Center	360	C-IV M&O	Start Build	20.04.30
20.03	CIV-106302		Update Instructor Led Trainings (ILTs) for 20.03-20.04.01 Code - May Training Release	Training	30	C-IV M&O	Start Build	20.05.11
20.03	CIV-106585	CA-214133	ACL 19-24 Create list of cases aided on 5K-EA greater than 180 days	Eligibility	38	C-IV M&O	Production Deployment	20.04.02
20.03	CIV-106678		El Dorado County Requests to use automated E2Lite Functionality	Batch/Interfaces	55	C-IV M&O	Production Deployment	20.04.30

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.03	CIV-106689	CA-214426	Implement Changes to Support Online Purchasing with EBT	Fiscal	73	C-IV M&O	Production Deployment	20.04.16
20.03	CIV-106710	CA-214462	Journal for Delayed Discontinuance of Medi-Cal due to COVID-19	CalHEERS	11	C-IV M&O	Production Deployment	20.03.20
20.03	CIV-106721	CA-214490	Turn on the Time Limit Good Cause reason 407 Lack of Supportive Services	Fiscal	86	C-IV M&O	Production Deployment	20.04.23
20.03	CIV-106735	CA-214505	Suspend Skip Issuance and Disc Sweeps for Incomplete RE/SAR7 (COVID-19)	Fiscal	30	C-IV M&O	Production Deployment	20.03.26
20.03	CIV-106766	CA-214607	Issue March2020 Disaster Supplement in accordance to HR 6201 Emergency Allotments	Fiscal	125	C-IV M&O	Production Deployment	20.04.11
20.03	CIV-106826		Hold TCF Issuances for Programs with overdue Recert	Fiscal	5	C-IV M&O	Production Deployment	20.03.26
20.03	CIV-106828		Hold TCF Issuances for Programs with overdue Recert (Riverside County)	Fiscal	5	C-IV M&O	Production Deployment	20.03.27
20.03	CIV-106873	CA-214881	Hold TCF Issuances for Programs with overdue Recert	Fiscal	10	C-IV M&O	Production Deployment	20.03.31
20.03	CIV-106896		DCR to correct the application date on C4Y applications, e-apps	Online	54	C-IV M&O	Production Deployment	20.04.09
20.03	CIV-106928	N/A	Regenerate and send the C-IV Group 3 MEDS Recon file for April 2020	Batch/Interfaces	10	C-IV M&O	Production Deployment	20.04.11
20.03	CIV-106935	CA-215275	Issue April 2020 Disaster Supplement in accordance to HR 6201 Emergency Allotments	Fiscal	125	C-IV M&O	Production Deployment	20.05.09
20.05	CIV-103679		Migrate Non-Contact Center County IVRs to Amazon Connect	Contact Center	375	C-IV M&O	Start Build	20.06.05
20.05	CIV-106952		Upgrade poi.jar version from 3.7 to 3.11	Batch/Interfaces	30	C-IV M&O	Start Build	
20.06	CIV-1068	CA-208863 ; CH-153970	CalHEERS eHIT: Married Filing Jointly and Out-of-State Address	CalHEERS	863	Premise	Production Deployment	
20.07	CIV-100504	CA-207344	Update Bank Routing Information for Direct Deposit	Fiscal	44	C-IV M&O	No	
20.07	CIV-105460	CA-200879	Enhance Replacement CalFresh Issuances to be replaceable up to Original Issuance Amount	Fiscal	44	C-IV M&O	Start Build	
20.07	CIV-106387	CA-213522	Security to enable pages being added for the interface to OCAT	Online	15	Premise	No	20.08.23

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.07	CIV-106413		Lobby Mgmt: Update Lobby Dashboard to include Responsive Voice API Key	Tech Arch	60	C-IV M&O	Start Build	
20.07	CIV-106674	CA-214347	Job Aid for CIV-789/CA-57298 Family Stabilization	Training	5	Premise	No	
20.09	CIV-1207	CA-213480	CW Treatment of Unregistered Motor Vehicles	Eligibility	91	C-IV M&O	No	
20.09	CIV-104879	CA-210119	ACIN I-44-19 Update State PINS to 8 digits	Fiscal	150	C-IV M&O	No	

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.05	CIV-4108	CA-50302	CO-113: Online CalWORKs Appraisal Tool (OCAT) Integration	Online	4973	Premise	Start Build	
20.05	CIV-103989	CA-208155	CFL 18/19-49 Create new Pay Codes for CalWORKs Home Visit Program (HVP)	Fiscal	589	Premise	Start Build	
20.05	CIV-105913	CA-212411	Updates to Generation of NA 823 and NA 820 for HSP and HVP	Client Correspondence	229	Premise	Start Build	

2. LRS SCRs

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
19.05	CA-209113		Update java for all products using 10.3 Weblogic and Java 6	Tech Ops	50	LRS M&O	Production Deployment	19.07.14
19.05	CA-209173		Weblogic patch on YBN for Oracle 10g - As per Oracle security advisory on 0 day vulnerability	Tech Ops	20	LRS M&O	Production Deployment	19.07.17
20.02	CA-214393	CIV-106679	Turn off Medi-Cal Discontinuance Batches due to COVID-19	Batch Operations	14	LRS M&E	Production Deployment	20.03.17
20.02	CA-214443		Temporary Suspension of GR Discontinuance Batch Jobs	Batch Operations	45	LRS M&E	Production Deployment	20.03.17

