CalSAWS

California Statewide Automated Welfare System

Design Document

CA-200255 | DDID 1967 | DDCR 4006

Add Good Cause Validation to the Support Questionnaire Page

	DOCUMENT APPROVAL HISTORY	
CalSAWS	Prepared By	Linda Zeng
	Reviewed By	Amy Gill

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
12/17/2019	1.0	Original	Linda Zeng
02/27/2020	1.1	Updated sections 1, 1.1, 1.4, 2.1.2, and 2.1.3 per ClearBest	Linda Zeng
04/01/2020	1.2	Added Figure 2.1.4 per Consortium DEL 28 comments	Linda Zeng
05/12/2020	2.0	Content Revision 1. Updated verbiage to include displaying button in all page modes.	Melissa Mendoza

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1 OVERVIEW

The Support Questionnaire page allows the user to collect information on an absent parent or an unmarried parent living in the home.

The page contains a section that allows the user to claim good cause for not cooperating with child support requirements. If the user claims good cause, they must provide claim details on the Good Cause Detail page, which can only be accessed by clicking a button.

However, in LRS/CalSAWS, this button does not display without the user first saving the entire Support Questionnaire page and returning to the page in Edit mode.

This SCR migrates existing C-IV functionality to CalSAWS to facilitate the user in claiming good cause and provide claim details upon initial creation of a record.

1.1 Current Design

In LRS/CalSAWS, when the user selects "Claim good cause and do not agree to cooperate" from the Type dropdown field on the Child Support Cooperation Detail page, the user must save the entire Support Questionnaire page first, then return to the Support Questionnaire page in Edit mode in order to see the Claim Good Cause button.

Note: C-IV does not have a detail page called Child Support Cooperation Detail and the claiming of good cause in C-IV is input directly on the Support Questionnaire page.

1.2 Requests

Per DDCR 4006, facilitate creation of claiming good cause and its detail record by migrating components of existing C-IV functionality as follows:

1. Display the Claim Good Cause button automatically on the Support Questionnaire page after user selects "Claim good cause and do not agree to cooperate" from the Type dropdown field on the Child Support Cooperation Detail page.

2. Require the user to create a Good Cause Detail record before saving the Support Questionnaire on initial creation of the record. If the user attempts to save the Support Questionnaire after claiming good cause and does not complete and save the Good Cause Detail page, display a validation message.

1.3 Overview of Recommendations

Display the Claim Good Cause button on the Support Questionnaire page after the user selects "Claim good cause and do not agree to cooperate."

If Good Cause Detail page is not completed prior to saving the Support Questionnaire page, display a validation message.

1.4 Assumptions

1. Existing functionality for editing previously saved Support Questionnaire and Good Cause records will not be impacted.

2 RECOMMENDATIONS

2.1 Support Questionnaire

2.1.1 Overview

Update the Child Support Cooperation block on the Support Questionnaire page by displaying a Claim Good Cause button when user returns from the Child Support Cooperation Detail page.

Add a validation message to the Support Questionnaire page if the user attempts to save the page but does not complete the Good Cause Detail page while claiming good cause.

2.1.2 Support Questionnaire Mockup

Child Support Cooperation

☐ Type	Begin Date	End Date	
☐ Claim good cause and do not agree to cooperate	02/17/2020		Claim Good Cause Edit
Remove			Add

Figure 2.1.1 Support Questionnaire mockup displaying button prior to entering Good Cause Detail (truncated for size)

Child Support Cooperation

☐ Type	Begin Date	End Date	
☐ Claim good cause and do not agree to cooperate	02/17/2020		View Good Cause Edit

Figure 2.1.2 Support Questionnaire mockup displaying button after entering and saving Good Cause Detail (truncated for size)

Support Questionnaire

✳ - Indicates required fields [Save] [Cancel]

- **Claim Good Cause** - Good Cause information is required in order to create the Support Questionnaire.

APPLICANT

DOE, JANE 40M

CHILDREN (IN YOUR HOME) OF NONCUSTODIAL OR UNMARRIED PARENT

Are you pregnant with the noncustodial or unmarried parent's child?

[▼]

Child Name	Gender	SSN	DOB	Birth City	Birth State	Parentage Status ✳
Kid, Joe	Male	000-00-0000	02/01/2018			Yes-POP ▼

Figure 2.1.3 Support Questionnaire with validation message

On Support Questionnaire Page, user clicks "Add Child Support Cooperation" → On Child Support Cooperation page, add details → Save and Return to Support Questionnaire page → Claim Good Cause button is displayed automatically on the Support Questionnaire page in View and Edit mode → Click Claim Good Cause button → User fills out details On Good Cause Detail page → User taken back to Support Questionnaire page and saves record
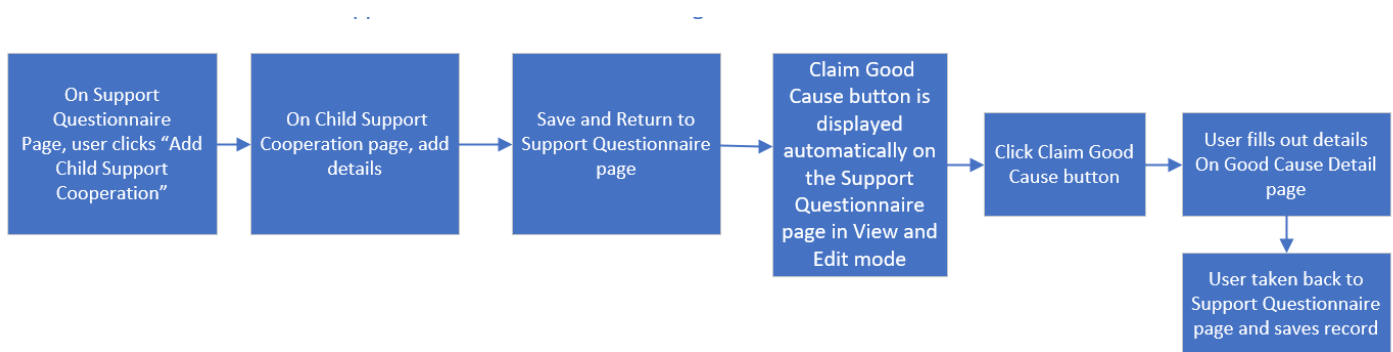
Figure 2.1.4 Support Questionnaire and Detail Pages Flowchart

2.1.3 Description of Changes

1. After the user navigates from the Support Questionnaire page to the Child Support Cooperation Detail page and selects the value of "Claim good cause and do not agree to cooperate" from the Type dropdown, enters the mandatory Begin Date and the optional End Date, and clicks Save and Return, update the page so that the Claim Good Cause button is displayed automatically on the Support Questionnaire page in all page modes. The button shall be displayed to the right of the End Date field.

    a. The name of the button, Claim Good Cause, will be changed to View Good Cause once the Support Questionnaire is saved.

2. Require the user to create a Good Cause Detail record by clicking on the Claim Good Cause button before saving the Support Questionnaire. If the user attempts to save the Support Questionnaire when the Child Support Cooperation Detail page's Type value is

selected as "Claim good cause and do not agree to cooperate" and the Good Cause Detail page has not been completed, display the following validation message:

"Claim Good Cause - Good Cause information is required in order to create the Support Questionnaire."

Refer to flowchart in Figure 2.1.4 for visual representation of user flow from Support Questionnaire page to Child Support Cooperation Detail and Good Cause Detail pages.

2.1.4 Page Location

- **Global Navigation:** Eligibility
- **Local Navigation:** Customer Information
- **Task Navigation:** Absent Parent

2.1.5 Security Updates

N/A

2.1.6 Page Mapping

N/A

2.1.7 Page Usage/Data Volume Impacts

N/A

3 MIGRATION REQUIREMENTS

3.1 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
1967	As Side-by-Side sessions were focused on comparing the front end (online pages) functionality of the application, the CONTRACTOR shall budget an allowance of twenty-nine thousand, one hundred fifty-five hours (29,155) to accommodate for any Unforeseen differences in the code base that result in additional requirements. The requirements for the allowance of hours must be finalized and approved by the CONSORTIUM for the CONTRACTOR to meet design, build and System Test milestones, subject to the requirements meeting requirements in the LRS Agreement. As the requirements for the designated SCRs are identified, the SCRs will be calculated by the CONTRACTOR and reviewed and prioritized by the CONSORTIUM for approval through the County Change Control Board process.	Estimates will include the necessary Tasks in the software development lifecycle required to implement the CalSAWS DD&I SCR including deployment and change management. - For the new requirements to be included with CalSAWS DD&I UAT preparation activities (targeted to begin April 2021 for C-IV), the requirements for the unforeseen Differences allowance hours must be finalized. approved by the CONSORTIUM and added to the CalSAWS DD&I SOR by July 1, 2020 for the CONTRACTOR to meet design, build and System Test milestones.	The Support Questionnaire page is updated to facilitate claiming good cause on initial creation of a record. A Good Cause validation is added to the Support Questionnaire page when user claims good cause and does not complete and save the Good Cause Detail page.

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-201325|DDID 1967 | DDCR 4055

ACL 10-32 - CF - Update allotment logic for restoration of aid waiver households

	DOCUMENT APPROVAL HISTORY	
CalSAWS	Prepared By	Tom Lazio
	Reviewed By	Amy Gill

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
12/06/2019	1.0	Initial Draft	Tom Lazio
03/27/2020	2.0	Updated NOA Form number and verbiage in Section 1.4 and Section 2.2.1 Overview. Added Section 3.0 Supporting Documents with references to CF 377.1 (English and Spanish) attachments in JIRA	Tom Lazio
04/30/2020	3.0	Removed check for NACF cases in Sections 2.1.2 and 2.2.3 based on confirmation from CF Business Analysts.	Tom Lazio

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1 OVERVIEW

Per ACL 10-32, CalFresh benefits restored for continuing CalFresh (CF) households shall be prorated from the date the County Welfare Department (CWD) resolves the discontinuance. For a CF restoration of aid waiver with prorated benefits, the system will issue the prorated allotment when the prorated amount is less than the minimum intake allotment ($10).

1.1 Current Design

For a CF restoration of aid waiver household with prorated benefits, the allotment is set to $0 rather than the prorated amount when the prorated amount is less than the minimum intake allotment of $10.

1.2 Requests

Per DDCR 4055, migrate the C-IV functionality from SCR 1697 to grant the prorated allotment for CF restoration of aid waiver households when the prorated amount is less than $10.00.

1.3 Overview of Recommendations

1. CF EDBC will set the prorated allotment amount for CF restoration of aid waiver households in a continuing, prorated month.

2. Suppress 'CalFresh Approval Less Than $10 Benefit' NOA fragment on the CalFresh Notice of Approval NOA for CF restoration of aid waiver cases when the prorated amount is less than $10.

1.4 Assumptions

1. The CalFresh Notice of Approval NOA (CF 377.1) will still generate via EDBC for CF restoration of aid waiver households when the prorated amount is less than $10.00.

2 RECOMMENDATIONS

2.1 EDBC Updates

2.1.1 Overview

Update the CF EDBC logic to grant the prorated allotment amount for <mark>CF</mark> restoration of aid waiver households in a continuing, prorated month when the allotment amount is less than the minimum intake allotment but greater than $0.

2.1.2 Description of Changes

Update the CalFresh EDBC to set the final allotment to the combined allotment in a continuing, prorated month when the following conditions are met:

1. Restoration of aid waiver has been performed for the continuing, prorated month.

2. Combined allotment is between minimum intake allotment ($10) and $0.

2.1.3 Programs Impacted

CF

2.1.4 Performance Impacts

N/A

2.2 Update CalFresh Approval Less Than $10 Benefit NOA Fragment

2.2.1 Overview

Update the generation logic of the 'CalFresh Approval Less Than $10 Benefit' reason fragment to not generate on the CalFresh Benefits approval NOA (CF 377.1) when the prorated amount is less than $10 for <mark>CF</mark> restoration of aid waiver cases.

Action Fragment Name and ID: CalFresh Approval Less Than $10 Benefit

CF_AP_LESS_10_BEN_F319_EN.xdp

Fragment ID: 6098

Current Program(s): CalFresh
Current Action Type: Approval, Change
Current Fragment Level: Program
Currently Repeatable: No

NOA Form Number: CF 377.1 (via EDBC)
NOA Description: Notice of Approval for CalFresh Benefits

Existing Languages:

English, Spanish

2.2.2 Fragment Text

English Fragment text:

'The rules say we cannot give you any CalFresh when your household is entitled to less than $10.00 in the application month.'

Spanish Fragment text:

'Los ordenamientos indican que no podemos darle ninguna cantidad de CalFresh si tiene derecho a recibir menos de $10.00.

