CalSAWS | Imaging Meeting Notes 4/23/20

		NAME			NAME			NAME
☒	R1	Ruben Bates	☒	R4	Chris Gomez	☒	Proj.	Danielle Benoit
☒	R1	Terri Rose	☒	R4	Martha Esparza	☒	Proj.	John Dray
☒	R1	Christine Alvarez	☒	R4	Louis Cuellar	☒	Proj.	Cory Wozniak
☒	R1	Brent Wong	☒	R4	Cheryl Armstrong	☒	Proj.	Chris Vasquez
☒	R1	Todd Estabrooks	☒	R4	Aaron Gomes	☒	Proj.	Ben Cox
☐	R2	Beth Andrews	☒	R5	Phi Phi Thai	☒	Proj.	Toby Barnes
☒	R2	~~Savina DiDio~~ Shawna Reed	☒	R5	Tony Baker	☒	Proj.	Rhiannon Chin
☒	R2	Tou Yang	☒	R5	Christine Becerra	☒	Proj.	Erick Arreola
☐	R2	Hortencia Hernandez	☒	R5	Felix Sanchez	☒	Proj.	Tejinder Singh
☐	R2		☒	R5	Eric England	☒	Proj.	Sam Svay
☒	R3	Heather Brantley	☐	R6	Gayane Machkalyan	☒	Proj.	Arvin Liang
☐	R3	Bryan Fleury	☒	R6	Juan Herrera	☒	Proj.	Matt Flohaug
☒	R3	Dayna Boggs	☐	R6	Dianna Crowley	☒	Proj	Laura Cvetkovic
☒	R3	Julie Evinger	☒	R6	Mario Palacios	☒	Proj.	Gerald Mills
☒	R3	Michelle Smith	☐	R6	Andy Nazarian	☒	RM	Matthew VanderEyck

Topic	Important Points
Announcements • County Communication	• RCM/SMEs' to share high level imaging information with your county leadership/director
CalSAWS Buzz • Next installment will focus on Imaging & Region 5 • Next installment will go over where we have been and where we are going	• Looking for quotes of what you are most looking forward to • Send quotes to Matthew Vandereyck & Danielle Benoit

Imaging Design
• Currently in Design Phase
• Design Phase Will Run Through the End of May
	• Meetings have been scheduled
	  o May 6th 9:00 – 12:00
	  o May 20th 9:00 – 12:00
	  o May 21st 9:00 – 12:00
	• Project has started a Q&A document
	  o Available in the CalSAWS Portal under Resources > Resources by Functional Area > Imaging > 58 County Imaging Solution

Design Document: Annotations	• Security to be addressed in a separate SCR • Annotations will be available in both initial scanning session (QC), and when viewing a document already ingested • Region vote due to the facilitator on May 1st
Imaging Reports • DDID 2520 – 5 Imaging Reports Required	• Samples of the reports will be created and dispersed • There will be a demonstration of each report

Topic	Important Points
	• Project will get feedback from counties on their current imaging reports • Reports from imaging will be handled by the task management committee in terms of report approval as tasks will be drive by these reports • It is encouraged that overlapping committees work together within their county to ensure all concerns are addressed
Design Document: Capture Single & Barcode Detection	• OCR will be covered in a future SCR • Security will be covered in a future SCR • There will not be a full text search of documents • There is a current procurement out for mobile and customer portals that have options to submit documents • Each specialty scan mode will have their own security rights • System generated barcodes will also display the barcode number • A "Web Kit" will be available for download to allow a scanner to scan into the application
Design Document: Categorize Document by System Barcode	• There will be different types of confidential levels • Confidential types will be associated with the case • "Case Number" is a seven-digit number • "Case UID" is the backend uniquely generated ID • The Barcode will be a uniquely generated key. The generated key will not be created from a case's metadata
Design Documents • Multi, Import, Virtual Capture • Other County Document Queue • Append	• Review these documents prior to the May 6th meeting • Send in questions in advance to the facilitators