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.02	CA-214462	CIV-106710	Journal for Delayed Discontinuance of Medi-Cal due to COVID-19	CalHEERS	12	LRS M&E	Production Deployment	20.03.20
20.02	CA-214505	CIV-106735	Suspend Skip Issuance and Disc Sweeps for Incomplete RE/SAR7 (COVID-19)	Fiscal	72	LRS M&E	Production Deployment	20.03.20
20.02	CA-214537	N/A	Turn off Daily and Monthly GR Time Limits Discontinuance Batch Job	Batch/Interfaces	20	LRS M&E	Production Deployment	20.03.20
20.03	CA-207735	N/A	Enable CalSAWS to send images over 6MB to EDMS : COVID-19	Tech Ops	169	LRS M&E	Production Deployment	20.04.16
20.03	CA-214133	CIV-106585	ACL 19-24 Create list of cases aided on 5K-EA greater than 180 days	Eligibility	40	LRS M&E	Start Build	20.04.02
20.03	CA-214426	CIV-106689	Implement Changes to Support Online Purchasing with EBT	Fiscal	49	LRS M&E	Production Deployment	20.04.16
20.03	CA-214490	CIV-106721	Turn on the Time Limit Good Cause reason 407 Lack of Supportive Services	Fiscal	153	LRS M&E	Production Deployment	20.04.23
20.03	CA-214539		Stop GR Discontinuance in EDBC and Generate GR, CAPI discontinued person list for April and May	Eligibility	269	LRS M&E	Production Deployment	20.04.16
20.03	CA-214607	CIV-106766	Issue March 2020 Disaster Supplement in accordance to HR 6201 Emergency Allotments	Fiscal	149	LRS M&E	Production Deployment	20.04.11
20.03	CA-214703		Purge the QR 7 generation job (PB19R412) and prevent the QR 7 from being sent to Central Print	Client Correspondence	40	LRS M&E	Production Deployment	20.03.26
20.03	CA-214777		Operationally run the CAPI RE (PB19R514M) , GR AA,SSP14 (PB19R515M) generation job and prevent them from being sent to Central Print	Client Correspondence	109	LRS M&E	Production Deployment	20.04.03
20.03	CA-214780		Update the Received Date on Vouchers for April Foster Care Benefit Month for LA County	Fiscal	45	LRS M&E	Production Deployment	20.05.08
20.03	CA-214784		Advance CAPI RE Due Month for March-June 2020 and GR AA Due Month for March-May 2020. Update Customer reporting records for CAPI RE, GR QR7 and AA	Eligibility	331	LRS M&E	Production Deployment	20.05.05

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.03	CA-214881	CIV-106873	Hold TCF Issuances for Programs with overdue Recert	Fiscal	73	LRS M&E	Production Deployment	20.04.23
20.03	CA-215220	N/A	List of DCFS Medi-Cal Discontinuances from Batch EDBC	CalHEERS	37	LRS M&E	Production Deployment	20.04.23
20.03	CA-215275	CIV-106935	Issue April 2020 Disaster Supplement in accordance to HR 6201 Emergency Allotments	Fiscal	149	LRS M&E	Production Deployment	20.05.09
20.05	CA-215417		Training Release 20.05 - Training Environment Support	Training	60	LRS M&E	No	20.05.22
20.06	CA-208863	CIV-1068; CH-153970	CalHEERS eHIT: Married Filing Jointly and Out-of-State Address	CalHEERS	977	Premise	Production Deployment	
20.07	CA-213522	CIV-106387	Security to enable pages being added for the interface to OCAT	Online	15	Premise	No	20.08.23
20.07	CA-214347	CIV-106674	Job Aid for CA-57298 Family Stabilization	Training	5	Premise	No	
20.09	CA-54659	CIV-5503	Update Repayment Term Summary and Detail Page	Fiscal	540	LRS M&E	Start Build	
20.09	CA-210119	CIV-104879	ACIN I-44-19 Update State PINS to 8 digits	Fiscal	96	LRS M&E	No	
20.09	CA-213480	CIV-1207	CW Treatment of Unregistered Motor Vehicles	Eligibility	127	LRS M&E	No	

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
19.09	CA-208817		App Server storage issues, change temp file storage location	Tech Ops	67	LRS M&E	No	
20.05	CA-50302	CIV-4108	Online CalWORKs Appraisal Tool (OCAT) Integration	Online	7705	Premise	Start Build	
20.05	CA-208155	CIV-103989	CFL 18/19-49 Create new Pay Codes for CalWORKS Home Visit Program (HVP)	Fiscal	674	Premise	Start Build	
20.05	CA-212411	CIV-105913	Updates to Generation of NA 823 and NA 820 for HSP and HVP	Client Correspondence	474	Premise	Start Build	
20.05	CA-212606	N/A	DPSS/DCFS Support SCR to provide responses to Consortia queries	Fiscal	600	LRS M&E	Start Build	

3. Informational Only: CalSAWS DDID SCRs

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.07	CA-214050		DDIDs 2266 and 2512 - Imaging Solution Environments	Imaging		CalSAWS DD&I	No	

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
TBD	CA-201326	CIV 5316	DDCR 4086: Updates to the dynamically generated CF 23 SAR	Client Correspondence	227	CalSAWS DD&I	No	
TBD	CA-207180		DDID 2097 - Obsolete	Online	181	CalSAWS DD&I	No	
TBD	CA-207469		DDID 329 - Obsolete	Online	8	CalSAWS DD&I	No	
20.05	CA-201525	CA-48576 CIV-4676	DDID 1967: DDCR 5015, 5516: Update the manual EDBC process to allow run reasons to be used	Eligibility	188	CalSAWS DD&I	No	
20.05	CA-207368		DDID 1198 - Update Generate Form button on Verification List page	Client Correspondence	112	CalSAWS DD&I	No	
20.05	CA-213668		DDID 374: CA-207463 Update Online Help for Homeless Assistance Enhancements	Training	45	CalSAWS DD&I	No	
20.07	CA-207463		DDID 374 - Enhancements to Homeless Assistance Functionality in CalSAWS	Fiscal	1553	CalSAWS DD&I	No	