2.2.3 Update CalFresh Approval Less Than $10 Benefit Fragment Generation

Update the generation logic of the 'CalFresh Approval Less Than $10 Benefit' reason fragment to not generate on the approval NOA when the below conditions are met:

1. Restoration of aid waiver has been performed for the continuing, prorated month.

2. Final CF allotment amount is less than $10 and greater than $0.

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Correspondence	CF 377.1 (English) Notice of Approval for CalFresh Benefits	See attachment in JIRA for CA-201325
2	Correspondence	CF 377.1 (Spanish) Notice of Approval for CalFresh Benefits	See attachment in JIRA for CA-201325

4 REQUIREMENTS

4.1 Migration Requirements

DDID #	Requirement Text	Contractor Assumptions	How Requirement Met
1967	As Side-by-Side sessions were focused on comparing the front end (online pages) functionality of the application, the CONTRACTOR shall budget an allowance of twenty-nine thousand, one hundred fifty-five hours (29,155) to accommodate for any Unforeseen differences in the code base that result in additional requirements. The requirements for the allowance of hours must be finalized and approved by the CONSORTIUM for the CONTRACTOR to meet design, build and System Test milestones, subject to the requirements meeting requirements in the LRS	Estimates will include the necessary Tasks in the software development lifecycle required to implement the CalSAWS DD&I SCR including deployment and change management. • For the new requirements to be included with CalSAWS DD&I UAT preparation activities (targeted to begin April 2021 for C-IV), the requirements for the unforeseen Differences allowance hours must	System update to EDBC logic to issue the prorated allotment for CF restoration of aid waiver households when the prorated amount is less than $10.00.

| Agreement. | be finalized. | |
| As the requirements for the designated SCRs are identified, the SCRs will be calculated by the CONTRACTOR and reviewed and prioritized by the CONSORTIUM for approval through the County Change Control Board process. | approved by the CONSORTIUM and added to the CalSAWS DD&I SOR by July 1, 2020 for the CONTRACTOR to meet design, build and System Test milestones. | |

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-207102 | DDID 1052, 1092, 1094, 1095, 1096

Updates to Authorization

	DOCUMENT APPROVAL HISTORY	
CalSAWS	Prepared By	Sridhar Mullapudi
	Reviewed By	Amy Gill

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
10/15/2019	1.0	Initial Draft	Sridhar Mullapudi
3/19/2020	2.0	Revised based on QA comments	Sridhar Mullapudi
4/02/2020	3.0	Updated programs impacted sections based on QA comments	Sridhar Mullapudi
4/13/2020	4.0	Added clarification on fiscal authorization requirements. Updated assumptions to keep with current functionality.	Sridhar Mullapudi
5/20/2020	5.0	Removed county configurability for Computation Request. Removed journal entry for computation resuest. Added a new recommendation 2.7 for EDBC summary page to display both the rejection reason and rejection summary .	Sridhar Mullapudi

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1 OVERVIEW

1.1 Current Design

EDBC Authorization is the process of the Eligibility Worker (EW), Supervisor, and/or 2nd Level approver (referred to as 'Deputy' in Los Angeles County) reviewing cases for accuracy after an EDBC has been generated by an EW and prior to a Notice of Action (NOA) and/or benefit(s) being distributed to a participant. There are multiple scenarios that require EDBC supervisor authorizations of which Random sampling EDBC authorization is configurable by the county, percentage of authorization required for each worker can be set by the county on the position detail page.

Authorization is a multi-step process that requires one of the following:

1. EW authorization only.
2. EW and Supervisor authorization.
3. EW, Supervisor, and 2nd Level authorization .

Authorizations can be rejected by the approver due to more recent information becoming available or if case corrections are required.

In both scenarios, EDBC must be re-run and the authorization process is completed again after case updates have been completed by the EW or Supervisor. When rejecting the EDBC, the rejection reason is manually entered in the Authorization Rejection page to track the reason for the EDBC to be rejected.

The Fiscal Authorizations ~~and Computation requests~~ process requires: 1. Supervisor authorization or 2. Supervisor and 2nd Level authorization.

When authorizations are pending, the approver can go to the Pending Authorizations page to search for all the tasks that require authorization. These tasks can be filtered by program and type of authorization.

1.2 Requests

1. Update Supervisor Authorization types to be configurable by each county along with the percentage of authorization required (DDID #1092).
2. Create a rejection reason dropdown along with a non-mandatory free form text field to be displayed to the User when a Pending Authorization is rejected on the Authorization Rejections page (DDID #1094).
3. Update the Supervisor Authorization functionality to include automated journal entries for Supervisor Authorizations actions taken in the system (DDID #1095).
4. Turn off the Supervisor Authorization functionality for the 57 Migration Counties at the time of migration (DDID #1052).
5. Add additional filter/sort criteria to the Pending Authorization List page to be able to filter/sort by Expedited Service programs (DDID #1096).

1.3   Overview of Recommendations

1. Add new County Supervisor Authorization page to allow the counties to configure and manage supervisor authorizations. Default the values to follow the current functionality for Los Angeles County and default authorization functionality to be turned off for the 57 Migration counties.
2. Update the Authorization Rejection page to display a new mandatory Rejection Reason dropdown field and update the current mandatory free form text field to a non-mandatory field.
3. Add new automated journal entries for supervisor authorizations when the approver approves or rejects an authorization.
4. Update the Pending Authorizations page to display the Expedited Service information for the user to sort and prioritize the task as necessary.

1.4   Assumptions

1. This new logic will be applied to ongoing EDBCs only. There will be no retro batch processing to apply the new logic.
2. Existing supervisor authorization task generation will remain unchanged.
3. There is no impact to existing reports related to pending authorization functionality.
4. Fiscal Authorizations that utilize issuance thresholds will be addressed in a separate SCR, CA-213493.
5. Fiscal Authorizations that currently require only 1st level authorization will be addressed in a separate SCR, CA-213493 to add functionality to allow county to add 2nd level authorizations if they choose to.
6. Issuance method change will retain the functionality where no authorization is required if the worker that initiates the process has the 1st level authorization rights.
7. Issuance replacement/reissue will retain the functionality where only 2nd level authorization is required if the worker's position that initiates the process is 1st level authorization (bypassing 1st level authorization)

2 RECOMMENDATIONS

2.1 County Authorizations

2.1.1 Overview

The new County Authorizations page will be used to configure supervisor authorizations as appropriate for each county. This page can be updated by a User with appropriate rights and the changes will apply to ongoing supervisor authorizations. History of the changes to the fields on this page will not be tracked.

2.1.2 County Authorizations – Mockup

Fiscal	
External Recovery Account	1st Level Authorization ▼
Interest Allocation	1st Level Authorization ▼
Invoice	1st Level Authorization ▼
Issuance Method	1st Level Authorization ▼
Issuance Reissue	1st Level Authorization ▼
Issuance Replacement	1st Level Authorization ▼
Transaction Refund	1st Level Authorization ▼

Save   Cancel

Last Updated On 06/07/2017 2:36:20 AM By: 585532

Figure 2.1.1 – County Authorizations Page Mockup – Edit Mode

Admin

Flag
County Announcement
County Authorizations
County Security Roles
Audit
Oversight Agency Staff
Correspondence
Campaign

County Authorizations

Edit

EDBC	
CalFresh Expedited Service denied for 'FTP Name/Identity'	1st Level Authorization
CalWORKs - If special needs amount exists and if it is not the same as pregnancy special needs amount	1st Level Authorization
CWS Programs - 2nd level authorization is required when Supervisor initiates the EDBC	Yes
Denial Rescind - Rescind approval date is greater than 30 days from the application date (CW, CF, DV, RCA, and CAPI programs only)	2nd Level Authorization
Denial Rescind - Rescind approval date is less than or equal to 30 days from the application date	1st Level Authorization
Discontinue Rescind - Rescind approval date is greater than 30 days from the discontinuance date (CW, CF, DV, RCA, and CAPI programs only)	2nd Level Authorization
Discontinue Rescind – Rescind approval date is less than or equal to 30 days from the date of discontinuance	1st Level Authorization
Homeless-Temp or Homeless-Perm	2nd Level Authorization
Immediate Need	2nd Level Authorization
Manual or Overridden	1st Level Authorization
Overpayment	1st Level Authorization
Random Sampling	1st Level Authorization
Restoration of Aid Waiver	1st Level Authorization
Supplement Issuance	1st Level Authorization

GA/GR EDBC - Los Angeles County	
GA/GR - Direct rent or rent subsidy exists	1st Level Authorization
GA/GR - Special Needs amount is greater than zero	1st Level Authorization
GA/GR - Work registration status 'Unemployable' with reason 'Administratively'	2nd Level Authorization

Fiscal

External Recovery Account	1st Level Authorization
Interest Allocation	1st Level Authorization
Invoice	1st Level Authorization
Issuance Method	2nd Level Authorization
Issuance Reissue	2nd Level Authorization
Issuance Replacement	2nd Level Authorization
Transaction Refund	1st Level Authorization

Edit

Last Updated On 06/07/2017 2:36:20 AM By: 585532

2.1.3 Description of Changes

1. Edit button – This button will navigate the user to the page in Edit mode. This button is only available in View mode. The security right of 'CountyAuthorizationEdit' is required to view this button.
2. Cancel button – This button will navigate the User to County Authorizations page in View mode. This button is only available in Edit mode.
3. Save button – This button is only available in Edit mode. This button is used to save the changes made by the user to the page and navigate the User to the County Authorization page in View mode.
4. 'EDBC' section
   a. This section will contain the following fields for all counties:
      i. CalFresh Expedited Service denied for 'FTP Name/Identity'
      ii. CalWORKs – If special needs amount exists and if it is not the same as pregnancy special needs amount
      iii. CWS Programs – 2nd level authorization is required when supervisor initiates the EDBC
      iv. Denial Rescind – Rescind approval date is greater than 30 days from the application date (CW, CF, DV, RCA, and CAPI programs only)
      v. Denial Rescind – Rescind approval date is less than or equal to 30 days from the application date
      vi. Discontinue Rescind – Rescind approval date is greater than 30 days from the discontinuance date (CW, CF, DV, RCA, and CAPI programs only)
      vii. Discontinue Rescind – Rescind approval date is less than or equal to 30 days from the date of discontinuance
      viii. Homeless-Temp or Homeless-Perm
      ix. Immediate Need
      x. Manual or Overridden
      xi. Overpayment

        xii. Random Sampling
       xiii. Restoration of Aid Waiver
       xiv. Supplement Issuance

    b. Each field mentioned above will have the following dropdown options:
        i. No
       ii. 1st Level Authorization
      iii. 2nd Level Authorization

    Exception: 'CWS Programs – 2nd level authorization is required when supervisor initiates the EDBC' will have the following dropdown options:
        i. No
       ii. Yes

    Note: CWS refers to 'Child Welfare Services' programs, including FC, KG, and AAP.

5. GA/GR EDBC – Los Angeles County
    a. This section will contain the following fields:
        i. GA/GR - Direct rent or rent subsidy exists
       ii. GA/GR - Special Needs amount is greater than zero
      iii. GA/GR - Work registration status 'Unemployable' with reason 'Administratively'
    b. Each field mentioned above will have the following dropdown options:
        i. No
       ii. 1st Level Authorization
      iii. 2nd Level Authorization

6. 'Fiscal' section
    a. This section will contain the following fields for all counties:
        i. External Recovery Account
       ii. Interest Allocation
      iii. Invoice
      iv. Issuance Method
       v. Issuance Reissue
      vi. Issuance Replacement
      vii. Transaction Refund
    b. Each field mentioned above will have the following dropdown options:
        i. 1st Level Authorization
    Exception: Issuance Reissue, Issuance Replacement, and Transaction Refund will contain the following options:
        i. 1st Level Authorization
       ii. 2nd Level Authorization

7. ~~'Special Investigation Unit' section~~
    ~~a. This section will contain the following fields for all counties:~~
        ~~i. Computation Request~~
    ~~b. Each field mentioned above will have the following dropdown options:~~

2.1.4 Page Location

Global: Admin Tools

Local: Admin

Task: County Authorizations (security right of 'CountyAuthorizationView' is required to view this task navigation item)

2.1.5 Security Updates

1. Security Rights

Security Right	Right Description	Right to Group Mapping
CountyAuthorizationView	View County Authorizations.	County Authorization View County Authorization Edit
CountyAuthorizationEdit	Edit County Authorizations.	County Authorization Edit

2. Security Groups

Security Group	Group Description	Group to Role Mapping
County Authorization View	Gives the User the ability to view County Authorizations.	County Discretion
County Authorization Edit	Gives the User the ability to edit County Authorizations.	County Discretion

Note: Please refer to the supporting document CA-207102 Updates to Authorizations - Security Matrix.xls for further information.

2.1.6 Page Mapping

Add page mapping for the County Authorizations page.

2.1.7 Page Usage/Data Volume Impacts

None

2.2 Data Change to Default Supervisor Authorization Values

2.2.1 Overview

Default the supervisor authorization to the following value for Los Angeles County to keep the existing functionality, and for 57 Migration Counties to turn off the supervisor authorizations.

2.2.2 Description of Change

1. Perform a data change to default the supervisor authorization to the following value for Los Angeles County and the 57 Migration Counties.

