

CRFI 20-003 Imaging - County Documents and Forms Indexing Response

														County Responses				Recommendation			
County	C	C	M	G	W	C	C	A	K	H	G	S	U	I	Document Number	Document Name	Description of Document/Form Content	Business Process Reason (What is the form used for and the reason document cannot be indexed to a CalSAWS Document)	Number/comment	Name	Form Names
Ventura															56-04-041	Adoptions and Safe Family Act Court Findings Worksheet	Worksheet; contains court order details; removal information	Created by CBS at removal and updated at each renewal; used to track court order findings that are required every 12 months for state and federal eligibility - No Match	Other county drawer - AAP New Rec.	Program Budgets & Worksheets	AAP - Budget or Worksheet
Orange															F063-29-38	Adoption and Safe Family Act/ASFA Court Findings Worksheet	Adoption and Safe Family Act Court Findings Worksheet	Form not available from the state. Used for tracking compliance of initial court findings required for all state and federal FC cases	Other county drawer - AAP New Rec.	Program Budgets & Worksheets	AAP - Budget or Worksheet
Santa Clara															SCD 23 A	AAP Eligibility Checklist	Application	Application related documents; existing CalSAWS documents are too specific to index to. In order to meet county needs we need generic categories	Other county drawer - AAP New Rec.	AAP Worker Use-Program Checklists	AAP - Worker Use Checklists
Los Angeles															DCFS 6030	AAP Intake Checklist	Checklist of case	Eligibility determination.	Other county drawer - AAP New Rec.	AAP Worker Use-Program Checklists	AAP - Worker Use Checklists
Los Angeles															DCFS 6031	AAP Reassessment Checklist	Checklist of case	Eligibility determination.	Other county drawer - AAP New Rec.	AAP Worker Use-Program Checklists	AAP - Worker Use Checklists
Placer															AD 4320	Adoptions (AAP) Agreement	Income		SCR CA-205264, Other county drawer - AAP	AAP	AAP Agreement
Santa Barbara															AD 4320	ADOPTIONS ASSISTANCE AGREEMENT	ADOPTIONS ASSISTANCE AGREEMENT	NEEDED STATE FORM NOT ON TIER 1 LIST USED IN ELIGIBILITY DETERMINATION	SCR CA-205264, Other county drawer - AAP	AAP	AAP Agreement
Ventura															56-09-889	Adoptions Assistance Program Reassessment Letter	Informing letter; contains case information	Prepared by case aid and mailed to adoptive family with reassessment packet - No Match	Other county drawer - AAP	AAP	AAP Reassessment
Orange															F063-29-56	Adoption Assistance Program/AAP Case Recording Sheet	AAP Reassessment Case Recording Sheet	Form not available from the state. Used by ET as a RRR checklist to ensure all required documents/actions are in the case	Other county drawer - AAP	AAP	AAP Reassessment
Santa Clara															SCD 2385 AK	AAP/Kin-GAP RRR Coverletter	Redetermination/Recertification Documents	Form is used for RRR purposes; existing CalSAWS categories are too specific to processes not utilized at Santa Clara county. A general category is being requested	Other county drawer - AAP	AAP	AAP Reassessment
San Diego															09-77	ABAWD Discretionary Exemption Request Form	Req from HSS to Exempt ABAWD	Allows County to distribute discretionary ABAWDs exemptions	New Rec.	CFET Forms/Agreements	ABAWD
Alameda															63-63	Able-Bodied Adults Without Dependents Client Exemption Survey	ABAWD Exemption info	Form is used in a county-specific process	New Rec.	CFET Forms/Agreements	ABAWD
San Francisco		x													A100B	CalFresh Work Activity Requirements Client Use Only	Work Registrant/ABAWD Screening Form-- Client Use Only	Client facing form for ABAWD exemption.	New Rec.	CFET Forms/Agreements	ABAWD
San Francisco		x													A104	Medical Exemption Form	Standard client verification form for clients to provide verification of clients mental/physical condition.	This is a county specific form, allowing clients to provide verification of a client's mental/physical condition which prevents them from meeting the ABAWD work activity requirement.	New Rec.	CFET Forms/Agreements	ABAWD
San Francisco		x													A105	Community Service   Volunteer Verification Form	Standard client verification form for community service/volunteer hours verification.	This is a county specific form, allowing clients to provide verification of volunteer/community service hours associated with ABAWD work activity compliance.	New Rec.	CFET Forms/Agreements	ABAWD
San Francisco		x													A106	CHANGE IN WORKFARE HOURS	Client informing notice regarding the change in the number of workfare hours the household is required to complete.	This is a county specific form, informing ABAWD clients about the change in the number of workfare hours the household is required to complete.	New Rec.	CFET Forms/Agreements	ABAWD
Placer															ALL 1468	ABAWD Screening Sheet	Disability/Work Reg		New Rec.	CFET Forms/Agreements	ABAWD
Placer															ALL 584	ABAWD Work Program referral	Disability/Work Reg		New Rec.	CFET Forms/Agreements	ABAWD
Santa Clara			x												SCD 2495	ABAWD SCREENING AND CFET REFERRAL	CFET/CFES	Used to screen for ABAWD exemption and referral to CFET; existing CalWIN Documents do not meet this need	New Rec.	CFET Forms/Agreements	ABAWD
Santa Clara			x												SCD 2519	CALFRESH-ABAWD REQUEST FOR MEDICAL INFORMATION	Verification request	Form is used to request verification; existing CalSAWS categories are too specific to processes not utilized at Santa Clara county. A general category is being requested	New Rec.	CFET Forms/Agreements	ABAWD
Tehama			x												TEH 995	ABAWD Exemption Screening Tool	ABAWD Exemption Screening Tool	Specific to county business process	New Rec.	CFET Forms/Agreements	ABAWD
Butte															BU CW-208	NON-PARTICIPATING SECOND PARENT	NON-PARTICIPATING SECOND PARENT		New Rec.	Supporting CW Forms	Absent Parent
Initial - Kern															KCDHS 634-Serv	Parent's Questionnaire	Parent's Questionnaire		New Rec.	Supporting CW Forms	Absent Parent
San Diego				x	x										11-93 HHSA	Alternative Job Training Enrollment/Attendance Verification	verification of attendance or enrollment in an alternate program for job training	No CalSAWS document - County specific instructions	New Rec.	WTW Forms	Activity Attendance



























































Sacramento																	SAC 2013_34C	Administrative Hearing Appointment Letter	hearing appt letter for CM and GA	Hearing appt letter for CMISP program and GA. A copy should be imaged into case file for record keeping	New Rec.	Court/Hearings Document	GA/GR Fair Hearing
Sacramento																	SAC 2014_34C	Administrative Hearing with Standby Telephone Appointment Letter	hearing appt letter for CM and GA	Hearing appt letter for CMISP program and GA. A copy should be imaged into case file for record keeping	New Rec.	Court/Hearings Document	GA/GR Fair Hearing
Napa																	SSSD 4015	GA Notice of Intended Action and Right to Request a Hearing			Court/Hearings Document	GA/GR Fair Hearing	
Ventura																	56-07-040	GR IPV Evaluation	IPV Case Review	IPV Findings and Recommendation-No Match	New Rec.	GA/GR Forms	GA/GR Fiscal Form
Ventura																	56-07-042	GR Notice of Request for Administrative Review and Aid Paid Pending Order	Admin Review Request & Aid Paid Pending Order	Admin Review Communication Memo-No Match	New Rec.	GA/GR Forms	GA/GR Fiscal Form
Butte																	BUGA 411	Lump Sum Notice	Gives Lump Sum information and rules	Used to explain Lump Sum rules and informs them of requirements	New Rec.	GA/GR Forms	GA/GR Fiscal Form
San Mateo																	C-419	Food Checks Notification	C-419 (Eng) Food Checks Notification	GA-San Mateo required form. No match found from CalSAWS.	New Rec.	GA/GR Forms	GA/GR Fiscal Form
San Luis Obispo																	DSS ACCT 75 Form 2275	Authorization for Disbursing Order for GA Transients.docx	Authorization to authorize GA payments for emergency assistance	Tracking document fo Fiscal Dept.	New Rec.	GA/GR Forms	GA/GR Fiscal Form
San Francisco																	REV 01-11-19	CAAP Benefit Package Disclosure	CAAP Benefit Package Disclosure	No available index listed in CalSAWS	New Rec.	GA/GR Forms	GA/GR Fiscal Form
San Bernardino																	GR 711	Authorization For Payment Of General Relief	Authorizes GR payment	Used to authorize emergency GR payments - no comparable form	New Rec.	GA/GR Forms	GA/GR Fiscal Form
Sonoma																	HSD308	Assignment of General Assistance Benefits [308]	Assignment of General Assistance Benefits [308]	General Assistance	New Rec.	GA/GR Forms	GA/GR Fiscal Form
Sonoma																	HSD54	General Assistance Grant Allocation Distribution [54]	General Assistance Grant Allocation Distribution [54]	General Assistance	New Rec.	GA/GR Forms	GA/GR Fiscal Form
Initial - Kern																	KCDHS 761-GA	We May Owe you Money				GA/GR Forms	GA/GR Fiscal Form
Stanislaus																	STAN GA 2	General Assistance (GA) Program Voucher Request	Work Related Shoes or Clothing Requested	Payment Voucher to be used for Customer's purchase. Similar form is not listed on Forms List	New Rec.	GA/GR Forms	GA/GR Fiscal Form
San Francisco																	2217	Notice of Proposed Action Benefit Held	To Hold Customer benefits for appointments or homeless residency verification.	There is no GA/GR index for holding customer benefits for appointments and homeless residency verification.	New Rec.	GA/GR Forms	GA/GR Housing
Alameda																	90-156	General Assistance Application for Homeless Assistance	GA Application for Homeless Assistance	Form is specific to county General Assistance program	New Rec.	GA/GR Forms	GA/GR Housing
San Mateo																	C-421	Savings for Permanent Housing	C-421 (Eng) Savings for Permanent Housing	GA-San Mateo required form. No match found from CalSAWS.	New Rec.	GA/GR Forms	GA/GR Housing
San Francisco																	REV 01-01-19	CAAP Homeless Client Agreement	CAAP Homeless Client Agreement	No available index listed in CalSAWS	New Rec.	GA/GR Forms	GA/GR Housing
Sonoma																	HSD12	General Assistance Rental Agreement [12]	General Assistance Rental Agreement [12]	General Assistance	New Rec.	GA/GR Forms	GA/GR Housing
Sonoma																	HSD1320	GA Facility Rent Tracking [1320]	GA Facility Rent Tracking [1320]	General Assistance	New Rec.	GA/GR Forms	GA/GR Housing
Los Angeles																	PA 6142	GRHSCMP Ineligible Notice		No possible map found in listing	New Rec.	GA/GR Forms	GA/GR Housing
Los Angeles																	PA 6152	GRHSCMP Move-In Assistance Funds Request Form		No possible map found in listing	New Rec.	GA/GR Forms	GA/GR Housing
Los Angeles																	PA 6169	GRHSCMP PA 4144 and W-9 Control Form		No possible map found in listing	New Rec.	GA/GR Forms	GA/GR Housing
Los Angeles																	PA 6182	GRHSCMP Agreement		No possible map found in listing	New Rec.	GA/GR Forms	GA/GR Housing
Napa																	SSSD 4004	GA Rental Agreement			New Rec.	GA/GR Forms	GA/GR Housing
Los Angeles																	PA 6168	GRHSCMP Appointment Notice		No possible map found in listing	New Rec. CSF XXX	Appointment Letter	GA/GR Housing
Los Angeles																	PA 6156	GRHSCMP TERMINATION NOTICE		No possible map found in listing	New Rec. New Rec.	Manual <Program> NOA GA/GR Forms	GA/GR Housing
Los Angeles																	PA 6157	GRHSCMP MOVE-IN ASSISTANCE INELIGIBLE NOTICE		No possible map found in listing	New Rec. New Rec.	Manual <Program> NOA GA/GR Forms	GA/GR Housing
Los Angeles																	PA 6165	GRHSCMP MOVE-IN ASSISTANCE APPROVAL NOTICE		No possible map found in listing	New Rec. New Rec.	Manual <Program> NOA GA/GR Forms	GA/GR Housing
San Diego																	11-102 HHSA	GR Overpayment Status Request	Request to Revenue & Recovery on status of collection of overpayment when a customer reapplies	No CalSAWS document - County specific instructions	New Rec.	GA/GR Forms	GA/GR Overpayment
Napa																	SSSD 4018	GA Overpayment Balance Sheet			New Rec.	GA/GR Forms	GA/GR Overpayment