4. Informational Only: CalSAWS Conversion SCRs

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release

The next CCB Meeting scheduled for <mark>05/14/2020.</mark>

5. CalACES Development Schedule

Release #	Release Date (Mon)	CalACES (North & South) Production Deployment Date (Sun)	Notes	SCR Freeze (Fri)	Defect Freeze (Fri)	Hard Defect Freeze (Fri)	Build Approved (Wed)
20.01	**1/27/2020**	1/26/2020	MLK 1/20	**11/27/2019**	1/3/2020	1/10/2020	1/22/2020
20.02	**2/17/2020**	2/9/2020	CalHEERS Release	**11/8/2019**	1/3/2020	1/10/2020	2/12/2020
20.03	**3/23/2020**	3/22/2020		**1/31/2020**	2/28/2020	3/6/2020	3/18/2020
20.05	**5/18/2020**	5/17/2020	Due to Memorial Day 5/25/2020	**3/27/2020**	4/24/2020	5/1/2020	5/13/2020
20.06	**6/29/2020**	6/7/2020	CalHEERS Release	**4/17/2020**	6/5/2020	6/10/2020	6/3/2020
20.07	**7/20/2020**	7/19/2020		**5/22/2020**	6/26/2020	7/3/2020	7/15/2020
20.09	**9/21/2020**	9/20/2020		**7/24/2020**	8/28/2020	9/4/2020	9/16/2020
20.11	**11/23/2020**	11/22/2020	Due to Thanksgiving 11/26/2020	**9/25/2020**	10/30/2020	11/6/2020	11/18/2020
21.01	**1/25/2021**	1/24/2021	MLK 1/18	**11/27/2020**	1/1/2021	1/8/2021	1/20/2021

Freeze Dates	
SCR Freeze:	Deadline for all SCR code to be delivered for baseline release
Defect Freeze:	Deadline for all Defects to be delivered for baseline release
Hard Defect Freeze:	Deadline for all Defects (tied to baseline release) to be delivered for baseline release
Build Approved:	Greenlight for baseline release

[CA-214050] DDIDs 2266 and 2512 - Imaging Solution Environments

Team Responsible:	**Imaging**	Assignee:	**Unassigned**	SPG Status:	**No**
Fix Version/s:	**[20.07]**	Designer Contact:	**Christopher Vasquez**	Change Type (SCR):	**Enhancement**
Minor Version:		Expedite Changes:	**No**	Estimate:	
Reporter:	**Lynnel Silva**	Regulation Reference:		Created:	**02/28/2020 12:04 PM**
Status:	**Pending Approval**	Impact Analysis:	**[N/A]**	Outreach Required:	**No**
Policy/Design Consortium Contact:	**Rhiannon Chin**	Training Impacted:		Funding Source:	**CalSAWS DD&I**
Project Phase (SCR):	**Migration**	Migration Impact:		Funding Source ID:	
Committee:	**[Imaging]**	Approved by Committee:	**03/25/2020**	Other Agency Cross Reference:	

Non-Committee Review:

Expedite Approval:

Current Design: Currently, there are no environments for the new CalSAWS Imaging Solution.

Request: CalSAWS shall provide the following imaging solution environments:
1) Conversion (4)
2) Assembly Test (2)
3) System Test (4)
4) User Acceptance (1)
5) Training (1)
6) Staging (1)
7) Production (1)
8) Disaster Recovery (1)

Recommendation: -- Add Design Document Overview --

Imaging will establish environments for the future CalSAWS Imaging Solution with default configurations, allowing for the ability to enable future functionality.

Outreach Description:

Migration Impact Description:

Migration Impact Analysis:

Alternative Procedure Description: None.

Operational Impact:

Estimate: 0

Automated Test :	0	Batch/Interfaces :	0	Batch Operations :	0
CalHEERS :	0	CalHEERS Test :	0	Client Correspondence :	0
DBA :	0	Design :	0	Eligibility :	0
Fiscal :	0	Imaging :	0	IVR/CC :	0
Online :	0	Performance :	0	Release Communication Support :	0
Reports :	0	Security :	0	System Test Support :	0
Tech Arch :	0	Tech Ops :	0	Training :	0

End SCRs

[CA-201326] DDCR 4086: Updates to the dynamically generated CF 23 SAR

- Resolved: 02/24/2020 01:10 PM

Team Responsible:	**Client Correspondence**	Assignee:	**Quynh Nguyen**	SPG Status:	**No**
Fix Version/s:	**[TBD]**	Designer Contact:	**Rainier Dela Cruz**	Change Type (SCR):	**Policy Re-Design**
Minor Version:		Expedite Changes:	**No**	Estimate:	**227**
Reporter:	**Daisy Villasenor**	Regulation Reference:	**SARA to SAR policy**	Created:	**03/09/2018 01:03 PM**
Status:	**Rejected**	Impact Analysis:	**[N/A]**	Outreach Required:	**No**
Policy/Design Consortium Contact:	**Caroline Bui**	Training Impacted:		Funding Source:	**CalSAWS DD&I**
Project Phase (SCR):	**Migration**	Migration Impact:	**Yes**	Funding Source ID:	
Committee:	**[CalWORKs/ CalFresh]**	Approved by Committee:		Other Agency Cross Reference:	**CIV 5316**