Authorization	Value – Los Angeles County	Value – All Other Counties
CalFresh Expedited service denied for 'FTP Name/Identity'	2nd Level Authorization	No
CalWORKs – if special needs amount exists and if it is not the same as pregnancy special needs amount	2nd Level Authorization	No
CWS Programs – 2nd level authorization is required when supervisor initiates the EDBC	Yes	No
Denial Rescind – Rescind approval date is greater than 30 days from the application date (CW, CF, DV, RCA, and CAPI programs only)	2nd Level Authorization	No
Denial Rescind – Rescind approval date is less than or equal to 30 days from the application date	1st Level Authorization	No
Discontinue Rescind – Rescind approval date is greater than 30 days from the discontinuance date (CW, CF, DV, RCA, and CAPI programs only)	2nd Level Authorization	No
Discontinue Rescind – Rescind approval date is less than or equal to 30 days from the date of discontinuance	1st Level Authorization	No
Homeless-Temp / Homeless-Perm	2nd Level Authorization	No
Immediate Need	1st Level Authorization	No

Authorization	Value – Los Angeles County	Value – All Other Counties
Manual or Overridden	1st Level Authorization	No
Overpayment	1st Level Authorization	No
Random Sampling	1st Level Authorization	No
Restoration of Aid Waiver	1st Level Authorization	No
Supplement Issuance	1st Level Authorization	No
GA/GR - Direct rent or rent subsidy exists	1st Level Authorization	No
GA/GR - Special Needs amount is greater than zero	2nd Level Authorization	No
GA/GR - Work registration status 'Unemployable' with reason 'Administratively'	1st Level Authorization	No
External Recovery Account	1st Level Authorization	1st Level Authorization
Interest Allocation	1st Level Authorization	1st Level Authorization
Invoice	1st Level Authorization	1st Level Authorization
Issuance Method	1st Level Authorization	1st Level Authorization
Issuance Reissue	2nd Level Authorization	1st Level Authorization
Issuance Replacement	2nd Level Authorization	1st Level Authorization
Transaction Refund	2nd Level Authorization	1st Level Authorization
~~Computation Request~~	~~1st Level Authorization~~	~~1st Level Authorization~~

2.2.3 Estimated Number of Records Impacted/Performance

All the supervisor authorizations will have a county specific value for all 58 counties inserted.

2.3 Update Special Investigation Unit Authorization Logic

2.3.1 Overview

Update the Special Investigation Unit Authorization logic to use the new county authorizations page information when determining the supervisor authorizations for Computation Request.

2.3.2 Description of Changes

1. Update Special Investigation Unit Authorization logic to determine supervisor authorization requirement for 'Computation Request' based on the county specific value from County Authorizations page.
2. Add new status 'Pending 2nd Level Authorization' in the status reason section of the computation Request detail page. This status will be used by the 1st lever authorizer if 2nd level authorization is required.

2.3.3 Programs Impacted

AAP, CAPI, CFET, Cal-Learn, CalFresh, CalWORKs, Child Care, Diversion, Foster Care, GROW, General Assistance/General Relief, Homeless – Perm, Homeless – Temp, Immediate Need, Kin-GAP, Medi-Cal, RCA, REP, Welfare to Work

2.3.4 Performance Impacts

None

2.4 Create Automated Journal Entries for Supervisor Authorizations

2.4.1 Overview

Automated journals entries will be created on Computation Request authorization.

2.4.2 Description of Changes

1. Create a journal entry for Fiscal authorizations mentioned below:
   - Computation Request

   a. Computation Request authorized by a 1st level/2nd Level approver:

Journal Entry	Description
New/Update	New
Journal Category (CT278)	Fraud (FR)
Journal Type (CT141)	Narrative (06)
Short Description	<Worker ID> approved the <Authorization Type>
Long Description	<Worker ID> approved the <Authorization Type> Effective <Status date>for programs <list all Program Type>
Trigger Condition	User saves the record with the status of 'Approve' in the status reason section of the Computation Request Detail page

b. Computation Request rejected/voided by a 1st level/2nd Level approver:

Journal Entry	Description
New/Update	New
Journal Category (CT278)	Fraud (FR)
Journal Type (CT141)	Narrative (06)
Short Description	<Worker ID>rejected the <Authorization Type>
Long Description	<Worker ID>rejected the <Authorization Type> for <Program Type> Effective <Effective Month>
Trigger Condition	User saves the record with the status of 'Rejected' in the status reason section of the Computation Request Detail page

2.4.3 Programs Impacted

AAP, CAPI, CFET, Cal-Learn, CalFresh, CalWORKs, Child Care, Diversion, Foster Care, GROW, General Assistance/General Relief, Homeless – Perm, Homeless – Temp, Immediate Need, Kin-GAP, Medi-Cal, RCA, REP

2.5 Pending Authorizations

2.5.1 Overview

The Pending Authorizations page is used to search for tasks that require authorizations. There are multiple filters on the page that help filter the task based on the search criteria. Add a new column on the page to identify if the task is for a CalFresh EDBC that is eligible for Expedited Service (ES) to facilitate prioritizing the tasks.

2.5.2 Pending Authorizations – Mockup

Pending Authorizations

✳- Indicates required fields

Search

| Case Number: | | Select | Type: | ▼ |

Organization Level: Office ▼   Organization Number: 19DP300Z06 Select

Organization Name: Sridhar Mullapudi

Program: ▼

Search

Search Results Summary						Results 1 - 1 of 1	
Case Number	**Case Name**	**Type**	**Date**	**Program**	**ES**	**Month(s)**	**Worker ID**
L0BF9A4	Test Child	Supervisor Authorization EDBC	10/08/2019	CF	Yes	10/2019	19DP300Z06
L0BF9A9	Test Parent	Supervisor Authorization EDBC	10/10/2019	FC		10/2019	19DP300Z06

Figure 2.5.1 – Pending Authorizations – Page Mockup

2.5.3 Description of Changes

1. Add new sortable column in the search results summary section of the 'Pending Authorizations' page. This column will be named 'ES' with a value of 'Yes' if the program is eligible for expedited service for the benefit month and null otherwise.

2.5.4 Page Location

- **Global:** Case Info

- **Local:** Tasks
- **Task:** Approvals

2.5.5 Security Updates

N/A

2.5.6 Page Mapping

Update page mapping for Pending Authorizations page.

2.5.7 Page Usage/Data Volume Impacts

None

2.6 Authorization Rejections

2.6.1 Overview

The Authorization Rejections page is used to reject a pending authorization EDBC. This page consists of a new mandatory Rejection Reason dropdown field and the existing free form text field is renamed and is no longer mandatory.

2.6.2 Authorization Rejections – Mockup

Figure 2.6.1 – Authorization Rejections – Page Mockup

2.6.3 Description of Changes

1. Add a new dropdown field on the Authorization Rejections page with the name 'Rejection Reason'. This field is a mandatory field that will prevent the page from being saved if a dropdown value is not selected.
2. The new 'Rejection Reason' dropdown field will have the following dropdown values in ascending order with the option of 'Other' at the end of the list.
   a. Incorrect Case Information
   b. Incorrect EDBC Determination
   c. Missing Documents
   d. Missing Journals
   e. Other
- The existing free form text field 'Rejection Reason' will be renamed to 'Rejection Summary'.
  <u>Note</u>: The existing reason in the free form text field will still be available in the new 'Rejection Summary' field.
3. Create a DCR to default the new 'Rejection Reason' column to 'Other' for all existing records at the time of implementation.

2.6.4 Page Location

- **Global:** Eligibility
- **Local:** Customer Information
- **Task:** EDBC Results

2.6.5 Security Updates

N/A

2.6.6 Page Mapping

Update page mapping for Authorization Rejections page.

2.6.7 Page Usage/Data Volume Impacts

None

2.7 EDBC Summary Page

2.7.1 Overview

Rejection comments section on the EDBC summary page displays the EDBC reason for which the EDBC was rejected. Update the rejection comment section to display the rejection reason and the rejection comments from the authorization rejection page.

CalWORKs EDBC Summary

✳- Indicates required fields   Close

Begin Month	End Month	Run Date	Run Status	Accepted By
02/2020		02/13/2020	Rejected	John Doe

Rejection Comments

Authorization Rejection Reason:

Other

Authorization Rejection Summary:

Please request IEVS

Figure 2.5.1 – EDBC Summary – Page Mockup

2.7.3 Description of Changes

1. Update the EDBC summary page, rejection comment section to display both the rejection reason section and the rejection summary fron the authorization rejection page
   a. Authorization Rejection Reason – this line item will display the rejection reason selected by the user from the rejection reason drop down in the authorization rejection page.
   b. Authorization Rejection Summary - this line item will display the rejection summary entered by the user from the rejection summary free form text field in the authorization rejection page.

2.7.4 Page Location

- **Global:** Eligibility
- **Local:** Customer Information
- **Task:** EDBC Results

2.7.5 Page Mapping

Update page mapping for EDBC Summary page.

2.7.6 Page Usage/Data Volume Impacts

None

2.8 Update EDBC Authorization Logic

2.8.1 Overview

Update the EDBC logic to use the new County Authorizations page information when determining when to set an EDBC to Pending Authorization.

2.8.2 Description of Changes

1. Update EDBC logic to determine EDBC supervisor authorization requirement based on the values from County Authorizations page for each EDBC supervisor authorization type.

2.8.3 Programs Impacted

All EDBC Programs

2.8.4 Performance Impacts

None

2.9 Create Automated Journal Entries for EDBC Supervisor Authorizations

2.9.1 Overview

Automated journals entries will be created for all supervisor authorizations.

2.9.2 Description of Changes

1. Create a journal entry when EDBC is approved by a 1st level/2nd Level approver.
   a. The list of all EDBC's approved with this action (trigger condition) will be listed in the long description in a numbered list.

Journal Entry	Description
New/Update	*New*
Journal Category (CT278)	*Eligibility (EL)*
Journal Type (CT141)	Narrative (06)

Journal Entry	Description
Short Description	*<Worker ID> approved the EDBC that required EDBC authorization*
Long Description	*<Worker ID> approved the following EDBCs* 1. *<Program Name> run on <Run Date> for benefit month <Effective Month>*
Trigger Condition	User clicks 'Authorize' button on 'EDBC List' page

2. Create a journal entry for when EDBC is Rejected by a 1st level/2nd Level approver.
   a. All the EDBCs rejected with this action (trigger condition) will be listed in the long description in a numbered list.

Journal Entry	Description
New/Update	*New*
Journal Category (CT278)	*Eligibility (EL)*
Journal Type (CT141)	Narrative (06)
Short Description	*<Worker ID> Rejected the EDBC that required EDBC authorization*
Long Description	*<Worker ID> rejected the following EDBCs with reason <Rejection Reason>* 1. *<Program Name> run on <Run Date> for benefit month <Effective Month>*
Trigger Condition	User clicks 'Save And Continue' button on 'Authorize Rejection' page.

2.9.3 Programs Impacted

All EDBC Programs

2.9.4 Performance Impacts

None

2.10 Update Fiscal Authorizations Logic

2.10.1 Overview

Update the Fiscal logic to use the new county authorizations page information when determining the supervisor authorizations for different fiscal authorizations.

2.10.2 Description of Changes

1. Update fiscal logic for each supervisor authorization identified from County Authorizations page to determine 1st level or 2nd level authorization requirement based on the county customized values.
2. Modify Issuance replacement/reissue and transaction refund authorization processes to allow 1st level authorizations
3. Modify issuance replacement/reissue to skip authorization if a worker with 1st level authorization is initiatiating the process and the county authorization is set to 1st level authorization.

2.10.3 Programs Impacted

All EDBC Programs

2.10.4 Performance Impacts

None

2.11 Create Automated Journal Entries for Fiscal Supervisor Authorizations

2.11.1 Overview

Automated journals entries will be created on all supervisor authorizations.

2.11.2 Description of Changes

1. Create a journal entry for Fiscal authorizations mentioned below:
    - External Recovery Account
    - Interest Allocation
    - Issuance Method
    - Invoice
    - Issuance Replacement
    - Issuance Reissue
    - Transition Refund

    a. Fiscal authorizations approved by a 1st level/2nd Level approver:

Journal Entry	Description
New/Update	*New*
Journal Category (CT278)	*Fiscal (FS)*
Journal Type (CT141)	*Fiscal (05)*
Short Description	*<Worker ID> approved the <Authorization Type>*
Long Description	*<Worker ID> approved the <Authorization Type> for <Program Type> Effective <Effective Month>*
Trigger Condition	*User clicks 'Approve' on the fiscal authorizations identified on County Authorizations page.*

b. Fiscal authorizations rejected/voided by a 1st level /2nd Level approver:

Journal Entry	Description
New/Update	*New*
Journal Category (CT278)	*Fiscal (FS)*
Journal Type (CT141)	*Fiscal (05)*
Short Description	*<Worker ID>rejected the <Authorization Type>*
Long Description	*<Worker ID>rejected the <Authorization Type> for <Program Type> Effective <Effective Month>*
Trigger Condition	*User clicks 'Void' on the fiscal authorizations identified on County Authorizations page.*

2.11.3 Programs Impacted

All Programs

2.11.4 Performance Impacts

None

3   SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Security	Security Matrix for County Authorization page	CA-207102 Updates to Authorizations - Security Matrix.xls

