

CalSAWS | Executive Summary for the JPA Board of Directors

Date: Friday, August 28, 2020

Location: Conference Call/Zoom

Agenda Item and Summary

Type of Item

1. Call meeting to order.

Procedural

Summary: Board Chair, Michael Sylvester, will call the CalSAWS JPA Board of Directors meeting to order.

2. Public opportunity to speak on items not on the Agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.

Procedural

NOTE: The public may also speak on any Item ON the Agenda by waiting until that Item is read then requesting recognition from the Chair to speak.

Summary: Board Chair, Michael Sylvester, will provide the public with an opportunity to speak on items not on the Agenda.

A written statement was submitted by the Advocates Group and Advocate Co-Leads – Jennifer Tracy, Grace Song, and Erin Simonitch.

(Handout)

3. Confirmation of Quorum and Agenda Review.

Procedural

Summary: Board Chair, Michael Sylvester, will confirm quorum of the Board and provide a high-level review of the Agenda.

Action Items

4. Consent Items

Action

a. Approval of the Minutes from the June 25, 2020 joint meeting of the CalSAWS JPA Member Representatives and Board of Directors.

Summary: The Consortium is seeking Board approval of the June 25, 2020 joint meeting of the CalSAWS JPA Member Representatives and Board of Directors. The minutes were voted on at the July 17, 2020 JPA Board of Directors meeting; however, after the meeting it was discovered that quorum had not been achieved for the item.

b. Approval of the Minutes and review of the Action Items from the July 17, 2020 CalSAWS Board of Directors meeting.

Summary: The Consortium is seeking Board approval of the July 17, 2020 CalSAWS Board of Directors meeting minutes. Open Action Items will be reviewed and discussed, as needed.

c. Approval of agreement to use and accept digital signatures via DocuSign technology with Deloitte Consulting LLP.

Summary: The Consortium is seeking Board approval of the agreement to use and accept digital signatures via DocuSign with Deloitte Consulting LLP.

Summary: The Consortium is seeking Board approval of the Consent Items.
(Handout)

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| 5. Approval of Cambria Solutions Amendment 1, which includes requests for: | Action |
| <ul style="list-style-type: none"> a. Updates to Exhibit A – Statement of Work (SOW) b. Update Initial Term for the D&I Phase c. Update remedies associated with Failure to Meet Key Milestones d. Added Key Milestones associated with Business Rules Engine (BRE) Schedule Submission, BRE Design Acceptance, and, OCAT Reports Design Acceptance | |

Summary: The Consortium is seeking Board approval of Amendment 1 to the Agreement with Cambria Solutions, which reflects a revised implementation date (OCAT go-live) of no later than November 2, 2020, updates the Statement of Work (SOW) to clarify project scope and deliverables, incorporates Attachment 1 – OCAT Revised Timeline Proposal, Attachment 2 - OCAT Qlik Reports Design and Specifications, and Attachment 3 - Qlik Responsible/Accountable/Consult/Inform (RACI) Matrix, and modifies key milestones and associated liquidated damages. This amendment does not impact the total contract value.

(Handout)

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| 6. Request for approval of a Resolution directing the CalSAWS JPA Board of Directors and Project Steering Committee (PSC) to return to allowing public access at teleconference locations after the Governor lifts Executive Order N-29-20, in a manner consistent with state and member counties limitations on public gatherings. | Action |
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Summary: The Consortium is seeking Board approval of a Resolution directing the CalSAWS JPA Board of Directors and Project Steering Committee (PSC) to return to allowing public access at teleconference locations after the Governor lifts Executive Order N-29-20, in a manner consistent with state and member counties limitations on public gatherings.

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| 7. Approval of Agreement between the CalSAWS Consortium and Deloitte Consulting LLP for the development and implementation of a Statewide Portal/Mobile Application; and to provide Maintenance and Operation Services for the Statewide Portal/Mobile Application once it has been designed, developed, and implemented. | Action |
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Agenda Item and Summary

Type of Item

Summary: The Consortium is seeking Board approval of a contract with Deloitte Consulting LLP to design, develop and implement a Statewide Portal/Mobile Application in fourteen (14) months, and maintain and operate such application for an initial term of one (1) year with up to two (2) optional one-year extensions. Deloitte Consulting LLP's proposal was recently selected through a competitive procurement process. The Statewide Portal/Mobile Application will replace the three legacy self-service portals and mobile applications: YourBenefitsNow!, C4Yourself, and MyBenefitsCalWIN. The Total Maximum Contract Sum of this agreement is \$15,614,575.00. All costs for this contract will be funded through the CalSAWS IAPDU. Current year costs are accounted for in the SFY 2020-21 CalSAWS JPA Project Budget.

(Handout)

Informational Items

8. Statewide Portal/Mobile Update

Informational

- **Scope and Timeline**
- **Major Milestones**
- **Communication Strategy**

Summary: Rachel Frey, Tom Hartman, and Anna Chia will provide an update on Statewide Portal/Mobile which includes Scope/Timeline, Major Milestones, and Communication Strategy.

9. CalSAWS Gantt Chart Update

Informational

Summary: Lisa Salas will provide an update on CalSAWS Gantt Chart.

10. Application Development and Test Update for DD&I, M&O/M&E (Policy Update)

Informational

Summary: Karen Rapponotti, Lisa Salas, Yingjia Huang, and Rocky Givon will provide an update on Application Development and Test for DD&I, M&O/M&E (Policy Update).

11. Revised OCAT Timeframe Update

Informational

Summary: Ron Harris, Jo Anne Osborn, and Dan Dean will provide an update on the Revised OCAT Timeframe.

12. Reports Replatform and Analytics Update

Informational

Summary: Laura Chavez and Luz Esparza will provide an update on Reports Replatform and Analytics.

13. Procurement Update

Informational

- **CalWIN OCM**
- **Central Print**

Agenda Item and Summary

Type of Item

Summary: Tom Hartman and Betty Uzupis will provide an update on Procurements including CalWIN OCM and Central Print.

14. Adjourn meeting

Summary: Board Chair, Michael Sylvester, will adjourn the meeting of the CalSAWS JPA Board of Directors. Procedural

