

CalSAWS

California Statewide Automated Welfare System

Design Document

CA 208155 C-IV 103989 CFL 1819-49 Create new Pay
Codes for CalWORKs Home Visit Program (HVP)

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1 OVERVIEW

1.1 Current Design

There are currently no Need categories of 'Home Visit Program (HVP) ' on the Need Detail page.

1.2 Requests

To track Home Visit Program (HVP) needs and payments in the system, the following new Need categories with need types under them will be added to the Need Detail page.

1.3 Assumptions

1. The worker is responsible for determining eligibility for the HVP component. If the worker determines a household to be eligible where the CalWORKs program is discontinued and is therefore unable to issue payments through the C-IV/ LRS system, such payments should be made externally and then entered into the system at a later date for claiming purposes.
2. As needs are person level data elements, they will appear on all cases associated to the person.
3. Fields not mentioned in the Description of Changes sections, will not be updated.
4. A new page to document HVP eligibility will be created as part of SCR CA 208265 C-IV 104042 which will allow a worker to enter information for the HVP component. This will include associated HVP case persons and additional information to track the program.
5. Primary Applicant on WTW/REP is considered the Payee for the HVP services.
6. The need for HVP can be created for a child, but the Payments will be issued to the Primary Applicant on CalWORKs, Cal-learn, WTW or REP.
7. The need for HVP can be created for a child, but the Valuables will be issued to the Primary Applicant on CalWORKs, Cal-learn, WTW or REP.
8. Activities are NOT required for the user to be eligible for HVP, however workers can link existing activities to the Service Arrangement if needed on the Service Arrangement Detail page.
9. Eligibility for HVP services will be determined by an Active record for the household on the Home Visit Program List page (to be added with SCR CA 208265 C-IV 104042)
10. The 'Issuance Method' drop-down will have EBT, Warrant and Direct Deposit as selectable choices with Direct deposit being available in LRS only if the issuance method on the parent program is Direct deposit.
11. The same functionality listed in Section 2.5 for Valuables also applies when issuing Vouchers for HVP. Voucher functionality currently only exists in C-IV.

12. References to REP in this document only apply to the LRS system.
13. On the Valuable request detail page, pay code field is a required field (red asterisk) for all non CalWORKS programs .
14. In LRS, pay code is always a required field on the Payment request detail page.

1.4 Overview of Recommendations

To track 'Home Visit Program (HVP)' needs and payments in the system, the following new Need categories and subsequent Need Types under them will be added:

1. Home Visit Program (HVP)
 - a. Academic or Instructional Services
 - b. Child Care
 - c. Early Learning Interaction Activity
 - d. English as Second Language
 - e. Housing Support
 - f. Immigration Legal Services
 - g. Infant and Child Nutrition Services
 - h. Infant and Toddler Health Care
 - i. Intimate Partner Violence Services
 - j. Mental Health Services
 - k. Other Service
 - l. Prenatal Care
 - m. Substance Abuse Services
 - n. Workforce Readiness Services

2. Home Visit Program (HVP) – Transportation
 - a. Tap Card
 - b. Campus Parking
 - c. Bus pass – No Valid Month
 - d. Bus Pass – Valid Month
 - e. Bus Ticket
 - f. Bus Token
 - g. Gas Card
 - h. Imprest Cash
 - i. Transportation

NOTE: Tap Card is only available in LRS system.

3. Add the following Home Visit Program (HVP) pay codes:
 - a. HVP Fed Direct Costs
 - b. HVP Non-Fed Direct Costs

- c. HVP Non-MOE Direct Costs
- d. HVP Fed Child Care – Unemployed
- e. HVP Non-Fed Child Care – Unemployed
- f. HVP Non-MOE Child Care – Unemployed
- g. HVP Fed Child Care - Employed
- h. HVP Non-Fed Child Care – Employed
- i. HVP Non-MOE Child Care - Employed

2 RECOMMENDATIONS

2.1 Need Detail

2.1.1 Overview

The Need Detail page allows user to view and add needs for supportive services. When adding a need, users will specify a Need Category and a Need Type. This section will describe the update to add new Need Categories and Need Types for Home Visit Program (HVP).

2.1.2 Need Detail Mockup

Need Detail

* - Indicates required fields

Save and Return

Cancel

Name: *

Category: *

- Select -
- Ancillary - Education
- Ancillary - Work Related
- CalLearn Bonus
- CalWORKs FOA
- Home Visit Program (HVP)
- Home Visit Program(HVP)-Transportation
- Dependent Care
- Diversion Services
- Education/Job Training
- Foster Care/Kin-GAP Services
- Homeless Assistance
- LD Accommodations
- Medical/Legal Services
- Other
- Other Supportive Services
- Special Needs
- Transportation

Type: *

End Date: *

Status Reason: *

Save and Return

Cancel

This Type 1 page took 0.39 seconds to load.

Figure 2.1.1 – New Need Categories

Need Detail

*- Indicates required fields

Save and Return

Cancel

Name: *

Category: *

Begin Date: *

Description:

Status: *

Type: *

- Select -
- Academic or instructional services
- Child care
- Early learning /interaction activity
- English as second language
- Housing Support
- Immigration legal services
- Infant and child nutrition services
- Infant and toddler health care
- Intimate partner violence services
- Mental health services
- Other
- Prenatal care
- Substance abuse services
- Workforce readiness services

Save and Return

Cancel

This Type_1 page took 0.36 seconds to load.

Figure 2.1.2 – New Need Types – Home Visit Program (HVP)

Need Detail

*- Indicates required fields

Save and Return

Cancel

Name: *

Category: *

Home Visit Program (HVP)-Transportation

Begin Date: *

01/17/2020

Description:

Status: *

- Select -

Type: *

- Select -
Bus Pass - No Valid Month
Bus Pass - Valid Month
Bus Ticket
Bus Token
Campus Parking
Gas Card
Imprest Cash
Transportation

Status Reason: *

- Select -

Save and Return

Cancel

This Type 1 page took 0.37 seconds to load.

Figure 2.1.3 – Home Visit Program (HVP)-Transportation

2.1.3 Description of Changes

To track Home Visit Program (HVP)) needs and payments in the system, the following a new Need categories and subsequent Need Types under them will be added:

1. Home Visit Program (HVP)
 - a. Academic or Instructional Services
 - b. Child Care
 - c. Early Learning Interaction Activity
 - d. English as Second Language
 - e. Housing Support
 - f. Immigration Legal Services
 - g. Infant and Child Nutrition Services
 - h. Infant and Toddler Health Care
 - i. Intimate Partner Violence Services
 - j. Mental Health Services
 - k. Other Service
 - l. Prenatal Care
 - m. Substance Abuse Services
 - n. Workforce Readiness Services

2. Home Visit Program (HVP) – Transportation
 - j. Tap Card
 - k. Campus Parking
 - l. Bus pass – No Valid Month
 - m. Bus Pass – Valid Month
 - n. Bus Ticket
 - o. Bus Token
 - p. Gas Card
 - q. Imprest Cash
 - r. Transportation

NOTE: Tap Card is only available in LRS system.

3. Add new code values to Category 1870 (Customer Need to Program Map) to add the mapping for the new need category and new need types to the allowed program.
 - **C-IV only:** The allowed programs for Need Category of 'Home Visit Program (HVP) will be CalWORKS, Cal-Learn and Welfare to Work.
 - **LRS/CalSAWS only:** The allowed programs for Need Category of 'Home Visit Program (HVP) will be CalWORKS, Cal-Learn, Welfare to Work and REP.

LRS Only:

1. Add a Need Category of "Home Visit Program (HVP)" and the following Need Types under it as mentioned below. This will allow a service arrangement to be created.
 - Academic or Instructional Services
 - Early Learning/Interaction Activity
 - English as Second Language
 - Housing Support
 - Immigration Legal Services
 - Infant and Child Nutrition Services
 - Infant and Toddler Health Care
 - Intimate Partner Violence Services
 - Prenatal Care
 - Workforce Readiness Services
 - Substance Abuse Services (Existing)
 - Mental Health Services (Existing)
 - Child Care (Existing)
 - Other (Existing)

2. Add a Need Category of "Home Visit Program (HVP) - Transportation" and the following existing Need Types under it as mentioned below. This will allow a service arrangement to be created:
 - Tap Card
 - Campus Parking
 - Bus Pass - No Valid Month
 - Bus Pass - Valid Month
 - Bus Ticket
 - Bus Token
 - Gas Card
 - Imprest Cash
 - Transportation

C-IV Only:

1. Add a Need Category of "Home Visit Program (HVP)" and the following Need Types under it as mentioned below. This will allow a service arrangement to be created.
 - Academic or Instructional Services
 - Early Learning/Interaction Activity
 - English as Second Language
 - Housing Support
 - Immigration Legal Services
 - Infant and Child Nutrition Services
 - Infant and Toddler Health Care

- Intimate Partner Violence Services
- Prenatal Care
- Workforce Readiness Services
- Substance Abuse Services (Existing)
- Mental Health Services (Existing)
- Child Care (Existing)
- Other (Existing)

2. Add a Need Category of ""Home Visit Program (HVP)- Transportation" and the following existing Need Types under it as mentioned below. This will allow a service arrangement to be created:

- Campus Parking
- Bus Pass - No Valid Month
- Bus Pass - Valid Month
- Bus Ticket
- Bus Token
- Gas Card
- Imprest Cash
- Transportation

2.1.4 Page Location

Global: Employment Services

Local: Supportive Services

Task: Needs

2.1.5 Security Updates

No change.

2.1.6 Page Mapping

No change.

2.1.7 Page Usage/Data Volume Impacts

Approximately 2000 records are estimated to be created monthly for Home Visit Program (HVP) by all CalSAWS counties from this page. Please note that this is an approximation and this number may vary.

2.2 Service Arrangement Detail

2.2.1 Overview

The Service Arrangement Detail page allows users to create a service arrangement for a requested supportive service need. This section will describe the changes to allow a service arrangement to be created for Home Visit Program (HVP).

2.2.2 Service Arrangement Detail Mockup

Service Arrangement Detail

Need *

Type	Name	Category	Begin Date
<input type="radio"/> Substance abuse services	Person, 001	Home Visit Program (HVP)	01/04/2020

Activities

Type	Status	Begin Date	End Date
------	--------	------------	----------

Arrangement Details

Arrangement Period: *
From: To:

Program Type: * **Aid Code: ***

Employed: *

Additional Payee:

Service Type Description

	Total *
<input type="text"/>	<input type="text"/>

Status History *

Status	Status Reason	Status Date
<input type="text"/>	<input type="text"/>	01/20/2020 <input type="button" value="Calendar"/>

Comments:

Figure 2.2.1 – Create Service Arrangement (LRS)

Service Arrangement Detail

*- Indicates required fields

Images

Save and Return

Cancel

Need *

Type	Name	Category	Begin Date
<input checked="" type="radio"/> Substance Abuse Services		Home Visit Program (HVP)	01/17/2020

Activities

Type	Status	Begin Date	End Date

Select

Arrangement Details

Arrangement Period: *

From: To:

Program Type: *

CalWORKs

Aid Code: *

35 - CW-Two Parent (Fed)

Voucher: *

Yes

Voucher Type: *

Voucher

Payee: *

CalWORKs Payee

Employed: *

No

Payee Name:

Patterson, Raquel

Payee Address:

806119146 Main St

LOS BANOS CA, 93635-3140

Service Type Description

Total *

Status History *

Status	Status Reason	Status Date
<input type="text"/>	<input type="text"/>	<input type="text"/>

Comments:

Images

Save and Return

Cancel

This Type 1 page took 0.80 seconds to load.

Figure 2.2.1 – Create Service Arrangement with Voucher (C-IV)

2.2.3 Description of Changes

1. C-IV only:

- The 'Program Type' drop down will contain CalWORKs, Cal-Learn and 'Welfare to Work' for the Need Category of Home Visit Program (HVP).

LRS Only:

- The 'Program Type' drop down will contain CalWORKs, Cal-Learn, 'Welfare to Work' and 'REP' for the Need Category of Home Visit Program (HVP).

2. The 'Aid Code' field will default to the aid code of CalWORKs program on the case. In the scenario where the aid code information is not available, the aid code will not be set. The user will need to select an aid code from the drop down.

3. Modify page logic to not validate for Activities for need categories for any of the following:

- Home Visit Program (HVP)
- Home Visit Program (HVP) – Transportation

4. Add a new validation on the Service Arrangement Detail page after the Arrangement period is selected, to prevent a service arrangement from being created for Home Visit Program (HVP) or Home Visit Program (HVP) – Transportation when the status of the Payee on CalWORKs/WTW/REP/Cal-Learn is NOT Active, Non-Comp, Good Cause or Exempt. The validation message will say:

'Payee- The <Program> program or the person within it is not Active, Non-Comp, Good Cause or Exempt for a single day in the Arrangement period. Please adjust the dates.'

Note: <Program> will be CalWORKs, Cal-Learn, WTW or REP program in this validation. If the program/person status is not any of the following - Active, Non-Comp, Good Cause or Exempt for even a single date within the Service Arrangement period, then the program/person becomes ineligible to receive Home Visit program (HVP) services.

3. The 'Service Type Description' field will be dependent on the need types. If the need type can be issued as a valuable, the Service type description will display the available valuable types.

4. If the county the user is logged into allows for vouchers, the 'Voucher' drop down field will be displayed with the current selectable choices of 'Yes' or 'No'. If 'Yes' is selected, the 'Voucher Type' field will be displayed, and the current selectable vouchers types will populate the drop down. The Valuable Request Detail page will be used to issue Vouchers for Home Visit Program (HVP) Need types.

Note: DDCR # 5043 documented the need to keep C-IV County Voucher options current. CalSAWS SCR # CA201484 was created for DDCR # 5043.

2.2.4 Page Location

Global: Employment Services

Local: Supportive Services

Task: Service Arrangements

2.2.5 Security Updates

No change.

2.2.6 Page Mapping

No change.

2.2.7 Page Usage/Data Volume Impacts

Approximately 2000 records are estimated to be created monthly for HVP by all CalSAWS counties from this page. Please note that this is an approximation and this number may vary.

2.3 Payment Request Detail

2.3.1 Overview

The Payment Request Detail page allows user to create or approve a recipient's request for a supportive service. When creating/approving a request, users specify the Service Month for the request. This section will describe the changes to allow a payment request to be created or approved for Home Visit Program (HVP) services.

Note:

1. Home Visit Program (HVP) services can be issued when one of the following is true

- i. WTW/REP program status is Active, Non-Compliance, Good Cause or Exempt.
- ii. CalWORKs program status is Active
- iii. Cal-Learn program status is Active or Exempt.

2.3.2 Payment Request Detail Mockup

Payment Request Detail

* - Indicates required fields Save Cancel

Service Arrangement ID: **Payment Request Number:**

Service Arrangement Details

Payee Name: <input type="text"/>	Case Name: Case Name	Case Number: 0438575
Program: CalWORKs	Funding Source:	Aid Code: 35 - CW-Two Parent (Fed)
Need Category: Home Visit Program (HVP)	Need Type: Substance Abuse Services	Voucher Number:
Service Type:	Employed: No	

Requested Amount: * **Adjusted Amount:** 100.00

Status: * Awaiting Approval **Service Month: *** **Issuance Method: ***

Pay Code:
 *
HVP NFE *
HVP NME *
HVP FE CC UE *
HVP NFE CC UE *
HVP NME CC UE *
HVP FE CC EM *
HVP NFE CC EM *
HVP NME CC EM *

Creation Date:
Immediacy: *

Invoice Number:
Purchase Order Number:

Save Cancel

This Type 1 page took 1.10 seconds to load.

Figure 2.3.1 – Creating Payment Request (C-IV)

Payment Request Detail

Save
Cancel

* - Indicates required fields

Service Arrangement ID: 000000000 **Payment Request Number:**

Service Arrangement Details

Payee Name: PERSON 01	Case Name: Case Name	Case Number: 0000000
Program: CalWORKs	Funding Source:	Aid Code: 3F - CW-Safety Net/Felon/WTW Sanct- Two Parent
Need Category: Home Visit Program (HVP)	Need Type: Substance abuse services	Voucher Number:
Service Type:	Employed: No	

Requested Amount: * <input type="text" value="0.00"/>	Adjusted Amount: 0.00	Advanced: * <input type="text" value="Yes"/>	Service Arrangement Requested Amount: 1,000.00
Status: * Awaiting Approval	Service Month: * <input type="text" value="- Select -"/>	Issuance Method: * <input type="text" value="Warrant"/>	Service Arrangement Remaining Amount: 1000.00
Pay Code: * <div style="border: 1px solid black; padding: 2px; width: 150px;"> <input type="text"/> <ul style="list-style-type: none"> HVP FE HVP NFE HVP NFE HVP NME HVP FE CC UE HVP NFE CC UE HVP NME CC UE HVP FE CC EM HVP NFE CC EM HVP NME CC EM </div>	Receipt Verification Date: <input type="text"/>	Receipt Amount: <input type="text"/>	Level of Approval Required:
	Creation Date: <input type="text"/>	Invoice Number: <input type="text"/>	
	Immediacy: * <input type="text" value="Routine"/>	Purchase Order Number: <input type="text"/>	

Save
Cancel

This [Type 1](#) page took 0.49 seconds to load.

Figure 2.3.2 – Creating Payment Request (LRS)

2.3.3 Description of Changes

1. Add the following Home Visit Program (HVP) pay codes:
 - j. HVP Fed Direct Costs
 - k. HVP Non-Fed Direct Costs
 - l. HVP Non-MOE Direct Costs
 - m. HVP Fed Child Care – Unemployed
 - n. HVP Non-Fed Child Care – Unemployed

- o. HVP Non-MOE Child Care – Unemployed
 - p. HVP Fed Child Care - Employed
 - q. HVP Non-Fed Child Care – Employed
 - r. HVP Non-MOE Child Care - Employed
2. Add new fund codes in the system to store the accounting string information for Home Visit Program (HVP).
 3. Add the values in the 'Claim Based On Paycode' column in Category 623 (Pay Code) to allow Home Visit Program (HVP) pay codes to be used for claiming. The payment amount will be claimed based on the Federal Indicator on the pay code. Update County code in CT 623 to "No" for counties opting out of HVP
 4. **C-IV Only:** The Home Visit Program (HVP) pay codes will now be available to CalWORKs, Cal-Learn and 'Welfare to Work'. Please see spreadsheet "HVP_PayCodes_FundCodes" under Supporting documents -Section 3 for details. Update the 'Pay Code' drop down to only have the pay codes corresponding to the Need Category of Home Visit Program (HVP).
 For ex. If a Need Category of 'Home Visit Program (HVP)' is selected, only the pay codes relevant to it (listed in Recommendation 1 of Section 2.3.3) will be populated. The pay code will not be automated. The user will need to manually select a pay code from the Pay Code drop down. Update the logic in C-IV to only display the pay codes that are relevant to the Need Category on Payment Request Detail page. This can be done by adding a reference table column of 'custom pay code' to CT 1870.
 5. The 'Issuance Method' drop down will have EBT, warrant and Direct Deposit (LRS only) as selectable choices.
 6. When selecting the Approve button on the Payment Request Detail page, if the Need Category is "Home Visit Program (HVP)" or " Home Visit Program (HVP)- Transportation" and one of the following is NOT true:
 - i. the program is CalWORKS, and CalWORKS is Active
or
 - ii. the program is WTW and WTW is Active, Non-Comp, Good Cause or Exempt
or
 - iii. the program is Cal-Learn and Cal-Learn is Active or Exempt
 then display the Validation Message:
 "Cannot approve Payment Request for this Service Arrangement. CalWORKS/Cal-Learn/WTW/REP Program for Home Visit Needs must be Active, Non-Comp, Good Cause, or Exempt during the Service Month."
 7. **C-IV Only:** On the Payment Request Detail page, Pay Code field will not be displayed as a required field (with a red asterisk) but when user saves the page a validation is thrown if the Need Category is Home Visit Program (HVP) and program code is WTW or Cal-Learn. Pay code field is not a required field and no validation is thrown if the Need Category is Home Visit Program (HVP) and program code is CalWORKS

Note: C-IV: If the program is CalWORKS or Cal-Learn, the default issuance method on the Payment request Detail page will be the same as that of CalWORKS or Cal-Learn. If the WTW

Payee on the Payment Request is the same as the CalWORKS Primary Applicant and the issuance method for CalWORKS is EBT, then the default issuance method selected on the Payment Request Detail page will be EBT. Otherwise it will be 'Warrant'.