4 REQUIREMENTS

4.1 Migration Requirements

DDID #	Requirement Text	Contractor Assumptions	How Requirement Met
Original: 1052, 1091, 1092, 1094, 1095, 1096, 1529, 1532 **Revised:** 1052, 1092, 1094, 1095, 1096	**Original:** Enhance Supervisor Authorization (EDBC and Fiscal) functionality to include County configurability and the following Side by Side County Migration Requirements: 1) The CONTRACTOR shall update all Supervisor Authorization types to be configurable by county along with the percentage of authorization required. (#1092) 2) The CONTRACTOR shall relabel "Deputy Direct Authorization" to "2nd Level Authorization" for all 58 Counties. (#1091) 3) The CONTRACTOR shall create a rejection reason dropdown along with a non-mandatory free form text field to be displayed to the end user when a Pending Authorization is rejected on the Authorization Rejections page. (#1094) 4) The CONTRACTOR shall update the Supervisor Authorization functionality to include automated journal entries for Supervisor Authorizations actions taken in the system. (#1095) 5) The CONTRACTOR shall configure the Integrated Fraud Detection System (IFDS) Income Match - Over $2500 discrepancy Task so that the threshold is county specific. The Task name shall be updated to dynamically populate the CONSORTIUM County specific threshold. (#1529) 6) The CONTRACTOR shall configure the IFDS Income Match - Under $2500 discrepancy Task so that the threshold is CONSORTIUM County specific. The Task name shall be updated to dynamically populate the		Added new page to configure authorizations by county. Added Rejection Reason dropdown. Added automated journal entries for authorization. Authorization functionality will be turned off for the 57 counties at the time of migration. Added a column to sort by 'ES'. Page already includes the ability to sort by the Immediate Need (IN) program. Removed DDID 1091 as a duplicate of DDID 1011. Removed DDID 1529

DDID #	Requirement Text	Contractor Assumptions	How Requirement Met
	CONSORTIUM County specific threshold. (#1532) 7) The CONTRACTOR shall turn off the Supervisor Authorization functionality for the 58 Counties at the time of migration. (#1052) 8) The CONTRACTOR shall add additional filter/sort criteria to the Pending Authorization List page to be able to filter/sort by immediate need and expedited service programs. (#1096) **Revised:** Enhance Supervisor Authorization (EDBC and Fiscal) functionality to include County configurability and the following Side by Side County Migration Requirements: 1) The CONTRACTOR shall update all Supervisor Authorization types to be configurable by county along with the percentage of authorization required. (#1092) 2) The CONTRACTOR shall create a rejection reason dropdown along with a non-mandatory free form text field to be displayed to the end user when a Pending Authorization is rejected on the Authorization Rejections page. (#1094) 3) The CONTRACTOR shall update the Supervisor Authorization functionality to include automated journal entries for Supervisor Authorizations actions taken in the system. (#1095) 4) The CONTRACTOR shall turn off the Supervisor Authorization functionality for the 57 Counties at the time of migration. (#1052) 5) The CONTRACTOR will add additional filter/sort criteria to the Pending Authorization List page to be able to filter/sort by expedited service programs. (#1096)		and 1532 as these are no longer needed per discussion with the Consortium, similar to DDID 1530 which was already Obsoleted.

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-207141 | DDID 2190

Update Internal eICT Process

	DOCUMENT APPROVAL HISTORY	
CalSAWS	Prepared By	Gerald Limbrick; Steve Hancock
	Reviewed By	Amy Gill

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
01/31/2019	1.0	Initial	Steve Hancock
3/112020	2.0	Updates based on QA comments. Removed Outbound search page mockup and changes.	Avi Bandaranayake
3/30/2020	2.1	Updates based on QA comments. Modified assumption #1. Revised section 2.2.1 overview.	Avi Bandaranayake
4/6/2020	2.2	Fixed spelling mistakes in assumption #1	Avi Bandaranayake
4/14/2020	3.0	Adding batch job changes associated with eICT. New section 2.3	Avi Bandaranayake

Table of Contents

1 OVERVIEW

This SCR will add electronic Inter-County Transfer (eICT) functionality specific to internal transfers (i.e., intra-consortium transfers from one CalSAWS county to another CalSAWS county).

1.1 Current Design

All eICTs are external because Los Angeles is the only county live in LRS/CalSAWS.

1.2 Requests

Update the eICT functionality to account for an intra-consortium eICT process as all 58 Counties will be migrating to CalSAWS.

1.3 Overview of Recommendations

- On the ICT Search page, add a hyperlink navigating to the Case Summary page, in View mode, for the sending county case.
- On the ICT Detail page:
    - Remove system (LRS) specific wording from the button 'Link to LRS Case'.
    - Use the existing LRS/CalSAWS Person ID to link Persons to an LRS/CalSAWS system Person.
    - For program specific panels, for internal transfers, remove the link navigating to the ICT Program Person Detail page.

1.4 Assumptions

1. Existing LRS/CalSAWS functionality will continue to be used for external ICTs until the last conversion wave.
2. All batch scheduling will be addressed by CA-208599, CA-208600, CA-208601, CA-208602, CA-208603, CA-208604, and CA-208605.
3. Migration to CalSAWS from C-IV and CalWIN systems will happen in phases. Changes to the Consortium codes in category '15' (County Code) will be made for the counties included in the specific phase that is being implemented. For C-IV counties, the Consortium Code will change from 'C4' to 'LD' and for CalWIN counties, the code will change from 'CW' to 'LD'.
4. Imaging related changes associated to eICT will be managed by implementation of the Imaging Functional Design Session requirements.

2   RECOMMENDATIONS

2.1   Incoming ICT Search

2.1.1   Overview

The Incoming ICT Search pages are used to search for and view eICTs. The Sending County Case Number for each eICT is displayed in the list of results as static text; change this to a hyperlink navigating to the Case Summary page, in View mode, for the sending county case.

2.1.2   Incoming ICT Search Mockup

Incoming ICT Search

					Search

ICT ID:
[   ]

Sending County:
[Riverside ▾]

Request ID:
[   ]

Sending Case Number:
[   ]

Programs:
[All ▾]

ZIP:
[   ]

From:
[11/01/2019] 📅

To:
[11/15/2019] 📅

Status:
[In Process ▾]

Last Name:
[   ]

Date of Birth:
[   ] 📅

Office:
[Select]

SSN:
[   ]

CIN:
[   ]

Domestic Violence:
[▾]

Results per Page: [25 ▾] [Search]

Search Results Summary				Results 1 - 7 of 7		
					View Detailed Results	
Initiated Date	**ICT ID**	**Primary Applicant**	**Request ID**	**Sending Case Number**	**Programs**	**ZIP**
▽ ▼	▽	▽	▽	▽		▽
11/14/2019	33192212345	Jones, Jimenez 65M		2212345	MC	90042
11/12/2019	33192123456	Fallon, Jilli 21F		2154321	MC	90001
11/12/2019	3319A733456	Connor, Kelly 19M		A765432	FS,MC	91344
11/12/2019	33192245678	Charey, Matty 52M		2276543	MC	90280
11/12/2019	3319A854321	Boon, James 64M		A887654	MC	90059
11/12/2019	3319A698765	Smitts, Rachell 31F		A601234	MC	90201
11/12/2019	33192287654	Coolie, Jawler 51F		2287654	FS,MC	90044

Figure 2.1.1 – Sending Case Number Link (Incoming)

2.1.3 Description of Changes

The changes below should be applied to both Incoming ICT Search:

1. Add a hyperlink to the Case Number in the 'Sending Case Number' column, when the eICT is an Internal ICT.
    a. This hyperlink will open the Case Summary page, in View mode, for the sending county case related to the eICT.
    b. Add logic to remove the Case Context when navigating to any page after using the link to access the Case Summary page. (This means the system will not remember the Case Number when another page is accessed beyond the Case Summary page.)

2.1.4 Page Location

- **Global:** Case Info
- **Local:** e-Tools
- **Task:** Incoming ICT

2.1.5 Security Updates

N/A

2.1.6 Page Mapping

N/A

2.1.7 Page Usage/Data Volume Impacts

N/A

2.2 ICT Detail

2.2.1 Overview

The ICT Detail page is used to create, edit and view detailed information about an ICT.

The button 'Link to LRS Case' refers to the LRS system; system specific wording will be removed.

For external eICTs, the LRS/CalSAWS system creates a new person for each incoming eICT person not known to the system. For internal eICTs, use the Person ID(s) when available to associate the eICT person(s) to a system Person instead of creating a new LRS/CalSAWS Person record.

For program specific panels, ICT Program Person Detail page is linked to the Person Name, even for internal ICTs; this link is not relevant to internal eICTs and should display as static text for this scenario.

For internal transfers, a hyperlink will be added to the other county case, navigating to the Case Summary page of that case.

2.2.2 ICT Detail Mockup

ICT Detail

* - Indicates required fields

[View Documents] [Link to Case] [Send ICT] [Cancel ICT] [Close]

Receiving County Information

ICT ID:	County: *	Case Number:
1913B1S4321	Imperial	A123456

▼ Requesting Information

Request ID:	Request From County: *
19130248554	Los Angeles
Primary Applicant: *	Other County Case Number: *
Jones, Jane 75F	B1S4321

Information

Image Date:

[View Documents] [Link to Case] [Send ICT] [Cancel ICT] [Close]

Figure 2.2.1 - Link to Case Button

ICT Detail

*- Indicates required fields

[View Documents] [Incomplete ICT] [Unlink] [Edit] [Close]

Receiving County Information

ICT ID:
3619283TEST

County: *
Los Angeles

Case Number
L07TEST

▸ Requesting Information

Sending County Information

Initiated Date:
09/21/2019

County:
San Bernardino

Case Number
283TEST

Notification Date: *
09/21/2019

▾ All People Associated with the ICT

Name	DOB	SSN	CIN	Requested	Known to System
Thornton, Billie 26F	01/02/1993	987-65-4321	07348TEST	Yes	Yes

▾ Medi-Cal

Application Date:
01/02/2015

Application Id:
100911TEST

Application Source:
SAWS

Program Status:
Active

Last Month of Aid:

Sending County Begin Date:
01/02/2015

Primary Applicant/Recipient:
Thornton, Billie 26F

CalHEERS Case Number:
0987654321

CalHEERS Case Name:
Case Name

Consent For Verification:
Yes

RE Date:
07/31/2020

LTC Period Of Ineligibility:

Maintain Verifications:
4 Years

Maintain Verifications Start Date:
01/02/2015

Transitional Medi-Cal Period:

Reapply Life Event:

Life Event Change Date:

Cost Sharing Reduction:
No

Three Prior Months of Expenses:
No

Apply for Financial Assistance:
Yes

Name	Role	Status	CalHEERS Person Number
Thornton, Billie 26F	MEM	Active	01

▸ Worker Information

Figure 2.2.2 – ICT Program Person Link Removed

2.2.3 Description of Changes

1. Update the button labeled 'Link to LRS Case':
   a. Update the label to 'Link to Case'
2. Update the page logic to use the LRS/CalSAWS Person ID, when available, to link eICT Persons transferred to and from internal counties to an LRS/CalSAWS Person instead of creating a new system Person record.
3. For Outgoing eICTs, the other county's case number may be available for internal requested eICTs. Update the Case Number in the Receiving County Information panel to a hyperlink, when the receiving county case is internal.
   a. This hyperlink will navigate to the Case Summary page, in View mode, for the receiving county case.
   b. Add logic to remove the Case Context when navigating to any page after using the link to access the Case Summary page. (This means the system will not remember the Case Number when another page is accessed beyond the Case Summary page.)
4. For Incoming eICTs, update the Case Number in the Sending County Information panel to a hyperlink, when the sending county case is internal.
   a. This hyperlink will navigate to the Case Summary page, in View mode, for the sending county case.
   b. Add logic to remove the Case Context when navigating to any page after using the link to access the Case Summary page. (This means the system will not remember the Case Number when another page is accessed beyond the Case Summary page.)
5. Update the Name hyperlink (hyperlink navigating to the ICT Program Person Detail page), in the program specific panels, to be static text when the sending county is internal.

2.2.4 Page Location

- **Global:** Case Info
- **Local:** e-Tools
- **Task:** Incoming ICT -OR- Outgoing ICT
- **Click :** ICT ID link

2.2.5 Security Updates

N/A

2.2.6 Page Mapping

N/A

2.2.7 Page Usage/Data Volume Impacts

N/A

2.3 EictTransactionSweep

2.3.1 Overview

Batch update required to mark the ICT complete once counties are phased in and the Consortium Code changes to "LD"

2.3.2 Description of Change

The EICT Sweep job (PB00E151) will set the status of the ICT to complete when the following conditions are true:

1) A disposition has been created for all programs on the eICT (with either an Approved or Denied status).

2) The sending county and receiving county both belong to the same consortium.

2.3.3 Execution Frequency

Daily

2.3.4 Key Scheduling Dependencies

No Change

2.3.5 Counties Impacted

All counties

2.3.6 Data Volume/Performance

N/A

2.3.7 Interface Partner

N/A

2.3.8 Failure Procedure/Operational Instructions

No Change.

3 REQUIREMENTS

3.1 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
2190	The CONTRACTOR shall update the e-ICT functionality to account for an intra-consortium e-ICT process as all 58 Counties will now be on the CalSAWS Software.	**Original:** - There will be a single database for all 58 CalSAWS Counties. - LA County will retain their county-specific functionality for the eICT pages and interfaces (including but not limited to "Assignment by Office"). - Imaging related changes associated to eICT will be managed by DDID 119. - The inter-consortia ICT interface will be discontinued at the end of the last conversion wave. **Revised:** - There will be a single database for all 58 CalSAWS Counties. - LA County will retain their county-specific functionality for the eICT pages and interfaces (including but not limited to "Assignment by Office"). - Imaging related changes associated to eICT will be managed by implementation of the Imaging Functional Design Session requirements. - The inter-consortia ICT interface will be discontinued at the end of the last conversion wave.	Updating ICT pages to treat all counties as internal. Updating county codes in phases to be internal.

