

☐ CalSAWS DD&I☒ C-IV M&O☒ CalWIN M&O☒ LRS M&E

Distribution Date:	March 10, 2020
To:	Directors.All, PSC, PPOC.All, RPM.All, CalSAWS Executive Director, CalSAWS North/South Director, CalSAWS North/South Deputy Director, CalWIN Director, CalWIN Deputy Directors, June Hutchison, Henry Arcangel, Lisa Salas
CIT Name:	CalSAWS Central Print Review and Validation Sessions – Conference Call
From:	CalSAWS Project

PPOCs, please forward to the appropriate impacted staff in your county:

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| <input type="checkbox"/> General | <input type="checkbox"/> Reports |
| <input type="checkbox"/> Policy | <input type="checkbox"/> Fiscal |
| <input type="checkbox"/> CW | <input type="checkbox"/> Caseload Movement |
| <input type="checkbox"/> CF | <input type="checkbox"/> Management |
| <input type="checkbox"/> MC | <input type="checkbox"/> Fiscal |
| <input type="checkbox"/> CMSP | <input type="checkbox"/> Security |
| <input type="checkbox"/> FC/KG/AAP | <input type="checkbox"/> Batch and Interfaces |
| <input type="checkbox"/> Child Care | <input type="checkbox"/> Imaging |
| <input type="checkbox"/> WtW | <input checked="" type="checkbox"/> Migration |
| <input type="checkbox"/> Other Program(s) _____ | <input type="checkbox"/> Conversion |
| <input type="checkbox"/> C4Yourself | <input type="checkbox"/> Technical |
| <input type="checkbox"/> Your Benefits Now! | <input type="checkbox"/> Training |
| <input type="checkbox"/> Customer Correspondence | <input type="checkbox"/> Help Desk |
| <input type="checkbox"/> Other _____ | |

Description: (Including any step-by-step instructions)	<p>Purpose (Identify what Counties this CIT affects)</p> <p>The purpose of this CIT is to notify the CalSAWS Counties of upcoming sessions regarding the Central Print Services Requirements Review that will require county involvement. The goal of the sessions is to review and solicit confirmation of the Central Print Services requirements.</p> <p>Background</p> <p>The CalSAWS migration effort includes the procurement of a single print services vendor to support all mail services currently dispersed amongst various consortium and county contracts.</p> <p>Additional Information</p> <p>The Central Print Services Requirements Review Webinars will be held on the following days:</p> <ul style="list-style-type: none"> Monday, March 23rd, 2020 from 10am to noon Tuesday, March 24th, 2020 from 10am to noon Thursday, March 25th, 2020 from 10am to noon (if needed)
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	<p>Recommended Attendees</p> <p>The recommended attendees for the requirements review sessions are persons who have expertise in current county specific printing and mailing services.</p> <p>The requirements that will be reviewed will be included in an upcoming procurement. For this reason, all participants must be county/consortium employees and must sign a confidentiality agreement to participate. The Confidentiality Statement is included for your information and will be sent to the individual attendees in the meeting invitation described below.</p> <p>The meeting invitation will be sent only to those identified and must not be forwarded by those who receive the appointment to other county staff.</p> <p>Calendar appointments will include any available documentation which must also remain confidential.</p> <p>If you have any questions about the content of this CIT, please contact the Primary Project Contact.</p>
Primary Project Contact: (Name, phone number, email address)	<p>Questions can be sent back to Communication@CalSAWS.org</p> <p>Judith Roldan (562) 651-2716 RoldanJ@CalSAWS.org</p>
Backup Project Contact: (Name, phone number, email address)	None
Attachments:	None
Web Portal Link:	<p>██████████</p> <p>OR</p> <p>You may also retrieve the CIT document and attachments by following these steps:</p> <ol style="list-style-type: none"> 1. Click on the CRFIs & CITs link at the top of the page. 2. Click on the "CalSAWS Information Transmittal (CIT)" folder. 3. Click on the "2020" folder. 4. Click on the appropriate CIT # folder.