Ventura																	56-07-467	GR Payment and Security Agreement	Lien Agreement	GR Specific Lien Agreement-No Match	New Rec.	GA/GR Forms	GA/GR Repayment Agreement
Butte																	BUGA 420	Agreement to Repay	Customers agreement to repay GA Loan	Statement provided to client requesting signature ensuring that they understand that they agree to repay the GA assistance received	New Rec.	GA/GR Forms	GA/GR Repayment Agreement
Ventura																	Fiscal	Repayment agreement	Captures terms of repayment agreement	Needed to capture terms of agreement - Possible match	New Rec.	GA/GR Forms	GA/GR Repayment Agreement
Napa																	SSSD 4002	GA Repayment Agreement			New Rec.	GA/GR Forms	GA/GR Repayment Agreement
Napa																	SSSD 4014	GA SSI Lump Sum Repayment Agreement			New Rec.	GA/GR Forms	GA/GR Repayment Agreement
Santa Barbara																	W 153	CW GR CF REPAYMENT	DOCUMENTED REPAYMENTS FOR CF, GR, CW	USED AS VERIFICATION OF REPAYMENT	New Rec.	GA/GR Forms	GA/GR Repayment Agreement
Santa Barbara																	W 200	AGREEMENT TO REIMBURSE COUNTY	AGREEMENT TO REIMBURSE COUNTY FOR GR GRANT	NEEDED FORM NOT ON TIER 1 LIST	New Rec.	GA/GR Forms	GA/GR Repayment Agreement











San Luis Obispo	x																	DSS HSP 210	One-Time HSP Exception Assistance Approval.docx	Approval NOA for 1 time housing assistance payment.	Form created for housing programs. BFH and HSP are State funded programs that SLO County has opted into.	New Rec. New Rec.	Manual <Program> NOA HSP and Homeless Assistance Forms	HSP Notice
Napa																		SSSD 2040	HSP Discontinuance - Landowner Notification			New Rec. New Rec.	Manual <Program> NOA HSP and Homeless Assistance Forms	HSP Notice
Napa																		SSSD 2043	HSP Customer Discontinuance Notification			New Rec. New Rec.	Manual <Program> NOA HSP and Homeless Assistance Forms	HSP Notice
Solano																		N/A	Housing Stability Plan	Housing Program assesment and plan for stable housing	No match in the provided CalSAWS document.	New Rec.	HSP and Homeless Assistance Forms	HSP Plan
Solano																		N/A	Housing Program Case Plan	Housing Program planning form/agreement	No match in the provided CalSAWS document.	New Rec.	HSP and Homeless Assistance Forms	HSP Plan
Yolo	x																	YC 380	CalWORKs Housing Support Allocation Housing Needs Assessment Questionnaire	HSP plan signed by client and HSP case manager towards housing goals.	Yolo County does not contract out HSP services. Since following a housing plan is part of HSP, Yolo County created its own plan for this program.	New Rec.	HSP and Homeless Assistance Forms	HSP Plan
San Francisco	x																	7085	CalWORKs Housing Support Program Case Tracking Checklist		local Housing Support Program - no existing index code in CalSAWS	New Rec.	HSP and Homeless Assistance Forms	HSP Supporting Form
Merced	x																	24-3091	HSP Exit Form	Form exiting the case file from HSP.	Category does not exist in CalSAWS.	New Rec.	HSP and Homeless Assistance Forms	HSP Supporting Form
Merced	x																	24-3095	HSP Questionnaire	Survey provided to clients to gather information about the effectiveness of HSP services	Category does not exist in CalSAWS.	New Rec. New Rec.	HSP and Homeless Assistance Forms	HSP Supporting Form
Merced	x																	24-3109	HSP Steps to Service	Form explaining program services	Category does not exist in CalSAWS.	New Rec.	HSP and Homeless Assistance Forms	HSP Supporting Form
Merced	x																	24-3112A	HSP Habitability Follow-Up	Form used to notate areas that need follow up for any habitability re-inspection	Category does not exist in CalSAWS.	New Rec.	HSP and Homeless Assistance Forms	HSP Supporting Form
Merced	x																	24-3123	HSP Certificate of Homelessness	Form provided to community partners verifying homelessness	Captures client information and signature.- Category does not exist in CalSAWS.	New Rec.	HSP and Homeless Assistance Forms	HSP Supporting Form
Merced	x																	24-3127	HSP Follow-Up Home Visit	Form documenting monthly home visits	Category does not exist in CalSAWS.	New Rec.	HSP and Homeless Assistance Forms	HSP Supporting Form
Merced																		24-4109	HDAP - Exit Form	Form exiting the case file from HSP.	Category does not exist in CalSAWS.	New Rec.	HSP and Homeless Assistance Forms	HSP Supporting Form
Solano																		48-HSP-001	Pre Housing Inventory	Housing program assessment of inventory of HH goods at intake	No match in the provided CalSAWS document.	New Rec.	HSP and Homeless Assistance Forms	HSP Supporting Form
San Luis Obispo	x																	DSS HDAP 401	Housing Disability and Advocacy Program opt in letter.docx	Form for GA/CW participants to opt into HDAP.	SLO Co. housing program for GA or CW linked individuals/families.	New Rec.	HSP and Homeless Assistance Forms	HSP Supporting Form
San Luis Obispo	x																	DSS HOME 19	BFH and HSP Trailer Addendum.docx	R&R for BFH and HSP housing programs.	Form created for housing programs. BFH and HSP are State funded programs that SLO County has opted into.	New Rec.	HSP and Homeless Assistance Forms	HSP Supporting Form
San Luis Obispo	x																	DSS HOME 20	BFH and HSP Prerequisites for Taking Tenancy.docx	Information notice (terms and conditions) for BFH and HSP housing programs.	Form created for housing programs. BFH and HSP are State funded programs that SLO County has opted into.	New Rec.	HSP and Homeless Assistance Forms	HSP Supporting Form
San Luis Obispo	x																	DSS HOME 204	BFH and HSP Home Visit Guide.docx	Home visit consult guide for BFH and HSP programs	Form created for housing programs. BFH and HSP are State funded programs that SLO County has opted into.	New Rec.	HSP and Homeless Assistance Forms	HSP Supporting Form
San Luis Obispo	x																	DSS HSP 17	Staffing Questionnaire.docx	Worker tool to summarize applicants needs, resources and barriers for housing programs	Form created for housing programs. BFH and HSP are State funded programs that SLO County has opted into.	New Rec.	HSP and Homeless Assistance Forms	HSP Supporting Form
Placer																		Homestart Monthly Schedule	Homestart Monthly Schedule	WTW Participation		New Rec.	HSP and Homeless Assistance Forms	HSP Supporting Form
Sutter																		HSP	Move In Checklist	Check list for housing	Housing support specialist's move in check list HSP form to determine what is needed housing wise	New Rec.	HSP and Homeless Assistance Forms	HSP Supporting Form
Sutter																		HSP10	housing preference worksheet	What they are looking for in housing	gather information on their experience with HSP	New Rec.	HSP and Homeless Assistance Forms	HSP Supporting Form
Sutter																		HSP17	survey	HSP after move in information		New Rec.	HSP and Homeless Assistance Forms	HSP Supporting Form
Solano																		N/A	HSP Home Furnishings List	Housing Program assessment of inventory of HH goods once housing is found	No match in the provided CalSAWS document.	New Rec.	HSP and Homeless Assistance Forms	HSP Supporting Form
Merced	x																	24-3107	HSP My Family Needs	Form used to calculate the rent budget	Capture signatures.-Category does not exist in CalSAWS.	New Rec.	HSP and Homeless Assistance Forms	HSP/Homeless Calculations
Merced	x																	24-3134	HSP Level of Assistance Determination Chart	Chart used to explain level of service	Category does not exist in CalSAWS.	New Rec.	HSP and Homeless Assistance Forms	HSP/Homeless Calculations
San Mateo	x																	C-271	Homeless Assistance Budget Worksheet	C-271 Homeless Assistance Budget Worksheet	CW- San Mateo required form. No match found from CalSAWS.	New Rec.	HSP and Homeless Assistance Forms	HSP/Homeless Calculations
San Luis Obispo	x																	DSS HOME 163	HOME Consult Guide.docx	Consult guide to screen application for SLO Co. housing programs	Form created for housing programs. BFH and HSP are State funded programs that SLO County has opted into.	New Rec. New Rec.	HSP and Homeless Assistance Forms	HSP/Homeless Calculations
San Luis Obispo	x																		HSP Housing Sustainability Worksheet \$10.50 Minimum Wage.xlsx	Housing Support Program Sustainability Worksheet	Automated worksheet to determine if applicant is eligible, income needs and rental income limits. Optional housing programs. Budget based in employer size	New Rec. New Rec.	HSP and Homeless Assistance Forms	HSP/Homeless Calculations
San Luis Obispo	x																		HSP Housing Sustainability Worksheet.xlsx	Housing Support Program Sustainability Worksheet	Automated worksheet to determine if applicant is eligible, income needs and rental income limits. Optional housing programs. Budget based in employer size	New Rec. New Rec.	HSP and Homeless Assistance Forms	HSP/Homeless Calculations
San Luis Obispo	x																	DSS HSP 5	Client Informed Consent and Release of Information for HMIS.docx	Informing and release for participant information to be added to HMIS database for tracking and statistics	Form created for housing programs. BFH and HSP are State funded programs that SLO County has opted into.	New Rec.	HSP and Homeless Assistance Forms	HSP/Homeless Consent Form
Solano																		N/A	HMIS intake	Form for HSP clients to consent to be entered into HMIS.	No match in the provided CalSAWS document.	New Rec.	HSP and Homeless Assistance Forms	HSP/Homeless Consent Form
Solano																		N/A	HMIS ROI	Housing Program ROI through HMIS system sharing	No match in the provided CalSAWS document.	New Rec.	HSP and Homeless Assistance Forms	HSP/Homeless Consent Form



San Diego			x															14-153	Referral to IHSS and HCBS Waiver Agencies	Informing Notice	Notifies customer to apply for IHSS or HCBS waiver to avoid MC discontinuance/change	Other county drawer - IHSS	IHSS	IHSS Recipient Form
Solano																		N/A	ODAS Supplemental Questionnaire	Supplemental questionnaire specific to ODAS population	No match in the provided CalSAWS document.	Other county drawer - IHSS	IHSS	IHSS Recipient Form
San Francisco																		SOC 8558	IHSS Program notice to Recipient of Provider Ineligibility	Mandated State form	This notifies IHSS recipients that their Provider has committed Tier 2 crimes e.g. sex offender, other felonies, Welfare Fraud	Other county drawer - IHSS	IHSS	IHSS Recipient Form
Sacramento																		SOC 2261	In-Home Supportive Services (IHSS) Individual Provider Timesheet	Timesheet for in home supportive service worker	Timesheet completed for the IHSS case, should be imaged into case file for record keeping	Other county drawer - IHSS	IHSS	IHSS Timesheet
Santa Clara	x	x																SCD 2375	IN/ES Determination Sheet	Application	Application related documents; existing CalSAWS documents are too specific to index to. In order to meet county needs we need generic categories	New Rec.	Supporting CW Forms	Immediate Need
Ventura																		56-04-044	Parent Fact Sheet	Contains case info; income and resources in the home of removal	Created by CBS and sent to parents to obtain income and resources available to the child in the month of removal; the form is completed by the parents and returned to the CBS - No Match	New Rec.	Foster Care Forms	Income and Foster Care
Riverside																		CSD 4306	Foster Care Provider Monthly Report	Providers report children in their care	Used by STRTPs, GHs, and FFAs to report children in their care monthly. No comparable form.	New Rec.	Foster Care Forms	Income and Foster Care
San Luis Obispo																		DSS FC 919	SILP Income Verification.docx	Verification provided to youth of payment amount	Provides 3rd party verification from DSS for SILP youth receiving grant. Can be provided by youth as proof of income. County created, no equivalent	New Rec.	Foster Care Forms	Income and Foster Care