CalSAWS

California Statewide Automated Welfare System

Design Document

CA- 207148 | DDID 2143

Batch Job to Discontinue Special Care Increment Payment

	DOCUMENT APPROVAL HISTORY	
CalSAWS	Prepared By	Yale Yee
	Reviewed By	Amy Gill

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
01/08/2020	1.0	Initial Document	Yale Yee
03/18/2020	2.0	Updates based on QA comments	Avi Bandaranayake
03/19/2020	3.0	Updated Correspondence section based on QA and Build comments.	Rainier Dela Cruz
03/30/2020	4.0	Updated Correspondence section based on QA feedback.	Rainier Dela Cruz
4/14/2020	5.0	Content Revision to update Section 2.1 to include running current month.	Yale Yee
4/30/2020	6.0	Updated the verbiage of the AAP action fragment when there is a benefit change.	Rainier Dela Cruz
05/13/2020	7.0	Updated to add regulation and template name information. Also added reference to additional mockups.	Rainier Dela Cruz
5/19/2020	8.0	Updated the AAP action fragment verbiage.	Rainier Dela Cruz
05/26/2020	9.0	Updated the generation conditions for the fragments to look at additional payments for SCI	Rainier Dela Cruz

Table of Contents

1   OVERVIEW

A new batch job will discontinue the Special Care Increment (SCI) payment when there is an end date on the SCI record.

1.1   Current Design

The Foster Care (FC) EDBC counts an SCI record for the following placements:

1. Foster Family Home
2. Relative Home
3. Nonrelative Extended Family Member Home
4. Out of State Basic
5. Tribal Specific Home
6. Foster Family Home - Shelter Care
7. Legal Guardian
8. Specialized Foster Family Home
9. Supervised Foster Family Home
10. Small Family Home
11. Guardian Home
12. Court Specified Home
13. County Shelter/Receiving Home (Non EA/AFDC)
14. Resource Family Home (RFH)
15. Temporary Shelter Home
16. Community Treatment Facility

Note: In Los Angeles (LA) County, the different levels of Special Care Increment amounts are included in rates (F1, F2, F3, F4, D) that are received via the interface from CWS/CMS DataMart. These rates are a combination of the standard rate plus the selected SCI level. They do not have a separate SCI End Date that will trigger this batch job on LA cases. When a rate change is processed on LA cases in CWS/CMS, it is received via the interface and triggers EDBC to run to calculate the benefit at the new rate amount.

SCI is also counted in the Kin-GAP (KG) and Adoption Assistance Program (AAP) EDBCs.

A batch job does not exist to discontinue the SCI payment on FC/KG/AAP EDBC.

1.2   Requests

A new batch job will be created to discontinue the SCI payment when there is an end date on the SCI record.

1.3 Overview of Recommendations

1. A new batch job will discontinue the Special Care Increment (SCI) payment when there is an end date on the SCI record on the Special Care Increment Detail page.
2. A Notice of Action (NOA) will generate after the batch job discontinues the SCI payment.

1.4 Assumptions

1. The current task functionality for SCI will not change.
2. The current SCI determination logic on EDBC will not change.
3. The new reason fragment will only be implemented in English. The existing Foster Care, Kin-GAP and AAP fragments are not available in threshold languages, therefore the NOAs will only generate in English.
4. All batch scheduling will be addressed by CA-208599, CA-208600, CA-208601, CA-208602, CA-208603, CA-208604, and CA-208605.

2 RECOMMENDATIONS

2.1 SCI Payment Discontinuance Sweep

2.1.1 Overview

A new batch job will be created to discontinue the SCI payment when there is an end date on the SCI record.

2.1.2 Description of Change

1. Create a new batch job to trigger EDBC to discontinue the SCI payment, when there is an end date on the SCI record on the Special Care Increment Detail page, based on the following:
   a. The Foster Care, Kin-GAP, or AAP program is active.
   b. The SCI payment has not already been discontinued.
2. This sweep will run for the come-up month.
3. The SCI has an end date between the Batch Processing Date and the Last Success date of the job.
4. Add these records to SYS_TRANSACT and trigger Batch EDBC with 'Single Program' mode.
5. Use table 2.1.1 for the journal entry.

Batch Sweep Codes	Description
New/Update	New
Category ID	TBD by Dev
CODE_NUM_IDENTIF	TBD by Dev
Short Decode Name	SCI Payment Discontinuance
Long Decode Name	SCI Payment Discontinuance

Table 2.1.1 – EDBC Sweep Journal Details

2.1.3 Execution Frequency

Daily

2.1.4 Key Scheduling Dependencies

N/A

2.1.5 Counties Impacted

All counties except LA County.

2.1.6 Data Volume/Performance

Unknown

2.1.7 Failure Procedure/Operational Instructions

Standard failure and recovery process.

2.2 New Foster Care, Kin-GAP, AAP Reason for SCI Payments

2.2.1 Overview

A new reason will be added to LRS/CalSAWS to inform the recipients their SCI payments have ended. The new reason will generate on a benefit change NOA when EDBC discontinues SCI payments for Foster Care, Kin-GAP, and AAP.

2.2.2 Description of Change

1. Add the new reason fragment that will generate on a Foster Care, Kin-GAP, or AAP Benefit Change NOA when the SCI payments have ended.

   a. Add the new reason fragment.

   Program: Foster Care, Kin-GAP, AAP
   Action Type: Benefit Change
   Fragment Level: Program
   Language: English
   Ordering on the NOA: The fragment will generate right after the Here's why section.
   NOA Mockups/Examples: For an example of the NOA, please refer to Section 3 – Supporting Documents #1 - #6

Description	Text	Formatting
Static English	\<Person\> is no longer eligible to receive a Specialized Care Increment.	Arial Font Size 10

   b. Add generation logic for the new reason fragment. The new fragment will generate on the benefit change NOA when all the following is true:

   i. The program is Foster Care, Kin-GAP or AAP.
   ii. The program status is 'Active'.
   iii. The prior EDBC has an SCI payment and the current EDBC no longer has an SCI payment.
   OR
   The rate in the previous benefit month is F1, F2, F3, F4, or D and the rate in the current benefit month is not F1, F2, F3, F4, or D.
   OR
   The prior EDBC has an additional payment type of Kidstep Supplement and/or County Authorized Allowance and the current EDBC no longer has an additional payment.
   iv. There is a change in benefits between the previous benefit month and the current benefit month.

   c. Add population logic for the new reason fragment. The new fragment will be populated as follows:

Variable	Description	Population
Person	The name of the child.	This variable will be populated with the name of the child.

d. Suppress the existing reason fragments for Foster Care and Kin-GAP that generates on a benefit change NOA as a result of the SCI payment being discontinued for non-CCR rates. The new fragment will generate instead. The following are the existing reason fragments that will be suppressed:
    i. FC_CH_TERMINATED_SPECIAL_CARE_RATE_T026
    ii. KG_CH_STOP_ISP_K009

The action fragments that generated with the existing reason fragments for non-CCR rates will continue to generate with the new fragment. The following are the existing action fragments:

Program	Reason Fragment	Action Fragment
Foster Care	FC_CH_TERMINATED_SPECIAL_CARE_RATE_T026 (6162)	FC_CH_ACTION1 (4016)
Kin-Gap	KG_CH_STOP_ISP_K009 (6272)	KG_CH_ACTION1 (4013)

e. Add the following Foster Care regulation for the fragment: EAS 11-401.2

2. Add a new reason fragment that will generate on a Foster Care, Kin-Gap, or AAP Benefit Change NOA when the SCI payment is prorated.
    a. Add a new reason fragment.

    Program: Foster Care, Kin-GAP, AAP
    Action Type: Benefit Change
    Fragment Level: Program
    Language: English
    Ordering on the NOA: The fragment will generate right after the Here's why section.
    NOA Mockups/Examples: For an example of the NOA, please refer to Section 3 – Supporting Documents #7 - #11

Description	Text	Formatting
Static English	<Person>'s Special Care Increment has changed.	Arial Font Size 10

b. Add generation logic for the new reason fragment. The new fragment will generate on the benefit change NOA when all the following is true:

i. The program is Foster Care, Kin-GAP or AAP.
ii. The program status is 'Active'.
iii. The SCI amount is prorated because the SCI record was end dated mid-month. The amount in the previous month is greater than the amount in the current EDBC. OR
The SCI amount is prorated because the additional payment type of Kidstep Supplement and/or County Authorized Allowance was end dated mid-month.
iv. There is a change in benefits between the previous benefit month and the current benefit month.

In the scenario where in the previous benefit month is F1, F2, F3, F4, or D and remains in the same in the current month, the benefit amount decreases, and the rate structure is non-CCR, the following reason already generates on the benefit change NOA: FC_CH_REDUCED_SPECIAL_CARE_RATE_T027

c. Add population logic for the new reason fragment. The new fragment will be populated as follows:

Variable	Description	Population
Person	The name of the child.	This variable will be populated with the name of the child.

d. The following are the action details for the new reason fragment:

Program	Rate Structure	Action Fragment	Template Name
Foster Care	Non-CCR	FC_CH_ACTION1 (4016)	NOA 290 Rate Change (11/09) AFDC-FC
Foster Care	CCR	FC_KG_CH_ACTION3 (4111)	NA 403 (4/17) REQUIRED FORM - SUBSTITUTES PERMITTED
Kin-Gap	Non-CCR	KG_CH_ACTION1 (4013)	NA 1209 (2/02) CHANGE IN THE AMOUNT OF KIN-GAP PAYMENT
Kin-Gap	CCR	FC_KG_CH_ACTION3 (4111)	NA 403A (4/17) REQUIRED FORM - SUBSTITUTES PERMITTED
AAP	N/A	AA_CH_ACTION2	N/A

3. Update the population logic for the Foster Care Benefit Change action.

Action Fragment Name: FC_CH_ACTION1

Fragment Id: 671

Current Program: Foster Care

Current Action Type: Benefit Change

Current Fragment Level: Program

Existing Language: English

Update how the Effective Date variable is populated:

Variable	Description	Population
EffectiveDate	The effective date.	This variable will populate with benefit month begin date. If the benefit change is due to the SCI payment end dated mid-month, populate the variable with the day after the SCI end date.

4. Update the population logic for the Kin-Gap Benefit Change action.

Action Fragment Name: KG_CH_ACTION1

Fragment Id: 4013

Current Program: Kin-GAP

Current Action Type: Benefit Change

Current Fragment Level: Program

Existing Language: English

Update how the Effective Date variable is populated:

Variable	Description	Population
EffectiveDate	The effective date.	This variable will populate with benefit month begin date. If the benefit change is due to the SCI payment end dated mid-month, populate the variable with the day after the SCI end date.

5. Update the generation logic for the existing benefit change action fragment for Foster Care and Kin-GAP that generates on a NOA when there is a change in benefits and the rate is CCR to also generate when there is a change in benefits due to the discontinuance of SCI payments and the rate is CCR.

   Action Fragment Name: FC_KG_CH_ACTION3

   Fragment Id: 4111

   State Form/NOA: NA 403 (4/17)

   Current Program: Foster Care, Kin-GAP

   Current Action Type: Benefit Change

   Current Fragment Level: Program

   Existing Language: English

   a. The fragment has the existing verbiage below and will continue to use the existing verbiage when generating on the Foster Care or Kin-GAP benefit change NOA.

Description	Text	Formatting
Static	As of <EffectiveDate>, the county is Changing your <ProgramType> aid from $ <PreviousBenefitAmount> to $ <NewBenefitAmount>. This aid is for: <PersonName> Here's why: Your rate is based on a level of care determination as defined in AB 403 and WIC section 11461.	Arial Font Size 10

   b. Update the generation logic so that the action fragment also generates on the Foster Care or Kin-GAP benefit change NOA when all the following is true:
      i. The program is Foster Care or Kin-GAP.
      ii. The program status is 'Active'.
         The prior EDBC has an SCI payment and the current EDBC no longer has an SCI payment.
         OR
         The SCI amount is prorated because the SCI record was end dated mid-month. The amount in the previous month is greater than the amount in the current EDBC.
         OR

> <mark>The prior EDBC has an additional payment type of Kidstep Supplement and/or County Authorized Allowance and the current EDBC no longer has an additional payment.</mark>
> <mark>OR</mark>
> <mark>The SCI amount is prorated because the additional payment type of Kidstep Supplement and/or County Authorized Allowance was end dated mid-month.</mark>
> OR
> The rate in the previous benefit month is F1, F2, F3, F4, or D and the rate in the current benefit month is not F1, F2, F3, F4, or D.
> iii. There is a change in benefits between the previous benefit month and the current benefit month.
> iv. The rate on the current EDBC is CCR.

   c. It will use the existing population logic below:

Variable	Description	Population
EffectiveDate	The effective date.	<mark>This variable will populate with benefit month begin date. If the benefit change is due to the SCI payment end dated mid-month, populate the variable with the day after the SCI end date.</mark>
ProgramType	The program type.	This variable will populate with either Foster Care or Kin-GAP.
PreviousBenefitAmount	The previous benefit amount.	This variable will populate with the previous benefit amount.
NewBenefitAmount	The new benefit amount.	This variable will populate with the new benefit amount.

6. Update the generation logic for the existing message fragment for Foster Care that generates when there is a change in benefits and the rate is CCR to generate to the benefit change NOA when there is a change in benefits due to the discontinuance of SCI payments.