LRS: The system finds the issuance method for the payment request's program where the payee is both the Primary Applicant and the Payee. The program must be Active or Discontinued.

- If the program is CalWORKS, CalLearn or Welfare to **Work**, CalWORKS' issuance method is used.
- If the program is REP, RCA or CalWORKs is used, with CalWORKs having priority if both programs are present.
- If no issuance method is found, the default is set to Warrant.

2.3.4 Batch Changes

1. The Nightly Payment Request Sweep will be updated for Home Visit program (HVP), Home Visit Program (HVP)-Transportation payment requests to pick CalWORKs/Cal-Learn/WTW/REP/ program in Active, Non-Comp, Exempt or Good Cause status.

2.3.5 Level of Approval (LRS Only):

LRS uses a two-tier approach for Approval of Payment requests.

- o Supervisor Approval: The 'Approve' button is visible after a Worker creates a Payment Request which will trigger an alert to a Supervisor as well as a change of status of the Payment Request to "Awaiting Approval". The same worker that creates the payment request cannot approve it. When a Supervisor clicks on the "Approve" button, the status of the payment request changes from "Awaiting Approval" to "Awaiting Deputy Approval" (if a Deputy Approval is required).
 - o Deputy Approval: When a Deputy clicks on the "Approve" button, the status of the payment request changes from "Awaiting Deputy Approval" to "issuance created".
1. Add issuance threshold levels for Deputy Approval pertaining to the Need types for Home Visit program (HVP) as described in the document "IssuanceThresholdLimits_LRS" under **Section 3 Supporting Documents**.

2.3.6 Validations:

LRS:

Field	Validation	Message
Approve	Custom	Cannot approve Payment Request for this Service Arrangement. CalWORKs/Cal-Learn/WTW/REP Program for Home Visit Program Needs must be Active, Non-Comp, Good Cause or Exempt during the Service Month.

C-IV:

Field	Validation	Message
Approve	Custom	Cannot approve Payment Request for this Service Arrangement. CalWORKs/Cal-Learn/WTW Program for Home Visit Program Needs must be Active, Non-Comp, Good Cause or Exempt during the Service Month.

2.3.7 Page Location

Global: Fiscal

Local: Payment Requests

Task: Payment Request Search

2.3.8 Security Updates

No change.

2.3.9 Page Mapping

No change.

2.3.10 Page Usage/Data Volume Impacts

Approximately 2000 records are estimated to be created monthly for HVP by all CalSAWS counties from this page. Please note that this is an approximation and this number may vary.

2.4 Valuable Request Detail -Vouchers (C-IV)

2.4.1 Overview

When creating a Voucher for Home Visit Program (HVP), the pay codes need to be selectable on the page. This section will describe the update to allow the Home Visit Program (HVP) pay codes to be selectable on the Valuables Request Detail page.

2.4.2 Valuables Detail Mockup

Valuable Request Detail

*- Indicates required fields

Save and Issue

Cancel

Valuable Request ID:

Service Arrangement Details

Service Arrangement ID: 808748292	Case Name: Case Name	Case Number: 0438575
Payee Name: [Redacted]	Program: CalWORKs	Aid Code: 35 - CW-Two Parent (Fed)
Need Category: Home Visit Program (HVP)	Need Type: Substance Abuse services	Employed: No
Valuable Type: Voucher	Quantity: 1	
Arrangement Period: From: 01/01/2020 To: 01/08/2020		

Financial Information

Pay Code:

- HVP FE
- HVP NFE
- HVP NME
- HVP FE CC UE
- HVP NFE CC UE
- HVP NME CC UE
- HVP FE CC EM
- HVP NFE CC EM
- HVP NME CC EM

Balance Summary

Authorized

Quantity Issued

1

0

Add Valuables

Control Number *

11

Comments:

[Comments text area]

Save and Issue

Cancel

This page took 0.77 seconds to load.

Figure 2.2.1 –Valuable Request Detail (Vouchers)

2.4.3 Description of Changes

1. Update the Valuable Request Detail page to make the pay code field be a dropdown that contains the relevant pay codes when the Need Category is one of the following:
 - o Home Visit Program (HVP)
 - o Home Visit Program (HVP) - Transportation

2.4.4 Page Location

Global: Fiscal

Local: Valuables

Task: Valuable Request Search

2.4.5 Security Updates

No change.

2.4.6 Page Mapping

No change.

2.4.7 Page Usage/Data Volume Impacts

Approximately 2000 records are estimated to be created monthly for HVP by all CalSAWS counties from this page. Please note that this is an approximation and this number may vary.

2.5 Valuable Request Detail- Valuables (C-IV & LRS)

2.5.1 Overview

When creating a valuable using a Need category of "Home Visit Program (HVP) - Transportation", the pay codes need to be selectable on the page. This section will describe the update to allow the Home Visit Program (HVP) pay codes to be selectable on the Valuables Request Detail page.

2.5.2 Valuables Detail Mockup

Valuable Request Detail

* - Indicates required fields

Save and Issue

Cancel

Valuable Request ID:

Service Arrangement Details

Service Arrangement ID:

[808748293](#)

Case Name:

Case Name

Case Number:

0438575

Payee Name:

Program:

Welfare to Work

Aid Code:

35 - CW-Two Parent (Fed)

Need Category:

Home Visit program(HVP)-Transportation

Need Type:

Bus Pass - No Valid Month

Employed:

No

Valuable Type:

31 day unlimited local and intercity \$60

Quantity:

1

Arrangement Period:

From: 01/01/2020 To: 01/08/2020

Financial Information

Pay Code: *

HVP FE
HVP NFE
HVP NME
HVP FE CC UE
HVP NFE CC UE
HVP NME CC UE
HVP FE CC EM
HVP NFE CC EM
HVP NME CC EM

Balance Summary

Authorized

Quantity Issued

1

0

Add Valuables

Add

Comments:

Save and Issue

Cancel

This [Type 1](#) page took 0.64 seconds to load.

Figure 2.2.1 –Valuable Request Detail (Valuables)

2.5.3 Description of Changes

1. Update the Valuable Request Detail page to make the pay code field be a dropdown that contains the Home Visit program (HVP) pay codes when the Need Category is:
 - o Home Visit Program (HVP) – Transportation

2.5.4 Page Location

Global: Fiscal

Local: Valuables

Task: Valuable Request Search

2.5.5 Security Updates

No change.

2.5.6 Page Mapping

No change.

2.5.7 Page Usage/Data Volume Impacts

Approximately 2000 records are estimated to be created monthly for Home Visit Program (HVP) by all C-IV counties from this page. Please note that this is an approximation and this number may vary.

2.6 Counties Interface Testing

2.6.1 Overview

Each CalSAWS county has its separate warrant print & auditor control file exchange process. This section describes the recommendations to perform interface testing for all CalSAWS counties.

2.6.2 Description of Changes

Perform the interface file testing for following counties:

- ~~Los Angeles – eCAPS Special Warrant Request (SWR) and Journal Voucher Writer (JVW)~~
- Migration – Auditor Controller File
- San Bernardino Outbound Warrant Print file

- Merced FIRMS file
- Riverside OASIS file

NOTE: Except for Los Angeles County, all interface test files will be uploaded to the CalSAWS Web Portal under System Changes > SCR and SIR Lists > 2020 > SCR 103989. ~~Los Angeles County test file will be uploaded to eCAPS test FTP servers.~~

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Fiscal	HVP Pay Codes and fund codes	 HVP_PayCodes_FundCodesV1.xlsx
2	Fiscal	Issuance threshold limits and levels of Approval - LRS	 IssuanceThresholdLimits_LRS.xls
3	Fiscal	Auditor Controller-C-IV	 4.1.3 Auditor Controller Outbound

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
368	The CONTRACTOR shall migrate the values of "Permanent" and "Temporary" in the "Type" field when "Homeless" is selected from the "Category" field on the Needs List page and the Need Detail page.	This SCR will provide additional need categories and need types for Home Visit Program (HVP)

4.2 Migration Requirements

DDID #	REQUIREMENT TEXT	How Requirement Met

5 MIGRATION IMPACTS

C-IV currently has additional need types like 'Permanent Housing' and 'Temporary Housing' under the CalWORKs HSP Need Category.

DDID # 368 (SCR # CA-207464) will address bringing those need types into LRS.

CA SCR 207471 in Release 20.05 will Migrate Pay codes and Fund codes specific to the 58 counties.

SCR CA-213861 (Release TBD) will make the Pay Code field non-mandatory on the Payment Request Detail page.

6 OUTREACH

N/A

7 APPENDIX

Existing Validations on Payment Request Detail Page for LRS:

Field	Validation	Message
Requested Amount	Custom	The Requested Amount exceeds the amount authorized on the Service Arrangement.
Pay Code	Custom	Field is required. Please enter a value
Requested Amount	Custom	Requested Amount exceeds issuance threshold
Requested Amount	Custom	The Requested Amount cannot be less than or equal to zero.
Adjusted Amount	Custom	The Adjusted Request Amount cannot be less than zero.
Adjusted Amount	Custom	The Adjusted Request Amount cannot be zero, unless there are Recovery Account Transactions.
Immediacy	Custom	Cannot Rush a Future Month Supplement.
Approve	Custom	Payment Request cannot be approved unless status of Program is Active or Deferred.
Deputy Approval	Custom	<ul style="list-style-type: none"> Cannot be created and approved by a same worker Supervisor and Deputy approval cannot be the same worker
Approve	Custom	Cannot be created and approved by a same worker
Approve	Custom	Payment Request cannot be approved for Rush Warrants
Save	Custom *If the payment request is made to accommodate a need for homeless assistance, and the address of the participants is the address of a district office, they must provide another mailing address, choose	Provide another mailing address, choose direct deposit, or select an alternate cardholder.

	direct deposit, or select an alternate cardholder.	
Save and Copy	Custom	Duplicate payment request found.

Existing Validations on Payment Request Detail Page for C-IV:

Field	Validation	Message
Requested Amount	Custom	The Adjusted Amount exceeds the remaining amount authorized on the Service Arrangement.
Requested Amount	Custom	Requested Amount exceeds issuance threshold
Requested Amount	Custom	The Requested Amount cannot be less than or equal to zero.
Adjusted Amount	Custom	The Adjusted Request Amount cannot be less than zero.
Adjusted Amount	Custom	The Adjusted Request Amount cannot be zero, unless there are Recovery Account Transactions.
Immediacy	Custom	Cannot Rush a Future Month Supplement.

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-58123 | CIV-10791 – Prevent Advancing
Medi-Cal Renewal with a Soft Pause Individual

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Renee Gustafson, Howard Suksanti, Rajan Vadapalli
	Reviewed By	Derek Goering, Max Volf, Raju Indala, Prashant Goel, Geetha Ramalingam, Parul Dhawan, William Baretzky

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
4/2/2018	0.1	Original draft	Renee Gustafson
1/9/2019	0.2	Updated on Batch requirement.	Howard Suksanti
3/4/2019	0.3	Updated EDBC validations, new EDBC Run Reason, eHIT changes	Rajan Vadapalli
8/1/2019	0.4	Added MAGI Emulator changes, updated C-IV to have auto-set of EDBC Run Reason, added appendix with CalHEERS criteria for Soft Pause, clarified eHIT changes	Renee Gustafson
8/8/2019	0.5	Added CalSAWS Journal for Non-MAGI Screening packet generated by batch.	Renee Gustafson
8/22/2019	0.6	Added Manual EDBC page updates	Rajan Vadapalli
9/30/2019	0.7	Version sent to committee for feedback	Rajan Vadapalli
10/24/2019	0.8	Updated auto-setting of EDBC Run Reason	Rajan Vadapalli
03/26/2020	1.0	Content Revision: Updated Non-MAGI Turing 65 Packet criteria and to show Soft Pause/Non-RE EDBC Run Reason always.	Rajan Vadapalli
04/11/2020	1.1	Content Revision: Updated Mockups to show 'Soft Pause/Non-RE'	Rajan Vadapalli

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1 OVERVIEW

Per guidance provided in ACDWL 17-35, Medi-Cal individuals must be evaluated for Non-Modified Adjusted Gross Income (Non-MAGI) Medi-Cal if the individual was found MAGI Medi-Cal eligible with Soft Pause during the renewal process before advancing the renewal due date.

This SCR will update The Systems to prevent advancing the Medi-Cal renewal with a Soft Pause individual.

1.1 Current Design

When a MAGI Medi-Cal individual reports a change or is reevaluated during the annual renewal period, CalHEERS protects the individual from adverse actions to their MAGI Medi-Cal eligibility by placing the individual in Soft Pause. The annual renewal period begins two months prior to the RE Due Date until the program is renewed.

Soft Pause protects the individual until the County Eligibility Worker (CEW) evaluates the individual for MAGI Medi-Cal with a premium or for other Medi-Cal programs not subject to MAGI, such as Non-MAGI Medi-Cal or Consumer Protection Programs (CPPs).

CalHEERS Soft Pause protections will continue until Soft Pause is lifted by a CEW through an Eligibility Determination Request (EDR). Once Soft Pause is lifted, adverse actions can be applied per the CalHEERS MAGI Medi-Cal discontinuance rules and the individual can be moved to another aid code or discontinued from MAGI Medi-Cal.

With CalHEERS Release 16.4, C-IV SCR 2713 and LRS SCR 36160 updated The Systems with functionality to allow a CEW to send a 'Soft Pause Lift' indicator to CalHEERS in an EDR. When CalHEERS receives the 'Soft Pause Lift' indicator, CalHEERS lifts Soft Pause and applies adverse actions per the CalHEERS MAGI Medi-Cal discontinuance rules and the individual is moved to another aid code or discontinued from MAGI Medi-Cal. CalHEERS sends a MAGI Determination of Eligibility Response (DER) to The Systems with the individual's new MAGI Medi-Cal eligibility/discontinuance and the Eligibility Evaluation Reason code 'Soft Pause Lift'. The CEW can then move the individual to the new MAGI Medi-Cal aid code or evaluate the individual for Non-MAGI Medi-Cal.

C-IV Medi-Cal EDBC Batch skip logic will skip a case with skip reason of 'Soft Paused' when an individual on the MAGI Determination returns as MAGI Eligible with an Eligibility Evaluation Reason of Soft Pause. C-IV generates through batch a Non-MAGI Screening Packet for any individual with Eligibility Evaluation Reason of 'Soft Paused' on the DER received during the Batch MAGI Renewal process. This allows the C-IV CEW to manually request the 'Soft Pause Lift' to determine the individual's correct benefits when the Non-MAGI Screening Packet is returned.

CalSAWS does not have the Medi-Cal Batch EDBC Skip logic nor the batch to generate the Non-MAGI Screening Packet. CalSAWS CA-203981 added the Non-MAGI Screening Packet to the template repository in Release 19.11.

The Systems allow CEWs to run Medi-Cal EDBC against a MAGI Determination that contains an individual in Soft Pause and establish a new annual renewal period. When an individual is in Soft Pause, the MAGI Determination provides the updated income and household size information with incorrect Federal Poverty Level (FPL) limit. As a result, during MAGI Renewals, The Systems generates a MAGI Renewal Notice of Action (NOA) with the incorrect FPL amounts. This can be misleading to the individual.

C-IV allows the CEW to select the 'RE' EDBC Run Reason during the annual renewal period and outside the annual renewal period to establish a new renewal period when processing a reported change. In C-IV 'RE' EDBC Run Reason is displayed when EDBC benefit month is on or after the Re-Evaluation begin month.

CalSAWS allows a worker to select a Run Reason from the EDBC Run Reason dropdown only when running Medi-Cal EDBC for a single-month. In CalSAWS 'RE' EDBC Run Reason is displayed only if the benefit month is after the RE Due Date or if a 'RE' packet exists for the 'RE' Due month.

C-IV sends 'Renewal – manual renewal' (RM) EDR Run Reason to CalHEERS during the annual renewal period starting with the EDR Benefit Month two months prior to the RE Due Date and beyond.

For example: A Medi-Cal program has RE Due Date 06/30/2020.

Beginning with EDR benefit month 05/2020 and beyond, C-IV sends 'RM' EDR Run Reason until a new annual renewal period is established.

CalSAWS does not send 'RM' EDR Run Reason.

CalSAWS automatically sets the EDBC Run Reason to 'RE' if the EDBC Run Reason is left blank when all the following are true:

- The EDBC benefit month is equal to the next RE period begin date and there is a valid open RE record for the program or the EDBC benefit month is equal to the come-up month.
- The appropriate RE packet was generated for the RE Due Month for the program.
- The latest RE packet status is either 'Not Applicable' or 'Reviewed-Ready To Run EDBC'
- The Non-MAGI Turning 65 Packet submit month equals the Medi-Cal EDBC benefit month and the latest Non-MAGI Turning 65 Packet status is 'Reviewed - Ready to Run EDBC' if there does not exist any Medi-Cal RE packet for the RE due month for the program in Release 19.11 with CA-203981.

C-IV does not have functionality to automatically set the EDBC Run Reason to 'RE', but C-IV does have a page validation on the Run EDBC and Negative Action Detail pages that require the worker to run EDBC with 'RE' Run Reason when all the following are true:

- The latest MAGI determination for the benefit month has a 'RE' or 'RM' Run Reason.
- The benefit month is no earlier than one month prior to 'RE' due month.
- 'RE' Run Reason was not selected while running EDBC.
- Not an Auto Test scenario.

Note: The Medical Packet information from DOC_TEMPL table

The MAGI Emulator allows testing of changes to The Systems that rely on specific results in a MAGI Determination without a direct connection to a CalHEERS-connected test environment. The MAGI Emulator does not have functionality to return Soft Pause or Soft Pause Lift in the MAGI Determination. See the current functionality of MAGI Emulator in Supporting Documents.

