Cal**SAWS** | Information Transmittal (CIT) 　　0162-20

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Distribution Date:	August 20, 2020
To:	OCAT County Champions, PPOC.all; committee.welfaretowork.all; consortium.regionalmanagers.all; Consortium.SectionDirectors
CIT Name:	**OCAT Schedule Update**
From:	CalSAWS Project

PPOCs, please forward to the appropriate impacted staff in your county:

☐ General　　　　　　　　　　　　　　　☐ Reports
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　　☐ Child Care　　　　　　　　　☐ Imaging
　　☒ WtW　　　　　　　　　　　　☐ Migration
　　☐ Other Program(s)_____　☐ Conversion
☐ C4Yourself　　　☐ Your Benefits Now!　　☐ Technical
☐ Customer Correspondence　　　　　　☐ Training
☐ Other_____　　　　　　　　☐ Help Desk

Description: (Including any step-by-step instructions)	**Background:** CalSAWS has engaged with Cambria Solutions to build and implement a modernized OCAT solution. The goals of this project are to: • Integrate OCAT with all SAWS systems to reduce the data entry burden on counties by pulling demographic information from SAWS and automatically sending the generated Appraisal Summary Recommendations (ASR) report to SAWS • Develop OCAT in the AWS Cloud • Make no changes to the question elements, the order of the questions, answer choices, recommendations, and business rules that create the ASR • Minimize workflow and overall system modifications to reduce training and change impact • Modernize OCAT and support the CalWORKs Welfare to Work business needs **Purpose** This CIT is to inform all 58 counties and their designated OCAT County Champions that the OCAT schedule has been adjusted. Below is the new project timeline,

which is currently waiting for JPA approval on August 28, 2020. If there are further changes following the JPA session on August 28th, an updated CIT will be distributed.

The previously scheduled Go Live date of **08/24/2020** has been updated to **11/02/2020.** The below chart shows the schedule adjustments for the remaining OCAT Implementation Activities.

Activity	Date
UAT Training & Kickoff	Tues, 9/8 – 10/12
Training Materials Complete	Thu, 9/24
County Champion Training Kickoffs	Wed, 9/30 – Thu, 10/1
Training Start (Self-paced) & LMS and Training Material Access Granted	**Mon, 10/5 – Fri, 10/30**
Green Light	Mon, 10/26
Cutover	Fri, 10/30 – Sun, 11/1
Go-Live	**Mon, 11/2**

Rationale:
The time extension was granted to allow more time for OCAT to stabilize, and to prepare for OCAT User Acceptance Testing (UAT), Training, and Go Live.

The new timeline also allows for UAT to take place for three (3) weeks prior to the start of Training.   UAT Users and counties previously selected will remain the same.

County Action:
- Champions are to ensure all OCAT Users in their county participating in the OCAT Training are aware of this schedule change

Primary Project Contact: (Name, phone number, email address)	Jennifer Martindill ocat.support@calsaws.org Implementation and Training Lead
Backup Project Contact: (Name, phone number, email address)	Regional Managers
Attachments:	n/a
Web Portal Link:	██████ OR You may also retrieve the CIT document and attachments by following these steps: 1. Click on the CRFIs & CITs link at the top of the page. 2. Click on the "CalSAWS Information Transmittal (CIT)" folder. 3. Click on the "2020" folder. 4. Click on the appropriate CIT # folder.