Message Fragment Name: FC_CH_MESSAGE1

Fragment Id: 5092

State Form/NOA: NA 403 (4/17)

Current Program: Foster Care

Current Action Type: Benefit Change

Current Fragment Level: Program

Existing Language: English

a. The fragment has the existing verbiage below and will continue to use the existing verbiage when generating on the benefit change NOA.

Description	Text	Formatting
Static	Due to funding requirements, you may receive multiple checks for this benefit month. The sum of these checks will be equal to the amount listed above.	Arial Font Size 10

b. Update the generation logic so the message fragment generates on the Foster Care benefit change NOA.
    i. The program is Foster Care.
    ii. The program status is 'Active'.
    iii. The prior EDBC has an SCI payment and the current EDBC no longer has an SCI payment.
       OR
       The SCI amount is prorated because the SCI record was end dated mid-month. The amount in the previous month is greater than the amount in the current EDBC.
       OR
       The prior EDBC has an additional payment type of Kidstep Supplement and/or County Authorized Allowance and the current EDBC no longer has an additional payment.
       OR
       The SCI amount is prorated because the additional payment type of Kidstep Supplement and/or County Authorized Allowance was end dated mid-month.
       OR
       The rate in the previous benefit month is F1, F2, F3, F4, or D and the rate in the current benefit month is not F1, F2, F3, F4, or D.
    iv. There is a change in benefits between the previous benefit month and the current benefit month.
    v. The rate on the current EDBC is CCR.

7. Update the generation logic for the existing message fragment for Kin-GAP that generates when there is a change in benefits and the rate is CCR to generate to the benefit change NOA when there is a change in benefits due to the discontinuance of SCI payments.

Message Fragment Name: KG_CH_MESSAGE1

Fragment Id: 5093

State Form/NOA: NA 403 (4/17)

Current Program: Kin-GAP

Current Action Type: Benefit Change

Current Fragment Level: Program

Existing Language: English

    a. The fragment has the existing verbiage below and will continue to use the existing verbiage when generating on the benefit change NOA.

Description	Text	Formatting
Static	Due to funding requirements, you may receive multiple checks for this benefit month. The sum of these checks will be equal to the amount listed above.	Arial Font Size 10

    b. Update the generation logic so the message fragment generates on the Kin-GAP benefit change NOA.
        i. The program is Kin-GAP.
        ii. The program status is 'Active'.
        iii. The prior EDBC has an SCI payment and the current EDBC no longer has an SCI payment.
            OR
            The SCI amount is prorated because the SCI record was end dated mid-month. The amount in the previous month is greater than the amount in the current EDBC.
            OR
            The prior EDBC has an additional payment type of Kidstep Supplement and/or County Authorized Allowance and the current EDBC no longer has an additional payment.
            OR
            The SCI amount is prorated because the additional payment type of Kidstep Supplement and/or County Authorized Allowance was end dated mid-month.
            OR
            The rate in the previous benefit month is F1, F2, F3, F4, or D and the rate in the current benefit month is not F1, F2, F3, F4, or D.

    iv. There is a change in benefits between the previous benefit month and the current benefit month.

    v. The rate on the current EDBC is CCR.

8. Update the generation logic for the existing Adoption Assistance Program benefit change action fragment to generate when SCI payments have been discontinued.

Action Fragment Name: AA_CH_ACTION2

Current Program: Adoption Assistance Program

Current Action Type: Benefit Change

Current Fragment Level: Program

Existing Language: English

    a. The fragment has the existing verbiage below and will continue to use the existing verbiage when generating on the AAP benefit change NOA.

Description	Text	Formatting
Static	Monthly payments are decreased to $ <NewBenefitAmount>.	Arial Font Size 10

    b. Update the generation logic so that the action fragment also generates on the AAP benefit change NOA when all the following is true:

        i. The program is AAP.

        ii. The program status is 'Active'.
The prior EDBC has an SCI payment and the current EDBC no longer has an SCI payment.
OR
The SCI amount is prorated because the SCI record was end dated mid-month. The amount in the previous month is greater than the amount in the current EDBC.
OR
The prior EDBC has an additional payment type of Kidstep Supplement and/or County Authorized Allowance and the current EDBC no longer has an additional payment.
OR
The SCI amount is prorated because the additional payment type of Kidstep Supplement and/or County Authorized Allowance was end dated mid-month.

OR

The rate in the previous benefit month is F1, F2, F3, F4, or D and the rate in the current benefit month is not F1, F2, F3, F4, or D.

iii. There is a change in benefits between the previous benefit month and the current benefit month and the change results in a decrease in benefits.

c. It will use the existing population logic below:

Variable	Description	Population
EffectiveDate	The effective date.	This variable will populate with benefit month begin date. If the benefit change is due to the SCI payment end dated mid-month, populate the variable with the day after the SCI end date.
NewBenefitAmount	The new benefit amount.	This variable will populate with the new benefit amount.

9. Update the generation logic for the existing Adoption Assistance Program benefit change action fragment to generate when SCI payments have been discontinued.

Action Fragment Name: AA_CH_ACTION1

Current Program: Adoption Assistance Program

Current Action Type: Benefit Change

Current Fragment Level: Program

Existing Language: English

a. The fragment will have verbiage below when generating on the AAP benefit change NOA.

Description	Text	Formatting
Static	Monthly payments are increased to $ <NewBenefitAmount>. You have signed an amended AAP agreement.	Arial Font Size 10

b. Update the generation logic so that the action fragment also generates on the AAP benefit change NOA when all the following is true:
  i. The program is AAP.
  ii. The program status is 'Active'.
  The prior EDBC has an SCI payment and the current EDBC no longer has an SCI payment.
  OR
  The prior EDBC has an additional payment type of Kidstep Supplement and/or County Authorized Allowance and the current EDBC no longer has an additional payment.
  OR
  The rate in the previous benefit month is F1, F2, F3, F4, or D and the rate in the current benefit month is not F1, F2, F3, F4, or D.
  iii. There is a change in benefits between the previous benefit month and the current benefit month and the change results in an increase in benefits.

An increase in benefit amount can occur if there is a change in rate such that it offsets the discontinuance of the SCI payment and causes an increase in benefits.

c. It will use the existing population logic below:

Variable	Description	Population
EffectiveDate	The effective date.	This variable will populate with benefit month begin date.
NewBenefitAmount	The new benefit amount.	This variable will populate with the new benefit amount.

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Correspondence	FC Benefit Change Non-CCR Rates	FC Benefit Change Non-CCR Rates.pdf
2	Correspondence	KG Benefit Change Non-CCR Rates	KG Benefit Change Non-CCR Rates.pdf
3	Correspondence	FC Benefit Change CCR Rates	FC Benefit Change CCR Rates.pdf
4	Correspondence	KG Benefit Change CCR Rates	KG Benefit Change CCR Rates.pdf
5	Correspondence	AAP Benefit Change Decrease	AAP Benefit Change Decrease.pdf
6	Correspondence	AAP Benefit Change Increase	AAP Benefit Change Increase.pdf
7	Correspondence	FC Benefit Change Non-CCR SCI Proration	FC Benefit Change Non-CCR SCI Proration.pdf
8	Correspondence	FC Benefit Change CCR SCI Proration	FC Benefit Change CCR SCI Proration.pdf
9	Correspondence	KG Benefit Change Non-CCR SCI Proration	KG Benefit Change Non-CCR SCI Proration.pdf
10	Correspondence	KG Benefit Change CCR SCI Proration	KG Benefit Change CCR SCI Proration.pdf
11	Correspondence	AAP Benefit Change SCI Proration	AAP Benefit Change SCI Proration.pdf

4 REQUIREMENTS

4.1 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
2143	The CONTRACTOR shall create a batch job to discontinue the SCI payment when there is an end date on the Special Care Increment Detail page and generate a Notice of Action (NOA). Note: Retain the current task functionality	The Daily batch job will trigger batch EDBC and EDBC will follow the existing SCI logic to stop the SCI payments. A new NOA informing the end of SCI payments will be added. This will be applicable for all programs (FC, KG and AAP).	A new batch job discontinues the Special Care Increment (SCI) payment when there is an end date on the SCI record on the Special Care Increment Detail page. A Notice of Action (NOA) generates after the batch job discontinues the SCI payment.

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-207179 | DDID 2098

Add a Court Order Findings section

	DOCUMENT APPROVAL HISTORY	
CalSAWS	Prepared By	Linda Zeng
	Reviewed By	Amy Gill

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
11/11/2019	1.0	Initial document	Linda Zeng
3/5/2020	2.0	Revisions after review with FC Committee. Added Assumption regarding CA-214267 to track the change to implement the discontinuance for counties that do not elect to use County Funds.	Linda Zeng
03/22/2020	3.0	Updated verbiage in the following sections per ClearBest: 2.1.3, 2.2.2, 3.1	Linda Zeng
04/01/2020	4.0	Revised Requirement Text and Contractor Assumptions per ClearBest	Linda Zeng
05/12/2020	5.0	Content Revision 1 – Added 2.1.3 a and b that date field will only display when Yes is selected. Added Date Validation to section 2.1.3 2 a ii and 2 b ii.	Melissa Mendoza

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1 OVERVIEW

The Foster Care Non-Minor Dependent Re-Entry Authority Detail page allows a user to enter new information and to review data for a Non-Minor Dependent (NMD) seeking re-entry into the Foster Care program.

In order to be eligible to re-enter and receive Foster Care benefits, the NMD must have signed the SOC 163 (Voluntary Re-Entry Agreement for Extended Foster Care), a form which provides initial, conditional authority for placement. After the signing date, a court order must be obtained within 180 days for the NMD to be eligible for continued state and federal aid payments.

This SCR adds a section titled Court Order Findings to the Foster Care Non-Minor Dependent Re-Entry Authority Detail page.

1.1 Current Design

Currently, EDBC does not evaluate eligibility according to the 180-day re-entry eligibility requirement.

Therefore, the Foster Care Non-Minor Dependent Re-Entry Authority Detail page does not have a Court Order Findings section.

1.2 Requests

Per DDID 2098, add a Court Order Findings section and a Legal Authority Code field to the Non-Minor Dependent Re-Entry Authority Detail page.

1.3 Overview of Recommendations

Add a Court Order Findings section to the Non-Minor Dependent Re-Entry Authority page and update Foster Care EDBC logic to use the data from the added fields.

1.4 Assumptions

1. The updates will not impact the Los Angeles County Datamart interface.
2. There are no Task or Batch updates with this SCR. Users would need to manually add a task to track the 180-day period, if needed, and run EDBC to redetermine eligibility for the end of the 180-day period.
3. There are no changes to Notices of Action with this SCR.
4. With FCED Implementation, a framework will be introduced to allow a flag to be set to determine and issue county funds for Foster Care/ARC (Aid code 45). This functionality must be implemented first before a system change can be made to discontinue the FC program for failure to meet eligibility requirements after the 180-day period. CA-214267 is logged to track this requirement.

2 RECOMMENDATIONS

Add a Court Order Findings section and a Legal Authority Code field on the Foster Care Non-Minor Dependent Re-Entry Authority Detail page. The section will contain two questions pertaining to the 180-day re-entry eligibility requirement. Both questions must be answered Yes to continue eligibility.

2.1 Non-Minor Dependent Re-Entry Authority Detail

2.1.1 Overview

The Non-Minor Dependent Re-Entry Authority Detail page will be updated to include a section titled Court Order Findings.

2.1.2 Non-Minor Dependent Re-Entry Authority Detail Mockup

Non-Minor Dependent Re-Entry Authority Detail

✱ - Indicates required fields   Save   Cancel

Child's Name: ✱
John Doe

Begin Date: ✱   **End Date:**
[   ] 📅   [   ] 📅

                                                                CWS/CMS Case Number:
                                                                [   ]
SW/PO Name :
[   ] Select

Supervisor SW/PO Name :
[   ] Select
Non-Minor Denpendent Re-entry Date: ✱
[   ] 📅

Is there a signed SOC 163 on file? ✱ [Yes ▾]   **Date Signed:**
                                                                [   ] 📅

Emergency Assistance (EA)

Was the EA1 application approved?   [▾]
Date of Risk: [   ] 📅
Not to Exceed Date: [   ] 📅

Court Order Findings

Was the finding "Continuing in a foster care placement is in the non-minor's
best interest" made?   [▾]
Date of finding: [   ] 📅
Are placement and care vested with the placing agency?   [▾]
Date of finding: [   ] 📅
Legal Authority Code: [▾]

Federal AFDC Linkage Information

Does the child meet AFDC linkage requirements (as in effect July 16, 1996) in the month of
re-entry? ✱   [- Select - ▾]
Origin Home of removal (Name and Relationship): ✱   [   ]
Does the child meet all general AFDC-FC eligibility requirements as established on the SAWS
1 FC 2NM? ✱   [▾]
Was the child receiving Foster Care on their 18th birthday?   [▾]
If Yes, enter case number: [   ]
Is there sufficient information to make a linkage determination? ✱   [▾]
What type of Deprivation existed in the month of petition? ✱   [▾]

                                                               [FC Income/Property Calcula]

Net countable income in the month of petition / re-entry agreement: ✱   [   ]
Net countable property in the month of petition / re-entry agreement: ✱   [   ]
Is the child in an eligible facility? ✱   [▾]
Will payment be made to an eligible facility? ✱   [▾]

Figure 2.1.1 – Non-Minor Dependent Re-Entry Authority Detail mockup

2.1.3 Description of Changes

1. In the header block, add a Date Signed field next to the question, "Is there a signed SOC 163 on file?"
   a. The Date Signed field will display once the "Is there a signed SOC 163 on file" question has been answered Yes.
   b. For existing records if the question is answered Yes display the date field. If the answer is No, do not display the date field.
   c. . Date will have the following validation if set to a future date:

   > "Date cannot be greater than the current date."