Alameda																		FC 50-10	Verification of Receipt of Foster Care Income	FC caregivers need income verification of funding	Form is specific to county Foster care program Used to communicate between SIA unit and EW regarding receipt of SSI/SSA - no comparable form	New Rec.	Foster Care Forms	Income and Foster Care
San Bernardino																		FC 808A	Notification of Supplemental Income	Communication form	USED IN DETERMINING ELIGIBILITY FOR THE FOSTER CARE PROGRAM	New Rec.	Foster Care Forms	Income and Foster Care
Santa Barbara																		FC Q1	FOSTER CARE QUESTIONNAIRE	LISTS INCOME/ASSETS OF PARENTS OF CHILD	USED IN DETERMINING ELIGIBILITY FOR THE FOSTER CARE PROGRAM	New Rec.	Foster Care Forms	Income and Foster Care
Yuba																		YCHHSD 320	Request for Information Foster Care	Income & Property foster child may have	Foster Care Legal Guardian Document	New Rec.	Foster Care Forms	Income and Foster Care
San Diego																		14-124	MCIEP Cover Letter	Transmittal	Used to notify the county when an inmate is being released and needs MC	New Rec.	Jail/Inmate Forms and Notices	Inmate Form
San Diego																		14-126	MCIEP Program Registration Information	Transmittal	Used to provide the county with the information needed to start a MC application	New Rec.	Jail/Inmate Forms and Notices	Inmate Form
San Diego																		14-129	County Pre-Release Application Cover Letter	Transmittal	Used to notify HHSA when a jail inmate is being released and needs MC	New Rec.	Jail/Inmate Forms and Notices	Inmate Form
San Diego																		14-88	Juvenile Pre-Release MC Application Transmittal Form	Referral form for Medi-Cal External memo, contains case information and court order requested	Used to notify HHSA when a juvenile is about to be released and Medi-Cal is needed Completed by CBS and sent to Juvenile Courts to request a court order - No Match	New Rec.	Jail/Inmate Forms and Notices	Inmate Form
Ventura																		56-04-033	Court Order Request	External memo, contains case information and court order requested	Completed by CBS and sent to Juvenile Courts to request a court order - No Match	New Rec.	Jail/Inmate Forms and Notices	Inmate Form
Ventura																		56-08-284	Confirmation of Receipt of Ward's/Inmate's Health Care Application	Letter to confirm receipt of Inmate Pre-release Healthcare Application	Per MOU between DHCS and CDCR, confirm receipt of Inmate Pre-Release Healthcare application - No Match	Is this imaged? Or only send to the center? New Rec.	Jail/Inmate Forms and Notices	Inmate Form
Ventura																		56-16-312	Felony / Probation / Parole Status Referral	Felony, Probation, Parole Status Referral	Request for FF and PPV status- No match	New Rec.	Jail/Inmate Forms and Notices	Inmate Form
Placer																		Correctional Facility ID Ltr	Correctional Facility ID Ltr	Vitals		New Rec.	Jail/Inmate Forms and Notices	Inmate Form
Placer																		DPS 524	Disqualified Recipient Report	Fraud/Felons		New Rec.	Jail/Inmate Forms and Notices	Inmate Form
San Luis Obispo																		DSS GEN 422	Incarceration Letter.docx	All program informing notice to a CDC/Jail/Prison	Informing that dependent children have applied for benefits and need to verify length of incarceration with estimated release and request to be informed if released or transferred.	New Rec.	Jail/Inmate Forms and Notices	Inmate Form
Initial - Kern																		KCDHS 661-Gen	Criminal Record Statement			New Rec.	Jail/Inmate Forms and Notices	Inmate Form
Sutter																		SU 947	Medi-Cal Application Transmittal Information Form - Sutter County	Medi-Cal Application Transmittal for children in Juvenile Hall	This form is sent by the Probation department to the CWD when a child has been sentenced to Juvenile Hall and will be released- CWD uses as a Medi-Cal application for the child. Unable to match to an existing CalSAWS document.	New Rec.	Jail/Inmate Forms and Notices	Inmate Form
San Francisco																		007	Intake Checklist	Intake Checklist--County Use Only	Screening tool used by staff, during interviews.	New Rec.	Application, Intake, or Screening	Intake Checklist
Placer																		ALL 12	Eligibility Case Checklist	Application/SOF/ICT	Eligibility and Administrative communication document, no equivalent	New Rec.	Application, Intake, or Screening	Intake Checklist
Placer																		ALL 1426	NAFS RRR phone Interview Checklist	Correspondence	Continuing eligibility interview form, no equivalent	New Rec.	Application, Intake, or Screening	Intake Checklist
San Luis Obispo																		DSS CAP 10	CAPIERS Checklist.docx	Pending application checklist	Worker tool for eligibility determination, County specific tool	New Rec.	Application, Intake, or Screening	Intake Checklist
San Bernardino																		GR 127	General Relief Application Summary Sheet (E/S)	Intake tool	use to set orientation appointments, return appts and inform GR customers of verifs due - no comparable form	New Rec.	Application, Intake, or Screening	Intake Checklist
Initial - Kern																		KCDHS 343-Gen	Interview Checklist			New Rec.	Application, Intake, or Screening	Intake Checklist
Initial - Kern																		KCDHS 530-FC	Intake Log			Is this imaged? New Rec.	Application, Intake, or Screening	Intake Checklist
Initial - Kern																		KCDHS 865-IC	Sheet for Field Intake			New Rec.	Application, Intake, or Screening	Intake Checklist













Yolo	x																	YC 382	CalWORKs Housing Support Allocation Discontinuance Notice	Notice to let client know that HSP services have ended.	Yolo County does not contract out HSP services. Notice needed to communicate discontinuance. Yolo County allows for Fair Hearing option for HSP. Notice includes NA Back 9.	New Rec.	Manual <Program> NOA	Manual CW NOA	
San Luis Obispo																		DSS FC 842	7-Day Notification of Placement Change.docx	FC change NOA	Change of placement for FC child and payments ending. No equivalent	New Rec.	Manual <Program> NOA	Manual FC NOA	
San Luis Obispo																		DSS FC 849	Approval of FC.docx	FC approval NOA	no equivalent	New Rec.	Manual <Program> NOA	Manual FC NOA	
San Luis Obispo																		DSS FC 851	Denial of FC.docx	FC denial NOA	no equivalent	New Rec.	Manual <Program> NOA	Manual FC NOA	
San Luis Obispo																		DSS FC 852	Discontinuance of FC.docx	FC disc. NOA	no equivalent	New Rec.	Manual <Program> NOA	Manual FC NOA	
San Luis Obispo																		DSS FC 862	FC Regional Center Supplement.docx	FC supplement request approval/denial NOA	NOA informing determination of requested supplement to FC aid with timeframes. County created, no equivalent.	New Rec.	Manual <Program> NOA	Manual FC NOA	
Contra Costa																		FC 049	Discontinuance NOA - FC Age Requirements			New Rec.	Manual <Program> NOA	Manual FC NOA	
Contra Costa																		FC 070	NOA - Foster Care Disc-Child No Longer In Foster Care (10/05)			New Rec.	Manual <Program> NOA	Manual FC NOA	
Contra Costa																		FC 149	NOA - Foster Care Discontinue-Various (10/05)			New Rec.	Manual <Program> NOA	Manual FC NOA	
Contra Costa																		FC 249	NOA - Foster Care Denial (10/05)			New Rec.	Manual <Program> NOA	Manual FC NOA	
Santa Clara																		NA 1261	Notice of Action for Group Homes and Foster Family Agencies Only	Notice of Action	Notice of Action for FC related changes; existing CAISAWS forms do not meet business needs.	New Rec.	Manual <Program> NOA	Manual FC NOA	
Santa Clara																		NA 1261 A	Notice of Action for Approved Relatives, Non-Relative Extended Family Members	Notice of Action	Notice of Action for FC related changes; existing CAISAWS forms do not meet business needs.	New Rec.	Manual <Program> NOA	Manual FC NOA	
Los Angeles																		NOA 290A	Notice of Action - Approval	Approval	Approval of foster care funding	New Rec.	Manual <Program> NOA	Manual FC NOA	
Los Angeles																		NOA 290A	Notice of Action - Termination	Termination	Termination of foster care funding	New Rec.	Manual <Program> NOA	Manual FC NOA	
Los Angeles																		NOA 290A	Notice of Action - Denial	Denial	Denial of foster care funding	New Rec.	Manual <Program> NOA	Manual FC NOA	
Los Angeles																		NOA 290A	Notice of Action - Rate Change	Change	Change in foster care rate	New Rec.	Manual <Program> NOA	Manual FC NOA	
Santa Clara																		SCD 1460 A	1st Notice of Reinvestigation Due	Notice of Action	Notice of Action for FC related changes; existing CAISAWS forms do not meet business needs.	New Rec.	Manual <Program> NOA	Manual FC NOA	
Santa Clara																		SCD 1460 B	2nd Notice of Reinvestigation Due	Notice of Action	Notice of Action for FC related changes; existing CAISAWS forms do not meet business needs.	New Rec.	Manual <Program> NOA	Manual FC NOA	
Santa Clara																		SCD 1460 C	3rd Notice of Reinvestigation Due	Notice of Action	Notice of Action for FC related changes; existing CAISAWS forms do not meet business needs.	New Rec.	Manual <Program> NOA	Manual FC NOA	
Santa Clara																		SCD 28	Notice of Non-Payment	Notice of Action	Notice of Action for FC related changes; existing CAISAWS forms do not meet business needs.	New Rec.	Manual <Program> NOA	Manual FC NOA	
Santa Clara																		SCD 75	Title IV-E Foster Care, Kin-GAP & Adoption Assistance Children Residing Outside California	Notice of Action	Notice of Action for FC related changes; existing CAISAWS forms do not meet business needs.	New Rec.	Manual <Program> NOA	Manual FC NOA	
Sonoma																		8	GA Disc and Sanction [08] 008-2 Notice of Action (NOA) General Assistance Termination	GA Disc and Sanction [08] 008-2 Notice of Action (NOA) General Assistance Termination	General Assistance		New Rec.	Manual <Program> NOA	Manual GA/GR NOA
Sonoma																		12	Notice of Action (NOA) General Assistance Termination - GA Disc Left Facility [012]	Notice of Action (NOA) General Assistance Termination - GA Disc Left Facility [012]	General Assistance		New Rec.	Manual <Program> NOA	Manual GA/GR NOA
Sonoma																		40	General Assistance Fail to Provide	Notice of Action (NOA) General Assistance Termination -- GA Disc-Failure to Provide Incapacity Verification [040] 040-1	General Assistance		New Rec.	Manual <Program> NOA	Manual GA/GR NOA
Sonoma																		759	Notice of Action (NOA) General Assistance Termination --GA Disc-3 Month Time Limit [0759] 759-2	Notice of Action (NOA) General Assistance Termination --GA Disc-3 Month Time Limit [0759] 759-2	General Assistance		New Rec.	Manual <Program> NOA	Manual GA/GR NOA
San Francisco																		6925	CAAP Discontinuance: Failed to Keep Employability Appointment	CAAP Discontinuance: Failed to Keep Employability Appointment	There is no index for GA	New Rec.	Manual <Program> NOA	Manual GA/GR NOA	
San Francisco																		001 1	CAAP Discontinuance: Death	CAAP Discontinuance: Death	There is no index for GA	New Rec.	Manual <Program> NOA	Manual GA/GR NOA	
San Francisco																		002 1	CAAP Discontinuance: Moved Out of County	CAAP Discontinuance: Moved Out of County	There is no index for GA	New Rec.	Manual <Program> NOA	Manual GA/GR NOA	
San Francisco																		003 1	CAAP Discontinuance: Client's Request	CAAP Discontinuance: Client's Request	There is no index for GA	New Rec.	Manual <Program> NOA	Manual GA/GR NOA	
San Francisco																		015 1	CAAP Discontinuance: Ineligible Student	CAAP Discontinuance: Ineligible Student	There is no index for GA	New Rec.	Manual <Program> NOA	Manual GA/GR NOA	
San Francisco																		019 1	CAAP Discontinuance: Other Public Assistance	CAAP Discontinuance: Other Public Assistance	There is no index for GA	New Rec.	Manual <Program> NOA	Manual GA/GR NOA	
San Francisco																		020 1	CAAP Discontinuance: UIB/DIB/VA Unearned Income Too Great	CAAP Discontinuance: UIB/DIB/VA Unearned Income Too Great	There is no index for GA	New Rec.	Manual <Program> NOA	Manual GA/GR NOA	
San Francisco																		021 0	CAAP Discontinuance: On SSI/SSP	CAAP Discontinuance: On SSI/SSP	There is no index for GA	New Rec.	Manual <Program> NOA	Manual GA/GR NOA	