1.2 Requests

Per ACDWL 17-35, Medi-Cal individuals must be evaluated for Non-MAGI Medi-Cal if the individual was found MAGI Medi-Cal eligible with Soft Pause during the renewal process before advancing the renewal due date.

1. Require the CEW to lift Soft Pause prior to running Medi-Cal EDBC with 'RE' EDBC Run Reason.
2. Add a new EDBC Run Reason 'Soft Pause/Non-RE', that will allow a CEW to run Medi-Cal EDBC during the annual renewal period with an individual in Soft Pause that will not advance the renewal due date. This 'Soft Pause/Non-RE' EDBC Run Reason should only be used for exceptions when the CEW is unable to lift Soft Pause due to 10-day noticing or CalHEERS issues. For example: a 'Person Add' during renewal or to process a Negative Action for a non-Soft Pause individual while waiting for the Non-MAGI Screening Packet for the Soft Pause individual. This EDBC Run Reason can also be leveraged for a 'Non-RE' in a situation without anyone in Soft Pause when a CEW needs to run EDBC during the annual renewal, but does not want to advance the RE. For example: Transitioning an individual that falls into the Young Adult Expansion (YAE) population while the worker is still waiting for verifications to complete the RE. The CEW can run EDBC with 'Soft Pause/Non-RE' EDBC Run Reason to process the transition of the YAE individual, but the RE will not be advanced at that time.
3. Update CalSAWS Batch EDBC Skip logic to skip a case with a new skip reason of 'Soft Paused' when an individual on the MAGI Determination returns as MAGI Eligible with an Eligibility Evaluation Reason of Soft Pause.
4. Update The Systems to generate a Non-MAGI Screening Packet when an individual is skipped through batch for Soft Pause and the MAGI Determination Run Reason code is 'Renewal - batch administrative renewal' (RE).

5. Update CalSAWS to create a Journal entry when the Non-MAGI Screening Packet is generated through batch.
6. Update CalSAWS to allow the CEW to select 'RE' EDBC Run Reason to establish a new renewal period during reported changes outside the annual renewal period.
7. Update CalSAWS to send 'RM' EDR Run Reason during the annual renewal period.
8. Update The Systems to automatically set the EDBC Run Reason to either 'RE' or 'Soft Pause/Non-RE' when appropriate during the annual renewal period.
9. Update the MAGI Emulator to have Soft Pause and Soft Pause Lift functionality to allow the testing of changes in The Systems which rely on specific results in a MAGI Determination without a direct connection to a CalHEERS-connected test environment.

1.3 Overview of Recommendations

1. Update the Run EDBC page to display 'Soft Pause/Non-RE' EDBC Run Reason for the Medi-Cal program ~~to prevent a CEW from advancing the renewal when an individual is Soft Paused.~~
2. Update the Negative Action Detail page to display 'Soft Pause/Non-RE' EDBC Run Reason for the Medi-Cal program ~~to prevent a CEW from advancing the renewal when an individual is Soft Paused.~~
3. Update Create Manual EDBC page to display 'Soft Pause/Non-RE' EDBC Run Reason.
4. Update the Medi-Cal EDBC Summary page to display a notification message when 'Soft Pause/Non-RE' Run Reason is auto-set during the Medi-Cal EDBC evaluation.
5. Add 'Soft Pause/Non-RE' EDBC Run Reason for the Medi-Cal program. Update The Systems to auto-set the EDBC Run Reason to either 'Soft Pause/Non-RE' or 'RE' when appropriate.
6. Update eHIT Disposition functionality for the new EDBC Run Reason 'Soft Pause/Non-RE'. **CalSAWS only:** Update eHIT logic to have 'RM' EDR Run Reason functionality.
7. **CalSAWS only:** Add a Batch EDBC Skip Reason 'Soft Paused' that will skip a case from Batch EDBC processing when the valid DER has at least one individual with Eligibility Evaluation Reason of Soft Pause.
8. **CalSAWS only:** Update the Batch MAGI Renewal Sweep to exclude cases from processing through Batch MAGI if the worker has already initiated the MAGI Renewal manually (RM) from the online page.
9. Create a new batch job for CalSAWS and update the existing batch job for C-IV to only generate the Non-MAGI Screening packet through batch for cases which are skipped during Batch EDBC with the reason of Soft Pause. **CalSAWS only:** Add a journal entry when the Non-MAGI Screening packet is generated through batch.
10. Update the MAGI Emulator to return MAGI Determinations with Soft Pause and Soft Pause Lift. The MAGI Emulator is used for testing purposes only to emulate the results returned from CalHEERS on a MAGI Determination.

11. Regression test the DHCS Renewals Master Request reports for the updated manual renewal EDR run reason functionality.

1.4 Assumptions

- None of these changes apply to CMSP.
- There are no changes to the functionality that determines or updates the Medi-Cal RE period Begin and Due Date with this SCR.
- There are no changes to the functionality that updates the status of a Packet from 'Reviewed – Ready to Run EDBC' to 'Complete' with this SCR.

2 RECOMMENDATIONS

2.1 Run EDBC page

2.1.1 Overview

Update the Run EDBC page to display 'Soft Pause/Non-RE' EDBC Run Reason for the Medi-Cal program to prevent a CEW from advancing the renewal when an individual is Soft Paused.

2.1.2 Run EDBC Page Mockup

Run EDBC

*- Indicates required fields

Run EDBC Cancel

Benefit Month: *

10/2019

Program	Status	Timely Notice Exception	Reason	Run Reason
<input type="checkbox"/> Medi-Cal	Active			RE Soft Pause/Non-RE TMC 176 S TMC 176 S/RE

This Type 1 page took 4.07 seconds to load.

Figure 2.1.2.1 – Run EDBC Page (C-IV)

Run EDBC

*- Indicates required fields

Change Reason Run EDBC Cancel

Benefit Processing Range:

Begin Month: * End Month: *

01/2020 01/2020

Program	Status	Timely Notice Exception	Reason	Run Reason
<input type="checkbox"/> Medi-Cal	Active			RE Soft Pause/Non-RE

Change Reason Run EDBC Cancel

Figure 2.1.2.2 – Run EDBC Page (CalSAWS)

2.1.3 Description of Changes

1. **CalSAWS only:** Update CalSAWS to display 'RE' EDBC Run Reason in the Run Reason drop down for the Medi-Cal program when the EDBC benefit month is on or after the current RE begin month.
2. Display 'Soft Pause/Non-RE' in the EDBC Run Reason drop down for the Medi-Cal program when the valid MAGI Determination for the benefit month has at least one individual on the program with Eligibility Evaluation Reason of Soft Pause.

2.1.4 Page Location

Global: Eligibility

Local: Customer Information

Task: Run EDBC

2.1.5 Security Updates

None

2.1.6 Page Mapping

No change

2.1.7 Page Usage/Data Volume Impacts

No change

2.2 Negative Action Detail page

2.2.1 Overview

Update the Negative Action Detail page to display 'Soft Pause/Non-RE' EDBC Run Reason for the Medi-Cal program to prevent a CEW from advancing the renewal when an individual is Soft Paused.

2.2.2 Negative Action Detail Page Mockup

Negative Action Detail

*- Indicates required fields Run EDBC

Benefit Month: *
01/2020

Medi-Cal ■ Run EDBC for this program

<input type="checkbox"/> Person	SSN	Date of Birth
<input type="checkbox"/> Person One		01/28/1962
<input type="checkbox"/> Person Two		10/26/1958
<input type="checkbox"/> Person Three		08/10/2011

Negative Action Reason:
[Dropdown]

Run Reason:
RE
Soft Pause/Non-RE
TMC 176 S
TMC 176 S/RE

Run EDBC

Figure 2.2.2.1 – Negative Action Detail Page (C-IV)

Negative Action Detail

*- Indicates required fields Run EDBC

Benefit Month: *
11/2019

Medi-Cal ■ Run EDBC for this program

<input type="checkbox"/> Person	SSN	Date of Birth
<input type="checkbox"/> Childone One		01/15/1996
<input type="checkbox"/> Person One		02/10/1994

Negative Action Reason:
[Dropdown]

Run Reason:
RE
Soft Pause/Non-RE

Run EDBC

Figure 2.2.2.2 – Negative Action Detail Page (CalSAWS)

2.2.3 Description of Changes

1. **CalSAWS only:** Update CalSAWS to display 'RE' EDBC Run Reason in the Run Reason drop down for the Medi-Cal program when the EDBC benefit month is on or after the current Re-Evaluation begin month.
2. Display 'Soft Pause/Non-RE' in the Run Reason drop down for the Medi-Cal program when the valid MAGI Determination for the benefit month has at least one individual on the program with Eligibility Evaluation Reason of Soft Pause.

2.2.4 Page Location

Global: Eligibility

Local: Case Summary

Task: Negative Action Detail

2.2.5 Security Updates

None

2.2.6 Page Mapping

No change

2.2.7 Page Usage/Data Volume Impacts

No change

2.3 Create Manual EDBC page

2.3.1 Overview

Update Create Manual EDBC page to display 'Soft Pause/Non-RE' EDBC Run Reason.

2.3.2 Create Manual EDBC Mockup

The screenshot shows the 'Create Manual EDBC' page for C-IV. At the top, there are buttons for 'Create Manual EDBC' and 'Cancel'. Below these are two required fields: 'Benefit Month: *' with a dropdown set to '09/2019' and 'Manual EDBC Reason: *' with an empty dropdown. A table below has columns 'Program', 'Status', and 'Run Reason'. The first row shows 'Medi-Cal' under Program and 'Active' under Status. The 'Run Reason' dropdown is open, showing four options: 'RE', 'Soft Pause/Non-RE', 'TMC 176 S', and 'TMC 176 S/RE'. The 'Soft Pause/Non-RE' option is highlighted. At the bottom right, there are buttons for 'Create Manual EDBC' and 'Cancel'.

Figure 2.3.2.1 – Create Manual EDBC Page (C-IV)

The screenshot shows the 'Create Manual EDBC' page for CalSAWS. At the top, there are buttons for 'Create Manual EDBC' and 'Cancel'. Below these are two required fields: 'Benefit Month: *' with a dropdown set to '01/2020' and 'Manual EDBC Reason: *' with an empty dropdown. A table below has columns 'Program', 'Status', and 'Run Reason'. The first row shows 'Medi-Cal' under Program and 'Active' under Status. The 'Run Reason' dropdown is open, showing two options: 'RE' and 'Soft Pause/Non-RE'. The 'Soft Pause/Non-RE' option is highlighted. At the bottom right, there are buttons for 'Create Manual EDBC' and 'Cancel'.

Figure 2.3.2.2 – Create Manual EDBC (CalSAWS)

2.3.3 Description of Changes

1. Display 'Soft Pause/Non-RE' in the Run Reason drop down for the Medi-Cal program on Create Manual EDBC page.

2.3.4 Page Location

Global: Eligibility
Local: Customer Information
Task: Create Manual EDBC

2.3.5 Security Updates

None

2.3.6 Page Mapping

No change

2.3.7 Page Usage/Data Volume Impacts

No change

2.4 Medi-Cal EDBC Summary page

2.4.1 Overview

Update the Medi-Cal EDBC Summary page to display a notification message when 'Soft Pause/Non-RE' Run Reason is auto-set during the Medi-Cal EDBC evaluation.

2.4.2 Medi-Cal EDBC Summary Page Mockup

The screenshot shows the 'Medi-Cal EDBC Summary' page. At the top, there is a notification message: 'EDBC was run with Soft Pause/Non-RE and RE will not be advanced.' Below the notification are 'Accept' and 'Cancel' buttons. A table displays EDBC run data:

Begin Month	End Month	Run Date	Run Status	Accepted By
11/2019	11/2019	10/07/2019	Not Accepted	

Below the table is the 'EDBC Information' section:

EDBC Run Reason: Soft Pause/Non-RE

Type: Read Only **Type Reason:** Pending Eligible MAGI Renewal

Recalculation: No

MAGI-Only Mode: Yes

Figure 2.4.2.1 – Medi-Cal EDBC Summary Page

2.4.3 Description of Changes

1. Update the Medi-Cal EDBC Summary page to display a notification message, "EDBC was run with Soft Pause/Non-RE Run Reason and RE will not be advanced." when The Systems auto-sets the Run Reason to 'Soft Pause/Non-RE' during EDBC evaluation. (See section 2.5.2.3 for auto-set EDBC Run Reason criteria.)
2. **C-IV only:** Remove the page validation "Cancel – EDBC must be run with RE Run Reason to complete the redetermination." on Medi-Cal EDBC Summary page that requires the worker to cancel the EDBC and run EDBC with 'RE' Run Reason.

2.4.4 Page Location

Global: Eligibility

Local: Customer Information

Task: Medi-Cal EDBC Summary

2.4.5 Security Updates

None

2.4.6 Page Mapping

No change

2.4.7 Page Usage/Data Volume Impacts

No change

2.5 Medi-Cal EDBC Rules

2.5.1 Overview

Add 'Soft Pause/Non-RE' EDBC Run Reason for the Medi-Cal program. Update The Systems to auto-set the EDBC Run Reason to either 'Soft Pause/Non-RE' or 'RE' when appropriate.

2.5.2 Description of Change

1. Add a new EDBC Run Reason 'Soft Pause/Non-RE' (CT_744) for the Medi-Cal program.
Note: EDBC will not advance the RE Due Date when run with 'Soft Pause/Non-RE' EDBC Run Reason.
2. Update The Systems to auto-set the EDBC Run Reason to 'RE' during EDBC evaluation when the following conditions are met:
 - A. Non-MAGI Medi-Cal only (Appropriate Non-MAGI Medi-Cal RE Packets *)**
 - a. The program selected is Medi-Cal
 - b. All active members on the Medi-Cal program have a Non-MAGI aid code (excluding TMC/CE/CMSP) in the latest 'Accepted' and 'Saved' regular EDBC that's effective for the benefit month being processed.
 - c. The EDBC Run Reason is not specified by the worker or batch
 - d. The benefit month is equal to:
 - i. the month following the RE Due Date
 - or
 - ii. the come-up month

- e. The appropriate Non-MAGI Medi-Cal RE packet's submit month is for the month of the RE Due Date for the Medi-Cal program. (See Table 2.5.2.2.A)
 - i. The latest status of the MC RE Packet is 'Not Applicable' or 'Reviewed-Ready to Run EDBC'. If more than one MC RE Packet exists for the same Medi-Cal program and same submit month, the latest status of at least one MC RE Packet is 'Not Applicable' or 'Reviewed-Ready to Run EDBC'.
- f. Not an auto-test scenario

C-IV	CalSAWS
Aged, Blind, Disabled (ABD) Medi-Cal Redetermination Packet	ABD MC RE Packet
Regular Medi-Cal/ ABD RE Packet (Signature packet)	MC RE Packet
Regular Medi-Cal Redetermination Packet	LTC MC RE Packet
LTC RE Packet (Signature Packet)	MC 604 IPS Packet
Long Term Care (LTC) Medi-Cal Redetermination Packet	Non-MAGI Screening Packet
Non-MAGI Screening Packet	MSP Packet

Table 2.5.2.2.A – Appropriate Non-MAGI Medi-Cal RE Packets

B. Non-MAGI Medi-Cal (Non-MAGI Turning 65 Packet)

a. **C-IV Only:** Update the Auto-set RE logic to run Medi-Cal with 'RE' EDBC Run Reason if all the following are true:

- i. The Non-MAGI Turning 65 Packet submit month:
 - 1. Equals the Medi-Cal EDBC benefit month or
 - 2. Is prior to the Medi-Cal EDBC benefit month and the Medi-Cal EDBC benefit month is come-up month.
- ii. The latest Non-MAGI Turning 65 Packet status is 'Reviewed- Ready to Run EDBC'.
- iii. The latest Non-MAGI Turning 65 Packet submit month is on or after RE begin month.
- iv. There does not exist any Medi-Cal RE Packet for the RE due month for the program.
 - If there exists any Medi-Cal RE Packet for the RE due month for the program, follow the auto-setting RE logic per Recommendation 2.5.2.2.A

- b. **LRS/CalSAWS Only:** The current Auto-set RE logic in LRS/CalSAWS aligns with the recommendations above for C-IV with the exception of 2.5.2.2.B.a.i.2.
 - i. Expand the Auto-set RE logic to also run Medi-Cal with 'RE' EDBC Run Reason if the Non-MAGI Turning 65 Packet submit month is prior to the Medi-Cal EDBC benefit month and the Medi-Cal EDBC benefit month is come-up month.

C. Mixed MAGI/Non-MAGI Medi-Cal (Appropriate Mixed MAGI/Non-MAGI Medi-Cal RE Packets *)

- a. The program selected is Medi-Cal
- b. At least one active member on the Medi-Cal program has a MAGI Medi-Cal aid code and at least one active member has a Non-MAGI Medi-Cal aid code (excluding TMC/CE/CMSP) in the latest 'Accepted' and 'Saved' regular EDBC that's effective for the benefit month being processed.
- c. The EDBC Run Reason is not specified by the worker or batch
- d. The benefit month is equal to:
 - i. the month following the RE Due Date
 - or
 - ii. the come-up month
- e. The appropriate Mixed MAGI/Non-MAGI Medi-Cal RE packet exists for the month of the RE Due Date for the program.
- f. The appropriate mixed MAGI/Non-MAGI Medi-Cal RE packet's submit month is for the month of the RE Due Date for the Medi-Cal program. (See Table 2.5.2.2.B)
 - i. The latest status of the MC RE Packet is 'Not Applicable' or 'Reviewed-Ready to Run EDBC'. If more than one MC RE Packet exists for the same Medi-Cal program and same submit month, the latest status of at least one MC RE Packet is 'Not Applicable' or 'Reviewed-Ready to Run EDBC'.
- g. The valid DER to be used by EDBC for this Medi-Cal program has 'RE' or 'RM' Run Reason and an accepted and saved regular EDBC was not run for this DER.
 - i. **CalSAWS only:** Because CalSAWS did not have functionality to send 'RM' Run Reason to CalHEERS until the release of this SCR, add an exception for CalSAWS to allow 'CO' Run Reason (in addition to 'RE' and 'RM') for four benefit months after the release of this SCR. After which, the exception to include 'CO' will expire and the EDBC Run Reason will only be auto-set for DERs with 'RE' or 'RM' Run Reason.
- h. The valid DER for the benefit month does not contain any Soft Pause individual

- i. Not an auto-test scenario

C-IV	CalSAWS
Aged, Blind, Disabled (ABD) Medi-Cal Redetermination Packet	ABD MC RE Packet
MAGI and Non-MAGI Redetermination Packet	Mixed MC RE Packet
Regular Medi-Cal/ ABD RE Packet (Signature packet)	LTC MC RE Packet
Regular Medi-Cal Redetermination Packet	MC RE Packet
LTC Mixed Household RE Packet (Signature Packet)	MC 604 IPS Packet
LTC RE Packet (Signature Packet)	Non-MAGI Screening Packet
Long Term Care (LTC) Medi-Cal Redetermination Packet	MSP Packet
Non-MAGI Long Term Care (LTC) Mixed Household Redetermination packet	
Non-MAGI Screening Packet	

Table 2.5.2.2.B – Appropriate Mixed MAGI/Non-MAGI Medi-Cal RE Packets

D. Mixed MAGI/Non MAGI Medi-Cal (Non-MAGI Turning 65 Packet)

- a. **CIV Only:** Update the Auto-set RE logic to run Medi-Cal with 'RE' EDBC Run Reason if all the following are true:
 - i. The Non-MAGI Turning 65 Packet submit month:
 - 1. Equals the Medi-Cal EDBC benefit month or
 - 2. Is prior to the Medi-Cal EDBC benefit month and the Medi-Cal EDBC benefit month is come-up month.
 - ii. The latest Non-MAGI Turning 65 Packet status is 'Reviewed- Ready to Run EDBC'.
 - iii. The latest Non-MAGI Turning 65 Packet submit month is on or after RE begin month.
 - iv. There does not exist any Medi-Cal RE Packet for the RE due month for the program.
 - If there exists any Medi-Cal RE Packet for the RE due month for the program, follow the auto-setting RE logic per recommendation 2.5.2.2.C

- b. **LRS/CalSAWS Only:** The current Auto-set RE logic in LRS/CalSAWS aligns with the recommendations above for C-IV with the exception of 2.5.2.2.D.a.i.2
 - i. Expand the Auto-set RE logic to also run Medi-Cal with 'RE' EDBC Run Reason if the Non-MAGI Turning 65 Packet submit month is prior to the Medi-Cal EDBC benefit month and the Med-Cal EDBC benefit month is come-up month.

