Cal**SAWS** | **Information Transmittal (CIT)**   **0055-19**

☐ **CalSAWS DD&I**	☒ **C-IV M&O**	☐ **CalWIN M&O**	☒ **LRS M&E**

Distribution Date:	April 13, 2020
To:	Committee.CalWORKs_CalFresh.All; Consortium.RegionalManagers.All; PPOC.40;
CIT Name:	**CA-214607/CIV-106766 CalFresh Emergency Allotments for March List Posted**
From:	CalSAWS Project

PPOCs, please forward to the appropriate impacted staff in your county:

- ☒ General
- ☒ Policy
  - ☐ CW
  - ☒ CF
  - ☐ MC
  - ☐ CMSP
  - ☐ FC/KG/AAP
  - ☐ Child Care
  - ☐ WtW
  - ☐ Other Program(s)_____
- ☐ C4Yourself   ☐ Your Benefits Now!
- ☐ Customer Correspondence
- ☐ Other_____

- ☐ Reports
  - ☐ Fiscal
  - ☐ Caseload Movement
  - ☐ Management
- ☐ Fiscal
- ☐ Security
- ☐ Batch and Interfaces
- ☐ Imaging
- ☐ Migration
- ☐ Conversion
- ☐ Technical
- ☒ Training
- ☒ Help Desk

Description: (Including any step-by-step instructions)	**Purpose** The purpose of this CIT is to notify C-IV and LRS counties that lists for SCRs CA-214607/CIV-106766 have been posted to the CalSAWS Web Portal. **Background** SCR CA-214607/CIV-106766 was implemented on 04/11/2020. This SCR issued emergency CalFresh benefits to CalFresh (CF) Households who had not already received the maximum benefit allotment for the March 2020 benefit month. Per ACWDL dated April 2, 2020 (CalFresh Implementation Of The Families First Coronavirus Response Act: CalFresh Emergency Allotments), to increase food benefits in response to COVID-19 and its effects on the economy, California was approved to provide CF emergency allotments to eligible CF and TCF households for two months, March and April 2020. All CF and TCF households not already at the maximum allowable allotment based on household size are eligible to receive a CF emergency allotment. Example: A household of 2 received $150 in CalFresh in March will receive a $205 CF

emergency allotment on April 11th to bring them up to the maximum allotment amount of $355 for 2 people.

CF households that previously received the maximum allowable allotment based on household size are not eligible to receive CF emergency allotments.

Additional Information
CalSAWS implemented an automated process to issue the CF emergency allotments for eligible CF and TCF households. The automated process raised each household's regular monthly CF allotment to the maximum allowable allotment based on the household size.

The CF emergency allotments has been issued as a 'Supplemental Disaster CalFresh' (Supp DCFP) benefit type on the household's EBT card.

- March emergency allotments generated on April 11th, available to the recipient as of April 12th.
  Note: This process did not include households who were eligible in March but were not issued a CF benefit because they were eligible for less than $10; these households will be picked up in the April process.

Due to time constraints, an automated journal entry was not generated. However, users will be able to view these emergency allotments on the 'Issuance Detail' page as 'Supp DCFP' in the Subcategory field; they will also be visible on the 'CalFresh EDBC Summary' page.

Since the CF emergency allotments are issued as a Supplemental Disaster CalFresh (Supp DCFP) benefit type, County users are not able to issue these emergency allotments through the system manually. This is because the state has not authorized the administration of Disaster CalFresh, and CalSAWS is not enabling Disaster CalFresh functionality at this time. The only way to issue these CF emergency allotments is for CalSAWS to force the Supp DCFP issuances, regardless of the Disaster CalFresh functionality not being turned 'on'. At this time, there is no way for a user to be able to issue the CF emergency allotments with accurate funding/identification. Therefore, CalSAWS will run an automated process to issue CF emergency allotments in April, May and June as detailed above.

Cases that receive a Validation/Submission error can be found on the 'Issuance Exception Report' and will need to have action taken to avoid a duplicate error in the next run.

County Action
1. Per your county policy, review the lists of cases that have been affected by the implementation of SCR CA-214607/CIV-106766. The lists can be found at the below locations:
    a. ██
       ████████████
    b. ██
       ███████████████

	If case updates are made, based on your county policy add a Journal entry to document case action taken. 2. Validation/Submission Errors must be actioned according to existing County Processes to ensure they are picked up during the May automated process.
Primary Project Contact: (Name, phone number, email address)	*Questions can be sent back to* Communication@CalSAWS.org Tyler Vaisau (916) 851-3194 VaisauT@CalSAWS.org
Backup Project Contact: (Name, phone number, email address)	Adelaide Mendoza 562-484-7948 MendozaAD@CalSAWS.org
Attachments:	None
Web Portal Link:	████████ OR You may also retrieve the CIT document and attachments by following these steps: 1. Click on the CRFIs & CITs link at the top of the page. 2. Click on the "CalSAWS Information Transmittal (CIT)" folder. 3. Click on the "2020" folder. 4. Click on the appropriate CIT # folder.