San Francisco																		023 2	CAAP Discontinuance: Earned Income Too Great	CAAP Discontinuance: Earned Income Too Great	There is no index for GA	New Rec.	Manual <Program> NOA	Manual GA/GR NOA	
San Francisco																		025 0	CAAP Discontinuance: Excess Real Property	CAAP Discontinuance: Excess Real Property	There is no index for GA	New Rec.	Manual <Program> NOA	Manual GA/GR NOA	
San Francisco																		026 1	CAAP Discontinuance: Excess Personal Property	CAAP Discontinuance: Excess Personal Property	There is no index for GA	New Rec.	Manual <Program> NOA	Manual GA/GR NOA	
San Francisco																		027 1	CAAP Discontinuance: Residency - Failed Homeless Appointment	CAAP Discontinuance: Residency - Failed Homeless Appointment	There is no index for GA	New Rec.	Manual <Program> NOA	Manual GA/GR NOA	
San Francisco																		027 1a	CAAP Discontinuance: Residency - Failed to Verify Ongoing Presence	CAAP Discontinuance: Residency - Failed to Verify Ongoing Presence	There is no index for GA	New Rec.	Manual <Program> NOA	Manual GA/GR NOA	
San Francisco																		028 1	CAAP Discontinuance: Failed to Keep an Appointment	CAAP Discontinuance: Failed to Keep an Appointment	There is no index for GA	New Rec.	Manual <Program> NOA	Manual GA/GR NOA	



















Ventura	x																	56-12-022	CHANGE OF PLACEMENT	Contains the placement and case information necessary to enter the placement into CWS/CMS	Completed by SW and provided to CBS to inform them of a change of placement; information is then entered into CWS and a new SOC 158A is generated for SW's signature - No Match	New Rec.	Foster Care Forms	Placement Approval or Change
San Mateo																		ADX-116	ADX-116 AAP Approval and Communication Form	ADX-116 AAP Approval and Communication Form	FC- San Mateo required form. No match found from CalSAWS.	New Rec.	Foster Care Forms	Placement Approval or Change
Riverside																		CSD 3634	Notification to IEHP of Placement Change or Termination of Foster Care Placement Termination of Foster Child	Correspondence between DPSS and IEHP	Used to notify IEHP Open Access of changes to child in foster care placement. No comparable form.	New Rec.	Foster Care Forms	Placement Approval or Change
Los Angeles																		DCF5 489-2	Placement termination.	Change in placement.	FC placement with non-related guardian, approval and payment process requirement. County created form	New Rec.	Foster Care Forms	Placement Approval or Change
San Luis Obispo																		DSS FC 659	Non-Related Legal Guardian Referral.docx	Transmittal between FC and eligibility	FC placement with non-related guardian, approval and payment process requirement. County created form	New Rec.	Foster Care Forms	Placement Approval or Change
Initial - Kern																		KCDHS 146-Serv	Permanent Placement Plan – Legal Guardianship			New Rec.	Foster Care Forms	Placement Approval or Change
Initial - Kern																		KCDHS 251-PL	Relative – NREFM Placement Decision			New Rec.	Foster Care Forms	Placement Approval or Change
Initial - Kern																		KCDHS 374-FC	FC Placement Change Hotline			New Rec.	Foster Care Forms	Placement Approval or Change
Initial - Kern																		KCDHS 437-JC	Change of Placement			New Rec.	Foster Care Forms	Placement Approval or Change
Initial - Kern																		KCDHS 608-Serv	Approval for Caregiver Placement			New Rec.	Foster Care Forms	Placement Approval or Change
Initial - Kern																		KCDHS 614-Serv	Approval of Caregiver Placement			New Rec.	Foster Care Forms	Placement Approval or Change
Initial - Kern																		KCDHS 925-Gen	Temporary Emergency Placements			New Rec.	Foster Care Forms	Placement Approval or Change
Stanislaus																		LIC 203 a	Placement License	Foster Care Certification	License issued to a Foster Family Home who meet Health and Safety standards to have Foster Care child placed in their home. Similar Form not found on Forms List	New Rec.	Foster Care Forms	Placement Approval or Change
Riverside																		LIC 229	Certificate of Approval	Not a county form.		New Rec.	Foster Care Forms	Placement Approval or Change
Los Angeles																		PROB 667	Probation Placement Authorization	Authority for placement	Eligibility determination.	New Rec.	Foster Care Forms	Placement Approval or Change
Ventura																		RFA 05 A	Resource Family Approval Certificate	Contains certification information for county approved providers (i.e. foster homes, relatives and NREFM's). Provides verification of the date of approval and address of the home	Completed by RFA SW once the home has met necessary requirements for approval. Is provided to eligibility to verify completion of the RFA process. Required documentation for Foster Care, ARC, EA, KinGAP and EC Funding - No Match	New Rec.	Foster Care Forms	Placement Approval or Change
Stanislaus																		RFA 05A	Resource Family Approval	Health and Safety	Health and Safety Requirement have been met. Similar Form not Found on Forms List	New Rec.	Foster Care Forms	Placement Approval or Change
Los Angeles																		RM 200	Resource Management 200	Request to change placement information	Placement information changes.	New Rec.	Foster Care Forms	Placement Approval or Change
San Diego																		SDRC 076	AFDC-FC Payment for Residential Placement of Regional Center Clients	Authorization for placement/payment	Authorizes usage of funds	New Rec.	Foster Care Forms	Placement Approval or Change
Sacramento																		SOC 154	Agency group home agreement	Form completed when child is placed in a group home	Completed for a child who is placed in a group home, imaged into case file for record keeping	New Rec.	Foster Care Forms	Placement Approval or Change
Los Angeles																		SOC 155	Voluntary Placement Agreement	Agreement to have minor(s) detained voluntarily.	Eligibility determination.	New Rec.	Foster Care Forms	Placement Approval or Change
Sacramento																		SOC 157A	Supervised Independent Living- Approval and Placement	Form completed by social worker when young adult child is living on their own	Form completed by social worker when young adult /child is living on their own. Should be imaged into case file for record keeping	New Rec.	Foster Care Forms	Placement Approval or Change
Stanislaus																		SOC 157B	Supervised Independent Living Placement (SILP)	Inspection Checklist Health and Safety	Supervised Extended Foster Care. Similar Form not found on Forms List	New Rec.	Foster Care Forms	Placement Approval or Change
Los Angeles																		SOC 815	Approval of Family Caregiver Home	Home approval	Eligibility determination.	New Rec.	Foster Care Forms	Placement Approval or Change
Stanislaus																		SOC 815	Approval Family Caregiver Home	Caregiver Home Assessment	Social Worker Determination that Caregiver Home is safe. Similar Form not found on Forms List	New Rec.	Foster Care Forms	Placement Approval or Change
Stanislaus																		STAN 261	Authorization to Start, Stop, or Change Child Placement (Will I be held Financially Liable?)	Eligibility change	Form is used to Stop, Start or Change FC benefits. Similar Form not found on Forms list	New Rec.	Foster Care Forms	Placement Approval or Change
Initial - Santa Cruz																		WEL3225	Child Placement (Will I be held Financially Liable?)	Child Placement (Will I be held Financially Liable?)		New Rec.	Foster Care Forms	Placement Approval or Change
Ventura																		56-04-066	ARC Reassessment Letter	Informing letter; contains case information	Completed by CBS and sent to relative caregiver to request reassessment documents - No Match	New Rec.	Foster Care Forms	Placement Assessment
Contra Costa																		FC 33	Request for Guardianship Home Assessment			New Rec.	Foster Care Forms	Placement Assessment
Initial - Kern																		KCDHS 145-Serv	Permanent Placement Program Reassessment			New Rec.	Foster Care Forms	Placement Assessment
Initial - Kern																		KCDHS 358-PL	Assessment Info for Foster Parent or Group Home			New Rec.	Foster Care Forms	Placement Assessment
Initial - Kern																		KCDHS 651-Serv	Comprehensive Assessment for Placement...			New Rec.	Foster Care Forms	Placement Assessment
Los Angeles																		SOC 157A	Supervised Independent Living Placement (SILP) Approval and Placement Agreement	Home assessment	Eligibility determination.	New Rec.	Foster Care Forms	Placement Assessment
Sacramento																		SOC 157B	Checklist of facility Health and Safety Standards	Checklist completed by social worker of foster facility	checklist completed by social worker of foster facility where child will be placed, should be imaged into case file for record keeping	New Rec.	Foster Care Forms	Placement Assessment
Los Angeles																		SOC 157B	SILP Inspection: Checklist of Facility Health & Safety Standards	Home assessment	Eligibility determination.	New Rec.	Foster Care Forms	Placement Assessment



Ventura																				56-08-084	Third Party Bank Account Verification Request	Client release and request for information from a financial institution	Signed by client and completed by financial institution, to obtain status and balances of bank accounts. No match	New Rec.	Property	Property Confirmation Statement
Placer																				CSF 86	Agreement-Restricted Acct	Property/Liens		New Rec.	Property	Property Confirmation Statement
San Luis Obispo																				D55 MC 157	LTC Facility Trust Account.docx	Document to verify LTC facility trust account	County created form that is a release of information as well as requesting if LTC individual has a trust account with the facility and the balance.	New Rec.	Property	Property Confirmation Statement
Los Angeles																				GAIN 51	GAIN Property Statement		No possible map found in listing	New Rec.	Property	Property Confirmation Statement
Sacramento																				SC 531A	IEVS Asset Cover Letter	Provided to customer in verification request packet	provided to the customer at the time of requesting Asset verification, when returned with verification should be imaged in to case file and assigned to EW	New Rec.	Property	Property Confirmation Statement
Sacramento																				SC 531B	IEVS Resource Questionnaire	Provided to customer in verification request packet	provided to the customer at the time of requesting Asset verification, when returned with verification should be imaged in to case file and assigned to EW	New Rec.	Property	Property Confirmation Statement
Sacramento																				SC 531C	IEVS Questionnaire Stocks	Provided to customer in verification request packet	provided to the customer at the time of requesting Asset verification, when returned with verification should be imaged in to case file and assigned to EW	New Rec.	Property	Property Confirmation Statement
Sacramento																				SC 531D	IEVS Questionnaire-Insurance	Provided to customer in verification request packet	provided to the customer at the time of requesting Asset verification, when returned with verification should be imaged in to case file and assigned to EW	New Rec.	Property	Property Confirmation Statement
Sacramento																				SC 536A	IEVS Gross Pension Distribution Questionnaire	Provided to customer in verification request packet	provided to the customer at the time of requesting Asset verification, when returned with verification should be imaged in to case file and assigned to EW	New Rec.	Property	Property Confirmation Statement
Sacramento																				SC 536B	IEVS Prizes-Awards Questionnaire	Provided to customer in verification request packet	provided to the customer at the time of requesting Asset verification, when returned with verification should be imaged in to case file and assigned to EW	New Rec.	Property	Property Confirmation Statement
Napa																				SSSD 2029	Landowner Notification of Voucher Payment			New Rec.	Property	Property Confirmation Statement