2. Add a section titled Court Order Findings to the Non-Minor Dependent Re-Entry Authority page. Within the section, display the following:
   a. "Was the finding "Continuing in a foster care placement is in the non-minor's best interest" made?"
      i. Add a dropdown field for the response, with values of blank, Yes, and No. Field will default to blank.
      ii. Add a date field labeled "Date of finding" for the question above. If the user selects Yes, dynamically make the date field mandatory. Date will have the following validation if set to a future date:

      > "Date cannot be greater than the current date."

   b. "Are placement and care vested with the placing agency?"
      i. Add a dropdown field for the response, with values of blank, Yes, and No. Field will default to blank.
      ii. Add a date field labeled "Date of finding" for the question above. If the user selects Yes, dynamically make the date field mandatory. Date will have the following validation if set to a future date:

      > "Date cannot be greater than the current date."

   c. Add a field named "Legal Authority Code" with the following dropdown values:
      i. Blank (default value)
      ii. WIC 388e
      iii. WIC 450

2.1.4 Page Location

- **Global:** Eligibility
- **Local:** Customer Information
- **Task:** Foster Care > Placement Authority

2.1.5 Security Updates

N/A

2.1.6 Page Mapping

Update page mapping for added fields.

2.1.7 Page Usage/Data Volume Impacts

N/A

2.2 Eligibility Rules Update

2.2.1 Overview

In order to be eligible to re-enter Foster Care, the NMD must have signed the SOC 163. After the signing date, a court order must be obtained within 180 days for the NMD to be eligible for state and federal aid payments.

2.2.2 Description of Changes

Modify FC Aid Code logic, including ARC, by adding the following whenever the placement authority type is "Non-Minor Dependent Re-Entry Authority":

1. If there is no 'Date Signed' entered for the SOC 163, the program can continue to receive Aid Code 43 (Extended-State), 49 (Extended-Federal), 2R (ARC only for NMD), 2U (ARC - State CW for NMD), or 5K (FC-EA) if the program also meets the other eligibility criteria for those aid codes. (These are ongoing cases where the "Non-Minor Dependent Re-Entry Authority" existed in the system before the new field was added by this SCR.)

2. If there is a 'Date Signed' entered for the SOC 163:
   a. If the benefit period being calculated is 180 days or fewer from the 'Date Signed', the program can receive Aid Code 43 (Extended-State), 49 (Extended-Federal), 2R (ARC only for NMD), 2U (ARC - State CW for NMD), or 5K (FC-EA) if the program also meets the other criteria for those aid codes.
   b. If the benefit period being calculated is more than 180 days after the 'Date Signed', the program can receive Aid Code 43 (Extended-State), 49 (Extended-Federal), 2R (ARC only for NMD), 2U (ARC - State CW for NMD), or 5K (FC-EA) if the program meets the other criteria for those aid codes, and both the following are true:
      i. Both questions in the Court Order Findings section are answered 'Yes'; and,
      ii. The dates for both answers in the Court Order Findings section are 180 days or fewer from the SOC 163 Date Signed.

c. If the program is not assigned Aid Code 43 (Extended-State), 49 (Extended-Federal), 2R (ARC only for NMD), 2U (ARC - State CW for NMD), or 5K (FC-EA) based on the conditions above, it will be assigned Aid Code 45 (County) if it meets all other criteria for that aid code.

Note: The payment will be prorated if the Aid Code changes mid-month.

2.2.3 List of Programs Impacted

Foster Care

2.2.4 Performance Impacts

N/A

3 REQUIREMENTS

3.1 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
2098	**Original:** The CONTRACTOR shall add a Court Findings Section to the Non-Minor Dependent Re-Entry Authority Detail page. The specific questions and 180-day timeliness requirements will be defined during migration design. The CONTRACTOR shall add the Legal Authority Code field on the Non-Minor Dependent Re-Entry Authority Detail page. **Revised:** The CONTRACTOR shall add a Court Findings Section to the Non-Minor Dependent Re-Entry Authority Detail page. The CONTRACTOR shall add the Legal Authority Code field on the Non-Minor Dependent Re-Entry Authority Detail page.	**Original:** • The following requirement states "The specific questions and 180-day timeliness requirements will be defined during migration design". This requirement references new scope that will be defined during the Design phase. CONTRACTOR has not estimated this future scope. When the future scope is defined, CONTRACTOR will provide an updated estimate. • There will be no C-IV or CalWIN Conversion into these fields. This is new functionality that C-IV and CalWIN counties will be able to adopt and populate going forward following cut over to CalSAWS. The specific questions and 180-day timeliness requirements will drive the aid code determination of state or federal or county for NMDs. **Revised:** • There will be no C-IV or CalWIN Conversion into these fields. This is new functionality that C-IV and CalWIN counties will	Court Order Findings section and a Legal Authority Code field are added to the Non-Minor Dependent Re-Entry Authority Detail page.

		be able to adopt and populate going forward following cut over to CalSAWS. The specific questions and 180-day timeliness requirements will drive the aid code determination of state or federal or county for NMDs.	

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-207209 | DDID 2065

Update e-Data functionality

	DOCUMENT APPROVAL HISTORY	
CalSAWS	Prepared By	Melissa Mendoza
	Reviewed By	Amy Gill

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
02/10/2020	1.0	Original	Melissa Mendoza
03/30/2020	1.1	Updates per QA Comments	Melissa Mendoza
05/19/2020	2.0	Content Revision 1. Added missing pages to the design. Removed the following pages from the design: Liquid Property Detail Motor Vehicle Property Detail Unallowable Withdrawal Detail Third Party Liability Detail	Melissa Mendoza

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1 OVERVIEW

This SCR will address the need to create a side-by-side comparison of e-Data that is received from external sources including linked e-Applications and MAGI Referrals that are currently using the e-Data framework.

1.1 Current Design

After linking an e-Application or MAGI Referral to a case in LRS/CalSAWS, the data that is received through the external source (e-Data) will display next to the field when viewing it in the data collection pages. The User can click the arrow icon next to these fields to see the e-Data that was received. If they select the e-Data, it will then update the field. Users can clear all the arrows by clicking the checkbox next to "Page Reviewed/Update Status" and clicking the Save and Return or Save and Add Another button.

1.2 Requests

Per DDID 2065, add functionality to be able to view data side by side to compare the information from the external sources and the CalSAWS system and easily import the data.

1.3 Overview of Recommendations

1. Update the Data Collection pages that display the e-Data arrows to display a new section that will display the side-by-side data.
2. Add a button to the section to import the e-Data without having to add each item individually.

1.4 Assumptions

1. External sources must have an existing linking flow and corresponding e-Data elements which includes e-Applications and MAGI Referrals.
2. The data type received from the external source maps directly to the data type in data collection.

2 RECOMMENDATIONS

2.1 Data Collection e-Data Review

2.1.1 Overview

The e-Data fields that are imported from external sources and part of the existing framework will appear in a collapsible section at the top of each Data Collection page below the top buttons. It will display the field names, existing value, source and e-Data value for each field that was imported from an external source.

2.1.2 Mockup

Military/Veterans Detail

✱- Indicates required fields 　　[Save and Add Another]　[Save and Return]　[Cancel]

▼ e-Data Comparison

☑	Field Name	Existing Value	e-Data Value	Source
☑	Name	DOE, JANE 45F	Doe, Jane 45F	Self Service Portal
☑	Enlistment Date		02/18/2020	Self Service Portal
☑	Active		No	Self Service Portal
☑	TRICARE		Yes	Self Service Portal

[Import Selected Data]

Name: ✱
- Select -　　[Retrieve Information]　　**Type:**
Military/Veteran
🔄

Enlistment Date: ✱　　**Branch:**　　**Active:**　　**Serial #:**
[_____] 📅　　[_____]　　[___]🔄　　[_____]
🔄

Discharge Date:　　**Honorable Discharge:**　　**VA Claim #:**
[_____] 📅　　[___]　　[_____]

Verified: ✱
[Pending ▾]　[View]

VA Contract

Begin Date:　　**End Date:**　　**VA Referral Received Date:**　**TRICARE:**
[_____] 📅　　[_____] 📅　　[_____] 📅　　[___]🔄

☐ 🔄 Page Reviewed/Update Status

[Save and Add Another]　[Save and Return]　[Cancel]

Figure 2.1.2.1 e-Data Comparison example

2.1.3 Description of Changes

1. The Data Collection pages that currently display e-Data will display a new section called e-Data Comparison only when there is e-Data that has not been reviewed and marked as Reviewed/Updated on the page. It will appear right below the top buttons on the Data Collection pages.
   a. The expandable section will appear in edit/create mode and default to expanded.
   b. Only the fields that contain e-Data from an external source will display in the section.

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c. The checkboxes will default to checked. The checkbox in the headers will select or deselect all values in the rows.
d. Once the e-Data has been marked as "Page Reviewed/ Update Status" the e-Data Comparison section will no longer appear on the page.
e. The Existing Value will display the current value from the database.
f. The Source will display either MAGI or Self Service Portal depending on which source it is received from.
   i. If there is a case that has multiple sources with e-Data it would display as MAGI, Self Service Portal.
   ii. If the field does not match in both external sources, then a new line will appear below with the conflicting field information.
   iii. If the User attempts to select both rows of conflicting data for a single field from two different sources, the following error message will appear when clicking the Import Selected Data button:

   "Conflicting data has been selected for the same field. Please select only one field to import."

g. Clicking the "Import Selected Data" button will import all the e-Data into the fields. The User will then need to click the "Page Reviewed/Update Status" checkbox after importing the data to clear out the arrows and the e-Data Comparison section. The Import Selected Data button will display if the User has Edit rights to the page. Per existing functionality once the arrows have been cleared they will not reappear if the person unselects the checkbox on the list page.

The above layout will be used as an example for the following pages.

Data Collection e-Data framework pages:
1. Contact Detail
2. Individual Demographics Detail
3. Vital Statistics Detail
4. Household Status Detail
5. Relationship Detail
6. Citizenship Detail
7. Pregnancy Detail
8. Residency Detail
9. Other Program Assistance Detail
10. Customer Options Detail
11. Purchase and Prepare Detail
12. School Attendance Detail

13. <mark>School Attendance Status Detail</mark>
14. Employment Detail
15. Employment Status Detail
16. Striker Detail
17. Living Arrangements Detail
18. Military/Veterans Detail
19. Income Detail
20. <mark>Income Amount Detail</mark>
21. Tax Household Detail
22. Personal Property Detail
23. Real Property Detail
24. Transferred Property/Income Detail
25. Recurring Special Needs List
26. Expense Detail
27. <mark>Expense Amount Detail</mark>
28. <mark>Expense Contributors Detail</mark>
29. Medicare Detail
30. Other Health Care Detail
31. <mark>Property History Detail (Child page of the following: Personal Property Detail & Real Property Detail)</mark>

2.1.4 Page Location

Global Navigation: Eligibility

Local Navigation: Customer Information

Task Navigation: Various

2.1.5 Security Updates

N/A

2.1.6 Page Mapping

N/A

2.1.7 Page Usage/Data Volume Impacts

N/A

3   REQUIREMENTS

3.1   Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
2065	**Original:** The CONTRACTOR shall update the import functionality to be able to import all or some of the data received from external sources by page and include if it is verified from external sources into the CalSAWS Software. The CONTRACTOR shall add functionality to be able to view data side by side to compare the information from the external sources and the CalSAWS Software. **Revised:** The CONTRACTOR shall add functionality to be able to view data side by side to compare the information from the external sources and CalSAWS and easily import the data.	**Original:** External sources are specific to application sources that have a linking flow to a CalSAWS case which include e-Applications, e-ICT, Application Registration, MAGI Referrals, and IHSS - The data elements must have a direct mapping to a data element under eligibility customer information in the CalSAWS system. - For data elements that are not mapped to open text fields, there must be a corresponding value in CalSAWS to map to. - The data type received from the external source maps directly to the data type in data collection. - For verifications to be mapped, the external source must have a direct mapping to the verification element within the CalSAWS system. - New data elements added subsequent to the July 2018 are not included in this estimate. - The side-by-side comparison will occur in a pop-up window that appears when the user clicks the associated link next to the data point in the CalACES Software. **Revised:** - External sources must have an existing linking flow and corresponding e-Data elements which includes e-Applications and MAGI Referrals. - The data elements must have a direct mapping to a data element under eligibility customer information in CalSAWS.	Create a new section called e-Data Comparison and a button allowing all data elements to be imported into the page.

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-208566 | DDID 1967

Update Verification Logic for CalWORKs for
Failure to Provide Pregnancy Verification

	DOCUMENT APPROVAL HISTORY	
CalSAWS	Prepared By	Nicholas Trusso
	Reviewed By	Amy Gill

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
12/26/2019	1.0	Initial Document	Nicholas Trusso
5/12/2020	1.1	Removed MC from recommendation 2.1. Added MC, RCA, IN, DV to sections 2.2 and 2.3. Updated 4.1 to add an additional column.	Nicholas Trusso

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1 OVERVIEW

This SCR will update the treatment of pregnancy verification for CalWORKs (CW) ~~and Medi-Cal (MC) programs~~.