E. MAGI Medi-Cal only

- a. The program selected is Medi-Cal
- b. All active members on the Medi-Cal program have a MAGI Medi-Cal aid code in the latest 'Accepted' and 'Saved' regular EDBC that's effective for the benefit month being processed.
- c. The EDBC Run Reason is not specified by the worker or batch
- d. The benefit month is equal to:
 - i. the month following the RE Due Date
 - or
 - ii. the come-up month
- e. If an appropriate MAGI RE packet exists (see Table 2.5.2.2.C) with submit month equal to the month of the RE Due Date for the Medi-Cal program, the latest status of the appropriate MAGI RE Packet is 'Not Applicable' or 'Reviewed-Ready to Run EDBC'.
 - i. If more than one appropriate MAGI RE Packet exists for the same Medi-Cal program and same submit month, the latest status of at least one MAGI RE Packet is 'Not Applicable' or 'Reviewed-Ready to Run EDBC'.
- f. The valid DER to be used by EDBC for this Medi-Cal program has 'RE' or 'RM' Run Reason and an accepted and saved regular EDBC was not run for this DER.
 - i. **CalSAWS only:** Because CalSAWS did not have functionality to send 'RM' Run Reason to CalHEERS until the release of this SCR, add an exception for CalSAWS to allow 'CO' Run Reason (in addition to 'RE' and 'RM') for four benefit months after the release of this SCR. After which, the exception to include 'CO' will expire and the EDBC Run Reason will only be auto-set for DERs with 'RE' or 'RM' Run Reason.
- g. The valid DER for the benefit month does not contain any Soft Pause individual
- h. Not an auto-test scenario.

C-IV	CalSAWS
MAGI RE Packet	MAGI MC Packet

Table 2.5.2.2.C – Appropriate MAGI Medi-Cal RE Packets

Technical Note: If EDBC is run or re-run for a month prior to the RE begin month, the RE period is not re-evaluated as per the current design and is not impacted by this SCR.

3. Update The Systems to auto-set the EDBC Run Reason to 'Soft Pause/Non-RE' during EDBC evaluation when the following conditions are met:
 - a. The program selected is Medi-Cal
 - b. The EDBC Run Reason is not specified by the worker or batch
 - c. The benefit month is equal to:
 - i. the month following the RE Due Date
 - or
 - ii. the come-up month
 - d. The valid DER to be used by EDBC for this Medi-Cal program has 'RE' or 'RM' Run Reason and an accepted and saved regular EDBC was not run for this DER.
 - i. **CalSAWS only:** Because CalSAWS did not have functionality to send 'RM' Run Reason to CalHEERS until the release of this SCR, add an exception for CalSAWS to allow 'CO' Run Reason (in addition to 'RE' and 'RM') for four benefit months after the release of this SCR. After which, the exception to include 'CO' will expire and the EDBC Run Reason will only be auto-set for DERs with 'RE' or 'RM' Run Reason.
 - e. The valid DER to be used by EDBC for this Medi-Cal program contains at least one Soft Pause individual

2.5.3 Programs Impacted

Medi-Cal

2.5.4 Performance Impacts

No change

2.6 eHIT

2.6.1 Overview

Update eHIT Disposition functionality for the new EDBC Run Reason 'Soft Pause/Non-RE'. CalSAWS only: Update eHIT logic to have 'RM' EDR Run Reason functionality.

2.6.2 Description of Change

1. Update eHIT Disposition logic to not send a Disposition to CalHEERS when a regular Medi-Cal EDBC is Accepted and Saved with 'Soft Pause/Non-RE' EDBC Run Reason.
2. **CalSAWS only:** Update eHIT logic to send 'Renewal – manual renewal' (RM) EDR Run Reason to CalHEERS beginning with the EDR Benefit Month two months prior to the RE Due Date and beyond.
3. **CalSAWS only:** Update eHIT Auto-Disposition logic to not send a Disposition to CalHEERS when the DER has 'RM' Run Reason and all individuals on the DER are MAGI Pending.

Note: The current eHIT Disposition logic will send a Disposition for every DER with the same benefit month as Medi-Cal EDBC when EDBC is run with 'RE' EDBC Run Reason. This functionality will not change.

2.6.3 Interface Partner

CalHEERS

2.7 Batch EDBC (CalSAWS only)

2.7.1 Overview

Add a Batch EDBC Skip Reason 'Soft Paused' that will skip a case from Batch EDBC processing when the valid DER has at least one individual with Eligibility Evaluation Reason of Soft Pause.

2.7.2 Description of Change

1. Add a new Batch EDBC Skip reason of "Soft Paused" to the 'Not Processed Reason Codes' category (CT_707).
2. Update Batch EDBC Skip logic to skip a case with a new skip reason 'Soft Paused' when all the following are true:
 - a. The program is Medi-Cal.
 - b. The valid DER used by EDBC has at least one individual with Eligibility Evaluation Reason of Soft Pause.

2.7.3 Execution Frequency

No change

2.7.4 Key Scheduling Dependencies

No change

2.7.5 Counties Impacted

CalSAWS counties

2.7.6 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc.)

2.8 Batch MAGI Renewal Sweep (CalSAWS only)

2.8.1 Overview

Update the Batch MAGI Renewal Sweep to exclude cases from processing through Batch MAGI if the worker has already initiated the MAGI Renewal manually (RM) from the online page.

2.8.2 Description of Change

1. Update Batch MAGI Renewal Sweep (PB00CH203) to exclude cases from processing through Batch MAGI when it meets the following criteria:
 - a. There is a DER for this Medi-Cal program with 'RM' Run Reason for the same benefit month to be processed by Batch MAGI.

2.8.3 Execution Frequency

No change

2.8.4 Key Scheduling Dependencies

No change

2.8.5 Counties Impacted

CalSAWS counties

2.8.6 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc.)

2.9 Generate Non-MAGI Screening Packet

2.9.1 Overview

Create a new batch job for CalSAWS and update the existing batch job for C-IV to only generate the Non-MAGI Screening packet through batch for cases which are skipped during Batch EDBC with the reason of Soft Pause. CalSAWS only: Add a journal entry when the Non-MAGI Screening packet is generated through batch.

2.9.2 Description of Change

1. Create a new batch job for CalSAWS and update the existing batch job for C-IV (PB00R526) to send the Non-MAGI Screening Packet when the following conditions are true:
 - a. Case is skipped from Batch EDBC due to the reason of "Soft Pause" between the last success date and batch date.

Technical Note: Record exists in BATCH_ELIG_NOT_PROC table with NOT_PROC_RSN_CODE of SP.

- b. None of the following packets exist for the same effective month.

C-IV	CalSAWS
Non-MAGI Screening Packet	Non-MAGI Screening Packet
Mixed MC RE Packet	MC 604 IPS Packet
Non-MAGI Turning 65 Packet	Non-MAGI Turning 65 Packet

Note for CIV: The batch job currently checks if the Non-MAGI Screening Packet or Mixed MC RE Packet exist for the same effective month. With this SCR it is being updated to also check for Non-MAGI Turning 65 Packet

2. For each record returned in the driving query, insert a record into the batch transaction table to generate a Non-MAGI Screening Packet during forms processing.

Column	Value
Case ID	Case associated to the skipped EDBC record
Program ID	Medi-Cal program ID
Person ID	Primary Applicant of Active Medi-Cal program
Type Code	FR

Column	Value
Sub Type Code	NM
Eff Date	<p>First day of the month following the batch date</p> <p>Example: If the batch is run on 05/04/2019, the effective date will be 06/01/2019</p> <p>Note for C-IV: The batch job currently populates the effective date as the first day of 2 months following the batch date. With this SCR, the effective date will be populated as first day of the month following the batch date.</p> <p>Example: If the batch is run on 05/04/2019, the current functionality populates the effective date as 07/01/2019. With this SCR, the effective date will populate as 06/01/2019.</p>
Created By	Batch
Updated By	Batch

3. **CalSAWS only:** Add the following custom Journal entry when the Non-MAGI Screening Packet is generated through Batch.

Journal Category: All

Journal Type: Document

Short description: Non-MAGI Screening Packet

Long description: The following forms were included for the {redeterDate} RE: Cover letter, Non-MAGI Informing Letter, MC 604 IPS, MC 007, PUB 10, DHCS 7077, DHCS 7077A, APTC/CSR Brochure, and VRC. These items are due in 30 days.

2.9.3 Variable Population

Variable population through batch will be similar to the variable population when the packet is generated from Template Repository.

2.9.4 Execution Frequency

Daily

2.9.5 Key Scheduling Dependencies

Prior to forms processing

2.9.6 Counties Impacted

CalSAWS Counties

2.9.7 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc.)

2.10 MAGI Emulator

2.10.1 Overview

Update the MAGI Emulator to return MAGI Determinations with Soft Pause and Soft Pause Lift. The MAGI Emulator is used for testing purposes only to emulate the results returned from CalHEERS on a MAGI Determination.

2.10.2 Description of Change

1. Add Soft Pause functionality to the MAGI Emulator with the following criteria:
 - If the life event code is blank and the second digit of the SSN is a '2', then return a MAGI Determination with Eligibility Evaluation Reason of 'Soft Pause' for that individual (in addition to current functionality that determines the individual eligibility and aid code by last digit of the SSN).
2. Add Soft Pause Lift functionality to the MAGI Emulator with the following criteria:
 - If the life event code is blank and the EDR has Soft Pause Lift indicated, then return a MAGI Determination with the individual MAGI Discontinue (no aid code) with Eligibility Evaluation Reason of 'Soft Pause Lift' (regardless of the last digit of their SSN).
 - If the life event code is "Had a Baby" and the EDR has Soft Pause Lift indicated, then return a MAGI Determination with the individual MAGI Eligible to aid code T2 with Eligibility Evaluation Reason of 'Soft Pause Lift' (regardless of the last digit of their SSN).

2.11 Automated Regression Test

2.11.1 Overview

New regression test scripts will be created to verify the Soft Pause validation message on the Run EDBC and negative Action Detail pages, and the RE and Soft Pause Run Reasons on these same pages.

2.11.2 Description of Change

EDBC Validation:

Create new regression test scripts to verify that the appropriate new validation message displays in each of the following scenarios:

1. When attempting to run and accept regular EDBC with the 'RE' Run Reason for a benefit month in which the latest DER has one or more individuals with an Eligibility Evaluation Reason Code of Soft Pause.
2. When attempting to run and accept Negative Action EDBC with the 'RE' Run Reason for a benefit month in which the latest DER has one or more individuals with an Eligibility Evaluation Reason Code of Soft Pause.

Soft Pause:

Create new regression test scripts to verify that EDBC can be run, and the RE Due Month not updated in each of the following scenarios:

1. When the latest DER for the benefit month has one or more individuals with an Eligibility Evaluation Reason Code of Soft Pause, and regular EDBC is being run with the 'Soft Pause/Non-RE' run reason.
2. When the latest DER for the benefit month has one or more individuals with an Eligibility Evaluation Reason Code of Soft Pause, and Negative Action EDBC is being run with the 'Soft Pause/Non-RE' run reason.

Soft Pause Lift at RE:

Create new regression test scripts to verify that EDBC can be run, and the RE Due Month is updated in each of the following scenarios:

1. When the latest DER for the benefit month has one or more individuals with an Eligibility Evaluation Reason Code of 'Soft Pause Lift', and regular EDBC is being run with the 'RE' run reason.
2. When the latest DER for the benefit month has one or more individuals with an Eligibility Evaluation Reason Code of Soft Pause, and Negative Action EDBC is being run with the 'RE' run reason.

2.12 Regression Test Reports (CalSAWS Only)

2.12.1 Overview

The DHCS Renewals Master Request report provides counts on: Medi-Cal renewals, Medi-Cal renewals processing, and Medi-Cal continuance and discontinuance as a result of renewal processing. There are two versions of the report in the system. A form that is sent to the State directly and a version that is available to counties. The county version offers a detail sheet with person level information.

One field present on the report is the MAGI – Completed & Resulted in Continued Medi-Cal - Manual Ex-Parte which is defined as:

Manual Ex-Parte: Count those Renewals processed with worker intervention that did not require beneficiary provided information.

Current CalSAWS functionality is to send an EDR to CalHEERS with Renewal (RE) MAGI Run Reason during MAGI no-touch batch renewals. If the "RE" MAGI DER returns with a person MAGI Pending, Batch MAGI/EDBC skips the case and the worker must process the Medi-Cal Renewal manually. When the worker sends the next EDR, it is sent with the Continue (CO) MAGI Run Reason which means the corresponding DER has "CO" MAGI Run Reason.

The CalSAWS functionality will be updated to start sending Renewal - manual renewal (RM) MAGI Run Reason instead of "CO" MAGI Run Reason for MAGI manual renewals.

2.12.2 Description of Change

1. Regression test the DHCS Renewals Master Request Report to ensure that the report will collect information pertaining to the MAGI – Completed & Resulted in Continued Medi-Cal – Manual Ex-Parte when an EDR is sent using the following MAGI run reason code:

Code (395)	Short Description
RM	Renewal - manual renewal

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Medi-Cal	ACWDL 17-35 Implementation of the Soft Pause Removal through the Statewide Automated Welfare System	 ACWDL 17-35.pdf
2	Test	Current MAGI Emulator Behavior	 MAGI Emulator Behavior_08-01-2015

3	Client Correspondence	FDD for Non-MAGI Screening Packet	 FD_FRM_NonMAGI ScreeningPacket.doc
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4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.5.2.42	The LRS shall identify special Medi-Cal processing situations, including Sneede, Retro Medi-Cal, 1931 (b), QMB, SLMB, DDSD, Pickle, Medi-Cal bridging, and STP, and shall ensure that the necessary information is collected in order to determine eligibility for these programs.	LRS will now identify a MAGI Medi-Cal case in Soft Pause during renewal, generate a Non-MAGI Screening Packet to ensure necessary information is collected to determine eligibility.
2.8.1.7	The LRS shall determine when an individual is eligible for Medi-Cal coverage and shall ensure that all required information is collected, eligibility is determined, and share of cost is computed.	LRS will now prevent a worker from continuing MAGI Medi-Cal when an individual is in Soft Pause until all required information is collected, eligibility is determined, and share of cost is computed.

5 APPENDIX

5.1 CalHEERS functionality for Soft Pause

Adverse actions for which CalHEERS will trigger Soft Pause include:

- Moving from MAGI Medi-Cal to Advanced Premium Tax Credits/Cost Sharing Reductions/Covered California Programs (APTC/CSR/CCP)
- Moving from non-premium MAGI Medi-Cal to premium MAGI Medi-Cal
- Moving from full scope MAGI Medi-Cal to limited or restricted scope MAGI Medi-Cal
- Moving from full scope MAGI Medi-Cal to pregnancy-related Medi-Cal
- Losing eligibility for MAGI Medi-Cal, including, but not limited to, turning 65 years old, becoming eligible for Medicare before age 65, or experiencing an increase in income that renders the individual ineligible due to being over program income limits

The Soft Pause groups are comprised of individuals who meet one or more of the following criteria:

- aged 65 or older
- attesting to blindness
- attesting to being disabled
- becoming eligible for Medicare
- a parent of a child under age 21
- a caretaker relative of a child under age 21
- a child under age 21
- a pregnant woman with income over 138 percent Federal Poverty Level up to the end of the 60-day post-partum period

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-200626 DDCR 4040: Enhance Functionality
that Elects MAGI/Non-MAGI during Batch EDBC

CalSAWS	DOCUMENT APPROVAL HISTORY	
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DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
11/4/2019	0.1	Original Draft	Renee Gustafson
11/27/2019	0.2	Updated Batch Skip for Unable to Elect Benefits	Renee Gustafson
12/19/2019	0.3	Removed Automated Test section. Batch will be integrated into ART scope <i>after</i> the 20.05 (and 20.06) release	Renee Gustafson
12/19/2019	0.4	Attached DDCR	Renee Gustafson
03/23/2020	1.1	Content Revision: Updated recommendation 2.1.2.1 to include first time TMC eligible individuals highlighted in yellow	Tisha Mutreja

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1 OVERVIEW

The intent of this SCR is to close the design difference identified by DDCR 4040 between C-IV system and CalSAWS regarding electing either MAGI Medi-Cal or Non-MAGI Medi-Cal benefits during Batch EDBC when an individual is eligible to both MAGI Medi-Cal and Non-MAGI Medi-Cal.

1.1 Current Design

The Systems Medi-Cal EDBC Rules allow an individual to be found eligible to both MAGI Medi-Cal and Non-MAGI Medi-Cal. For an online Medi-Cal EDBC, The Systems require a County Eligibility Worker (CEW) to elect either MAGI Medi-Cal or Non-MAGI Medi-Cal on the Medi-Cal EDBC Summary page to specify which benefit will be granted to the individual. CalSAWS and C-IV functionality to determine which benefit to elect during Batch EDBC differs.

C-IV always elects MAGI Medi-Cal benefits when an individual is found eligible to both MAGI Medi-Cal and Non-MAGI Medi-Cal during Batch EDBC.

CalSAWS elects MAGI Medi-Cal benefits when an individual is found eligible to both MAGI Medi-Cal and Non-MAGI Medi-Cal during Batch EDBC if the EDBC was run with "RE" Run Reason or if the elected benefit in the prior EDBC was MAGI Medi-Cal. CalSAWS elects Non-MAGI Medi-Cal during Batch EDBC if the EDBC was run with a Run Reason other than "RE" and the elected benefit in the prior EDBC was Non-MAGI Medi-Cal; when the EDBC Run Reason is other than "RE" and there was no prior EDBC with an elected benefit, Medi-Cal EDBC rules will make the EDBC Read-Only for "Cannot Elect Benefits."

