

DRAFT

# CalSAWS

California Statewide Automated Welfare System

## Design Document

CA-55378

Impose CW MAP Reduction within the allotted timeframe when Immunization Page is not updated for children in the Assistance Unit is under age 6

DOCUMENT APPROVAL HISTORY	
CalSAWS	Prepared By Tom Lazio –Eligibility Jamie Ng -Correspondence
	Reviewed By

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
11/13/2019	1.0	Initial Draft	T. Lazio
12/31/2019	1.1	Updated Overview, Sections 1.2, 1.3, 1.4, 2.1, 2.1.1 and 2.1.2. Removed recommendation for 'hard stop' to prevent users from EDBC when no immunization record exists due to migration impact.	T. Lazio
01/22/2020	1.2	Updated Overview, Sections 1.2, 1.3, 1.4, 2.1 and 2.2 Existing functionality for CW 2200 generation and due date will remain unchanged.	T. Lazio
01/30/2020	1.3	Updated Sections 1.3, 1.4 and 2.1. Added clarification for when 30/45 day penalty grace period is applied versus 45 day penalty grace period.	T. Lazio

## Table of Contents

1	Overview .....	4
	1.1 Current Design.....	4
	1.2 Requests.....	4
	1.3 Overview of Recommendations.....	4
	1.4 Assumptions .....	5
2	Recommendations.....	6
	2.1 Update EDBC Rules for Timeframe for Imposing MAP Grant Reduction .....	6
	2.1.1 Overview .....	6
	2.1.2 Description of Changes .....	6
	2.1.3 Programs Impacted .....	7
	2.1.4 Performance Impacts .....	7
	2.2 Update CalWORKs No School/Immunization Verification NOA.....	7
	2.2.1 Overview .....	7
	2.2.2 Update CalWORKs NOA Generation.....	8
	2.3 Automated Regression Test.....	8
	2.3.1 Overview .....	8
	2.3.2 Description of Changes .....	8
3	Supporting Documents .....	9
4	Requirements.....	9
	4.1 Project Requirements.....	9

# 1 OVERVIEW

---

CalWORKs policy (EAS 40-105.4) requires that immunization verification is submitted by the participant when a child in the Assistance Unit is under age 6. A pending CalWORKs (CW) application can be approved pending verification of immunization records. However, if up-to-date records are not provided at the time the case is approved, a penalty is imposed 30 or 45 days after determination of eligibility with a timely Notice of Action.

This SCR will accommodate the need to impose the MAP reduction penalty within the allotted timeframe on CW cases without immunization record verification for children in the Assistance Unit (AU) who are under age 6.

## 1.1 Current Design

A pending CalWORKs application can be approved pending verification of immunization records.

CalSAWS displays a soft validation message when running EDBC informing users that "There is no ongoing immunization record for the following child(ren): (Name of Child)" when there exists a child under 6 years old in the case that does not have a immunization record for the benefit month.

If the immunization verification is still pending once 10 days have passed from the Request Date on the Verification Detail page, a MAP grant reduction is imposed at the beginning of the benefit month.

## 1.2 Requests

Per CalWORKs policy (EAS 40-105.4), verification of immunization is required for all children in the AU under the age of 6 by the CW participant within the established timeframe of 30 to 45 days. Therefore, CalSAWS must include functionality to automatically provide the required time for applicants/participants to submit verifications after the case has been approved or reauthorized before MAP reduction penalty is imposed.

## 1.3 Overview of Recommendations

1. Impose MAP reduction in the amount of the parent/caretaker exerting parental control and receiving aid for the established timeframes while Immunization records remain pending.
2. Update trigger of the existing CalWORKs no school/ immunization verification NOA.

## 1.4 Assumptions

1. The existing soft validation for missing immunization detail record will remain unchanged.
  2. User is responsible for adding/updating the immunization record for children in the CW AU under age 6.
  3. The existing logic for the soft validation message for the missing immunization verification will remain unchanged.
  4. CalWORKs applicants can be approved while verifications of immunization records are still pending.
  5. User is responsible for generating the CW 2200 form when the immunization verification is pending.
  6. The existing functionality which auto populates the due date and allows the user to edit the due date on the immunization verification record will remain unchanged.
  7. An EDBC will lift MAP reduction and restore aid once verification has been received or the child turns six years old. In the case where verification has been received, the MAP grant amount will be increased the first of the benefit month following the month in which verification is received. In the case of child turning six years old, the MAP grant amount will be increased the first of the child's birth month.
- =
8. In C-IV, immunizations will continue to be a manual process and the functionality defined in this SCR will be adopted as part of migration.
  9. No changes to the initial period definition will be made with this SCR. SCR CA-207227 will improve the accuracy of the initial period definition logic by accounting for ICT data.

