

CalSAWS | Agenda for the CalSAWS Consortium Joint Meeting of the Member Representatives and Board of Directors

Date: Thursday, June 25, 2020	Location: CalSAWS Rancho Cordova Big Sur/Juniper Conference Rooms 11290 Pyrites Way, Suite 150 Rancho Cordova, CA 95670
Time: 8:30 a.m. – 12:00 p.m.	Conference Call: 1 669 900 6833 Conference ID: 838 6466 6120 Password 538084 Webcast Link: JPA Zoom Link

CONVENE MEETING OF THE BOARD OF DIRECTORS – In compliance with Governor Gavin Newsom’s Executive Order N-29-20, all scheduled items will be heard in the Big Sur/Juniper conference rooms located at 11290 Pyrites Way, Suite 150, Rancho Cordova, CA 95670. The Public Session of this meeting shall be accessible via Zoom/teleconference. The call-in number is: 1-669-900-6833, enter **Conference ID code** 838 6466 6120 **followed by Password** 538084 or join the Zoom session by clicking [JPA Zoom Link](#).

As allowed by Governor Gavin Newsom’s Executive Order N-29-20 the following Brown Act provisions are **suspended** during the COVID-19/Coronavirus emergency:

- That the location from which each member participating via teleconference be noticed on the agenda for the meeting that member is participating via teleconference.
- That each teleconference location be open and accessible to any member of the public.
- That each teleconference location be equipped to allow comments from any member of the public wishing to make a public comment.
- That an agenda be posted at each teleconference location.
- That a quorum of members of the legislative body participate from teleconference locations within the local agency’s jurisdiction

PUBLIC SESSION

8:30 a.m. – Convene Joint Meeting of the Member Representatives and Board of Directors (“Board”), of the CalSAWS Consortium (“CalSAWS”).

Topic	Lead
1. Call Joint Meeting of the Member Representatives and Board of Directors (“Board”) of the CalSAWS Consortium (“CalSAWS”) to Order.	Michael Sylvester
2. Confirmation of quorum, agenda review, and protocols. <ul style="list-style-type: none"> • Quorum of Member Representatives • Quorum of Board of Directors • Agenda Review • Protocols <ul style="list-style-type: none"> ○ To unmute: <ul style="list-style-type: none"> ▪ When connected via computer – click the microphone icon. ▪ When connected via telephone – press *6. 	John Boule
3. PUBLIC COMMENT: Public opportunity to speak on any Item NOT on the Agenda. Public comments are limited to no more than three minutes per	Michael Sylvester

speaker, except that a speaker using a translator shall be allowed up to six minutes.

Note: The public may also speak on any Item ON the Agenda by waiting until that item is read, then requesting recognition from the Chair to speak.

CalSAWS Member Representatives Action Item

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| 4. | Nominations, Elections, and Appointments of the JPA Board and Project Steering Committee Members for Fiscal Year 2020/2021. | John Boule |
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- a. Pursuant to the JPA Agreement Article II, section 2.04, subsections (c) and (d), the Directors from Regions 1 through 5 shall be selected from the Member Representatives from their respective Regions. Regions 1 and 4 shall each select two (2) Directors, Regions 2 and 3 shall each select one (1) Director, and Region 5 shall select three (3) Directors. Region 6, represented by Los Angeles County, shall have three (3) Directors, who shall be the three (3) Member Representatives from Region 6.
 - i. Present the nomination slate from the Regional Nomination conference calls, gather any further nominations from the floor, and proceed to elect the JPA Board of Directors for those Regions for the period of July 1, 2020, through June 30, 2021.
 - ii. Introduce the Directors appointed by Region 6 for the period of July 1, 2020 through June 30, 2021.
 - b. Pursuant to the JPA Bylaws Article VIII, Paragraph A., each Region will nominate one or more candidates from among its Deputy Directors, or small county equivalents, to serve on the Project Steering Committee. Regions 1 and 4 will each appoint two (2) Project Steering Committee members, Regions 2 and 3 will each appoint one (1) Project Steering Committee member, and Regions 5 and 6 will each appoint three (3) Project Steering Committee members.
 - i. Present the nomination slate from the Regional Nomination conference calls, gather any further nominations from the floor, and proceed to elect the Project Steering Committee for the period of July 1, 2020 through June 30, 2021.
 - ii. Introduce the Project Steering Committee Members appointed by Region 6 for the period of July 1, 2020 through June 30, 2021

CalSAWS Member Representatives Informational Item

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| 5. | Pursuant to the JPA Agreement Article II, Section 2.04 (b) the State shall have the right to select a representative to serve on the Board as the Ex Officio representative of the State. | John Boule |
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- a. Introduce Director of OSI, Dan Kalamaras, as the Ex-Officio representative of the State.