1.2 Requests

1. Moving an individual from Non-MAGI Medi-Cal Transitional Medi-Cal (TMC) into a MAGI Medi-Cal aid code with a premium is considered an adverse change. Medi-Cal EDBC should not elect MAGI Medi-Cal benefits when an individual is eligible to both MAGI Medi-Cal with a premium and TMC during Batch EDBC regardless of the EDBC Run Reason and should instead elect Non-MAGI Medi-Cal to continue the TMC aid code.
2. When a person is on a Mega Mandatory aid code, Batch EDBC should elect Non-MAGI Medi-Cal to keep the person on Mega Mandatory.
3. Batch EDBC should skip the program for "Cannot Elect Benefits" instead of completing the EDBC and making it Read-Only.

1.3 Overview of Recommendations

1. Update Medi-Cal EDBC Rules to elect Non-MAGI Medi-Cal benefits through Batch EDBC when a person is eligible to both MAGI Medi-Cal with a premium and Non-MAGI Medi-Cal TMC and the person is currently on a TMC aid code or when a person is eligible to Non-MAGI Medi-Cal Mega Mandatory and MAGI Medi-Cal.
2. Update Batch EDBC to skip a case with skip reason "Cannot Elect Benefits" when the Medi-Cal EDBC Rules determine the EDBC to be Read Only because the person is found eligible to both MAGI Medi-Cal and Non-MAGI Medi-Cal and there is no prior election.

2 RECOMMENDATIONS

2.1 Medi-Cal Eligibility Rules Updates

2.1.1 Overview

Update Medi-Cal EDBC Rules to elect Non-MAGI Medi-Cal benefits through Batch EDBC when a person is eligible to both MAGI Medi-Cal with a premium and Non-MAGI Medi-Cal TMC and the person is currently on a TMC aid code or when a person is eligible to both Non-MAGI Medi-Cal Mega Mandatory and MAGI Medi-Cal.

2.1.2 Description of Changes

1. Update Medi-Cal EDBC Rules to elect Non-MAGI Medi-Cal benefits through Batch EDBC when a person is eligible to both MAGI Medi-Cal with a premium (Aid Codes: T1, T3, T6, T8) and Non-MAGI Medi-Cal TMC and the person is currently on a TMC aid code (39, 3T, 59, 5T) or **gets TMC eligibility during Batch EDBC** regardless of the EDBC Run Reason.

Note: MAGI Medi-Cal Aid Codes T6 and T8 should no longer be granted by CalHEERS due to Senate Bill 75; however, CalHEERS may incorrectly send these aid codes in a MAGI Determination so CalSAWS will include the functionality to elect Non-MAGI Medi-Cal to keep the person on TMC in this scenario.

2. Update Medi-Cal EDBC Rules to elect Non-MAGI Medi-Cal benefits through Batch EDBC when a person is eligible to both Non-MAGI Medi-Cal Mega Mandatory and MAGI Medi-Cal regardless of the EDBC Run Reason.

This only applies to Mega Mandatory primary aid codes determined by Medi-Cal EDBC Rules with a Requested Medi-Cal type of 'Medi-Cal'. This includes Aid Codes: Pickle (16, 26, 66), Disabled Adult Child (6A, 6C), Disabled Widow/Widower (36)

2.1.3 Programs Impacted

Medi-Cal

2.1.4 Performance Impacts

No changes to performance

2.2 Batch EDBC

2.2.1 Overview

Update Batch EDBC to skip a case with skip reason "Cannot Elect Benefits" when the Medi-Cal EDBC Rules determine the EDBC to be Read Only because the person is found eligible to both MAGI Medi-Cal and Non-MAGI Medi-Cal and there is no prior election.

2.2.2 Description of Change

1. Update Batch EDBC to skip a case with skip reason "Cannot Elect Benefits" when all the following are true:
 - a. The program is Medi-Cal
 - b. Medi-Cal EDBC Rules determined the EDBC to be "Read Only" for "Cannot Elect Benefits" reasonThis will be a post EDBC skip and the Read Only EDBC will not be saved to CalSAWS.

2.2.3 Execution Frequency

Daily (no change)

2.2.4 Key Scheduling Dependencies

No change

2.2.5 Counties Impacted

All counties

2.2.6 Data Volume/Performance

No change

2.2.7 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc.)

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Eligibility	DDCR 4040: Elect MAGI during Batch EDBC	 DDCR 4040 C-IV SCR 1164_Updated.t

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.8.1.21	The LRS shall automate eligibility determination and benefit calculation for certain individual and case changes, as specified by COUNTY.	Medi-Cal EDBC Rules are updated to automate benefit election per Consortium request when an individual is found eligible to both MAGI Medi-Cal and Non-MAGI Medi-Cal during Batch EDBC.

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-208863 | CIV-1068

CalHEERS eHIT: Married Filing Jointly and
Out-of-State Address

DOCUMENT APPROVAL HISTORY		
CalSAWS	Prepared By	Antony Lerner
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DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
12/02/2019	0.1	Original Draft	Antony Lerner
12/13/2019	0.2	Added Online recommendations for Residency Detail page.	Erika Kusnadi-Cerezo
01/09/2020	0.3	Updated Draft based on JAD completion	Renee Gustafson
01/22/2020	0.4	Removed Online recommendations for Residency Detail page. Out of Country Indicator in eHIT will be determined by the Country selection in Address Detail.	Antony Lerner
01/28/2020	0.5	Completed most sections accordingly to most recent requirements and design approaches.	Antony Lerner
01/30/2020	0.6	Added C-IV changes to Address Detail page to include "Country"	Erika Kusnadi-Cereza
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02/18/2020	0.9	Updated Eligibility Rules and eHIT	Antony Lerner
2/21/2020	.10	Updated current design, overviews, batch MAGI, overall formatting and editing	Renee Gustafson
02/25/2020	1.0	Version submitted to Committee for approval	Renee Gustafson

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
03/25/2020	1.1	<p>Updated section 2.8.2.3 to include "Physical" addresses when considering the out-of-country indicator.</p> <p>Updated section 2.2.3.1.b to clarify in "Add" mode when the State and ZIP code will be required if the Country is changed.</p>	Renee Gustafson and Erika Kusnadi-Cereza
05/05/2020	2.0	<p>Content Revision</p> <ul style="list-style-type: none"> • Updated Section 2.2 to change 'Add' to 'Create' for page mode and added clarification on how the system should behave when in Edit Mode for the for 'Address Detail' page. • Updated section 2.4.2.2 Page Validation message and 2.5.2.1, 2.5.2.3 Batch Skip reason to read "MAGI Request" instead of "EDR" • Updated Section 2.8.2.2.b to add technical note. 	Renee Gustafson and Erika Kusnadi-Cereza
05/14/2020	2.1	<p>Content Revision:</p> <ul style="list-style-type: none"> • Per DHCS guidance, temporarily turn off Batch Skips for Recommendations 2.5.2.4 and 2.5.2.5. DHCS will inform SAWS to turn these Batch skips back on and that will be handled with a future SCR. <ul style="list-style-type: none"> ○ Added Assumption 8 	Renee Gustafson

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1 OVERVIEW

The purpose of this document is to satisfy functional specification in support of changes with CalHEERS Change Request CH-153970 (Married Filing Jointly Spouse and Out of State).

With CH-153970, eHIT will now have functionality to specify a tax filing status association between the two individuals who attest to an expected filing status of 'Married Filing Jointly' with each other. CalHEERS and The Systems will perform a one-time data change for individuals with expected filing status of 'Married Filing Jointly' and relationship of 'spouse' to create the tax filing status association with each other. CalSAWS will provide a list to counties of cases in The Systems with at least one individual with 'Married Filing Jointly' expected filing status who is still missing the tax filing status association after the data change.

The Systems will add additional fields to the Tax Household Detail page to collect the tax filing status association. The Systems will allow the worker to indicate if the tax filer meets the Married Filing Jointly Exception; DHCS will provide guidance to counties when it is appropriate for the worker to apply the exception. The Systems will add page validations and batch skips that require the joint tax filer information on an EDR, unless the worker indicated the tax filer meets the Married Filing Jointly Exception to bypass these validations or there is a negative action or non-compliance. The Systems will prevent a parent or child to be selected as the joint tax filer.

The Systems will add a new non-compliance reason "Married Filing Jointly Spouse Information" to be used in conjunction with negative action 'Failure to Complete Determination' or 'Failure to Complete Redetermination' to deny or discontinue an individual from MAGI Medi-Cal and generate the new "Married Filing Jointly Spouse Information" NOA language. This non-compliance reason will not be communicated to CalHEERS in eHIT because it was out of scope for the CalHEERS Change Request (CH-153970) and will be known only in The System until a future CalHEERS Change Request update to include the new non-compliance reason in eHIT.

eHIT will now allow adding an individual to the application who resides out of the state or country. C-IV will add a "Country" dropdown to the Address Detail page to close a gap between C-IV and LRS/CalSAWS as LRS/CalSAWS already has this "Country" dropdown. When the residence address is not in California and the "Country" is not in the US (or US Territories), The Systems will communicate to CalHEERS in an EDR that the individual is living outside the US, but the address itself will not be sent in the EDR.

The CalHEERS Business Rules Engine (BRE) will deny or discontinue any individual who attests to residing out of California and will include an Eligibility Evaluation Reason Code (EERC) of 'Individual not a California Resident' on the Determination of Eligibility Response (DER). The Systems will update the triggers to generate the existing California Residence NOA language for individuals denied or discontinued with EERC of 'Individual not a California Resident'.

If all individuals on a CalHEERS portal application attest to residing out of California, CalHEERS will not send a DER to the counties and will directly send a Denial Notice to the applicants. The System will prevent sending an EDR to CalHEERS if the Primary Applicant has a residence address out of the country.

CalHEERS will establish the County of Responsibility (COR) for a new application on the CalHEERS portal based on the Primary Applicant's residence address if the Primary Applicant lives in California; otherwise, if the Primary Applicant lives outside of California, CalHEERS will establish the COR based on the first individual added to the case with a California residence address. That means, CalHEERS will send the DER to the county of the first individual on the application with a California residence address.

1.1 Current Design

The Systems send an Eligibility Determination Request (EDR) to CalHEERS without requiring both joint tax filers to be included on the Medi-Cal application when an individual specifies their "Expected Filing Status" as 'Married Filing Jointly'. C-IV requires spouses on the same Medi-Cal application to have the same "Expected Filing Status" when requesting MAGI from the MAGI Determination List page; LRS/CalSAWS does not have this requirement.

The Systems Tax Household Detail page does not have an option to indicate the joint tax filer on the same tax record for an individual with "Expected Filing Status" of 'Married Filing Jointly' nor a way for the worker to indicate the tax filer meets the 'Married Filing Jointly Exception'.

The Systems eHIT functionality prevents sending an EDR with a deceased person as a tax filer in the calendar year after they are deceased.

LRS/CalSAWS Address Detail page has a field to specify the "Country"; C-IV does not have this "Country" field.

The Systems eHIT functionality sends an EDR with a Federal Information Processing Standards (FIPS) code for addresses outside the state of California, but CalHEERS only reads the FIPS code as a California county; CalHEERS returns an error of a "FIPS code/ZIP Code mismatch" instead of a MAGI Determination.

US Territories are defined in The Systems as the US Territories recognized by MEDS. The current US Territories recognized by MEDS are: American Samoa, Guam, Puerto Rico, Virgin Islands (US) (CT_228, Refer_Table_5_Descr = Y).

The Systems do not have a non-compliance nor NOA language to populate when an individual is denied or discontinued from MAGI Medi-Cal for failure to provide information about the person with whom they file 'Married Filing Jointly'.

The Systems send non-compliances to CalHEERS in an EDR if The System non-compliance is mapped to a CalHEERS non-compliance in eHIT as implemented in Release 19.06 with CA-203096 | CIV-10287. There is a many-to-one mapping of The System non-compliances to CalHEERS non-compliances in eHIT, so The System stores a reference to The System non-compliance reason that resulted in a non-compliance sent in an EDR to CalHEERS. Medi-Cal EDBC rules then refer to that non-compliance reference in the EDR corresponding to the DER used in Medi-Cal EDBC and then by the NOAs to generate the proper non-compliance language.

The Systems generate the California Residence reason on a MAGI Medi-Cal Change(C-IV) or Denial/Discontinuance NOA when the DER includes the EERC 'Residency – Admin Verification Failed' (RF). C-IV - California Residence NOA is available in all 13 C-IV-supported threshold languages; LRS/CalSAWS - California Residence NOA is currently available in: English, Armenian, Cambodian, Chinese, Korean, Russian, Spanish, Tagalog and Vietnamese.

1.2 Requests

1. Update the Tax Household page to require individuals who attest to an "Expected Filing status" of 'Married Filing Jointly' to specify the other individual with whom they file unless the tax filer meets the 'Married Filing Jointly Exception'. The other individual cannot be a grandparent, parent, child or grandchild of the tax filer.
2. Add a Medi-Cal non-compliance reason "Married Filing Jointly Spouse Information" to the 'Failure to Provide' category to generate the appropriate language on the MAGI Change(C-IV)/Denial/Discontinuance NOA as provided by DHCS.
3. Update the MAGI Determination List page and Batch MAGI to only send an EDR when the required information is included for joint tax filers.
 - a. Allow an exception to these requirements when the tax filer is negative actioned, has a non-compliance or the worker indicates the individual meets the policy exception.
4. Perform a one-time data change for individuals with "Expected Filing Status" of 'Married Filing Jointly' and relationship of 'spouse' to create the "Tax Filing Status Association" with each other.
 - a. Create a one-time list of cases with any active Medi-Cal individual who has "Expected Filing Status" of 'Married Filing Jointly' and is missing the "Tax Filing Status Association" after the one-time data change.
5. **C-IV only:** Add "Country" option to the Address Detail page.
6. Update The Systems to communicate an out-of-country indicator in eHIT for individuals who reside out of country. Do not communicate residence and mailing address in the EDR for that individual.
7. Add 'Individual is not a California Resident' EERC to The Systems.
8. Add the new Married Filing Jointly Spouse Information MAGI Medi-Cal Denial and Discontinuance NOA verbiage to The Systems in English and Spanish and generate when the individual has the status reason of 'FTP - Married Filing Jointly Spouse Information'.

9. Add the new Married Filing Jointly Spouse Information MAGI Medi-Cal Denial and Discontinuance NOA verbiage to The Systems in English and Spanish and generate when the individual has the status reason of 'Married Filing Jointly Spouse Information'.
10. Update the trigger conditions for the California Residence NOA to generate if the EERC 'Individual is not a California Resident' is on the DER and the individual is Discontinued or Denied from MAGI Medi-Cal.

Note: CalSAWS will implement eHIT technical changes to The Systems to support the new tax filing status association and out-of-country indicator with CA-211616 | CIV-105575 in the same release.

1.3 Overview of Recommendations

1. Update the Tax Household Detail page to allow a Worker to establish the "Tax Filing Status Association" and/or indicate if the tax filer meets the "Married Filing Jointly Exception" for individuals with "Expected Filing Status" of 'Married Filing Jointly'.
2. **C-IV only:** Update the Address Detail page to include a new "Country" drop-down field to allow a worker to specify when an address is outside of the United States. This closes a design difference between LRS/CalSAWS and C-IV.
3. Update the MAGI Person Detail page to display "Tax Filing Status Association:" and "Residing Outside Country/US:" sent in the EDR or received in the DER via eHIT.
4. Update the MAGI Determination List page to require joint tax filers to both file as 'Married Filing Jointly' and to indicate with whom they file. The exceptions to these requirements are when the EDR includes a negative action or non-compliance for the tax filer, or if the worker has indicated the "Married Filing Jointly Exception" as 'Yes' in the Tax Household Detail Page.
5. Update the MAGI Determination List page to require both individuals who indicate they are joint tax filers to be on the EDR and prevent sending a deceased person as the joint tax filer in the calendar year after they are deceased.
6. Update the MAGI Determination List page to require the Primary Applicant to have a physical and mailing address within the United States or its Territories.
7. **C-IV only:** Remove the existing page validation which requires spouses to have the same tax filing status. This will allow one spouse to indicate they file as 'Married Filing Separate' and the other not file at all.
8. Update Batch MAGI to skip a case when a tax filer with "Expected Filing Status" 'Married Filing Jointly' is missing the "Tax Filing Association" selection to indicate with whom they file, or when both individuals are not on the EDR or when both individuals do not have "Expected Filing Status" 'Married Filing Jointly'. The exceptions to these requirements are when the EDR includes a negative action or non-compliance for the tax filer, or if "Married Filing Jointly Exception" indicated as 'Yes' for the tax filer.
9. Update the Batch MAGI to skip a case when the EDR would include a deceased person as the joint tax filer in the calendar year after they are deceased.

10. Update Batch MAGI to skip a case when the Primary Applicant has a physical and/or mailing address outside the United States or its Territories.
11. Add a non-compliance reason named, "Married Filing Jointly Spouse Information" to the 'Failed to Provide' type for the Medi-Cal program. This non-compliance is not used by Medi-Cal EDBC to close an individual or program, but it will be used together with the MAGI Medi-Cal negative action for 'Failure to Complete Determination' or 'Failure to Complete Redetermination' to generate additional language on the MAGI Medi-Cal Change(C-IV), Denial or Discontinuance NOA.
12. Update Medi-Cal EDBC rules to save 'FTP-Married Filing Jointly Spouse Information' person status reason when an individual is denied or discontinued from MAGI Medi-Cal for 'Failure to Complete Determination' or 'Failure to Complete Redetermination' and the 'Married Filing Jointly Spouse Information' non-compliance is referenced in the EDR corresponding to the DER used by Medi-Cal EDBC.
13. The Systems eHIT logic will communicate the "Tax Filing Status Association" and out-of-country indicator in the EDR to CalHEERS and save both values when received in a DER. The Systems eHIT logic will no longer send the FIPS code when the address is outside of California and will display the new EERC when CalHEERS determines an individual MAGI ineligible or discontinued because they have a physical address outside of California.
14. The Systems eHIT logic will save the non-compliance reason "Married Filing Jointly Spouse Information" in the background of the EDR when the non-compliance is high-dated and is effective for the individual for the entire EDR benefit month. "Married Filing Jointly Spouse Information" will not be sent to CalHEERS and will not display on the EDR for the worker in MAGI Person Detail.
15. Create a new MAGI Medi-Cal NOA reason for "Married Filing Jointly Spouse Information" to generate when an individual is denied or discontinued from MAGI Medi-Cal for the person status reason 'FTP-Married Filing Jointly Spouse Information'.
16. Update the trigger conditions for the California Residence NOA to generate if the EERC 'Individual is not a California Resident' is on the DER and the individual is Discontinued or Denied from MAGI Medi-Cal.
17. Perform a one-time data change for individuals with "Expected Filing Status" of 'Married Filing Jointly' and relationship of spouse (in the Relationship Detail page) to create the "Tax Filing Status Association" with each other. Create a Journal entry for the cases processed successfully in the one-time process.
18. Generate a one-time list of active Medi-Cal programs with at least one Medi-Cal program person active on a MAGI Medi-Cal aid code where the interpreted tax record for the come-up month has at least one individual with "Expected Filing Status" 'Married Filing Jointly', but the "Tax Filing Status Association" was not populated from the one-time data change. Include a column with known reasons the "Tax Filing Status Association" was not populated from the one-time data change.