Sutter																				SU921b	DMV Memo	A form the client can take to DMV to verify if a vehicle is still in their name.	A form the client can take to DMV to verify if a vehicle is still in their name. Could not find any appropriate manual documents listed in the provided list.	New Rec.	Property	Property Confirmation Statement
Initial - Santa Cruz																				WEL8052	Real Property Other than the Home	Real Property Other than the Home		New Rec.	Property	Property Confirmation Statement
Placer																				x CSF 48	Bank Verification	Property/Liens		Verifications New Rec.	Property Statement and Verification	Property Confirmation Statement
Napa																				x SSSD 2063	Clarification of Deposits			New Rec. CSF XXX	Property Statement and Verification Sworn Statement	Property Confirmation Statement
Ventura																				x 56-08-073	Annuity Evaluation Form	Determine countable income/property, evaluate for transfer period of ineligibility	Worker tool to evaluate an annuity for countable income and property, and determine any period of ineligibility. No match Tool to assist worker in identifying type of trust and what income or property may need to be counted. No match	New Rec.	Property	Property Evaluation
Ventura																				x 56-08-082	Trust Evaluation (05/12)	Identify the type of trust and determine countable income/property		New Rec.	Property	Property Evaluation
Placer																				x ALL 1364	Fair Market Value-Vehicle	Property/Liens		New Rec.	Property	Property Evaluation
Placer																				x ALL 1367	Vehicle Valuation	Property/Liens		New Rec.	Property	Property Evaluation
San Luis Obispo																				x D55 GEN 320	Value of Personal Property.docx	All program request for value of property. Release of info and 3rd party verification section	Document used for all programs when needing to determine value of personal property. Form has release of info and section for business person to provide fair market value to determine 3rd party value.	New Rec.	Property	Property Evaluation
San Luis Obispo																				x D55 GEN 465	Explanation of Deposits Appearing on Bank Statement.docx	Form asks applicants/participants to explain income deposits into bank accounts.	Workers can request information about bank deposits to determine if there is undeclared income that could be countable. Used for all programs.	New Rec.	Property	Property Evaluation
San Luis Obispo																				x D55 MC 238	Fair Market Value - POI.docx	POI for LTC application, transfer of property	NOA created to send applicants/recipients that a transfer of property created a POI for LTC facilities. Information about the item, value of transferred property and ineligibility period.	New Rec.	Property	Property Evaluation
Los Angeles																				x GN 6336	Vehicle Diagnosis Repair Expense Request Checklist	This form is used as a checklist of the required supporting documentation needed to evaluate the current GAIN/Cal-Learn/REP expense request for Ancillary, Transportation and/or Vehicle Repair Diagnosis and Repair Program (VDRP).	No possible map found in listing	New Rec.	Property	Property Evaluation
Initial - Kern																				KCDHS 339-Serv	Clothing & Personal Property Inventory			New Rec.	Property	Property Evaluation
Initial - Kern																				KCDHS 70-CWS	Clothing and Personal Property Inventory			New Rec.	Property	Property Evaluation
Placer																				MC 176 P	Property Reserve	Property/Liens		New Rec.	Property	Property Evaluation
Placer																				MC 176 P-V	Vehicle Worksheet-1931	Property/Liens		New Rec.	Property	Property Evaluation
Los Angeles																				x PA 621	Property Investigation Request	Used to request the Property Unit within DPSS to query all property owned by an applicant	No possible map found in listing	New Rec.	Property	Property Evaluation
Los Angeles																				x PA 622	Property Report		No possible map found in listing	New Rec.	Property	Property Evaluation

Sutter																		SU914	Vehicle Value Determination	A form the client can have a 3rd party complete to value their vehicle.	A form the client can have a 3rd party complete to value their vehicle. Could not find any appropriate manual documents listed in the provided list.	New Rec.	Property	Property Evaluation
Sutter																		SU938	FC Vehicle Value Worksheet	A manual worksheet used to determine the value of a vehicle for Foster Care.	A manual worksheet used to determine the value of a vehicle for Foster Care. Could not find any appropriate manual worksheets listed in the provided list.	New Rec.	Property	Property Evaluation
San Bernardino																		TAD WTW FS 1224 Eng & Sp	Welfare-to-Work (WTW) Family Stabilization (FS) Vehicle Repair Request	request for vehicle repair	outlines eligible repairs and assistance limit - no comparable form	New Rec.	Property	Property Evaluation
Stanislaus																		TEMP GA 90-500	Appraisal of Vehicle Value	Dealership Vehicle Appraisal	To determine that a vehicle does not exceed a certain value amount. Form is used to determine General Assistance Benefits. Similar Form not listed on Forms List	New Rec.	Property	Property Evaluation
Tehama																		ETA 9062	Conditional Certification - WOTC	WOTC	State Form	New Rec.	Vendor and Provider Forms	Provider Certification
Santa Clara																		SCD 1753	License-Exempt Home Certification/Registration	Supportive Services	Forms in this category are related to various supportive services; CalSAWS forms/categories do not meet business needs	New Rec.	Vendor and Provider Forms	Provider Certification
Ventura																		56-27-008	Quality Control Affidavit of Birth (09/15)	Form to allow client to attest to birth info	Completed by client, identifying birthdate, birthplace, and parents' names under penalty of perjury. Used by QC when birth certificate is not available. No match	PA 853-1 Other county drawer - QA/QC	Affidavit To Document: U.S Citizenship, Identity And Birth	QA/QC Verification
Ventura																		56-27-002	Household Composition (09/15)	Collateral contact for QC to verify HH composition	Completed and signed by someone outside the HH to verify HH composition for QC; no match	PA 6091 Other county drawer - QA/QC	Household Member Information	QA/QC Verification
Ventura																		56-27-012	Quality Control Utility & Housing Verification (11/15)	Collateral contact for utilities	Used by QC to verify utility expenses. No match	PA 956 CSF XXX Other county drawer - QA/QC	Housing/Utility Verification Form Address Change/ Housing Costs	QA/QC Verification
Ventura																		56-27-003	Quality Control Housing Statement (09/15)	Form for client to identify housing and utility expenses or in-kind	Form for client to identify housing and utility expenses or in-kind; may map to CF QC Notice 12. No match.	CSF XXX Other county drawer - QA/QC	Income In-Kind/Housing Verification	QA/QC Verification
Ventura																		56-27-005	Second Appointment Letter (11/15)	When client misses 1st appt, this form is sent to schedule a 2nd try	Notifies client of a missed QC appointment, instructs client to call and reschedule, and notifies client of consequences for not cooperating with QC. No match	Other county drawer - QA/QC	QA/QC	QA/QC Verification
Ventura																		56-27-009	Quality Control Child Care Expense Verification (11/15)	Collateral contact form for child care	Used by QC to verify child care expenses. No match	Other county drawer - QA/QC	QA/QC	QA/QC Verification
Ventura																		56-27-010	Quality Control Financial Aid Verification (11/15)	Collateral contact for financial aid	Used by QC to verify financial aid income. No match	Other county drawer - QA/QC	QA/QC	QA/QC Verification
Ventura																		56-27-011	Quality Control School Enrollment Verification (11/15)	Collateral contact for student status	Used by QC to verify student status. No match	Other county drawer - QA/QC	QA/QC	QA/QC Verification
Ventura																		56-27-014	Quality Control Workers' Compensation Verification (11/15)	Collateral contact for Worker's Comp	Used by QC to verify Worker's Comp income. No match	Other county drawer - QA/QC	QA/QC	QA/QC Verification
Ventura																		56-27-017	Quality Control Verification Second Request (10/17)	Second request for verification when 1st request was unsuccessful	Same as 56-27-013 but indicates 2nd and final request. No match	Other county drawer - QA/QC	QA/QC	QA/QC Verification
Ventura																		56-27-018	Quality Control Statement of Child Support Payment (10/17)	Collateral contact for payment of child support	Used by QC to verify child support payments made by the HH. No match	Other county drawer - QA/QC	QA/QC	QA/QC Verification
Initial - Kern																		KCDHS 262-Gen	Quality Review Checklist for E-File Returns			Other county drawer - QA/QC	QA/QC	QA/QC Verification
Merced																		24-4060	Monthly Eligibility/Status Report for GA	Monthly report similar to SAR 7	Given to GA client to be completed each month in order to report income or other changes - Do not see similar form	New Rec.	Customer Reporting	QR 7 - Quarterly Report
Placer																		CW 7	Monthly Eligibility Report	Income Reports/Budgets		New Rec.	Customer Reporting	QR 7 - Quarterly Report
San Diego																		CW 7	Monthly Eligibility Report	Monthly report for Employable GR recipients	No CalSAWS document	New Rec.	Customer Reporting	QR 7 - Quarterly Report
Stanislaus																		CW 7 State Form	Monthly Eligibility Report For Cash Aid and Food Stamps	Monthly Customer reporting	Customer Reporting Form is used to determine continuing General Assistance Benefits. This Form is not listed on the Forms List	New Rec.	Customer Reporting	QR 7 - Quarterly Report
Santa Clara																		GA 68	Monthly Attendance Report	Vocational Services	Form is used for Vocational Services purposes; existing CalSAWS categories are too specific to processes not utilized at Santa Clara county. A general category is being requested	New Rec.	Customer Reporting	QR 7 - Quarterly Report
Initial - Santa Cruz																		WEL4066	WEL 4066 General Assistance AA/NA Meeting Record/Periodic Reports	WEL 4066 General Assistance AA/NA Meeting Record/Periodic Reports		New Rec.	Customer Reporting	QR 7 - Quarterly Report
San Francisco																		X3	CAAP X Discontinuance: CAAP 1 Monthly Report Not returned	Discontinuance for CAAP 1 (monthly income report) not returned	There is no index for GA	New Rec.	Customer Reporting	QR 7 - Quarterly Report
Alameda																		40-53	Calworks/CalFresh Need letter	NMD form to request additional information	Form is specific to county Extended Foster Care Program	New Rec.	Foster Care Forms	Referral to Eligibility
Ventura																		56-12-186	Discontinued Foster Care Referral to Medi-Cal	Internal memo; contains contact information necessary to transfer Medi-Cal to the CEC program	Completed by FC CBS to transfer case to regular Medi-Cal under the CEC program - Possible Match DCFPS 6072 CEC Referral	New Rec.	Foster Care Forms	Referral to Eligibility
Contra Costa																		DC 40	Referral For Governmental Benefits (07/01)			New Rec.	Foster Care Forms	Referral to Eligibility
Riverside																		DPSS 3452	ET Memo to Request All County Funds	Form to request ACF.	ET uses to describe the reason and amount of an ACF request. No comparable form.	New Rec.	Foster Care Forms	Referral to Eligibility
Riverside																		DPSS 4284	Probation Only Medi-Cal Form to the ES	Correspondence from Probation to Foster Care	Request for Medi-Cal only for Probation youth. No comparable form.	New Rec.	Foster Care Forms	Referral to Eligibility



San Luis Obispo	x																DSS CW 220-A	Meeting Needs Sanctioned Adult.doc	Meeting needs following CW sanction notice	Informs recipients that County will review how sanctioned adult is meeting their needs since CW sanction. County business process	New Rec.		WTW Forms	Sanctions