1.1 Current Design

Verification logic in LRS will fail a pregnant person for Failure to Provide Verification of pregnancy, 'FTP Pregnancy'. In some instances, this will fail the entire program if the person is required.

1.2 Requests

Update the CW ~~and MC~~ EDBC to not fail a person for 'FTP Pregnancy'.

1.3 Overview of Recommendations

If a person has a pregnancy record, the EDBC will no longer fail the person for 'FTP Pregnancy' on the CW ~~or MC~~ program~~s~~.

1.4 Assumptions

1. No change to existing logic for CW when the only applicant is a pregnant person.
2. ~~No change to existing logic for MC to only evaluate for a pregnancy aid code when a pregnancy record is verified.~~

2 RECOMMENDATIONS

Pregnancy verification is not mandatory for CW ~~or MC~~ in all situations and as such, the 'FTP Pregnancy' status will no longer be used to fail a person.

2.1 FTP Pregnancy

2.1.1 Overview

Update the CW ~~and MC~~ EDBC to not fail a person for 'FTP Pregnancy'.

2.1.2 Description of Changes

1. Update the EDBC Verification logic to not fail a person for 'FTP Pregnancy' for CW ~~and MC~~.

   Note:
   - For CW, pregnancy verification is still a requirement to determine eligibility when the only applicant is a pregnant person. There is no change to the existing logic that will deny a CW applicant for 'No Elig. Child' if the pregnancy record is not verified.
   - ~~For MC, no change to existing logic that will evaluate a person for a pregnancy aid code only if the pregnancy record is verified.~~

2.1.3 Programs Impacted

CW~~, MC~~

2.1.4 Performance Impacts

No performance impact.

2.2 Program Configuration Detail page

2.2.1 Overview

Update the program configuration detail page to no longer contain the 'FTP Pregnancy' status reason.

2.2.2 Program Configuration Detail Mockup

N/A

2.2.3 Description of Changes

Update the Program Configuration Detail page for manual EDBCs to remove the 'FTP Pregnancy' status reason from being selectable.

2.2.4 Page Location

- **Global:** Eligibility
- **Local:** Customer Information
- **Task:** Manual EDBC

2.2.5 Security Updates

N/A

2.2.6 Page Mapping

N/A

2.2.7 Page Usage/Data Volume Impacts

N/A

2.2.8 Programs Impacted

CW, RCA, MC, DV, IN

2.3 Program Configuration Override Detail page

2.3.1 Overview

Update the Program Configuration Override Detail page to no longer contain the 'FTP Pregnancy' status reason.

2.3.2 Program Configuration Override Detail Mockup

N/A

2.3.3 Description of Changes

Update the Program Configuration Override Detail page for regular EDBCs to remove the 'FTP Pregnancy' status reason from being selectable.

2.3.4 Page Location

- **Global:** Eligibility
- **Local:** Customer Information
- **Task:** Run EDBC

2.3.5 Security Updates

N/A

2.3.6 Page Mapping

N/A

2.3.7 Page Usage/Data Volume Impacts

N/A

2.3.8 Programs Impacted

CW, RCA, MC, DV, IN

3 REQUIREMENTS

3.1 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
	The CONTRACTOR at the onset of migration shall perform a detailed code analysis to identify non-compliance functionality logic gaps that may impact the 57 Counties business processes and address the gaps identified through the analysis. The CalSAWS Software will have one set of non-compliance functionality for the CONSORTIUM Counties. The output of the analysis will be documented gaps and new migration requirements and provided in a work product. Identified new requirements will be calculated by the CONTRACTOR and reviewed and prioritized by the CONSORTIUM for approval through the Change Control Board process.	The detailed code analysis will be performed on the LRS non-compliance logic to be migrated into CalSAWS. • At the start of the CalSAWS Migration DD&I Project, the WDCS Project will provide detailed documentation on any non-compliance functionality that exists in CalWIN. This will include but not be limited to data collection, eligibility determination, use cases, batch impacts, and training materials. • Consortia Subject Matter Experts (C-IV, LRS & CalWIN) will be available to identify county business process impacts. • Any new requirements identified will be calculated by the CONTRACTOR and include the necessary tasks in the software development lifecycle required to implement the SCR including conversion, implementation and change management. Refer to the attached work product for further details on the Non-Compliance research analysis.	A person on the CW ~~or MC~~ program will no longer fail for 'FTP Pregnancy'.

4 OUTREACH

Provide a list of discontinued or denied persons with a status reason of 'FTP Pregnancy' where the status reason caused a case denial or discontinuance in the previous 12 months from the implementation of this SCR.

4.1 Lists

A list of cases with a discontinued or denied person with a status reason of 'FTP Pregnancy' where the status reason caused a case denial or discontinuance in the previous 12 months from the implementation date of this SCR.

List Name: Cases_With_FTP_Pregnancy_Person
List Criteria: A list of cases with a discontinued or denied person with a status reason of 'FTP Pregnancy' where the status reason caused a case denial or discontinuance in the previous 12 months from the implementation date of this SCR.
Standard Columns:
- Case Name
- Case Number
- County
- Unit
- Unit Name
- Office Name
- Worker
- Benefit Month

Additional Column(s):
Frequency: One-time

The list will be posted to the following locations:

System	Path
CalSAWS	CalSAWS Web Portal>System Changes>SCR and SIR Lists>2020>CA-208566

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-213014 | DDID 1967| DDCR 3013

Update Reissue Button Functionality for Cash EBT

	DOCUMENT APPROVAL HISTORY	
CalSAWS	Prepared By	Duke Vang
	Reviewed By	Amy Gill

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
1/27/2020	1.0	Initial Revision	Duke Vang
2/11/2020	1.1	Updates with comments from QA review	Duke Vang
3/20/2020	1.2	Updates with comments from QA review	Duke Vang
5/20/2020	1.3	Content Revision to add new Issuance Statuses to distinguish between Replacement and Reissue	Duke Vang

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1 OVERVIEW

1.1 Current Design

All reissued and replaced issuances follow the Payee and Issuance Method of the original issuance with the exception of the following scenarios:

1. If the original Issuance is Cash EBT and the original Issuance Payee no longer has access to the Active Cash EBT Account, the Issuance Method will default to blank for External Reissue. The Worker will need to manually select a new Issuance Method.
2. If the original issuance is Cash EBT and the original Issuance Payee has access to the Active Cash EBT Account, the Issuance Method will default to EBT for External Reissue, regardless of the Issuance Method of the original Issuance.
3. If the original Issuance is Direct Deposit, the Issuance Method will default to Warrant.

EBT Cash Issuances cannot be Reissued on the Issuance Detail page.

1.2 Requests

Per Design Differences Change Request (DDCR) 3013, when reissuing or replacing an issuance, the Payee and Issuance Method should follow the original issuance's original Payee and original Issuance Method.

CA-201415 implemented DDCR 3013 in the 20.01 release with the exception of reissuing EBT Cash Issuances. The "Reissue" button needs to be enabled for Cash EBT Issuances with Supervisor/2nd Level Authorization functionality.

1.3 Overview of Recommendations

1. The "Reissue" button will be enabled for Cash EBT Issuance with Supervisor/2nd Level Authorization.
2. New Issuance Statuses will be created to allow the tracking of pending reissue and pending replacement issuances.
3. A data change will be created to update any issuances whose latest issuance status is "Pending Supervisor Approval" or "Pending Deputy Approval" to one of the new issuance statuses.

1.4 Assumptions

1. Users can still change the Issuance Method after the default Issuance Method has been suggested.
2. The "Foster Care Post Office Return Reissuance" functionality batch job will not be updated.
3. There will be no new additional security for the "Reissue" button.

4. Los Angeles County currently has Supervisor/2ⁿᵈ Level Authorization enabled for their county.
5. Supervisor/2ⁿᵈ Level Authorization will be county customizable with CA-207102 (DDID 1052, 1092, 1094, 1095, and 1096). The implementation of this DDID will follow the new Supervisor/2ⁿᵈ Level Authorization model defined by CA-207102.
6. The logic to have the Payee and Issuance Method follow the original Payee and original Issuance Method plus any exceptions (see current design) is shared logic on the Issuance Detail page between the "Reissue", "Replace", and "External Reissue" buttons. Furthermore, the two exception logic for when the Payee no longer has access to the EBT Account and when the Payee has access to the EBT Account are currently implemented for "External Reissue" and "Reissue". Cash EBT Issuances that are reissued via the "Reissue" button on the Issuance Detial page will inherit this shared behavior automatically.
7. The current Issuance Statuses of "Pending Supervisor Approval" and "Pending Deputy Approval" are not referenced anywhere outside of the Supervisor/2ⁿᵈ Level Authorization framework.

2 RECOMMENDATIONS

2.1 Issuance Detail

2.1.1 Overview

The "Reissue" button will be enabled for all EBT Cash Issuances on the Issuance Detail page.

2.1.2 Issuance Detail Mockup

N/A

2.1.3 Description of Changes

1. Update the "Reissue" button functionality to allow Cash EBT Issuances to be reissued on the Issuance Detail page.
   a. Add Supervisor/2nd Level Authorization to the "Reissue" functionality for Cash EBT Issuances.
2. Create four new Issuance Statuses (CT 111). The new entries will be effective MIN_DATE to HIGH_DATE. All reference columns except for "Mode" will be set the 'N'. The Mode reference column will be set to 'System'.
   a. Awaiting Approval (L1) – Reissue
   b. Awaiting Approval (L2) – Reissue
   c. Awaiting Approval (L1) – Replace
   d. Awaiting Approval (L2) – Replace
3. For counties that have enabled 1st Level Authorization, populate the Status of the Reissued Issuance with "Awaiting Approval (L1) – Reissue" while the issuance is still pending 1st Level Authorization.
4. For counties that have enabled 2nd Level Authorization, populate the Status of the Reissued Issuance with "Awaiting Approval (L2) – Reissue" while the issuance is still pending 2nd Level Authorization.
5. For counties that have enabled 1st Level Authorization, populate the Status of the Replacement Issuance with "Awaiting Approval (L1) – Replace" while the issuance is still pending 1st Level Authorization.
6. For counties that have enabled 2nd Level Authorization, populate the Status of the Replacement Issuance with "Awaiting Approval (L2) – Replace" while the issuance is still pending 2nd Level Authorization.

2.1.4 Page Location

Global: Fiscal

Local: Issuances

Task: Issuance Search

2.1.5 Security Updates

N/A

2.1.6 Page Mapping

N/A

2.1.7 Page Usage/Data Volume Impacts

N/A

2.2 <mark>Pending Approval Issuance Status Data Change</mark>

2.2.1 Overview

A data change will be performed to update any Issuance whose latest status is Pending Supervisor Approval or Pending Deputy Approval to one of the four new Issuance Statuses. Note: The Pending Approval issuance status is not utilized for Issuances in the Supervisor/2nd Level Authorization framework.

2.2.2 Description of Change

1. Perform a data change to update any issuance whose latest status is Pending Supervisor Approval or Pending Deputy Approval.
    a. If the issuance is a Warrant or Direct Deposit and the latest status is "Pending Supervisor Approval", the status will be updated to "Awaiting Approval (L1) – Reissue"
    b. If the issuance is a Warrant or Direct Deposit and the latest status is "Pending Deputy Approval", the status will be updated to "Awaiting Approval (L2) – Reissue"
    c. If the issuance is an EBT and the latest status is "Pending Supervisor Approval", the status will be updated to "Awaiting Approval (L1) – Replace"
    d. If the issuance is an EBT and the latest status is "Pending Deputy Approval", the status will be updated to "Awaiting Approval (L2) – Replace"

2.2.3 Estimated Number of Records Impacted/Performance

N/A – The number of Issuances that are pending supervisor or deputy approval may fluctuate depending on the time of the month and time of the day.

3 REQUIREMENTS

3.1 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
1967	As Side-by-Side sessions were focused on comparing the front end (online pages) functionality of the application, the CONTRACTOR shall budget an allowance of twenty-nine thousand, one hundred fifty-five hours (29,155) to accommodate for any Unforeseen differences in the code base that result in additional requirements. The requirements for the allowance of hours must be finalized and approved by the CONSORTIUM for the CONTRACTOR to meet design, build and System Test milestones, subject to the requirements meeting requirements in the LRS Agreement. As the requirements for the designated SCRs are identified, the SCRs will be calculated by the CONTRACTOR and reviewed and prioritized by the CONSORTIUM for approval through the County Change Control Board process.	• Estimates will include the necessary Tasks in the software development lifecycle required to implement the CalSAWS DD&I SCR including deployment and change management. • For the new requirements to be included with CalSAWS DD&I UAT preparation activities (targeted to begin April 2021 for C-IV), the requirements for the unforeseen Differences allowance hours must be finalized. approved by the CONSORTIUM and added to the CalSAWS DD&I SOR by July 1, 2020 for the CONTRACTOR to meet design, build and System Test milestones.	1. The "Reissue" button will be updated to allow Cash EBT issuances to reissued. 2. Four new Issuance status have been added to replace the existing Pending Supervisor and Pending Deputy approval statuses. 3. A data change will be performed to update any issuances currently in a Pending Supervisor or Pending Deputy approval status to one of the four new statuses.