

DRAFT

# CalSAWS

California Statewide Automated Welfare System

## Design Document

CIV- 8850

ACL 11-01, 11-01E – Reimplement QNA File  
NA960X/NA960Y Reason Codes

CalSAWS	DOCUMENT APPROVAL HISTORY	
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# 1 OVERVIEW

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This design document outlines the recommended updates to accurately track all the cases that have a negative action per ACL 11-01 and 11-01E.

## 1.1 Current Design

The C-IV system sends a monthly file to CDSS (California Department of Social Services) containing a list of CalFresh cases for the sample month. This file tracks all CalFresh cases that have a negative action (e.g., terminations, denials, and suspensions), in the Negative Universe File, required for federal sampling. C-IV sends 'SC' (SAR 7 Incomplete) and 'SD' (SAR 7 Not Received) program reason codes in the file to identify CalFresh cases that are to be discontinued due to SAR 7 Non-compliance.

## 1.2 Requests

Send 'NA960X' and 'NA960Y' reason codes, in the Negative Universe file, based on when the NA 960X and NA 960Y NOAs (Notice of Actions) are sent. By utilizing the 'NA960X' and 'NA960Y' reason codes, the negative action will be tied to the date the NA 960X or NA 960Y NOAs are sent to the participant.

## 1.3 Overview of Recommendations

1. Exclude the SC/SD reason codes from being sent in the Negative Universe file.
2. Send 'NA960X' and 'NA960Y' reason codes with an Action type 'T' (Terminated) in the QNA file for potential discontinued CalFresh cases based on the generation of the NA 960X and NA 960Y Notice of Action (NOA).

## 1.4 Assumptions

1. There will be no changes to the existing file layout and file format.
2. CIV Tracker SCR 46021 contains prior implementation that removed the NA960X/NA960Y reason codes and to send the SD/SC reason codes instead.

## 2 RECOMMENDATIONS

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Modify batch job POxxE802 to send 'NA960X' and 'NA960Y' reason codes when a NA 960X or NA 960Y NOA is generated for discontinued CalFresh cases.

### 2.1 Modify the CalFresh Denial Writer Job

#### 2.1.1 Overview

The CalFresh Denial Writer job (Batch Job: POxxE802) generates a QNA file that contains all the CalFresh cases that should be discontinued in the sample month. Batch will update the SAR 7 Non-compliance reason codes to 'NA960X' and 'NA960Y' based on the generation date of the NA 960X/NA 960Y NOAs.

#### 2.1.2 Description of Change

1. Modify the logic for batch job POxxE802 to implement the following:
  - a. Exclude SC' (SAR 7 Incomplete) and 'SD' (SAR 7 Not Received) reason codes from being sent in the outbound file.
  - b. Send the following case(s) with an Action Type 'T' (Terminated):
    - i. CalFresh programs for which a NOA - NA 960X (SAR 7 not received) was sent. The reason code 'NA960X' will be used and the case will be sent in the outbound file regardless of case status.
    - ii. CalFresh programs for which a NOA - NA 960Y (SAR 7 incomplete) was sent. The reason code 'NA960Y' will be used and the case will be sent in the outbound file regardless of case status.

#### 2.1.3 Execution Frequency

N/A

#### 2.1.4 Key Scheduling Dependencies

N/A

#### 2.1.5 Counties Impacted

All C-IV counties.

#### 2.1.6 Data Volume/Performance

N/A

### **2.1.7 Failure Procedure/Operational Instructions**

Batch Support Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc.)