Initial - Kern																	KCDHS 265-Gen	Sanction Orientation			New Rec.		WTW Forms	Sanctions
Riverside																	DPSS 3021	Education Consent	Customer authorizes release of info DPSS/Ed provider	County specific used for customer to consent to the release of inform from DPSS to education/vocational institution and from institution to DPSS.	New Rec.		Education	School Contact Form
Sonoma																	HSD 1322	SRJC CalWORKS Request for a pre-college review	Guidance for SonomaWORKS clients contemplating SRJC enrollment	This form is specific to our partnership with Santa Rosa Junior College.	New Rec.		Education	School Contact Form
Sonoma																	HSD 883	New Student Guide to SRJC CalWORKS Office	Overview of SRJC enrollment	This form is specific to our partnership with Santa Rosa Junior College	New Rec.		Education	School Contact Form
Initial - Kern																	KCDHS 14-IAU	KC Student Helping Student Program			New Rec.		Education	School Contact Form
Los Angeles																	NS-SUPP017	College CalWORKS Coordinator Statement		No possible map found in listing	New Rec.		Education	School Contact Form
Los Angeles																	NS-SUPP017A	Education Extension Request		No possible map found in listing	New Rec.		Education	School Contact Form
Sacramento																	SC 41 A	Authorization to Release Student Status	Student status release request	Student status request sent to child's school, when returned should be imaged into case and assigned to EV	New Rec.		Education	School Contact Form
Solano																	48-WTW-002	CalWORKs Community College Referral Form	Referral form for education	No match in the provided CalSAWS document.	New Rec.		Education	School Referrals
Ventura																	56-06-171	CalWORKs/Adult School Referral	School referral	Referral to Adult schools-no match	New Rec.		Education	School Referrals
Ventura																	56-06-610	CalWORKs Community College Referral Form	Referral	Referral to CC-no match	New Rec.		Education	School Referrals
Tehama																	TEH WTW 24	Community College Referral	Referral to Local College	Referral to local college	New Rec.		Education	School Referrals
Tehama																	TEH WTW 25	Shasta College Work Study Referral	Referral to Local College Workstudy	Referral to local college workstudy	New Rec.		Education	School Referrals
Los Angeles																	NS-HOME001	Eviction Notice 3 Day pay or Quit		No possible map found in listing	New Rec.		Expense	Shelter
Ventura																	56-06-057	SIP Evaluation Worksheet	SIP evaluation	SIP verification checklist-no match	New Rec.		WTW Forms	SIP Form
Butte																	BU CW-166	SIP Warning Letter	Letter	Send to SIP failed SIP clients	New Rec.		WTW Forms	SIP Form
Butte																	BU CW-209	SIP Reminding End of Semester	Letter	Send to SIP clients end of semester reminder letter	New Rec.		WTW Forms	SIP Form
Butte																	BU CW-222	SIP Approval Hours	SIP Plan	SIP Plan	New Rec.		WTW Forms	SIP Form
Butte																	BU CW-226	New Semester Letter	Letter	Send to all approved Voc Edu and SIP students prior to start of a new semester	New Rec.		WTW Forms	SIP Form
Butte																	BU CW-485	PROGRAMS LEADING TO EMPLOYMENT	SIP Packet	SIP Packet attachment letter	New Rec.		WTW Forms	SIP Form
Butte																	BU CW-524	You A Student	SIP packet	SIP Packet attachment letter	New Rec.		WTW Forms	SIP Form
Butte																	BU CW-57	Student Participation Cover Letter	SIP Packet cover letter	First page of the SIP Packet or SIP Cover letter	New Rec.		WTW Forms	SIP Form
Butte																	BU CW-58	COLLEGE/TRAINING COURSE OUTLINE	SIP Packet	SIP Packet attachment letter	New Rec.		WTW Forms	SIP Form
Butte																	BU CW-616	Self Initiated Student Attachment	SIP Plan	SIP Plan	New Rec.		WTW Forms	SIP Form
Butte																	BU CW-62	CalWORKS Program Participant Plan Sheet	SIP Packet	SIP Packet attachment letter	New Rec.		WTW Forms	SIP Form
Los Angeles																	GN 5-2	Educational Plan	Document received from educational service providers indicating the participants required educational courses.	No possible map found in listing	New Rec.		WTW Forms	SIP Form
San Bernardino																	WTW 772.4	SIP Approval Checklist	Checklist for SIP	checklist to aid in the approval of SIP - no comparable form	New Rec.		WTW Forms	SIP Form
San Bernardino																	WTW 772.4A	SIP Individual Education Plan	captures classes for degree or certificate	captures necessary classes needed to complete degree/certificate in a SIP - no comparable form	New Rec.		WTW Forms	SIP Form
Los Angeles																	WFP&I-DA-AW	DA Prosecution Arrest Warrant	WFP&I View and Use only	No possible map found in listing	SIU Documents		SIU Documents	SIU Court Document
Los Angeles																	WFP&I-DA-SA-I	DA Surrender Letter - 1st Notice	WFP&I View and Use only	No possible map found in listing	SIU Documents		SIU Documents	SIU Court Document
Los Angeles																	WFP&I-DA-SA-I(S)	DA Surrender Letter - 1st Notice - Spanish	WFP&I View and Use only	No possible map found in listing	SIU Documents		SIU Documents	SIU Court Document
Los Angeles																	WFP&I-DA-W	DA Surrender Letter - Warrant	WFP&I View and Use only	No possible map found in listing	SIU Documents		SIU Documents	SIU Court Document
Los Angeles																	WFP&I-DA-W(S)	DA surrender Letter - Warrant - Spanish	WFP&I View and Use only	No possible map found in listing	SIU Documents		SIU Documents	SIU Court Document
Santa Clara																		District Attorney Packets	District Attorney Packets	SIU - Criminal case filing procedure	SIU Documents		SIU Documents	SIU Court Document
Merced																	24-4891esp	Planning With You to Avoid Fraud	Description of fraud	Required to be signed with GA client during application and RE (reverse side in Spanish) - Do not see similar form	SIU Documents		SIU Documents	SIU Customer Acknowledgement and Prevention
Butte																	BU 116	Planning to avoid fraud for Cash Aid/CF/GA	Informational fraud informing notice	Allows the customer to acknowledge that they have been advised what constitutes fraud and perjury	SIU Documents		SIU Documents	SIU Customer Acknowledgement and Prevention
Butte																	BU116	Planning with you to avoid fraud.	Explains to customer the meaning of fraud and perjury	Gives information to the applicant of what the meaning of fraud and perjury is and what they need to report and tell their worker.	SIU Documents		SIU Documents	SIU Customer Acknowledgement and Prevention
Riverside																	DPSS 1203 A	Fraud Prevention Confirmation Letter	Appt Ltr	SIU to customer appt ltr	SIU Documents		SIU Documents	SIU Customer Acknowledgement and Prevention
Riverside																	DPSS 1203 C	Fraud Prevention Confirmation Letter	Reschedule Appt Ltr	SIU to customer appt ltr	SIU Documents		SIU Documents	SIU Customer Acknowledgement and Prevention
Riverside																	DPSS 512 B	Planning with You to Avoid Fraud	customer acknowledgement	County SIU specific, used as justification in court	SIU Documents		SIU Documents	SIU Customer Acknowledgement and Prevention
Riverside																	DPSS 512 C	Child Care Fraud is a Crime (part of DOC 0615)	Customer acknowledgement	County specific SIU	SIU Documents		SIU Documents	SIU Customer Acknowledgement and Prevention
Mendocino																	SIU 615	Helping You to Avoid Fraud	Provides information to the customer about fraud prevention	This form is a communication tool between eligibility specialist and the customer applying for benefits. This document is part of every face to face application interview and impacts the workload of staff imaging/indexing documents to the case.	SIU Documents		SIU Documents	SIU Customer Acknowledgement and Prevention

































San Luis Obispo		x																DSS CF 216	CalFresh ICT Update.docx	Notice to County of updated information since ICT sent.	Allows participants to continue to report changes timely when ICT has been initiated.	CF 215	CalFresh Notification of Inter-County Transfer			
Butte																		x	BU264	EICT Request	Form for ICT Requests		is this something the customer completes? If not, recommend using one of the program ICT notices/forms. CF 215 CW 215 MC 360	CalFresh Notification of Inter-County Transfer Notification Of Intercounty Transfer Notification of Medi-Cal Intercounty Transfer		
Initial - Kern																			KCDHS 452-FS	Food Stamp Recertification Packet Letter			CF Packet - 1A	CalFresh Packet - FS29LA 1A		
Initial - Kern		x																	KCDHS 572-CF	Cal Fresh CR Renewal Info. Packet			CF Packet - 1A	CalFresh Packet - FS29LA 1A		
Initial - Kern		x																	KCDHS 573-CF	Cal Fresh CR Renewal Signature Packet			CF Packet - 1A	CalFresh Packet - FS29LA 1A		
Initial - Kern			x																KCDHS 587-TCF	Transitional CF Recertification Info. Packet			CF Packet - 1A	CalFresh Packet - FS29LA 1A		
Initial - Kern			x																KCDHS 588-TCF	Transitional CF Recertification Signature Packet			CF Packet - 1A	CalFresh Packet - FS29LA 1A		
Sacramento																			CF 29A	CalFresh Initial Appointment Letter	Intake appts for CF will trigger the CF 29A correspondence in CalWIN	Initial Appointment Letter for CalFresh needs to be imaged into the case.	CF 29	CalFresh Recertification Appointment Letter		
Sacramento																			CF 29C	CalFresh Recertification Appointment Letter	Continuing appts for CF will trigger the CF 29C correspondence in CalWIN	Recertification Appointment Letter for CalFresh needs to be imaged into the case.	CF 29	CalFresh Recertification Appointment Letter		
Alameda	x	x		x															50-130	Client Authorization Form	Agreement for CalFresh repayment from CalWORKS/GA	Form is used in a county-specific process	PA 1820	CalFresh Repayment Agreement Cover Notice		
Placer		x																	Vol Repay Agreement - Cash EBT	Vol Repay Agreement - Cash EBT	Fiscal/Issuance/SFIS		PA 1820	CalFresh Repayment Agreement Cover Notice		
San Diego		x																	09-95	CalFresh Overissuance Payment Stub	CF repayment agreement notice	overissuance repayment type, cash or check	PA 1893	CalFresh Repayment Card		
San Luis Obispo																			x	DSS GEN 270	Loan and Grant Worksheet.docx	Student loan and grant information	Worker tool to determine if students loans and grants are countable or exempt. Used for all programs	CSF XXX	CalFresh Student Exemption Checklist	
San Luis Obispo																			x	DSS GEN 271	Educational Loans and Grants Worker Tool.docx	Student loan and grant information	Worker tool to determine if students loans and grants are countable or exempt. Used for all programs, potential duplicate	CSF XXX	CalFresh Student Exemption Checklist	
Napa		x																		SSSD 2066	CalFresh Student Exemption Checklist			CSF XXX	CalFresh Student Exemption Checklist	
Tehama		x																		TEH 975	CalFresh Student Exemption Worksheet	CF Student Exemption Worksheet	Specific to county business process	CSF XXX	CalFresh Student Exemption Checklist	
Initial - Kern		x																		KCDHS 248-CF	CF Medical Expense			CF 31	CalFresh Supplemental Form for Special Medical Deductions	
Initial - Kern																				KCDHS 935-CF	Deduct Medical Expenses			CF 31	CalFresh Supplemental Form for Special Medical Deductions	
Napa		x																		SSSD 2057	CF Medical Deductions			CF 31	CalFresh Supplemental Form for Special Medical Deductions	
Alameda																				42-100	Checklist for Work Experience/Community Service	EC checklist for referral s	Form is used in a county-specific process	WTW 15	CalFresh Unpaid Work Experience (WEX) and Unpaid Community Service Hours Worksheet	
Alameda																				x	50-123	EBT Card and PIN Responsibility Statement	Information re: EBT	Form is used in a county-specific process	PUB 388	California Electronic Benefit Transfer (EBT) Card Publication