1.4 Assumptions

1. C4Yourself and YourBenefitsNow will not be updated with the Tax Household and Out-of-Country changes. CIV-106420 | CA-213591 placeholder SCR were created to address the functionality. The SCR has not yet been prioritized.
2. CalHEERS Portal allows an individual to attest to the same individual specified as the Tax Filing Status Association to more than one tax filer who file Tax Filing Status of 'Married Filing Jointly'. The Systems will also allow this functionality per DHCS decision.

For example:

Person A attests to expected filing status 'Married Filing Jointly' with Person B.
Person B attests to expected filing status 'Married Filing Jointly' with Person C.
Person C attests to expected filing status 'Married Filing Jointly' with Person B.

For each tax record itself, each person only selected they file with one other person, but both Person A and Person C attested to filing 'Married Filing Jointly' with B.

While this is an unlikely scenario, DHCS decided that the applicant should have the ability to attest to their tax filing situation and the CalHEERS Portal and The Systems shall not restrict this scenario.

3. There will be no updates to eICT; any related changes to eICT will be in a separate effort.
4. There are no changes to the Tax Filing Information printed on the MC 216 (MAGI Pre-Pop Form) or the No Change Medi-Cal Renewal NOA.
5. Threshold translations for the "FTP - Married Filing Jointly Spouse Information" MAGI Medi-Cal Denial or Discontinuance NOA reason will be added as part of future SCR (CA-213726 | CIV-106464).
6. **LRS/CalSAWS:** SCR CA-213833 will add Hmong and Lao threshold translations for Married Filing Jointly Spouse Information NOA and California Residence NOA.
7. A future SCR effort to add missing Templates and Fragments in Arabic and Farsi will add Arabic and Farsi to the California Residence NOA.
8. Per DCHS request on 5/13/2020, this SCR will be implemented with two Batch MAGI skips temporarily turned off (Recommendations 2.5.2.4 and 2.5.2.5). The Batch MAGI skips will be turned on in the future with SCR CA-216391 | CIV-107286 upon instruction from DHCS.

2 RECOMMENDATIONS

2.1 Tax Household Detail Page

2.1.1 Overview

Update the Tax Household Detail page to allow a Worker to establish the “Tax Filing Status Association” and/or indicate if the tax filer meets the “Married Filing Jointly Exception” for individuals with “Expected Filing Status” of ‘Married Filing Jointly’.

2.1.2 Tax Household Detail Page Mockup

The screenshot displays the 'Tax Household Detail' form. At the top, there is a legend: '* - Indicates required fields'. The form contains several fields: 'Name: *' (Anton Nimitz), 'Primary Tax Filer: *' (Yes), and 'Filing Year: *' (2019). Below these are two questions: 'Is this person expected to be required to file taxes for the current year? *' (Yes) and 'Is this person planning to file taxes for the current year?' (Yes). The 'Expected Filing Status:' field is set to 'Head of Household'. The 'Caretaker Relative:' field is highlighted with a red box and is positioned directly below the 'Expected Filing Status:' field. Below this are two more questions: 'Is this person expected to be claimed as a Dependent by a non-custodial parent?' (No) and 'Who claims this person as a Dependent this year?' (-Select-). A blue header section titled 'Projected Annual Income' contains 'Projected Annual Income Amount:' and 'Is the Projected Annual Income amount correct?'. 'Save' and 'Cancel' buttons are located at the top right and bottom right of the form.

Figure 2.1.2.1 – ‘Caretaker Relative:’ field repositioned and displayed under ‘Expected Filing Status:’ field

Tax Household Detail

*- Indicates required fields

Save Cancel

Name: * Anton Nimitz Primary Tax Filer: * Yes Filing Year: * 2019

Is this person expected to be required to file taxes for the current year? * Yes

Is this person planning to file taxes for the current year? Yes

Expected Filing Status: Married Filing Jointly Married Filing Jointly Exception * No Tax Filing Status Association: *

Caretaker Relative:

Is this person expected to be claimed as a Dependent by a non-custodial parent? No

Who claims this person as a Dependent this year? -Select-

Projected Annual Income

Projected Annual Income Amount: Is the Projected Annual Income amount correct?

Save Cancel

Figure 2.1.2.2 – “Tax Filing Status Association:” drop-down is required when “Married Filing Jointly Exception:” is ‘No’

Tax Household Detail

*- Indicates required fields

Save Cancel

Name: * Anton Nimitz
 Primary Tax Filer: * Yes
 Filing Year: * 2019

Is this person expected to be required to file taxes for the current year? *
 Yes

Is this person planning to file taxes for the current year?
 Yes

Expected Filing Status: Married Filing Jointly
 Married Filing Jointly Exception: * Yes
 Tax Filing Status Association: -Select-

Caretaker Relative:
 -Select-

Is this person expected to be claimed as a Dependent by a non-custodial parent?
 No

Who claims this person as a Dependent this year?
 -Select-

Projected Annual Income

Projected Annual Income Amount:
 Is the Projected Annual Income amount correct? Yes

Save Cancel

Figure 2.1.2.3 – “Tax Filing Status Association:” drop-down is not required when “Married Filing Jointly Exception:” is ‘Yes’

2.1.3 Description of Changes

1. Reposition and display “Caretaker Relative:” drop-down field under the “Expected Filing Status:” drop-down field as shown in Figure 2.1.2.1.
2. Add a new drop-down named “Married Filing Jointly Exception:” as shown in Figures 2.1.2.2 and 2.1.2.3.
 - a. Display “Married Filing Jointly Exception:” to the right of “Expected Filing Status:” field.
 - b. Possible values are ‘Yes’ or ‘No’; default value is ‘No’.
 - c. Dynamically display “Married Filing Jointly Exception:” as a required field when “Expected Filing Status:” of ‘Married Filing Jointly’ is selected.

3. Add a new drop-down named "Tax Filing Status Association:" as shown in Figures 2.1.2.2 and 2.1.2.3.
 - a. Display "Tax Filing Status Association:" to the right of "Married Filing Jointly Exception:" field.
 - b. Drop-down options:
 - i. List all case individuals excluding:
 - Duplicate Person
 - Hidden Person
 - Tax Filer
 - ii. Include in the drop-down individuals who have any of the following relationships to the tax filer:
 - Aunt/Uncle (up to 3 greats)
 - Common Law (**LRS/CalSAWS only**)
 - Cousin (1st or 1st once removed)
 - Domestic Partner (**C-IV only**)
 - Registered Domestic Partner (**LRS/CalSAWS only**)
 - Niece/Nephew
 - Other Relative
 - Sibling (full or half)
 - Spouse
 - Stepsibling
 - Unrelated

Note: The format for the drop-down values differ between LRS/CalSAWS and C-IV. Each system will display the options in their standard format for person drop downs on that page as below:

- i. LRS/CalSAWS: [Last Name], [First Name] Age (in years)
Gender
- ii. C-IV: [First Name] [Last Name]
- c. Dynamically display "Tax Filing Status Association:" as a required field when the value of "Married Filing Jointly Exception:" field is set to 'No' as shown in Figure 2.1.2.3
- d. Dynamically display "Tax Filing Status Association:" as an optional field when the value of "Married Filing Jointly Exception:" field is set to 'Yes' as shown in Figure 2.1.2.4

Note: The Systems will remove the selection from "Married Filing Jointly Exception:" and "Tax Filing Status Association:" fields when the "Expected Filing Status:" field value is changed from 'Married Filing Jointly' to another value and "Married Filing Jointly Exception:" and "Tax Filing Status Association:" become hidden.

2.1.4 Page Location

- **Global:** Eligibility
- **Local:** Customer Information
- **Task:** Tax Household

2.1.5 Security Updates

None

2.1.6 Page Mapping

Update the Page Mapping to account for the new fields.

2.1.7 Page Usage/Data Volume Impacts

No impacts.

2.2 Address Detail Page (C-IV only)

2.2.1 Overview

Update the Address Detail page to include a new “Country” drop-down field to allow a worker to specify when an address is outside of the United States. This closes a design difference between LRS/CalSAWS and C-IV.

2.2.2 Address Detail Page Mockup

Address Detail

* - Indicates required fields

Save and Return Cancel

Address Information

Address Applies To: *

Select

Begin Date: * **End Date:**

Address Type(s): *

Select

Mailing

Physical

Address Line 1: *

Address Line 2:

City: * **State:** **ZIP Code:**

Country: *

Russia

Save and Return Cancel

Figure 2.2.1 – Address Detail Page “Create” mode

Address Detail

*- Indicates required fields

Save and Return Cancel

Address Information

Address Applies To: *

Begin Date: * 11/01/2017 End Date: *

Address Type: * Physical

Address Line 1: * 181 Kiev

Address Line 2:

City: * Moscow State: ZIP Code:

Country: * Russia Address County:

Save and Return Cancel

Figure 2.2.2 – Address Detail Page “Edit” mode

2.2.3 Description of Changes

1. Update the Address Detail page to include a new required drop-down field “Country:” as shown in Figure 2.2.1 and Figure 2.2.2.
 - a. “Country:” field will display the same options that are currently available on the Individual Demographics Detail page under the “Birth Country:” drop-down field
 - b. In “Create” mode the “Country:” field will default to ‘United States’ and the “State:” field will default to ‘CA’
 - i. When the “Country:” field is changed to another value other than ‘United States’, the page will refresh. Upon loading, the “State:” field will default to Blank.
 - ii. If the “Country:” field is changed back to ‘United States’, the page will refresh. Upon loading, the “State:” field will default back to ‘CA’.
 - c. In “Edit” mode when the “Country:” field is changed to another value, the page will refresh and will auto-populate with the current address information for that person for the address type.
 - i. Example: If the Physical address in the system for John Doe is “123 Testing St. San Bernardino, CA 12345” when the worker changes the value in the “Country:” field, the page will refresh and it will auto-populate with “123 Testing St. San Bernardino, CA 12345” again until the edited address is saved.

- d. If the "Country:" field is set to anything other than 'United States', the "State:" and "ZIP Code:" fields are not required.

2.2.4 Page Location

- **Global:** Case Info
- **Local:** Case Summary
- **Task:** Contact

2.2.5 Security Updates

N/A

2.2.6 Page Mapping

Update the Page Mapping to account for the new field.

2.2.7 Page Usage/Data Volume Impacts

N/A

2.3 MAGI Person Detail page

2.3.1 Overview

Update the MAGI Person Detail page to display the "Tax Filing Status Association:" and "Residing Outside Country/US:" sent in the EDR or received in the DER via eHIT.

2.3.2 MAGI Person Detail Page Mockup

▼ Tax Filer Information		
Primary Tax Filer: Yes	Expected to be Required to File Taxes this year: Yes	Plan to File Taxes this year: Yes
Expected Filing Status: Married Filing Jointly	Claimed as a Dependent: No	Expect to be Claimed by NCP: No
Tax Filing Status Association: Maura Berry	Claimed as a Dependent by:	NCP is not on the Application: No
Caretaker:		
Tax Dependents		
Maura Berry		
Diana Berry		

Figure 2.3.2.1 – “Tax Filing Status Association:” field denotes Married Filing Jointly association

▼ Contact Information		
Preferred Method of Communication: Regular Mail	Preferred Written Language: English	Preferred Spoken Language: English
Address Information		
Physical Address same as Primary's: No	Mailing Address same as Primary's: No	Residing Outside Country/US: Yes

Figure 2.3.2.2 – “Residing Outside Country/US:” field denotes an out-of-country indicator

2.3.3 Description of Changes

1. Reposition and display the “Caretaker:” field under the “Tax Filing Status Association:” field of the ‘Tax Filer Information’ section on the MAGI Person Detail page as shown in Figure 2.3.2.1.
2. Add a field named “Tax Filing Status Association:” in the ‘Tax Filer Information’ section of the MAGI Person Detail page to display the value in the EDR or DER as shown in Figure 2.3.2.1.
 - a. Display “Tax Filing Status Association:” field under “Expected Filing Status:” field.
 - b. Possible values are Blank or an [individual's name].
3. Add a field named, “Residing Outside Country/US:” in the ‘Address Information’ panel of the ‘Contact Information’ section on the MAGI Person Detail page as shown on Figure 2.3.2.2

- a. Display "Residing Outside Country/US:" to the right of "Mailing Address same as Primary's:" field.
- b. Possible values are Blank or 'Yes'.

2.3.4 Page Location

- **Global:** Eligibility
- **Local:** Customer Information
- **Task:** MAGI Eligibility>MAGI Request Detail>MAGI Person Detail

2.3.5 Security Updates

No change.

2.3.6 Page Mapping

Update the Page Mapping to account for the new fields.

2.3.7 Page Usage/Data Volume Impacts

No impacts.

2.4 MAGI Determination List page

2.4.1 Overview

Update the MAGI Determination List page to require joint tax filers to both file as 'Married Filing Jointly' and to indicate with whom they file. The exceptions to these requirements are when the EDR includes a negative action or non-compliance for the tax filer, or when the Worker indicated "Married Filing Jointly Exception" as 'Yes' for the tax filer on the Tax Household Detail page.

Update the MAGI Determination List page to require both individuals who indicate they are joint tax filers to be on the EDR and prevent sending a deceased person as the joint tax filer in the calendar year after they are deceased.

Update the MAGI Determination List page to require the Primary Applicant to have a physical and mailing address within the United States or its Territories.

C-IV only: Remove the existing page validation which requires spouses to have the same tax filing status. This will allow one spouse to indicate they file as 'Married Filing Separate' and the other not file at all.

2.4.2 Description of Changes

Note: For the below changes, the eHIT logic that identifies the appropriate Tax Household or Address Detail record used for the EDR is not changed.

1. Add a validation to prevent sending an EDR when the individual selected in "Tax Filing Status Association" is deceased in the calendar year prior to the EDR benefit month.
 - a. Criteria: The individual selected in "Tax Filing Status Association" became a verified deceased person in a calendar year prior to the EDR benefit month.
 - b. Validation Trigger: "Request MAGI" button is clicked.
 - c. Validation Message: "Joint Tax Filer [Tax Filing Status Association person name] is deceased in the prior calendar year. Please review Tax Household composition."
 - d. Hard Stop Validation: Yes
2. Add a validation to prevent sending an EDR when the joint tax filer is missing on the EDR.
 - a. Criteria: The tax filer indicated an individual in the "Tax Filing Status Association" who is not included in the EDR
 - b. Validation Trigger: "Request MAGI" button is clicked.
 - c. Validation Message: "Joint Tax Filer [Tax Filing Status Association person name] is not included in the **EDR MAGI Request**. Please review Tax Household composition."
 - d. Hard Stop Validation: Yes
3. Add a validation to prevent sending an EDR when the Tax Filing Status Association is missing.
 - a. Criteria: The tax filer has "Expected Tax Filing Status" 'Married Filing Jointly' but the "Tax Filing Status Association" individual not specified.
 - b. Exception: Do not trigger this validation if any of the following are true:
 - i. The EDR includes a negative action for the tax filer
 - ii. The EDR includes a non-compliance for the tax filer
 - iii. The value of "Married Filing Jointly Exception" field is set to 'Yes' for the tax filer.
 - c. Validation Trigger: "Request MAGI" button is clicked.
 - d. Validation Message: "Tax Filing Status Association is required for: [tax filer person name]. Please review Tax Household composition."
 - e. Hard Stop Validation: Yes
4. Add a validation to prevent sending an EDR when joint tax filers do not both have "Expected Filing Status" of 'Married Filing Jointly'.
 - a. Criteria: The tax filer and the individual indicated in "Tax Filing Status Association" do not both have "Expected Filing Status" 'Married Filing Jointly' for the tax household records considered for the EDR benefit month

- b. Exception: Do not trigger this validation if any of the following are true:
 - i. The EDR includes a negative action for the tax filer
 - ii. The EDR includes a non-compliance for the tax filer
 - iii. The value of "Married Filing Jointly Exception" field is set to 'Yes' for the tax filer.
 - c. Validation Trigger: "Request MAGI" button is clicked.
 - d. Validation Message: "Tax Filing Status Association person [Tax Filing Status Association person name] does not file as Married Filing Jointly. Please review Tax Household composition."
 - e. Hard Stop Validation: Yes
5. Add a validation to prevent sending an EDR when the Primary Applicant has a physical and/or mailing address outside the United States or US Territories. If the "State" for the address is 'California', consider the address within the United States regardless of the value in the "Country" field. If the "Country" field is null, consider that within the United States.
- a. Criteria: The "State" is not 'California' and the "Country" in the physical and/or mailing Address Detail record used for the EDR for the Primary Applicant is not null, 'United States' nor a US Territory.
 - b. Validation Trigger: "Request MAGI" button is clicked.
 - c. Validation Message: "Primary Applicant must have a physical and mailing address within the United States or US Territories."
 - d. Hard Stop Validation: Yes
6. **C-IV only:** Remove 'Spouses must have the same Filing Status on the Tax Household Detail' validation which requires the same "Expected Filing Status" for spouses when requesting MAGI.

2.4.3 Page Location

- **Global:** Eligibility
- **Local:** Customer Information
- **Task:** MAGI Eligibility

2.4.4 Security Updates

No change.

2.4.5 Page Mapping

No change.

2.4.6 Page Usage/Data Volume Impacts

No impacts.

2.5 Batch MAGI

2.5.1 Overview

Update Batch MAGI to skip a case when a tax filer with “Expected Filing Status” ‘Married Filing Jointly’ is missing the “Tax Filing Association” selection to indicate with whom they file, or when both individuals are not on the EDR or when both individuals do not have “Expected Filing Status” ‘Married Filing Jointly’. The exceptions to these requirements are when the EDR includes a negative action or non-compliance for the tax filer, or if “Married Filing Jointly Exception” indicated as ‘Yes’ for the tax filer in the Tax Household Detail page.

Update the Batch MAGI to skip a case when the EDR would include a deceased person as the joint tax filer in the calendar year after they are deceased.

Update Batch MAGI to skip a case when the Primary Applicant has a physical and/or mailing address outside the United States or its Territories.

2.5.2 Description of Change

1. Add the following Batch MAGI skip reasons to the 'Not Processed Reason' category (CT_707).

Not Processed Reason
Tax Filing Status Association individual is deceased
Joint tax filer is missing on the EDR MAGI Request
Tax Filing Status Association is missing
Joint tax filers must both file Married Filing Jointly
Primary Applicant has out-of-country address

2. Update Batch MAGI skip logic to skip a case for “Tax Filing Status Association Individual is deceased” when the individual indicated in the “Tax Filing Status Association” became a verified deceased person in a calendar year prior to the EDR benefit month.
3. Update Batch MAGI skip logic to skip a case for “Joint tax filer is missing on the EDR MAGI Request” when the tax filer indicated an individual in the “Tax Filing Status Association” who is not included in the EDR.
4. Per DHCS, temporarily turn off the below Batch MAGI Skip until further notice.