Non-Committee Review:	
Expedite Approval:	
Current Design:	The functionality to dynamically generate the CF 23 SAR after the EDBC is saved is not in CalSAWS.
Request:	Per DDCR 4086, update the CalSAWS functionality to dynamically generate the CF 23 SAR when the EDBC is Accepted and Saved.
Recommendation:	1) Add a version of the CF 23 SAR form that will generate through EDBC, but will not be available from the Template Repository. 2) Add the functionality to generate the CF 23 SAR when the EDBC is saved, the program type is CalFresh, the program sub type is not Transitional, the program status is Active and one of the following is true: a) The reporting type on the current EDBC is either SAR or SARA and the previous program status is not Active (Pending, Denied, or Discontinued). b) The reporting type on the current EDBC is either SAR or SARA and the program was approved after the program was rescinded for Restoration of Aid Waiver. c) The reporting type on the current EDBC is either SAR or SARA and the EDBC is run with RE run reason. d) The reporting type on the current EDBC is SAR and the reporting type on the previous EDBC is SARA. e) The reporting type on the current EDBC is SARA and the reporting type on the previous EDBC is SAR. f) The reporting type on the current EDBC is either SAR or SARA and the sub program type on the previous EDBC is Transitional. 3) Add the functionality to dynamically display the 130% Federal Poverty Level (FPL) section on CF 23 SAR when the household is not certified over the 130% FPL.
Outreach Description:	
Migration Impact Description:	C-IV: Updated the CF 23 to generate when the reporting type changes from SARA to SAR or SAR to SARA. It also updated the title displayed on the bottom of the notice to C-IV CF 23 LRS: LRS does not have the logic to generate the CF 23 SAR when the reporting type changes from SARA to SAR or when the reporting type changes from SAR to SARA. LRS does not generate the CF 23 130% FPL section when the household is not certified over the 130% FPL Committee Outcome- Modify Existing LRS Functionality Priority- Medium
Migration Impact Analysis:	
Alternative Procedure Description:	N/A - CalSAWS DD&I Requirement
Operational Impact:	
Estimate:	**227**

Automated Test :	0	Batch/Interfaces :	0	Batch Operations :	0

CalHEERS :	0	CalHEERS Test :	0	Client Correspondence :	167
DBA :	0	Design :	0	Eligibility :	0
Fiscal :	0	Imaging :	0	IVR/CC :	0
Online :	0	Performance :	0	Release Communication Support :	0
Reports :	0	Security :	0	System Test Support :	60
Tech Arch :	0	Tech Ops :	0	Training :	0

Content Revision Status-1:

Pending CCB

Content Revision Description-1:

1. Recommendation Change: N/A

2. ETC Change: N/A

3. Release Change: SCR being Rejected
Before: 20.09
After: TBD

Content Revision Status-2:

Content Revision Description-2:

1. Recommendation Change: {Description of Recommendation Change}
Before:
After:

2. ETC Change: {Description of ETC Change}
Before:
After:

3. Release Change: {Description of Release Change}
Before:
After:

Content Revision Status-3:

Content Revision Description-3:

1. Recommendation Change: {Description of Recommendation Change}
Before:
After:

2. ETC Change: {Description of ETC Change}
Before:
After:

3. Release Change: {Description of Release Change}
Before:
After:

Content Revision Status-4:

Content Revision Description-4:

1. Recommendation Change: {Description of Recommendation Change}
Before:
After:

2. ETC Change: {Description of ETC Change}
Before:
After:

3. Release Change: {Description of Release Change}
Before:
After:

[CA-207180] DDID 2097 - Obsolete

- Resolved: 11/13/2019 12:27 PM

Team Responsible:	**Online**	Assignee:	**Justin Concepcion**	SPG Status:	**No**
Fix Version/s:	**[TBD]**	Designer Contact:	**Melissa Mendoza**	Change Type (SCR):	**Enhancement**
Minor Version:		Expedite Changes:	**No**	Estimate:	**181**
Reporter:	**Lynnel Silva**	Regulation Reference:		Created:	**03/15/2019 10:02 AM**
Status:	**Rejected**	Impact Analysis:	**[Business Process]**	Outreach Required:	**No**
Policy/Design Consortium Contact:	**Laura Ould**	Training Impacted:	**[N/A]**	Funding Source:	**CalSAWS DD&I**
Project Phase (SCR):	**Migration**	Migration Impact:		Funding Source ID:	
Committee:	**[Other]**	Approved by Committee:		Other Agency Cross Reference:	

Non-Committee Review:

Expedite Approval:

Current Design: The Protective Custody Authority Detail page contains the Legal Authority Code field. This field is not mandatory and always displays on the page.

Request: Per DDID 2097, add the Legal Authority field to the Protective Custody Authority Detail page. Update the Legal Authority Code to display based on the value in this new field.

Recommendation:

1. a. Add the Legal Authority field to the Protective Custody Authority Detail page.
   b. Update the Legal Authority Code field to dynamically display based on the value in the Legal Authority field.
   c. Apply a data change to default the value of the new Legal Authority field based on the existing values of the Legal Authority Code field.

2. a. Update the LRS foster care interface to set the new Y/N value to Yes, if the Legal Authority Code exists. Otherwise, the Y/N field would default to N.

See the attached design document for a detailed description of these changes.