Ventura																				56-00-124	EBT Responsibility Statement	used for CAPI, in the CAPI packet	used for CAPI, in the CAPI packet, no match	PUB 388	California Electronic Benefit Transfer (EBT) Card Publication	
Placer																				CSF 67	EBT Card/PIN Responsibility Stmt	Fiscal/Issuance/SFIS		PUB 388	California Electronic Benefit Transfer (EBT) Card Publication	
Riverside																				DPS5 3322	EBT Responsibility Statement			PUB 388	California Electronic Benefit Transfer (EBT) Card Publication	
Initial - Kern																				KCDHS 895-Gen	Keep Your EBT & BIC Card Safe			PUB 388	California Electronic Benefit Transfer (EBT) Card Publication	
Santa Barbara																				W 437	EBT INFO FOR GENERAL RELIEF	EBT INFO FOR GENERAL RELIEF	NEEDED FORM NOT ON TIER 1 LIST	PUB 388	California Electronic Benefit Transfer (EBT) Card Publication	
San Diego																				x	806-0	California Residence Questionnaire	Used to inquire on customer's whereabouts and intent to return to California	Used to send out when customers have been using their benefits outside of the state to determine if they have established residency outside of California or if they intend to return	CSF XXX	California Residency Questionnaire
Humboldt																				V-18-41	Affidavit for Verification of Residency	Signed statement under penalty of perjury of when they arrived in county and that they intend to stay.	County residency and intent to stay is required for GR.	CSF XXX	California Residency Questionnaire	
Los Angeles																				NS-DOCC2	Cal-Learn Good Cause Document		No possible map found in listing	CL 9.1	Cal-Learn Notice of Good Cause Determination	
Santa Clara																					SCD 1723 A	Cal-Learn Service/Information Form	Supportive Services	Forms in this category are related to various supportive services; CalSAWS forms/categories do not meet business needs	CL 2	Cal-Learn Program Requirements
Yolo																					YC 476	WTW/CalLearn Supportive Services Policies	Used to inform customers and obtain their signature that they understand supportive services policies.	Used to avoid miscommunications between workers and customers.	CL 2	Cal-Learn Program Requirements
Placer																					P-10 Cal-Learn	Cal-Learn Orientation			CL 1	Cal-Learn Registration/Program Information/Orientation Appointment Notice
Ventura																					56-03-342	TOA 48-Month Extension Evaluation	TOA 48-Month Extension Evaluation	Used to evaluate TOA 48-Month extension. No match	CW 2190A	CalWORKs 48-Month Time Limit Extender Request Form







Los Angeles	x	x	x	x															ST1-20	Request for Employment Verification	This form is used to verify participant's employment by the R&R Agencies.	No possible map found in listing	CSF XXX	Employer Contact Verification			
Butte																			x	Bu288-IFD	Letter requesting payroll records from employers	letter of request for employment records	Letter to employers asking them to provide employment payroll records for IFD's	CSF XXX VER 104 WFP&I 354	Employer Contact Verification Employment & Income Verification Employer Identification/Verification		
Butte																			x	Bu284-IFD	Statement of earnings	Statement of earnings report form for employer to complete	Gets detailed information regarding the employees dates paid, hours worked, gross earnings for the IFD period.	VER 104	Employment & Income Verification		
Shasta																			x	DSS 8000 WH	Work History	Other Employment & Training	Unsure of what mapping would be appropriate, form attached	SAWS 2 PLUS - APPENDIX D	Employment History		
Placer	x																			CSF 41	Referral for Employment Services	WTW Referrals		CSF XXX	Employment Services		
San Francisco																				Form 963 FTI	FTI Asset Match Client Letter	County Form	This form is a client contact letter for IRS Asset Match on unearned income reported by businesses such as banks for out-of-state asset accounts, interest, dividends, lottery winnings, stocks, bonds, IRAs, mortgage income and other unearned income not reported by the Franchise Tax Board.	CSF XXX	Employment Statement Request		
Los Angeles	x																			PA 1672-1	Employment Verification Form		Unable to determine possible map	CSF XXX CSF XXX	Employment Statement Request Verification of Employment/Earning		
Los Angeles	x	x	x	x																PA 1672-1	Request for Employment Verification	This form is used to request employment verification.	No possible map found in listing	CSF XXX CSF XXX	Employment Statement Request Verification of Employment/Earning		
Los Angeles																			x	WFP&I 453A	Employment Verification Request	WFP&I View and Use only	No possible map found in listing	CSF XXX CSF XXX	Employment Statement Request Verification of Employment/Earning		
San Francisco																				8026	employment and wage information		Employment and Wage Information Authorization to Release is a county cross program form that is used in situations where the client is unable to obtain earned income verifications independently. Where the client is not able to obtain verifications, the county must attempt and assist the client in obtaining such verifications. This release of information form is specific to earned wages. The CalSAWS Documents and Form file shows form CF QC Notice 10, which sounds similar to the form in question. If form CF QC Notice 10 includes authorization of release of information language, we would be willing to combine. However, if this is language is missing, then we would like to continue to use our county local 8026 form.	CSF XXX CSF XXX CSF XXX Other county drawer - QA/QC	Employment Statement Request Verification of Employment/Earning Employment Questionnaire		
Ventura																				56-00-024	Employment Release Information	Form for client to authorize, and employer to provide, employment info		CSF XXX CSF XXX CSF XXX	Employment Statement Request Verification of Employment/Earning Employment Questionnaire		
Riverside																				DPS5 3042	I'm Employed	New employment details form	Customer self declares new employment details when worker is not available for F2F	CSF XXX CSF XXX CSF XXX	Employment Statement Request Verification of Employment/Earning Employment Questionnaire		
Shasta	x	x																		DSS 8102	Employment Questionnaire	Other Employment & Training	Unsure of what mapping would be appropriate, form attached	CSF XXX CSF XXX CSF XXX	Employment Statement Request Verification of Employment/Earning Employment Questionnaire		
Placer																				CSC 31	Employment Verif When Job Ends	Income		CSF XXX	Employment Verification When Job Ends		
Sacramento																				SC 762	Loss Source of Earned Income	Notice sent by EW to customer in regards to loss of income	Notice sent to customer when employment is terminated, completed form should be imaged into case file and assigned to EW for processing	CSF XXX	Employment Verification When Job Ends		
Merced																				24-4054	Job Search Report	2-part carbonless form	Report that employable GA clients must complete on a monthly basis that lists ten job applications client has done - Do not see similar form	CSF XXX	Employment Workshop and Job Search Notice		
Ventura																				56-03-007	Special Needs Verification	Verification for medical provider for special need payment request.	To verify medical condition to authorize special need payment. No match	CSF XXX	Expiration of Medical Report/Verification		
Sacramento																				CSN 03	Expunged 270 Days-Food Stamps		Days need to be imaged into the expunged case.	EXP 001	Expungement Letters		
Sacramento																				CSN 04	Expunged 270 Days - Cash		Days need to be imaged into the expunged case.	EXP 001	Expungement Letters		
Sacramento																				CF 2006 34C	CalFresh QC Sanction Request	A notice provided to the customer when they refused to cooperate with QC review process	This notice is sent to customers who are sanctioned for not cooperating with the QC review process, if returned it needs to be imaged and reviewed by a QC EW.	CF QC Notice 7	Failure to Provide Information Notice		
Sacramento																				CF 55	SFIS Referral	not used anymore		PA 59	Fingerprint and Photo Imaging Referral		
Initial - Santa Cruz																				x	WEL170	Transmittal of Accounts Receivable	Transmittal of Accounts Receivable		New Rec.	Fiscal Forms	
San Bernardino																				x	FC 964 Eng & SP	Repayment Agreement	Repayment	Used for voluntary repayment of Foster Care payment - no comparable form	DCFS 6025	FISCAL Voluntary Repayment Agreement	
Santa Clara																					SCD 2385 FFY	FFY RRR Colverletter	Redetermination/Recertification Documents	Form is used for RRR purposes; existing CalSAWS categories are too specific to processes not utilized at Santa Clara county. A general category is being requested	FFY MC Coverletter	Former Foster Youth Aging Out Form	
Alameda																				x	FC 45-16	Renewal Determination	FC form when re-determining eligibility	Form is specific to county Foster care program	FFY PACKET	Former Foster Youth Packet	

Placer																		P-226	Transportation Verif Request	WTW Correspondence		GN 6322	Forms/Documents Needed to Support Transportation/Ancillary Requests	
Placer																		P-9	Ancillary Costs/Adjustments	WTW Supportive Services		GN 6322	Forms/Documents Needed to Support Transportation/Ancillary Requests	
Los Angeles																			Spenddown Information	Financial Information	Eligibility determination.	76F734 DCFS 341	Foster Care Trust Notification - Spend Down	
Riverside																		x	DPSS 2752	Request for Interpreter/Translator	Request form	Staff use this form to request certified "in person" interpreter or translator from 3rd party vendor	CSF XXX	Free Interpreter Service Waiver and Confidentiality Agreement
Riverside																		x	DPSS 4096	Request for Certified Telephone Interpreter	Request form	Staff use this form to request certified "telephone" interpreter or translator from 3rd party vendor	CSF XXX	Free Interpreter Service Waiver and Confidentiality Agreement
San Luis Obispo																			DSS 28.1	Request for Translation of Case Correspondence.docx	Request to translate	Translation to Eng/Sp for document review. No equivalent	CSF XXX	Free Interpreter Service Waiver and Confidentiality Agreement
Los Angeles																		x	PA 481A	Interpreters Services Statement	Used by the participant to request an interpreter.	No possible map found in listing	CSF XXX	Free Interpreter Service Waiver and Confidentiality Agreement
Los Angeles																		x	PA 6181	INTERPRETER SERVICES STATEMENT AND CONFIDENTIALITY AGREEMENT	Used by the participant to request an interpreter.	Possible Map: CSF XXX - Free Interpreter Service Waiver and Confidentiality Agreement	CSF XXX	Free Interpreter Service Waiver and Confidentiality Agreement
Sacramento																			SAC 1002_34F	Certification of Confidentiality - Non-DHA Interpreter	Interpreter confidentiality statement	Used for all programs, confidentiality statement for non county interpreter. Needs to be imaged into case file for record keeping	CSF XXX	Free Interpreter Service Waiver and Confidentiality Agreement
San Mateo																			C-740	OCAT Appraisal Appointment Letter	C-740 (Eng) OCAT Appraisal Appointment Letter	WTW- San Mateo required form. No match found from CalSAWS.	GN 6053-1	GAIN Appraisal Appointment Notice
Alameda																			42-2	Transportation and Child Care Questionnaire	Client request for Transportation allowance	Form is used in a county-specific process	GN 6151	GAIN Transportation and Ancillary School & Work-Related Expenses Request Form
Ventura																			56-06-675	Ancillary-Support Services Request	Request form	Ancillary service request-no match	GN 6151	GAIN Transportation and Ancillary School & Work-Related Expenses Request Form
San Luis Obispo																			DSS ACCT 467	Bus Pass Request.docx	Case information to issue bus passes	Clerical tracking of issues bus passes for clients. County specific	GN 6151	GAIN Transportation and Ancillary School & Work-Related Expenses Request Form
