


☒ CalSAWS DD&I☐ C-IV M&O☐ CalWIN M&O☐ LRS M&E

Distribution Date:	February 18, 2020
To:	Director.Colusa; Director.Humboldt; Director.Napa; Director.Shasta; Director.Solano; Director.Sonoma; Fiscal.Admin.Mgmt.Colusa; Fiscal.Admin.Mgmt.Humboldt; Fiscal.Admin.Mgmt.Napa; Fiscal.Admin.Mgmt.Shasta; Fiscal.Admin.Mgmt.Solano; Fiscal.Admin.Mgmt.Sonoma; CC: PPOC.Colusa; PPOC.Humboldt; PPOC.Napa; PPOC.Shasta; PPOC.Solano; PPOC.Sonoma; Consortium.RegionalManagers.R1; Consortium.RegionalManagers.R3; PMO.Fiscal; Britt Carlsen; Diana Lam; wcdsadmin@calwin.org
CIT Name:	Revised CalSAWS DD&I County Allocation Letters SFY 19-20 v4
From:	CalSAWS PMO Fiscal

PPOCs, please forward to the appropriate impacted staff in your county:

- | | |
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| <input type="checkbox"/> General | <input type="checkbox"/> Reports |
| <input type="checkbox"/> Policy | <input type="checkbox"/> Fiscal |
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| <input type="checkbox"/> FC/KG/AAP | <input type="checkbox"/> Batch and Interfaces |
| <input type="checkbox"/> Child Care | <input type="checkbox"/> Imaging |
| <input type="checkbox"/> WtW | <input type="checkbox"/> Migration |
| <input type="checkbox"/> Other Program(s) _____ | <input type="checkbox"/> Conversion |
| <input type="checkbox"/> C4Yourself | <input type="checkbox"/> Technical |
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| <input checked="" type="checkbox"/> Other: CalSAWS DD&I allocations and claims | |

Description: (Including any step-by-step instructions)	Purpose The purpose of this CIT is to distribute the approved revised CalSAWS DD&I county allocations for SFY 2019-20.
	Background The Office of Systems Integration (OSI) approved allocations and sent authorization letters to each County Director for the Revised CalSAWS DD&I county allocations for SFY 2019-20.
	The <i>County Travel</i> allocation is intended for JPA Board Members, General Members and Project Steering Committee members to participate in the JPA and PSC meetings, and for county employees to participate in CalSAWS related

	<p>meetings. The <i>Consortium Travel</i> allocation is intended for county staff assigned to work on the project.</p> <p>The <i>Personnel – Consortium Personnel-County</i> allocation covers salary and benefits for county staff assigned to the CalSAWS project. The <i>Personnel – County Personnel In-County</i> allocation covers the cost of staff providing local support for CalWIN initial planning and preparation activities for conversion, ancillaries, business processes, and communication support.</p> <p>Additional Information</p> <p>OSI has developed a revised travel claiming policy to provide guidelines for claiming travel expenses. This policy is attached.</p> <p>The individual authorization letters for the revised CalSAWS DD&I county allocations for SFY 2019-20 are attached in a zip file.</p> <p>Allocations may be revised throughout the State Fiscal Year. Allocations will be monitored for actual use, and any unused amounts may be reallocated.</p> <p>If you have any questions about the content of this CIT, please contact PMO.Fiscal@CalSAWS.org or the Primary Project Contact.</p>
Primary Project Contact: (Name, phone number, email address)	<p>Diana Lam (562) 651-2764 LamD@CalSAWS.org</p>
Backup Project Contact: (Name, phone number, email address)	<p>Britt Carlsen (916) 851-3183 CarlsenB@CalSAWS.org</p> <p>Tracy Berhel (916) 846-7304 Tracy.Berhel@CalWIN.org WCDSAdmin@CalWIN.org</p>
Attachments:	<p>CIT 0018-20 CalSAWS County Reallocation Letters 1920 v4 (2020-02).zip CIT 0018-20 SAWS County Travel Reimbursement Policy 01142020.docx</p>
Web Portal Link:	<p></p> <p>OR</p> <p>You may also retrieve the CIT document and attachments by following these steps:</p> <ol style="list-style-type: none"> 1. Click on the CRFIs & CITs link at the top of the page. 2. Click on the "CalSAWS Information Transmittal (CIT)" folder. 3. Click on the "2020" folder. <p>Click on the appropriate CIT # folder.</p>