Outreach Description:

Migration Impact Description:

Migration Impact Analysis:

Alternative Procedure Description: N/A - CalSAWS DD&I Requirement

Operational Impact:

Estimate: **181**

Automated Test :	0	Batch/Interfaces :	60	Batch Operations :	0
CalHEERS :	0	CalHEERS Test :	0	Client Correspondence :	0
DBA :	0	Design :	0	Eligibility :	0
Fiscal :	0	Imaging :	0	IVR/CC :	0
Online :	80	Performance :	0	Release Communication Support :	0
Reports :	0	Security :	0	System Test Support :	41
Tech Arch :	0	Tech Ops :	0	Training :	0

Content Revision Status-1: Accepted

Content Revision Description-1: Release Change:
Before: 19.11
After: 21.01

Content Revision Status-2:	Pending CCB
Content Revision Description-2:	1. Recommendation Change: N/A
	2. Estimate Change: N/A
	3. Release Change: SCR is being Rejected. Before: 21.01 After: TBD
	4. Funding Source Change: N/A
Content Revision Status-3:	
Content Revision Description-3:	
Content Revision Status-4:	
Content Revision Description-4:	

[CA-207469] DDID 329 - Obsolete

- Resolved: 11/20/2019 09:40 AM

Team Responsible:	**Online**	Assignee:	**Rasasvi Matukumilli**	SPG Status:	**No**
Fix Version/s:	**[TBD]**	Designer Contact:	**Kristine Lim [X]**	Change Type (SCR):	**Enhancement**
Minor Version:		Expedite Changes:	**No**	Estimate:	**8**
Reporter:	**Lynnel Silva**	Regulation Reference:		Created:	**03/15/2019 10:03 AM**
Status:	**Rejected**	Impact Analysis:	**[N/A]**	Outreach Required:	**No**
Policy/Design Consortium Contact:	**Elisa Miller**	Training Impacted:		Funding Source:	**CalSAWS DD&I**
Project Phase (SCR):	**Migration**	Migration Impact:		Funding Source ID:	
Committee:	**[Other]**	Approved by Committee:		Other Agency Cross Reference:	

Non-Committee Review:

Expedite Approval:

Current Design: The MEDS OHC Code dropdown on the Other Health Care Detail page displays available values in alphabetical order.

Request: Per DDID 329, migrate the value "Any Other Carriers" in the MEDS OHC Code dropdown when All Other Health Coverage is selected for Health Coverage Type from the Other Health Care List page.

Recommendation: Update the MEDS OHC Code dropdown list to add "Any Other Carriers" when All Other Health Coverage is selected for Health Coverage Type in the Other Health Care List page.

Refer to the attached design document for further details.

Outreach Description:

Migration Impact Description:

Migration Impact Analysis:

Alternative Procedure Description: N/A - CalSAWS DD&I Requirement

Operational Impact:

Estimate: **8**

Automated Test :	0	Batch/Interfaces :	0	Batch Operations :	0
CalHEERS :	0	CalHEERS Test :	0	Client Correspondence :	0
DBA :	0	Design :	0	Eligibility :	0
Fiscal :	0	Imaging :	0	IVR/CC :	0
Online :	6	Performance :	0	Release Communication Support :	0
Reports :	0	Security :	0	System Test Support :	2
Tech Arch :	0	Tech Ops :	0	Training :	0

Content Revision Status-1: Pending CCB

Content Revision Description-1:

1. Recommendation Change: N/A

2. Estimate Change: N/A

3. Release Change: SCR being Rejected
Before: 20.01
After: TBD

[CA-201525] DDID 1967: DDCR 5015, 5516: Update the manual EDBC process to allow run reasons to be used

- Resolved: 03/29/2020 10:52 AM

Team Responsible:	**Eligibility**	Assignee:	**Jagadeesh Dasu**	SPG Status:	**No**
Fix Version/s:	**[20.05]**	Designer Contact:	**Nicholas Trusso**	Change Type (SCR):	**Policy Re-Design**
Minor Version:		Expedite Changes:	**No**	Estimate:	**188**
Reporter:	**Daisy Villasenor**	Regulation Reference:	**TBD**	Created:	**03/15/2018 08:54 AM**
Status:	**System Test**	Impact Analysis:	**[N/A]**	Outreach Required:	**No**
Policy/Design Consortium Contact:	**Frederick Gains**	Training Impacted:		Funding Source:	**CalSAWS DD&I**
Project Phase (SCR):	**Migration**	Migration Impact:	**Yes**	Funding Source ID:	
Committee:	**[CalWORKs/ CalFresh]**	Approved by Committee:		Other Agency Cross Reference:	**LRS 48576 and CIV 4676**

Non-Committee Review:

Expedite Approval:

Current Design:

A worker is required to process a redetermination for CW for the month following the RE Due Month in order to mark the RE packet as complete and create a new redetermination period for the program. When a worker processes a Manual EDBC for CW and the RE run reason is not automated on the Manual EDBC, there is no validation message to inform the worker that they must process the redetermination before accepting the current EDBC.

If a worker is attempting to run a Manual EDBC for FC, KG or AAP there is no option to select the RE Run Reason.

Request:

1. Add a validation message that prevents the worker from saving the Manual EDBC when the RE is not automated and the current redetermination period has not been completed.
2. Update the Manual EDBC page to add the RE Run Reason for FC, KG, and AAP programs. Additionally, the recertification date will be 1 year for FC or 2 years for KG and AAP programs.

Recommendation:

1. Add a validation message to the CalWORKS EDBC (Manual) page when the redetermination has not been completed for the current period and the RE was not automated on the Manual EDBC. This validation will be added when the worker clicks the Accept button. This will use the same validation that CF currently has for this scenario.
2. Update the Manual EDBC page to add the RE Run Reason for FC, KG, and AAP programs and create the redetermination date of 1 year for FC, and 2 years for KG and AAP.

Note: Please refer to the design document for further details.