Update Batch MAGI skip logic to skip a case for “Tax Filing Status Association is missing” when the tax filer has “Expected Filing Status” of ‘Married Filing Jointly’ but an individual is not specified in “Tax Filing Status Association”.

- a. Exception: Do not skip if any of the following are true:
 - i. The EDR includes a negative action for the tax filer
 - ii. The EDR includes a non-compliance for the tax filer

- iii. "Married Filing Jointly Exception" indicated as 'Yes' for the tax filer.

5. Per DHCS, temporarily turn off the below Batch MAGI Skip until further notice.

Update Batch MAGI skip logic to skip a case for "Joint tax filers must both file Married Filing Jointly" when the tax filer and the individual indicated in "Tax Filing Status Association" do not both have "Expected Filing Status" 'Married Filing Jointly' for the Tax Household record considered for the EDR benefit month.

- a. Exception: Do not skip if any of the following are true:
 - i. The EDR includes a negative action for the tax filer
 - ii. The EDR includes a non-compliance for the tax filer
 - iii. "Married Filing Jointly Exception" indicated as 'Yes' for the tax filer.

- 6. Update Batch MAGI skip logic to skip a case for "Primary Applicant has out-of-country address" when the "State" is not 'California' and the "Country" in the physical and/or mailing Address Detail record used for the EDR for the Primary Applicant is not null, 'United States' nor a US Territory.

2.5.3 Execution Frequency

No change.

2.5.4 Key Scheduling Dependencies

No change.

2.5.5 Counties Impacted

All counties

2.5.6 Data Volume/Performance

No significant performance impact is expected.

2.5.7 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc.)

2.6 Eligibility Non-Compliance Detail page

2.6.1 Overview

Add a non-compliance reason named, “Married Filing Jointly Spouse Information” to the ‘Failed to Provide’ type for the Medi-Cal program. This non-compliance is not used by Medi-Cal EDBC to close an individual or program, but it will be used together with the MAGI Medi-Cal negative action for ‘Failure to Complete Determination’ or ‘Failure to Complete Redetermination’ to generate additional language on the MAGI Medi-Cal Denial, Discontinuance or Change NOA. (Change NOA is for C-IV only.)

2.6.2 Eligibility Non-Compliance Detail Mockup

The screenshot shows the 'Eligibility Non-Compliance Detail' form. At the top, there are three buttons: 'Save and Add Another', 'Save and Return', and 'Cancel'. Below the title, a red asterisk indicates required fields. The form contains the following fields:

- Program:** Medi-Cal
- Name:** * Gray, Amber 49F
- Type:** * Failure to Provide
- Reason:** * A dropdown menu is open, showing options: '- Select -', '- Select -', 'HIC Number', 'Married Filing Jointly Spouse Information' (highlighted with a red box), 'Name/Identity', 'Other Health Care Coverage', and 'Third Party Liability'.
- End Date:** A date input field with a calendar icon.

At the bottom of the form, there are three buttons: 'Save and Add Another', 'Save and Return', and 'Cancel'. A status bar at the very bottom indicates 'This Type_1 page took 0.49 seconds to load.'

Figure 2.7.2.1 – Adding “Married Filing Jointly Spouse Information” Non-Compliance Reason

2.6.3 Description of Changes

1. Create a non-compliance reason (CT_365) named, “Married Filing Jointly Spouse Information” (as shown in Figure 2.7.2.1) for the Medi-Cal program and ‘Failure to Provide’ “Type”.

2.6.4 Page Location

- **Global:** Eligibility
- **Local:** Customer Information
- **Task:** Non-Compliance

2.6.5 Security Updates

No change

2.6.6 Page Mapping

No change

2.6.7 Page Usage/Data Volume Impacts

No change

2.7 Eligibility Rules Updates

2.7.1 Overview

Update Medi-Cal EDBC rules to save 'FTP-Married Filing Jointly Spouse Information' person status reason when an individual is denied or discontinued from MAGI Medi-Cal for 'Failure to Complete Determination' or 'Failure to Complete Redetermination' and the "Married Filing Jointly Spouse Information" non-compliance is referenced in the EDR corresponding to the DER used by Medi-Cal EDBC.

2.7.2 Description of Changes

1. Add person status reason named, "FTP-Married Filing Jointly Spouse Information" (CT_73). The reason will not close an individual on its own, will not be communicated to MEDS and will not display on the Medi-Cal EDBC Summary page. The reason will display on the Individual Detail page along with the negative action reason that closed the person.
2. Update Medi-Cal EDBC rules to save person status reason "FTP-Married Filing Jointly Spouse Information" when all are true:
 - a. The individual is discontinued or denied from MAGI Medi-Cal for negative action reason 'Failure to Complete Determination' or 'Failure to Complete Redetermination'.
 - b. The individual has a non-compliance reason of "Married Filing Jointly Spouse Information" in the EDR corresponding to the DER use by Medi-Cal EDBC.

2.7.3 Programs Impacted

Medi-Cal

2.7.4 Performance Impacts

No change

2.8 eHIT Update

2.8.1 Overview

The Systems eHIT logic will communicate the "Tax Filing Status Association" and out-of-country indicator in the EDR to CalHEERS and save both values when received in a DER. The Systems eHIT logic will no longer send the FIPS code when the address is outside of California and will display the new EERC when CalHEERS determines an individual MAGI ineligible or discontinued because they have a physical address outside of California.

The Systems eHIT logic will save the non-compliance reason "Married Filing Jointly Spouse Information" in the background of the EDR when the non-compliance is high-dated and is effective for the individual for the entire EDR benefit month. "Married Filing Jointly Spouse Information" will not be sent to CalHEERS and will not display on the EDR for the worker in MAGI Person Detail.

2.8.2 Description of Changes

Note: For the below changes, the eHIT logic that identifies the appropriate Tax Household or Address Detail record for the EDR is not changed.

1. Update eHIT outbound logic to include the "Tax Filing Status Association" individual in the EDR when "Tax Filing Status Association" is specified for the Tax Household record sent in the EDR.
 - a. "Tax Filing Status Association" is sent as "TaxFilingStatusAssociation" node, with sub elements:
 - SystemCode: SAWS
 - CasePersonNumber: corresponding SAWS Person number for the individual specified in "Tax Filing Status Association".
2. Update eHIT inbound logic to save the "Tax Filing Status Association" received in the DER.
 - a. "Tax Filing Status Association" is received as "TaxFilingStatusAssociation" node, with sub elements:
 - SystemCode: CalHEERS
 - CasePersonNumber: corresponding CalHEERS Person number
 - b. Update eHIT to populate e-data for "Tax Filing Status Association" when received in an unsolicited DER.

Technical Note: If the "Tax Filing Status Association" individual identified on the unsolicited DER does not meet The Systems criteria for the dropdown values (i.e. the individual is the Tax Filer's child/parent, the individual is marked as duplicate or hidden, etc.), the e-data will not populate for the field.

3. Update eHIT outbound logic to send the out-of-country indicator = "Yes" for an individual when the "State" in their Physical Address Detail record is not 'California' and the "Country" is not null, nor 'United States' nor US Territories.
4. When the out-of-country indicator is sent as "Yes", do not include a physical and mailing address in the EDR for that individual.
 - a. Out-of-country indicator is sent as "OutOfCountryAddressInd"
 - i. Do not send the address node for both Physical and Mailing address in the EDR for the individual with "OutOfCountryAddressInd" = Y.
5. Update eHIT inbound logic to save the Out-of-Country indicator received in the DER.
 - a. Out-of-country indicator is received as "OutOfCountryAddressInd"
6. Update eHIT outbound logic to send the "Mailing Address Same as Primary's" = 'Yes' when an individual has a physical address in California or in the United States or US Territory, but their mailing address is out of country.
 - a. Criteria:
 - i. Individual's physical address has "State" = 'California' or "Country" is null, 'United States' or US Territories.
 - ii. Individual's mailing address does not have "State" = 'California' and "Country" is not null, nor 'United States' nor US Territories.
 - b. Send 'sameMailingAddressAsHouseholdContactInd' = Y
7. Add the following EERC (CT_466).

Code	Short Description	Long Description
OS	Individual not a California Resident	This person has been determined ineligible/discontinued for Medi-Cal as the individual is not a California Resident.

The new EERC will display on the following pages, when applicable.

- MAGI Determination Summary
 - MAGI Determination Detail
 - MAGI Referral Detail
8. Update eHIT outbound logic to no longer send the FIPS code (FIPSCountyCode) in the Address node in the EDR or Information Update when sending a non-California Physical and/or Mailing address.
 9. Update eHIT outbound logic to save the non-compliance reason "Married Filing Jointly Spouse Information" in the background of the EDR when the non-compliance is high-dated and is effective for the individual for the entire EDR benefit month. "Married Filing Jointly Spouse Information" will not be sent to CalHEERS and will not display on the EDR for the worker in MAGI Person Detail.

2.8.3 Interface Partner

CalHEERS

2.9 Correspondence: Married Filing Jointly Spouse Information

2.9.1 Overview

Create a new MAGI Medi-Cal NOA reason for “Married Filing Jointly Spouse Information” to generate when an individual is denied or discontinued from MAGI Medi-Cal for the person status reason ‘FTP-Married Filing Jointly Spouse Information’.

2.9.2 Create “Married Filing Jointly Spouse Information” Fragment XDP

1. Create a new MAGI Medi-Cal NOA reason for “Married Filing Jointly Spouse Information”. (See Supporting Document #2, #3 and #4 for NOA Mock ups)

	CalSAWS/LRS	C-IV
NOA Template	Denial - MC-MAGI-D (11/2015) Discontinuance: MC-MAGI-T (11/2015)	TEMPLATE_NO_BUDGET_MAGI
Short Description (on Document List Page)	MAGI Denial/ MAGI Termination	NOA – MC – Denial NOA – MC – Discontinuance NOA – MC – Change
Program	MAGI Medi-Cal	MAGI Medi-Cal
Action Type	Denial/Discontinuance	Denial/Discontinuance/Change
Fragment Level	Person/Individual	Person
Repeatable	Yes	Yes
Include NA BACK 9	MAGI NA BACK 9	MAGI NA BACK 9
Languages	English and Spanish	English and Spanish

Table 2.9.2.1 Details regarding the newly added Reason

Note: Threshold will be added with SCRs CA-213726 | CIV-106464

- LRS/CalSAWS Verbiage for “Married Filing Jointly Spouse Information” reason.

Description	Verbiage
English - Static Text	You did not provide the information that we asked for. We need you to provide information about all household members living in your home or included on your tax return to see if you can still get Medi-Cal. Please call us or visit your county social services office to give us this information.
Spanish – Static Text	Usted no proporcionó la información que le solicitamos. Necesitamos que nos proporcione información sobre todos los miembros del hogar que viven en su hogar o que se incluyen en su declaración de impuestos para ver si aún puede obtener Medi-Cal. Por favor llámenos o visite la oficina de servicios sociales de su condado para proporcionarnos la información.

- C-IV verbiage for “Married Filing Jointly Spouse Information” reason.

Description	
English - Static Text	<Person> did not provide the information that we asked for. We need <Person> to provide information about all household members living in your home or included on <Person>'s tax return to see if <Person> can still get Medi-Cal. Please call us or visit <Person>'s county social services office to give us this information.
Spanish – Static Text	<Person> no proporcionó la información que le solicitamos. Necesitamos que <Person> nos proporcione información sobre todos los miembros del hogar que viven en su hogar o que se incluyen en la declaración de impuestos de <Person> para ver si <Person> aún puede obtener Medi-Cal. Por favor llámenos o visite la oficina de servicios sociales del condado de <Person> para proporcionarnos la información.

Note: In both the Systems, English fragment will have the formatting of Arial with Font size 10. Spanish and threshold will generate based on Project standards for that language.

2.9.3 Fragment Generation

1. Populate the 'Married Filing Jointly Spouse Information' reason fragment on the NOA when the following conditions are true:
 - a. Program is MAGI Medi-Cal
 - b. The person status reason is 'FTP-Married Filing Jointly Spouse Information'
2. CalSAWS/LRS: Following are the action/message fragment details for the Married Filing Jointly Spouse Information NOA.

	MAGI Person Name Fragment	Action Fragment	Message Fragment
Denial	H_PERSON_NAME (4094)	H_DN_ACTION1 (4090)	H_DN_MESSAGE1 (5070)
Discontinuance	H_PERSON_NAME (4094)	H_TN_ACTION1 (4092)	H_TN_MESSAGE1 (5072)

3. **Ordering on the NOA:** This reason fragment will generate following the Action fragment.

2.9.4 Variable Population (C-IV only)

1. Populate the variable for the "Married Filing Jointly Spouse Information" reason as follows.

Variable Name	Population
<Person>	Populate the name of the person (First and Last) who has the status reason of 'Married Filing Jointly Spouse Information' Example: "John Doe"

2.9.5 Add Regulations for Married Filing Jointly Spouse Information

Add the following regulations to the NOA when the reason verbiage for "Married Filing Jointly Spouse Information" is populated on the NOA.

- **LRS/CalSAWS** MAGI Regulations: California Code Regulations, Title 22 § 50175, 50171, and 42 Code of Federal Regulations § 435.603
- **C-IV** MAGI Regulations: Title 22, CCR Section 50175; Title 22, CCR Section 50171; 42 CFR Section 435.603;

Note: As per the existing functionality, regulations are formatted differently in C-IV and LRS/CalSAWS.

2.10 Correspondence: California Residence NOA

2.10.1 Overview

This effort updates the trigger conditions for the California Residence NOA to generate if the EERC 'Individual is not a California Resident' (OS) is on the DER and the individual is discontinued or denied from MAGI Medi-Cal.

2.10.2 Description of Change

1. Update the rule to populate the California Residence reason fragment when the person is denied or discontinued with the EERC 'OS' along with EERC 'RF'.

If an individual is denied or discontinued from MAGI Medi-Cal for both EERC codes 'Residency – Admin Verification Failed' (RF) and 'Individual not a California Resident' (OS), the California Residence reason verbiage will only be populated once on the NOA although both the reasons are present on the MAGI determination. In other words, the California Residence reason verbiage will not be duplicated on the NOA.

Rule	Fragment Name	Verbiage
_700MAGIResidencyEligEvalReason	RSN_MAGI_RESIDENCE_REASON	Our information shows VARIABLE is not a resident of California.

Table 2.11.2.1 C-IV Rule to update

Rule	Fragment Name	Verbiage
_700MagiEvalReasonsDenials	H_DN_NOT_CA_RESIDENT_H101 NOA ID: 7034	Our information shows you are not a resident of California.
_700MagiEvalReasonTermination	H_TN_NOT_CA_RESIDENT_H101 NOA ID: 7052	Our information shows you are not a resident of California.

Table 2.11.2.1 LRS/CalSAWS Rule to update

2. **LRS/CalSAWS):** As the fragments H_DN_NOT_CA_RESIDENT_H101 and H_TN_NOT_CA_RESIDENT_H101 have the same verbiage, merge these fragments into a single fragment.

2.11 Data Change

2.11.1 Overview

Perform a one-time data change for individuals with "Expected Filing Status" of 'Married Filing Jointly' and relationship of spouse (in the Relationship Detail page) to create the "Tax Filing Status Association" with each other. Create a Journal entry for the cases processed successfully in the one-time process.

2.11.2 Description of Change

1. Initiate a one-time Data Change Request (DCR) to populate the "Tax Filing Status Association" value with the tax filer's spouse when all are true:
 - a. The tax filer has an "Expected Filing Status" of 'Married Filing Jointly' for the tax filing year.
 - b. The tax filer has only one relationship of 'Spouse' on the Relationship Detail page effective on the last day of the calendar year that matches the tax filing year.
Note: "Marital Status" on the Individual Demographics Detail page is not considered when determining spouses.
 - c. The spouse identified in b. has "Expected Filing Status" of 'Married Filing Jointly' for the same tax filing year.
 - d. The spouse identified in b. does not have a relationship of 'Spouse' to any other individual on the Relationship Detail page effective on the last day of the calendar year that matches the tax filing year.

Populate the "Tax Filing Status Association" for every applicable Tax Household record in The Systems. This means, all Tax Household records for any tax filing years for all tax filers that meet the above criteria.

2. Create a Journal entry for the cases with an active Medi-Cal program processed successfully in the one-time process due to Recommendation 2.12.2.1

The Journal Entry will be displayed as follows on Journal Detail page:

Journal Category: All

Journal Type: Activity

Short Description: Tax Household Detail Record Update

Long Description: The system updated the "Tax Filing Status Association" field for at least one Tax Household Detail record on this case for spouses who both file 'Married Filing Jointly'.

Note: There will be one journal entry per case.

3. After the data change is complete, generate a one-time list of active Medi-Cal programs with the "Tax Filing Status Association" missing. See Outreach section.

2.11.3 Estimated Number of Records Impacted/Performance

C-IV: approximately 691,000 records impacted

LRS/CalSAWS: approximately 625,000 records impacted

The data change is not expected to execute for a significant amount of time.

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1.	Client Correspondence	LRS/CalSAWS: MFJ Spouse Info - Failure to Complete Determination NOA	LRS - MFJ Spouse Info Denial NOA.pdf
2.	Client Correspondence	LRS/CalSAWS: MFJ Spouse Info - Failure to Complete Redetermination NOA	LRS - MFJ Spouse Info Termination NOA.pdf
3.	Client Correspondence	C-IV: MFJ Spouse Info - Failure to Complete Determination NOA	CIV - MFJ Spouse Info Denial NOA.pdf

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.5.2.1	The LRS shall require the collection of those LRS Data elements needed in order to determine eligibility and calculate benefits for public assistance programs.	New dropdown "Tax Filing Status Association" will enhance collection of Tax Household data. It will allow COUNTY-specified Users to modify and/or add Data that may impact the ongoing eligibility for MAGI Medi-Cal or Covered California programs.
2.8.1.7	The LRS shall determine when an individual is eligible for Medi-Cal coverage and shall ensure that all required information is collected, eligibility is determined, and share of cost is computed.	LRS/CalSAWS will track the non-compliance reason "Married Filing Jointly Spouse Information" to generate additional language on the MAGI Medi-Cal Denial or Discontinuance NOA.
3.5.2.1	The LRS shall enable the sharing of information across multiple agencies.	LRS/CalSAWS will communicate "Tax Filing Status Association" and out-of-country indicator fields via eHIT.

5 OUTREACH

5.1 Lists

1. Generate a one-time list of active Medi-Cal programs with at least one Medi-Cal program person active on a MAGI Medi-Cal aid code where the interpreted tax record for the come-up month has at least one individual with "Expected Filing Status" 'Married Filing Jointly', but the "Tax Filing Status Association" was not populated from the one-time data change. Include a column with known reason the "Tax Filing Status Association" was not populated from the one-time data change.

List Name: Missing Married Filing Jointly Tax Filing Status Association

List Criteria: Cases with active Medi-Cal programs with at least one Medi-Cal program person active on a MAGI Medi-Cal aid code where the interpreted tax record for the come-up month has at least one individual with "Expected Filing Status" 'Married Filing Jointly' and the "Tax Filing Status Association" was not updated from the one-time data change. Include an additional 'Reason' column with known reasons the "Tax Filing Status Association" was not populated from the one-time data change.