CalSAWS JPA Board Action Items

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| 6. | Pursuant to the JPA Agreement, Article III, Section 3.01, the Board of Directors shall elect from among its Directors, a Chair and Vice-Chair. | John Boule |
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- a. Seek nominations and creation of slate for Board of Directors Chair and Vice-Chair for the period of July 1, 2020 through June 30, 2021.
 - b. Proceed to elect the Chair and Vice-Chair for the period of July 1, 2020 through June 30, 2021.

Topic	Lead
7. Approval of the 2020/21 CalSAWS Project Budget including CalSAWS Implementation Advance Planning Document (IAPD) Update, CalACES M&O IAPD Update, CalWIN M&O IAPD Update, County Purchases/Separate Services, Premise Item Funding, and the Administrative Budget for Unfunded costs.	Holly Murphy
CalSAWS JPA Board Action Items	
8. Consent Calendar <ul style="list-style-type: none"> a. Approval of the May 29, 2020 JPA Board Meeting Minutes b. Seeking Board authorization for the completion of Signature/Fund Custodian Authorization Forms required by San Bernardino County Auditor-Controller/Treasurer/Tax Collector for State Fiscal Year 2020/21: <ul style="list-style-type: none"> i. Approve the completion of the form in the name of the CalSAWS Chair, authorizing the Chair to approve payments to be made by the Controller for CalSAWS. ii. Approve the completion of the form in the name of the CalSAWS Vice-Chair, authorizing the Vice-Chair to approve payments to be made by the Controller for CalSAWS. iii. Approve completion of the form in the name of the CalSAWS JPA Secretary, authorizing the JPA Secretary to approve invoices to be paid by the Controller for CalSAWS. iv. Approve completion of the form in the name of CalSAWS Section Director, Holly Murphy, authorizing Holly Murphy to approve invoices to be paid by the Controller for CalSAWS, in the absence of the CalSAWS JPA Secretary. v. Approve completion of the form in the name of CalSAWS Section Director, Laura Chavez, authorizing Laura Chavez to approve invoices to be paid by the Controller for CalSAWS, in the absence of the CalSAWS JPA Secretary. vi. Approve completion of the form in the name of CalSAWS Section Director, Thomas Hartman, authorizing Thomas Hartman to approve invoices to be paid by the Controller for CalSAWS, in the absence of the CalSAWS JPA Secretary. vii. Approve completion of the form in the name of CalWIN/WCDS Executive Director, Diane Alexander, authorizing Diane Alexander to approve invoices to be paid by the Controller for CalSAWS, in the absence of the CalSAWS JPA Secretary. viii. Approve completion of the form in the name of Director CaSonya Thomas, authorizing CaSonya Thomas to approve invoices to be paid by the Controller for CalSAWS. 	John Boule
Member Representatives Informational Items	
9. CalACES Annual Audit Findings	Holly Murphy
10. State of the CalSAWS Project	John Boule Seth Richman
11. CWDA Update and Perspective	Cathy Senderling-McDonald
12. Design Development and Implementation, Schedule and Milestones, Development Approach, and County Interaction	Section Directors

Topic	Lead
<ul style="list-style-type: none"> • Task Management • Imaging • Non-State Forms • FCED Phase 1 • Data Analytics • Amazon Connect Contact Center 	
13. CalSAWS Procurements <ul style="list-style-type: none"> • Portal/Mobile – Introduction of Deloitte Team • CalWIN OCM • Print Center 	Thomas Hartman
14. CalSAWS Points of Interest <ul style="list-style-type: none"> • Amazon Connect Demonstration of Potential Features • Online CalWORKs Appraisal Tool Demo • Hyland Cloud-based Imaging Demonstration • Automated Assistants Update Demo 	June Hutchison Scot Bailey Alexander Vladimirov Jennifer Martindill Donovan Kidd Scot Bailey
15. Overview of CalSAWS Toolbox	June Hutchison
16. Welcome Home	June Hutchison
17. Adjourn joint meeting of the CalSAWS Member Representatives and JPA Board of Directors.	Michael Sylvester

The agenda and supporting documents are available for review during regular business hours at 11290 Pyrites Way, Suite 150, Rancho Cordova, CA 95670. All items on the consent agenda will be considered in a single motion unless separate action is requested by a Board Member or member of the public.

In accordance with the Ralph M. Brown Act, this meeting agenda is posted at least 72 hours prior to the regularly scheduled meeting date in the lobby of the locations noted above.

The meeting facility is accessible to persons with disabilities. If an assisted listening device or other service will be needed in order to participate in the public meeting, a request should be made through the Secretary of the Board at least three (3) business days prior to the Board meeting. The Secretary's telephone number is (916) 851-3201. The Secretary's office is located at 11290 Pyrites Way, Suite 150, Rancho Cordova, CA 95670.