Outreach Description:

Migration Impact Description:

DDCR Committee Review = SCR Recommendations (Modify Existing LRS Functionality)
DDCR Priority = Medium
Priority Reason = Incorrect Redetermination (RE) Report for the count of the RE Process.
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1. C-IV added Run Reason drop down to the create Manual EDBC page.
2. LRS looks at the RE/PR status and the EDBC benefit month and then the Run Reason for Periodic Reports/Re is automatically set and displayed on the EDBC Summary page.   This functionality applied to regular EDBCs and now also applies to Manual EDBCs.
MC will have an RE run reason available for selection on the Create Manual EDBC page for both system.
3. C-IV has a validation message for both CW and CF when Manual EDBC is being set up in a month beyond the RE due month and a Run Reason is not selected.   LRS only has validation for CF
4. C-IV has SAR7 run-reason will be displayed for Transitional CalFresh(TCF) when the Benefit month is the first month of TCF and the program has SAR reporting type in the prior month. LRS does not have this run reason in the first month of TCF.
5. In C-IV RE run reason will be displayed for Regular CF, CAPI, AAP and CW. In LRS functionality exists for AAP, Kin-Gap, CAPI, CW, CF but RE packets are not generated for AAP & Kin-Gap in LRS, so RE run reason is not used for AAP and Kin-Gap

6. In C-IV RE run reason will be displayed for Foster Care, RCA and Kin-Gap programs every time manual EDBC is created. This functionality does not exist in LRS

7. In C-IV RE run reason will be displayed for MC program when benefit month is on or after the current RE begin month. In LRS RE run reason will be displayed for process month and also for RE due month based on the current date. If current date is before due date, RE dropdown and run reason will display for Due Month as well

8. In C-IV RE/PR will be marked as Complete EDBC Accepted even if Manual EDBC is set to fail. In LRS RE/PR will only be marked as Complete EDBC Accepted if EDBC results are Active

Migration Impact Analysis:

Alternative Procedure Description: N/A - CalSAWS DD&I Requirement

Operational Impact:

Estimate: **188**

Automated Test :	0	Batch/Interfaces :	0	Batch Operations :	0
CalHEERS :	0	CalHEERS Test :	0	Client Correspondence :	0
DBA :	0	Design :	0	Eligibility :	144
Fiscal :	0	Imaging :	0	IVR/CC :	0
Online :	0	Performance :	0	Release Communication Support :	0
Reports :	0	Security :	0	System Test Support :	44
Tech Arch :	0	Tech Ops :	0	Training :	0

Content Revision Status-1: Pending CCB

Content Revision Description-1:

1. Recommendation Change: Recommendation was removed.
Before:
2.3 EDBC Rules Updates
2.3.1 Overview
Creating a Manual EDBC with RE run reason will create/update the RE period and update the existing relevant Customer Reporting record if one exists based on the existing EDBC save and continue logic. Similarly, creating a Manual EDBC with SAR7 run reason will update the existing relevant SAR7 report status. After the worker accepts and saves the Manual EDBC, the status of the Customer Reporting Record will be updated to 'Complete – EDBC Accepted'.
2.3.2 Description of Changes
Processing a Manual EDBC with a RE/SAR7 run reason will update the existing Customer Reporting record.
After the worker accepts and saves the Manual EDBC, update the Customer Reporting record 'Received – Ready to Run EDBC' to 'Complete – EDBC Accepted' if the EDBC resulted in a discontinuance.
2.3.3 Programs Impacted
CF, CW, FC, KG, AAP
2.3.4 Performance Impacts
No impact.

After:
Recommendation was removed.

2. ETC Change: {Description of ETC Change}
Before:
After:

3. Release Change: {Description of Release Change}
Before:
After:

Content Revision Status-2:

Content Revision Description-2:

1. Recommendation Change: {Description of Recommendation Change}
Before:
After:

2. ETC Change: {Description of ETC Change}

	Before: After: 3. Release Change: {Description of Release Change} Before: After:
Content Revision Status-3: **Content Revision Description-3:**	1. Recommendation Change: {Description of Recommendation Change} Before: After: 2. ETC Change: {Description of ETC Change} Before: After: 3. Release Change: {Description of Release Change} Before: After:
Content Revision Status-4: **Content Revision Description-4:**	1. Recommendation Change: {Description of Recommendation Change} Before: After: 2. ETC Change: {Description of ETC Change} Before: After: 3. Release Change: {Description of Release Change} Before: After:

[CA-207368] DDID 1198 - Update Generate Form button on Verification List page

- Resolved: 03/27/2020 07:20 PM

Team Responsible:	**Client Correspondence**	Assignee:	**Samuel Enriquez**	SPG Status:	**No**
Fix Version/s:	**[20.05]**	Designer Contact:	**Rainier Dela Cruz**	Change Type (SCR):	**Enhancement**
Minor Version:		Expedite Changes:	**No**	Estimate:	**112**
Reporter:	**Lynnel Silva**	Regulation Reference:		Created:	**03/15/2019 10:03 AM**
Status:	**System Test**	Impact Analysis:	**[N/A]**	Outreach Required:	**No**
Policy/Design Consortium Contact:	**Maria Arceo**	Training Impacted:		Funding Source:	**CalSAWS DD&I**
Project Phase (SCR):	**Migration**	Migration Impact:		Funding Source ID:	
Committee:	**[Correspondence]**	Approved by Committee:		Other Agency Cross Reference:	

Non-Committee Review:

Expedite Approval:

Current Design: The Verification List page shows the verifications associated to the case and allows the user to view or edit those verifications. It also allows the user to add new verifications. In C-IV, when the user clicks on the 'Generate Form' button on the Verification List page, the Document Parameters page opens in a new window. The user is able generate the C-IV VER 100 or the CW 2200 form based on their selection. In the LRS system, when the user clicks on 'Generate Form' button on the page, the Document Parameters page opens in a new window, however, the user can only generate the CW 2200 form.