Tehama																			TEH WTW 85	Transportation Request Form	Request for WTW Transport	Request for WTW transport	GN 6151	GAIN Transportation and Ancillary School & Work-Related Expenses Request Form
Tehama																			TEH WTW 5	Orientation Invitation	Invitation to Orientation	Invitation to Orientation	GN 6010	GAIN/REP Appointment Letter
San Francisco																			2133 (6/24/19)	Form 2133 Statement of Facts Supporting Eligibility (CAAP)	Form 2133 Statement of Facts Supporting Eligibility (CAAP)	No available index listed in CalSAWS	GR 20	GENERAL RELIEF (GR) APPLICATION
Merced																			24-4200.4	GA Applicant Information	Client Information	Used to screen new clients who are applying for GA - Do not see similar form	GR 20	GENERAL RELIEF (GR) APPLICATION
Merced																			24-4262GA	Statement of Facts for GA	Facts to support eligibility for GA	Form completed by GA applicant to list their assets and expenses - Do not see similar form	GR 20	GENERAL RELIEF (GR) APPLICATION
Napa																			SSSD 4011	GA Application Coversheet		What info is on this that isn't included on the application? Is it signed by the customer? Is it imaged?	GR 20	GENERAL RELIEF (GR) APPLICATION
Alameda																			90-16	General Assistance Application	GA Application	Form is specific to county General Assistance program	GR 20 SAWS 1	GENERAL RELIEF (GR) APPLICATION Application for Cash Aid, CalFresh, and/or Medi-Cal/34-County CMSP
San Francisco																			2175	1st Unreported Income/Assets/Duplicate Aid	Inform customer for possible collection of an overpayment for the 1st time unreported income and/or asset.	There is no GA/GR index for 1st first income and/or asset did not report to the county.	ABP 4023 C	General Relief (GR) Overpayment
Butte																			BUGA 407	GA Redetermination	Provides information regarding income, property and employability for RE's	To be able to accurately re-determine GA Eligibility	ABP 898-16	General Relief Annual Agreement
Napa																			SSSD 4008	GA Good Cause Claim			ABP 592	General Relief Good Cause Determination Checklist
Santa Barbara																			W 322	GR WORK ASSIGNMENT	GR WORK ASSIGNMENT	NEEDED FORM NOT ON TIER 1 LIST	ABP 589	General Relief Notice to Register for Work
Placer																			Work reg - GEN 827, GAIN, FSET	Work reg - GEN 827, GAIN, FSET	Disability/Work Reg		ABP 589 PA 1865	General Relief Notice to Register for Work Food Stamp Work Registration Rights and Responsibility
Alameda																			90-139H	Job Search Contact Record (Hayward)	GA Job Search documentation	Form is specific to county General Assistance program	GROW 85	General Relief Opportunities for Work (GROW) Job Search Assignment
San Diego																			11-39 HHSA	Redetermination Appointment Letter	Notice to GR customer of their redetermination appointment	No CalSAWS document - County specific instructions	ABP 1460	General Relief Opportunities For Work Case Manager Appointment Notice
San Diego																			11-40 HHSA	GR Employment Evaluation (GREE) Referral	Sends GR customer to their GREE appointment	No CalSAWS document - County specific instructions	Survey	General Relief Opportunities For Work Employment Needs Evaluation
Initial - Kern																			KCDHS 156-Gen	Orientation Flyer (Employment Services)			ABP 1461	General Relief Opportunities For Work Orientation Appointment Notice
Alameda																			90-2A	General Assistance-Administrative Exemption	GA Exemption for Employability status	Form is specific to county General Assistance program	ABP 1461-A	General Relief Opportunities For Work Orientation Exemption Notice
Napa																			SSSD 4012	GA Exemption Treatment Plan			ABP 1461-A	General Relief Opportunities For Work Orientation Exemption Notice
Ventura																			56-06-602	Behavioral Health Referral Form	Referral	Referral to BH-no match	ABP 1467-MHS	General Relief Opportunities For Work Supportive Services Referral MHS
Napa																			SSSD 3058	Behavioral Health Referral			ABP 1467-MHS	General Relief Opportunities For Work Supportive Services Referral MHS
Tehama																			TEH/GA 994	Verification of GA Job Search Workshop Attendance	Verif of Workshop Attendance	Specific to county business process for GA	ABP 4037	GENERAL RELIEF OPPORTUNITIES FOR WORK VERIFICATION OF ORIENTATION ATTENDANCE NOTICE























Los Angeles	x																	REP DOC004	Social Security Number Disclosure (for REP CalWORKs cases)	The Social Security Number disclosure form is requested by the DPSS to assist in the administration of Refugee Employment services.	No possible map found in listing	REP 3 PA 6066	Social Security Number Disclosure Social Security Disclosure Form
Alameda				x														90-152	Accommodation Request	GA Request for accommodation	Form is specific to county General Assistance program	PA 390	Special Need Request
Alameda																		50-163	Referral for SSI Advocacy	Internal document for referral for SSI advocacy	Form is used in a county-specific process	SSS SSIAP	Specialized Supportive Services SSI/SSP Advocacy Program Referral
Alameda																		50-164	SSI Advocacy Consent Form	Client permission to release info to CBO's	Form is used in a county-specific process	SSS SSIAP	Specialized Supportive Services SSI/SSP Advocacy Program Referral
Tehama				x														GA 936	SSI/SSP Referral Letter	GA SSI/SSP Referral Letter	Specific to county business process for GA	SSS SSIAP	Specialized Supportive Services SSI/SSP Advocacy Program Referral
Initial - Santa Cruz																		WEL4060	Referral for SSI Advocacy	Referral for SSI Advocacy		SSS SSIAP	Specialized Supportive Services SSI/SSP Advocacy Program Referral
Santa Barbara				x														715-0	MEDI-CAL SPEND DOWN LETTER	LETTER TO CLIENT	LISTS CLIENTS ASSETS AND HOW MUCH THEY NEED TO SPEND DOWN	CSF XXX	Spend Down Declaration
Contra Costa				x														MC 846 (10/05)	Excess Property Spenddown (10/05)			CSF XXX	Spend Down Declaration
Placer																		SSD 2064	Spend Down Documentation	Property/Liens		CSF XXX	Spend Down Declaration
Napa																		SSD 2064	MC Property Spend Down			CSF XXX	Spend Down Declaration
Napa				x														SSSD 4013	GA Sponsor Repayment Agreement			ABP 1073	Sponsor's Income and Resources Report and Reimbursement Agreement
Santa Barbara																		W 643	SPONSOR AGREEMENT FOR GR GRANT	SPONSOR AGREES TO REIMBURSE COUNTY	NEEDED FORM NOT ON TIER 1 LIST	ABP 1073	Sponsor's Income and Resources Report and Reimbursement Agreement
Placer				x														ALL 1377	Notice of MC Eligibility Eval	Correspondence		CSF XXX	SSA Referral to Medi-Cal
Placer																		ALL 1447	SSA Referral	Applications/SOF/ICT		CSF XXX	SSA Referral to Medi-Cal
Santa Clara				x														SCD 2205	SSI Denial/Medi-Cal Application Coverletter	Application	Application related documents; existing CalSAWS documents are too specific to index to. In order to meet county needs we need generic categories	CSF XXX	SSA Referral to Medi-Cal
San Diego																		MC13	Statement of Citizenship, Alienage, and Immigration Status	Citizenship verification	Citizenship verification	MC 13	Statement of Citizenship, Alienage, and Immigration Status
Placer																		CSF 3	Birth/Citizenship Stmt	Vitals		MC 13 PA 853-1	Statement of Citizenship, Alienage, and Immigration Status Affidavit To Document: U.S Citizenship, Identity And Birth
San Diego				x														11-44H HHSA	GR Affidavit of Homeless Living Situation	Statement from homeless GR customer on their living situation	No CalSAWS document - County specific instructions	CW 42	Statement of Facts - Homeless Assistance
Merced	x																	24-3108	HSP Guidelines	Form explaining program guidelines.	Capture signatures. -Category does not exist in CalSAWS.	CW 42	Statement of Facts - Homeless Assistance
Alameda	x	x		x	x													40-58	Homeless Statement	Client Statement re: homeless status	Form is used in a county-specific process	CW 42	Statement of Facts - Homeless Assistance
San Mateo	x				x													C-749	CalWORKS Housing Support Program Participation Agreement	C-749 CalWORKS Housing Support Program Participation Agreement	WTW- San Mateo required form. No match found from CalSAWS.	CW 42	Statement of Facts - Homeless Assistance
Placer	x				x														Eviction Docs with Homeless App	Eviction Docs with Homeless App	Homeless	CW 42	Statement of Facts - Homeless Assistance
Initial - Kern																		KCDHS 740-SSW	Bed Hold Request Letter			CW 42	Statement of Facts - Homeless Assistance
Butte	x																	NO NUMBER	CalWORKS Housing Support Program Application	CalWORKS Housing Support Program Application	CalWORKS Housing Support Program Application	CW 42	Statement of Facts - Homeless Assistance
Sutter																		SES FS 1	housing statement	FS rental amount	gathers information for family stabilization on past due rents, current rent, deposits due and who to make checks payable to	CW 42	Statement of Facts - Homeless Assistance
Los Angeles																		FC 2 (Probation)	Statement of Facts Supporting Eligibility for AFDC-FC	Eligibility determination.	Eligibility determination.	FC 2	Statement of Facts Supporting Eligibility for AFDC Foster Care (FC)
Los Angeles																		FC 2NM (Probation)	Statement of Facts Supporting Eligibility for AFDC-Extended FC	Eligibility determination.	Eligibility determination.	FC 2 NM	Statement of Facts Supporting Eligibility for AFDC-Extended Foster Care (EFC)
Initial - Kern																		KCDHS 633-Serv	Legal Guardianship Questionnaire			KG 2	Statement of Facts Supporting Eligibility For Kinship Guardianship Assistance Payment Program
Alameda																		No form #	KinGAP Application Summary	KG form when approving funding	Form is specific to county Foster care program	KG 2	Statement of Facts Supporting Eligibility For Kinship Guardianship Assistance Payment Program
San Diego					x													24-778 HHSA Eng (03-13)	Relationship Provider-Child		Form used for Child Care program, No CalSAWS document type name/substitute available	CSF XXX	Statement of Relationship
Ventura	x																	56-04-062	Approved Relative Caregiver Request Form	Informing letter; contains case information	No Match	CSF XXX	Statement of Relationship
Los Angeles																		CS 909	Declaration of Paternity		No possible map found in listing	CSF XXX	Statement of Relationship
Los Angeles																		DCFS 5420	Verification of Relative Status	Relationship verification	Eligibility determination.	CSF XXX	Statement of Relationship
Riverside																		DPSS 750 A	Affidavit of Relatedness	Affidavit explaining relatedness	Used when the customer is a caretaker relative that's not the parent of a child in the program HH.	CSF XXX	Statement of Relationship
Riverside					x													DPSS 750C	Affidavit of Relatedness	Affidavit explaining relatedness	Used to explain how the CCP is related to the child(ren) for subsidized child care.	CSF XXX	Statement of Relationship
Shasta																		DSS 8063	Statement of Paternity	Declaration of Paternity	Unsure of what mapping would be appropriate, form attached	CSF XXX	Statement of Relationship
Initial - Kern																		KCDHS 613-Serv	Verification of Non-Relative...			CSF XXX	Statement of Relationship
Initial - Kern																		KCDHS 645-Serv	Verification of Non-Relative...			CSF XXX	Statement of Relationship
Lake																		LAK 00579	Relatedness Chart	CalWorks	Lake County form-not found on list	CSF XXX	Statement of Relationship
Napa																		SSSD 2025	Relationship Grid			CSF XXX	Statement of Relationship
Stanislaus																		STAN GEN 400	Degrees of Relationship	Relationship Mapping to a Child	Form is used to determine degrees of relationship. There is no comparable option on the forms list provided	CSF XXX	Statement of Relationship





