## 2 RECOMMENDATIONS

---

### 2.1 Update EDBC Rules for Timeframe for Imposing MAP Grant Reduction

#### 2.1.1 Overview

Update CW EDBC to levy MAP benefit reductions if immunization record is still pending and verification has not been received within the allotted times for:

- a. Intake or Mid-Period Addition of the child under the age of 6 to the CalWORKs program
- b. Redetermination of CalWORKs program for the child under the age of 6:

#### 2.1.2 Description of Changes

1. Update CW EDBC logic to impose the role of 'MMO' with the role reason of 'FTP-Immunization' for person(s) having parental control and aided on the case for the following timeframes if the verification for the Immunization detail page record remains 'pending' for child in the AU under the age of 6:

- a. Intake or Mid-Period Addition of the child under the age of 6 to the CalWORKs program:
  - i. The 'MMO' penalty will be imposed with '10 day notice' from the end of the grace period (i.e. no penalty is imposed). The grace period can be 30 or 45 days from the EDBC Run Date or Immunization Verification Request Date, whichever is later. If the child under the age of 6 has Medi-Cal in the prior month, it is 45 days else 30 days.

NOTE: The child will fall under item (a) if the child is considered a mid-period applicant or their activation date was the same as the program activation date for the CW program and the benefit month processed is within the initial period.

- b. Redetermination of CalWORKs program for the child under the age of 6:
  - i. The 'MMO' penalty will be imposed with '10 day notice' from the end of the grace period (i.e. no penalty is imposed). The grace period will be 45 days from the EDBC Run Date of the past redetermination or

Immunization Verification Request Date, whichever is later.

NOTE: A child that does not qualify under item (a) and is considered period required (i.e. their initial activation date on or before the data month for the redetermination period) will fall under item (b). Take the following examples for a CW redetermination period January – December 2020:

1. A child who was initially activated in November 2019 would be period required for the benefit months January -December 2020 and fall under item (b) above.
2. A child activated in December 2019 would be considered a mid-period addition for the benefit months January -December 2020 and fall under item (a) above.

### 2.1.3 Programs Impacted

CW

### 2.1.4 Performance Impacts

N/A

## 2.2 Update CalWORKs No School/Immunization Verification NOA

### 2.2.1 Overview

This effort is updating the trigger of the existing CalWORKs no school/immunization verification NOA.

**NOA Name:** Missing school verification/immunization

**NOA ID:** 7331

**Leader Reason Code:** A994C

**Current Program(s):** CalWORKs

**Current Action Type:** Change

**Currently Repeatable:** No

### Existing Languages:

The NOA will generate only in English.

### 2.2.2 Update CalWORKs NOA Generation

Update the NOA logic to generate the CalWORKs NOA when below condition is met:

1. Parent/caretaker participant with parental control over the child under 6 in the AU has 'MMO' role with the role reason of 'FTP-Immunization'.

## 2.3 Automated Regression Test

### 2.3.1 Overview

Create new automated regression test scripts to validate the new immunization validations and NOAs when running EDBC.

### 2.3.2 Description of Changes

Create cases with each of the following program configurations.

	Config 1	Config 2	Config 3	Config 4
Intake	Parent Child Under 6	Parent Child Under 6	Parent Child Over 6	Parent Child Over 6
Mid-Period	-	-	Child Under 6	Child Under 6
Medi-Cal	No	Yes	No	Yes
MAP Reduction	30 days	45 days	30 days	45 days

For each configuration,


1. Add the CalWORKs program for the specified persons. Run EDBC without adding an Immunization record. Confirm that the immunization validation displays.
2. Add a Pending immunization record and activate the CalWORKs program.
3. Run EDBC again after the verification due date. Confirm that the primary applicant becomes MMO with a reason of FTP-Immunization. Also confirm that the Change NOA generates.



4. Mark the immunization record as Verified. Run EDBC and confirm that benefits are restored for the next month.

### 3 SUPPORTING DOCUMENTS

---

Number	Functional Area	Description	Attachment
1	Eligibility	CalWORKs policy (EAS 40-105.4) which specifies timeframes for immunization verifications.	 Policy 40-105.docx

### 4 REQUIREMENTS

---

#### 4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.5.2.13	The LRS shall allow COUNTY-specified Users to collect immunization information at the individual level.	This SCR will impose the MAP reduction penalty for missing immunizations for children under the age of 6 based on the CalWORKS policy timeframe.