Standard Columns:

- Case Name
- Case Number
- County
- Unit
- Unit Name
- Office Name
- Worker

Additional Column(s):

- Reason: display the following known reasons. The 'Reason' may be blank if it does not meet the known reasons criteria, but meets the list criteria. There can be multiple known reasons if applicable.
 - **Relationship not Spouse:** Relationship is not 'Spouse' of the two individuals with Expected Filing Status "Married Filing Jointly" for the tax year
 - **Only one MFJ:** Only one individual claiming "Married Filing Jointly" in the tax year.
 - **More than two MFJ:** More than two individuals claiming, "Married Filing Jointly" in the tax year.

Frequency: One-time

County Action: Review why the "Tax filing Status Association" was not populated and take appropriate action to get the Tax Filing Status Association and update the case record.

The list will be posted to the following locations:

System	Path
CalSAWS	CalSAWS Web Portal>System Changes>SCR and SIR Lists>2020>CA-208863
C-IV	CalSAWS Web Portal>System Changes>SCR and SIR Lists>2020>CIV-1068

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-213170

Add CalSAWS Analytics Dashboard Landing
Page

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Mayuri Srinivas
	Reviewed By	Justin Dobbs, Ravneet Bhatia, Dennis Kong, Lisa Chea, Gokul Suresh

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
02/10/2020	1.0	Original	Mayuri Srinivas
4/14/2020	2.0	Revision 1	Mayuri Srinivas

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1 OVERVIEW

A Business Intelligence Report Search page within LRS/CalSAWS will facilitate user access and searches for reports and dashboards within the analytics tool. Such a page will support the analytics re-platform effort as portions of Business Intelligence dashboards are moved to the new analytics tool. The enhancements recommended within this document outline the menu navigation and search page functionality.

1.1 Current Design

The LRS/CalSAWS system allows access to Business Intelligence via the “Business Intelligence” local navigation option beneath the global “Reports” navigation option. Clicking ‘Business Intelligence’ opens a new tab within the browser, which includes all subsequent navigation options within Business Intelligence.

1.2 Requests

To provide a consistent experience within the LRS/CalSAWS System, introduce a Business Intelligence Online page within the LRS/CalSAWS application to connect the user to the desired report, whether it be in Business Intelligence or elsewhere.

1.3 Overview of Recommendations

Change the Reports – Business Intelligence page to display direct links to the corresponding dashboards in a categorized manner. This update is to improve the flow to access each dashboard report that exists in the system along with new reports that are created. The user will navigate from the Reports tab to the Business Intelligence tab and will then see all the different categories of reports in the Task Navigation bar of the new Business Intelligence Report Search page.

1.4 Assumptions

N/A

2 RECOMMENDATIONS

2.1 Business Intelligence- Report Search

2.1.1 Overview

The Business Intelligence local navigation option will be modified to direct the user to a new Business Intelligence Reports section within the LRS/CalSAWS system. This section will contain navigation options to replace the initial navigation available within the current Business Intelligence landing page. Under each of the navigation tabs, links will be displayed to take the user to the specific report needed.

2.1.2 Mockup

The screenshot shows the LRS (Los Angeles Release System) home page. The top navigation bar includes links for Journal, Help, Resources, Page Mapping, Images, and Log Out. Below this is a secondary menu with Case Info, Eligibility, Empl. Services, Child Care, Resource Databank, Fiscal, Special Units, Reports, Client Corresp., and Admin Tools. The main content area features a welcome message, worker ID (19AS00009T), and case number input with a Submit button. A dropdown menu for Reports is open, showing options like On Request and Scheduled, with 'Business Intelligence' highlighted by a red box and labeled '1'. Below the worker ID is a table of announcements and a section for LRS Quick Links (Reception Log, My Tasks, My Schedule, My New Assignments, My Reminders). A large image of a Ferris wheel is also present. At the bottom, a red box highlights the 'LRS Business Intelligence' section with a link to 'DPSSTATS Data Warehouse Homepage', labeled '2'. A footer message states: 'This Type_1 page took 1.95 seconds to load.'

Figure 2.1.2.1- Home Page Navigation

Business Intelligence

Scorecards

DPSSTATS

Reception Log

Statistical Summary Analysis

Real Time Task Management

Operations Reports

Child Welfare Programs

STATS

Report Search

▼ Refine Your Search

Title:

Category:

Results per Page: Search

Search Results Summary **Results 1 - 42 of 42**

Title	Category
MEDS Alerts	Alerts
MEDS Alerts Statistics	Alerts
Application Processing	CalFresh
Application Processing Timeliness	CalFresh
Applications Received	CalFresh
Caseload Management	CalFresh
Pending Applications	CalFresh
Recertifications	CalFresh
Applications Processing	General Relief
Applications Received	General Relief
Caseload Management	General Relief
Disability Assessments	General Relief
GR Aided Caseload	General Relief
GR Sanctions by Category	General Relief
GROW	General Relief
GROW Customer Activities	General Relief
Newly Approved Aided Person	General Relief
Pending Applications	General Relief

Figure 2.1.2.3- Business Intelligence – Report Search

The screenshot shows the Business Intelligence landing page with a header for 'Business Intelligence' and a navigation menu. The main content area features a grid of report categories, each with an icon and a brief description:

- Scorecards:** Scorecards for measuring district performance across multiple functional areas for the Bureau of Workforce Services, GAIN, and Medi-Cal
- DPSSTATS:** Analytics and operational reports for application & caseload processing
- Reception Log:** Real time reporting that gives individuals the ability to view the total number of participants waiting by district office and supervisorial district.
- Statistical Summary Analysis:** Analytical reports for: Active Caseload, Application Processing and Terminations
- Real Time Task Management:** These reports display data regarding Task Management
- Operational Reports:** Analytics Dashboard/reports for LRS Operations
- Child Welfare Programs STATS:** Analytics and operational Child Welfare Program reports for application & caseload processing

Figure 2.1.2.4- Business Intelligence Landing Page

2.1.3 Description of Changes

1. Implement a Business Intelligence Report Search page that will be accessible at Global: Reports Local: Business Intelligence (1) or Homepage (2): "DPSSTATS Data Warehouse Homepage" as follows, reference Figure 2.1.2.1:
 - a. Create a Task Navigation menu to reflect the report navigation available within Business Intelligence (prior to this enhancement). Reference Table 2.1.3.1 below.
 - i. The default Task Navigation will be 'DPSSTATS'
 - b. An expandable 'Refine Your Search' arrow will drop a section down to display 'Title:' on the left and 'Category:' on the right.
 - i. The 'Title:' section is an autocomplete field that can be used to search for a specific report title.
 1. Autocomplete suggests report titles based on user-entered characters entered into the Title field that match up with a portion of the text within each report title. Autocomplete will search any part of the title for the characters entered- not just the beginning of the title.

For Example: Within the DPSSTATS Task Navigation, If the word "Application" is entered into the Title field, the refined list of report titles will include both the "Pending Applications" and "Application Processing".
 2. For the autocomplete to start providing choices, it needs 0 characters to be typed in. If the Title field is clicked on by the user, the dropdown will automatically populate with all report titles available.
 - ii. The 'Category:' section of the 'Refine Your Search' is a dropdown list showing all the categories available within the particular Task Navigation option. Reference Supporting Documents-1 and Table 2.1.3.1 below

Note: One or more report links will be available within each "Category" in the following table. Please reference Supporting Documents-1 for the specific reports listed in each category.

Task Navigation Title	Category	Security Role
Scorecards	<ul style="list-style-type: none"> • DPSSTATS Scorecard 	<ul style="list-style-type: none"> • BI Consumer Role • BI Administrator Role

		<ul style="list-style-type: none"> • BI Author Role • BI Super Role
DPSSTATS Default Landing Page	<ul style="list-style-type: none"> • Alerts • CalFresh • General Relief • Caseload History • CalWORKS • Welfare to Work • Managed Personnel • Medi-Cal • QA • SSI/SSP • WFP&I • Your Benefits Now 	<ul style="list-style-type: none"> • BI Consumer Role • BI Administrator Role • BI Author Role • BI Super Role
Reception Log	<ul style="list-style-type: none"> • Reception Log 	<ul style="list-style-type: none"> • BI Consumer Role • BI Administrator Role • BI Author Role • BI Super Role
Statistical Summary Analysis	<ul style="list-style-type: none"> • Active Caseload • Program Assignment • Graphs • DPSS at a Glance • Application Processing • Pending Applications • Terminations • Caseload Characteristics • Medi-Cal Renewal • Performance Measures 	<ul style="list-style-type: none"> • BI Consumer Role • BI Administrator Role • BI Author Role • BI Super Role
Real Time Task Management	<ul style="list-style-type: none"> • Task Management 	<ul style="list-style-type: none"> • BI Consumer Role • BI Administrator Role • BI Author Role • BI Super Role
Operations Reports	<ul style="list-style-type: none"> • WTW/REP • CalFresh • IEVS 	<ul style="list-style-type: none"> • BI Consumer Role • BI Administrator Role • BI Author Role • BI Super Role
Child Welfare Programs STATS	<ul style="list-style-type: none"> • Alerts • Foster Care • Kin-Gap • Medi-Cal • AAP • Work Order 	<ul style="list-style-type: none"> • CWS BI Consumer Role • CWS BI Vendor Exception Role • BI Administrator Role • BI Author Role • BI Super User

Child Welfare Programs STATS	<ul style="list-style-type: none"> • Placement Vendor Exception Report 	<ul style="list-style-type: none"> • CWS BI Vendor Exception Role • BI Administrator Role • BI Author Role • BI Super User
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Table 2.1.3.1- Business Intelligence Categories

- iii. The 'Results per Page' section in the 'Refine Your Search' box will display the choices: 25, 50, 75, 100 to select the number of results to be shown on the page.
- iv. The 'Search Results Summary' section will update to show the amount of reports to be shown for that page based on the choice selected by user.
- v. The default selection will be '25'.
- c. Under the 'Title' and 'Category' section, the red arrow will organize the list of reports available by alphabetical order
 - i. If the arrow is clicked again, organize the reports available in descending alphabetical order and vice versa.
- d. Under the 'Title' section within the 'Search Results Summary', each report will be displayed as a hyperlink with the title of the report. Each hyperlink will navigate to each corresponding report. Reference Supporting Documents-1.
 - i. The corresponding category will be listed next to the title of the report
 - ii. If the end user does not have the appropriate security to access a report, the title of the report will be displayed as text only without a hyperlink.

For example, If the user profile for account "A" does not contain the 'CWS BI Consumer Role' security role, then the 'Child Welfare Program STATS' Task Navigation option will not be displayed. Similarly, if the same account, "A", also does not contain the 'CWS BI Vendor Exception Role' security role, then within the 'Child Welfare Program STATS' Task Navigation, reports with a Category value of 'Placement Vendor Exception Report' will display as text only without a hyperlink.

- e. Under the 'Category' section, the category of each report will be displayed as text, refer to Supporting Documents-1 and Table 2.1.3.1.
- f. The link on the Home Page, refer to (2) on Figure 2.1.2.1, will directly lead to the new DPSSTATS Task Navigation tab on the new Report Search page.

- g. When a link to a report is clicked on, it will open a separate, adjacent tab depending on the platform of the report opened.

For example, if a report is clicked on that is an OBIEE report, it will open a new tab next to the Report Search tab on the browser. If a report is clicked on that is a Qlik report, it will open in another new tab next to the Report Search tab within the browser. If another OBIEE report is clicked on, it will refresh the existing tab with the OBIEE report and will load the new report. At most, there will only be two new tabs possible at once.

- 2. Remove the existing hyperlink that leads to 'Home' page on the Business Intelligence Dashboard page. Refer to figure 2.1.2.4.
- 3. Remove the existing "Sign Out" link on the Business Intelligence Dashboard Page. Refer to figure 2.1.2.4.

2.1.4 Page Location (for Description of Changes-1)

- **Global: Reports**
- **Local: Business Intelligence**
- **Task:**
 - Scorecards
 - DPSSTATS
 - Reception Log
 - Statistical Summary Analysis
 - Real Time Task Management
 - Operations Reports
 - Child Welfare Programs STATS

DPSSTATS is the default Task Navigation.

2.1.5 Security Updates

The LRS/CalSAWS application uses a collection of security rights that are associated to a user profile to determine the appropriate portions of the system that an end user will have access to. Security rights are associated to user accounts via the assignment of Security Roles and Security Groups by a Local Security Administrator in the county.

Security within Business Intelligence is evaluated at the Security Role level only. The following changes will modify the current Business Intelligence Security Roles to contain appropriate Security Group and Security Right names for consistency. These consistent security rights are required to facilitate the functionality of the new Business Intelligence Report Search page, which will include logic to display a report name as text or a hyperlink based on the security rights within a user profile. The following

modifications will be transparent to the end users and will not impact user accounts with current access to Business Intelligence.

1. Remove the “CWS BI Consumer” Security Group from the “CWS BI Vendor Exception Role” Security Role.
2. Remove the “Release Note Report” Security Group from the “BI Administrator Role” “BI Author Role,” and “BI Consumer Role”
3. Remove the “Release Note Report” Security Group from the following Security Roles:
 - BI Administrator
 - BI Author
 - BI Consumer
4. Introduce the following Security Rights and Security Groups (reference the attached Security Matrix for additional information):

Security Rights

Security Right	Right Description	Right to Group Mapping
CWSBIConsumer	Business Intelligence-Report Search	CWS BI Consumer
CWSBIVendorException	Business Intelligence-Report Search	CWS BI Vendor Exception
BIAdministrator	Business Intelligence-Report Search	BI Administrator
BIAuthor	Business Intelligence-Report Search	BI Author
BIConsumer	Business Intelligence-Report Search	BI Consumer
BISuperUser	Business Intelligence-Report Search	BI Super User

Security Groups

Security Group	Group Description	Group to Role Mapping
CWS BI Consumer	Gives the worker the ability to view Child Welfare Programs STATS dashboards excluding the	<ul style="list-style-type: none"> • CWS BI Consumer Role • View Only

Security Group	Group Description	Group to Role Mapping
	Placement Vendor Exception Report	
CWS BI Vendor Exception	Gives the worker the ability to view the Placement Vendor Exception Report	<ul style="list-style-type: none"> • CWS BI Vendor Exception Role • View Only
BI Administrator	Full Business Intelligence dashboard access including management of access, caching and logging	<ul style="list-style-type: none"> • BI Administrator Role • View Only
BI Author	Business Intelligence dashboard access including building custom reports	<ul style="list-style-type: none"> • BI Author Role • View Only
BI Consumer	Gives the worker the ability to view dashboards excluding CWS dashboards	<ul style="list-style-type: none"> • BI Consumer Role • View Only
BI Super User	Full Business Intelligence dashboard access	<ul style="list-style-type: none"> • BI Super User • View Only

2.1.6 Page Mapping

Create Page mapping for the new page.

2.1.7 Page Usage/Data Volume Impacts

On average in LRS/CalSAWS within the Los Angeles county, the 'Reports: Business Intelligence' link is clicked between 70 to 80 times per week day.

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
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1	Description of Changes	Spreadsheet of all the available reports corresponding to task navigation page and category. Includes links to the actual reports.	 ReportsMapping.xlsx
2	Security Matrix	Spreadsheet of the changes to security roles, groups, and rights	 ReportsSecurityMatrix.xlsx
3	Security Updates	Spreadsheet of the breakdown of security for each Task Navigation tab	 ReportsSecurityMapping.xlsx

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.24.1.5	The LRS shall allow COUNTY-specified Users the online ability to generate reports.	Implementing configurable Business Intelligence Report Search page to allow users to generate reports

4.2 Migration Requirements

N/A

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met

5 MIGRATION IMPACTS

N/A

SCR Number	Functional Area	Description	Impact	Priority	Address Prior to Migration?

6 OUTREACH

N/A

7 APPENDIX

The following original Business Intelligence page maps directly to the Task Navigation options of the new Business Intelligence Report Search page.

The screenshot displays the LRS Business Intelligence dashboard. The header includes the 'dpsas Business Intelligence' logo and a search bar. The main content area is a grid of report tiles. On the left, there is a large tile with the County of Los Angeles seal and a descriptive paragraph. To its right is a vertical column of seven smaller report tiles, each with an icon and a title. The main grid contains seven larger report tiles, each with an icon, a title, and a brief description of the report's content.

Report Title	Description
Scorecards	Scorecards for measuring district performance across multiple functional areas for the Bureau of Workforce Services, GAIN, and Medi-Cal
DESSTATS	Analytics and operational reports for application & caseload processing
Reception Log	Real time reporting that gives individuals the ability to view the total number of participants waiting by district office and supervisorial district.
Statistical Summary Analysis	Analytical reports for: Active Caseload, Application Processing and Terminations
Real Time Task Management	These reports display data regarding Task Management
Operational Reports	Analytics Dashboard/reports for LRS Operations
Child Welfare Programs STATS	Analytics and operational Child Welfare Program reports for application & caseload processing

Figure 7.1- Business Intelligence Original Page

The following original Business Intelligence page is an example of the reports that are available within 'DPSSTATS'. This is an example of how reports will be displayed on the new Business Intelligence Report Search page within the Task Navigation of DPSSTATS.

The screenshot shows the 'DPSSTATS Table of Contents' page. It features a header with the 'dps' logo and 'Business Intelligence' text. Below the header is a navigation bar with 'DPSSTATS' on the left. The main content area is titled 'DPSSTATS Table of Contents' and is organized into four vertical columns, each representing a major report category. Each category contains a list of specific report links.

Alerts	Caseload History	Medi-Cal	SSI/SSP
<ul style="list-style-type: none"> MEDs Alerts MEDs Alerts Statistics 	<ul style="list-style-type: none"> Summary 	<ul style="list-style-type: none"> Application Processing Application Processing Timeliness 	<ul style="list-style-type: none"> Approvals
<ul style="list-style-type: none"> CalFresh Application Processing Application Processing Timeliness Applications Received Caseload Management Pending Applications Recertifications 	<ul style="list-style-type: none"> CalWORKs Application Processing Applications Received Caseload Management Pending Applications Redeterminations Specialized Supportive Services 	<ul style="list-style-type: none"> Applications Received Caseload Management Newly Approved Aided Person Pending Applications Re-Evaluation 	<ul style="list-style-type: none"> WFP&I Child Care Investigations
<ul style="list-style-type: none"> General Relief Application Processing Applications Received Caseload Management Disability Assessments GR Aided Caseload GR Sanctions by Category GROW GROW Customer Activities Newly Approved Aided Person Pending Applications 	<ul style="list-style-type: none"> Welfare to Work Caseload Management Participants Not In An Activity Unassigned Pool 	<ul style="list-style-type: none"> QA Errors 	<ul style="list-style-type: none"> Your Benefits Now Application Processing Applications Received
	<ul style="list-style-type: none"> Managed Personnel Managed Personnel 		

Figure 7.2- DPSSTATS Original Layout Example