Request: The system change request will add the new CSF 103 – Verification Request List form (based on the C-IV VER 100 form) to the LRS system. It will add a new Document Parameters page that will open in a separate window when the 'Generate Form' button is clicked that will give the user the option to generate the CW 2200 or the CSF 103 form.

Recommendation:
1) Add the new CSF 103 form that will generate from the Verification List page and will be available from the Template Repository.

2) Add a new the Document Parameters page (based on the LRS standard document parameters page) that opens in a separate window when the 'Generate Form' button is click on the Verification List page to give the user the option to generate either the CW 2200 or the CSF 103 form.

Outreach Description:

Migration Impact Description:

Migration Impact Analysis:

Alternative Procedure Description: N/A - CalSAWS DD&I Requirement

Operational Impact:

Estimate: **112**

Automated Test :	0	Batch/Interfaces :	0	Batch Operations :	0
CalHEERS :	0	CalHEERS Test :	0	Client Correspondence :	86
DBA :	0	Design :	0	Eligibility :	0
Fiscal :	0	Imaging :	0	IVR/CC :	0
Online :	0	Performance :	0	Release Communication Support :	0
Reports :	0	Security :	0	System Test Support :	26
Tech Arch :	0	Tech Ops :	0	Training :	0

Content Revision Status-1: Pending CCB

Content Revision Description-1:	Before: Section 2.1.2.3 stated SCR CA-207451 will do the Spanish translations for the verification types. The section also gave instructions on how to populate the Office Phone Number field. The mockups in Section 2.2.2 had the Program and Placement fields above the Form Type and Language fields. After: Updated section 2.1.2.3 to remove that statement that Spanish translation will done with SCR CA-207451. Added an assumption the verification type will be in English when generating the form in Spanish until CA-207451 is implemented if the verification type is not translated. Removed the population instruction for the Office Phone Number since the CalSAWS standard header does not have that field and added the population instruction for the Date and Customer Id fields. The mockups in Section 2.2.2 have the Form Type and Language fields above the Program and Placement fields.
Content Revision Status-2:	
Content Revision Description-2:	
Content Revision Status-3:	
Content Revision Description-3:	
Content Revision Status-4:	
Content Revision Description-4:	

[CA-213668] DDID 374: CA-207463 Update Online Help for Homeless Assistance Enhancements

- Resolved: 04/10/2020 08:08 PM

Team Responsible:	**Training**	Assignee:	**Kelly Worthington**	SPG Status:	**No**
Fix Version/s:	**[20.05]**	Designer Contact:	**Cristina Garcia**	Change Type (SCR):	**Enhancement**
Minor Version:		Expedite Changes:	**No**	Estimate:	**45**
Reporter:	**Cristina Garcia**	Regulation Reference:		Created:	**02/18/2020 01:52 PM**
Status:	**System Test**	Impact Analysis:	**[Training]**	Outreach Required:	**No**
Policy/Design Consortium Contact:	**Binh Tran**	Training Impacted:	**[Online Help]**	Funding Source:	**CalSAWS DD&I**
Project Phase (SCR):	**Migration**	Migration Impact:	**No**	Funding Source ID:	
Committee:	**[Other]**	Approved by Committee:		Other Agency Cross Reference:	

Non-Committee Review:

Expedite Approval:

Current Design: SCR CA-207463 updates various Online Help pages to support the enhanced Homeless Assistance functionality.

Request: Various Online Help pages are created and updated to support the enhanced Homeless Assistance functionality.

Recommendation:
Create the following Online Help pages:
1. Money Management EDBC Detail
2. Vendor Previous Potential Benefit List
3. Total Vendor Previous Potential Benefit List
4. EDBC Homeless Past Due Rent
Update the following Online Help pages:
1. Expense Amount Detail
2. Expense Detail
3. Homeless - Temp EDBC
4. Homeless - Perm EDBC
5. Forms Overview - add the M44-211D form
   Form Number: M44-211D
   Form Name: Homeless Permanent (HP) Denial Notice of Action
   Form Description: This form is created when the Homeless Permanent
   program is denied due to the monthly back rent amount being greater
   than 80% of the household's monthly income.

Outreach Description:

Migration Impact Description: N/A

Migration Impact Analysis:

Alternative Procedure Description: N/A

Operational Impact:

Estimate: 45

Automated Test :	0	Batch/Interfaces :	0	Batch Operations :	0
CalHEERS :	0	CalHEERS Test :	0	Client Correspondence :	0
DBA :	0	Design :	0	Eligibility :	0
Fiscal :	0	Imaging :	0	IVR/CC :	0
Online :	0	Performance :	0	Release Communication Support :	0
Reports :	0	Security :	0	System Test Support :	0

| Tech Arch : | 0 | Tech Ops : | 0 | Training : | 45 |

Content Revision Status-1: Pending CCB

Content Revision Description-1:

1. Recommendation Change:
Before:
After:

2. Estimate Change:
Before:
After:

3. Release Change:
Before: 20.05
After:20.07

4. Funding Source Change:
Before:
After:

Content Revision Status-2:

Content Revision Description-2:

1. Recommendation Change:
Before:
After:

2. Estimate Change:
Before:
After:

3. Release Change:
Before:
After:

4. Funding Source Change:
Before:
After:

Content Revision Status-3:

Content Revision Description-3:

1. Recommendation Change:
Before:
After:

2. Estimate Change:
Before:
After:

3. Release Change:
Before:
After:

4. Funding Source Change:
Before:
After:

Content Revision Status-4:

Content Revision Description-4:

1. Recommendation Change:
Before:
After:

2. Estimate Change:
Before:
After:

[CA-207463] DDID 374 - Enhancements to Homeless Assistance Functionality in CalSAWS

Team Responsible:	**Fiscal**	Assignee:	**Matthew Warren**	SPG Status:	**No**
Fix Version/s:	**[20.07]**	Designer Contact:	**Duke Vang**	Change Type (SCR):	**Enhancement**
Minor Version:		Expedite Changes:	**No**	Estimate:	**1553**
Reporter:	**Lynnel Silva**	Regulation Reference:		Created:	**03/15/2019 10:03 AM**
Status:	**In Development**	Impact Analysis:	**[N/A]**	Outreach Required:	**No**
Policy/Design Consortium Contact:	**Sheryl E. Eppler**	Training Impacted:		Funding Source:	**CalSAWS DD&I**
Project Phase (SCR):	**Migration**	Migration Impact:		Funding Source ID:	
Committee:	**[Other]**	Approved by Committee:		Other Agency Cross Reference:	

Non-Committee Review:

Expedite Approval:

Current Design:

In CalSAWS, HA benefits are authorized through Eligibility Determination and Benefits Calculations (EDBC).

Note: For the purposes of this design, HA refers to both Homeless Temporary (HT) and Homeless Permanent (HP).

Request:

The Contractor shall update the Homeless Assistance functionality as follows:
1) Add the ability to evaluate for the Homeless Permanent program that the total monthly household income (TMHI) is at or below the approved State Standard percentage (currently 80%) and the rent amount should be broken out month by month for 2 months separately for each month on the Expense Amount Detail page for the expense category of shelter and expense type homeless-past due rent. Generate a Denial Notice of Action if the back rent amount exceeds TMHI.
2) Add Money Management functionality for Homeless Permanent and Homeless Temporary in order to:
  a) Issue single party checks to vendors without the Payee/Case name (e.g., landlord, hotel, utility company).
  b) Split Utility Payments.
  c) Issue the remainder amount of the Temporary Homeless payment to the customer when hotel cost is less than the amount issued.
3) Add the ability to issue Homeless Assistance vouchers for the service arrangement types in C-IV that allow voucher payments.

Recommendation:

1. Update Past Due Rent to be broken-out month-by-month for 2 months separately on the data collection Expense Amount Detail page under the Expense Category "Shelter" and Expense Type "Homeless-Past Due Rent".
a. First Month Back Rent
b. Second Month Back Rent
2. Update the Past Due Rent EDBC rules to evaluate the First Month and Second Month amounts separately entered in the Expense Amount Detail page to account for 80% of TMHI.
3. The Money Management List page will be updated to allow HP and HT as programs under the Program dropdown list.
4. Allow Vouchers to be issued under Money Management for counties that allow Vouchers to be issued for HP or HT.
5. Update HP and HT EDBC pages to account for Money Management and Vouchers. When issuing a Money Management payment as a Voucher, the Worker must create a Need and Service Arrangement for the HP or HT program to issue the Voucher. When the Voucher is redeemed by the Vendor, the Worker must enter the redeemed amount into the Payment Amount Used by EDBC page.
6. Add a new Homeless Permanent (HP) Denial Notice of Action (NOA) when the HP program is denied due to the monthly back rent amount being greater than 80% of the household's monthly income

Outreach Description:

Migration Impact Description:

Migration Impact Analysis:

Alternative Procedure Description:	N/A - CalSAWS DD&I Requirement				
Operational Impact:					
Estimate:	**1553**				
Automated Test :	0	Batch/Interfaces :	0	Batch Operations :	0
CalHEERS :	0	CalHEERS Test :	0	Client Correspondence :	68
DBA :	0	Design :	0	Eligibility :	849
Fiscal :	85	Imaging :	0	IVR/CC :	0
Online :	271	Performance :	0	Release Communication Support :	0
Reports :	0	Security :	0	System Test Support :	280
Tech Arch :	0	Tech Ops :	0	Training :	0

Content Revision Status-1:
Pending CCB

Content Revision Description-1:

Before:
1. Section 2.11.2.1 added an new fragment that will generate on the HP Denial NOA.
2. Release: 20.05

After:
1. Section 2.11.2.1 will updated the trigger condition for the existing TMHI fragment to generate on the HP Denial NOA.
2. Added recommendation 2.5.3.3, 2.5.3.4, 2.5.3.5, 2.9.3.3, 2.9.3.4, 2.9.3.5, and 2.12 for updates to fiscal logic and fiscal issuance batches to handle HP/HT money management payments.
3. Added clarifications to recommendation 2.5.3.2.e, 2.5.3.2.d, 2.9.3.2.e, and 2.9.3.2.d to set a cap to the Vendor Potential Amounts.
4. Added new assumption #10
5. Updated page mockups for Money Management Detail and Amounts Used by EDBC pages to use Begin Date and End Date instead of Begin Month and End Month.
6. Added recommendation 2.13 to update the Select Money Management Resource page to allow Provider resources to be selected for HP and HT Money Management records.
7. Updated page mockups for HT and HP EDBC Summary to contain a new line item for "Potential Benefit for Participant".
8. Release: 20.07

Content Revision Status-2:

Content Revision Description-2:

Content Revision Status-3:

Content Revision Description-3:

Content Revision Status-4:

Content Revision Description-4:

End Content Revisions