CalSAWS

California Statewide Automated Welfare System

Design Document

CA-214899

DDID 1629

Task Management

CalSAWS	DOCUMENT APPROVAL HISTORY	
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DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
7/2/2020	1.0	Initial Revision	Justin Dobbs

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1   OVERVIEW

This design outlines modifications to a population of existing LRS/CalSAWS automated tasks to function per the Automated Action framework introduced with CA-214928 (DDID 34 – Unified Task Management). The attributes defined for each Automated Action within this design document will be initially set up as default values based on the current logic available in the LRS/CalSAWS System. The Automated Actions defined in this document will be configured to support all 58 counties. The result of this approach is a system change that is transparent to the end users.

1.1   Current Design

The LRS/CalSAWS System includes functionality to create tasks in an automated fashion via the nightly batch processes or by specific worker actions. SCR CA-214928 for DDID 34 includes recommendations to introduce Automated Action functionality as part of the Unified Task Management solution. This framework allows a level of configuration for automated tasks that can be maintained by the counties.

1.2   Requests

Update an initial population of automated LRS/CalSAWS tasks to function within the Automated Action framework.

1.3   Overview of Recommendations

1.   Update a population of automated LRS/CalSAWS tasks to function within the Automated Action framework.

1.4   Assumptions

1.   SCRs CA-214927 and CA-214928 related to DDID 34 have set up the underlying data model and front-end Automated Action pages to support Automated Action processing.
2.   Not all batch processes require modifications to be configured to run for 58 counties. The Automated Actions defined in this document that do not have a recommendation to modify the batch process to be 58 county friendly will function for 58 counties natively or DDID 1787 has already accounted for the migration of C-IV System specific batch processes into the LRS/CalSAWS System.

2 RECOMMENDATIONS

This section will outline recommendations to adjust a population of LRS/CalSAWS automated tasks to function within the Automated Action framework.

2.1 Update LRS/CalSAWS Automated Tasks Per Automated Action Framework

2.1.1 Overview

The Automated Action framework allows county users a level of configurability for automated task generation. For example, the county can choose to deactivate a specific automated task within their county outside of the project enhancement process. They also can define attributes such as Task Type, Task Sub-Type, the due dates and initial assignment information for the resulting tasks through the Automated Action Detail page. (Reference CA-214928 – DDID 34 for the specifics of the Automated Action pages).

This section outlines the modifications required to support a population of LRS/CalSAWS automated tasks in the Automated Action framework.

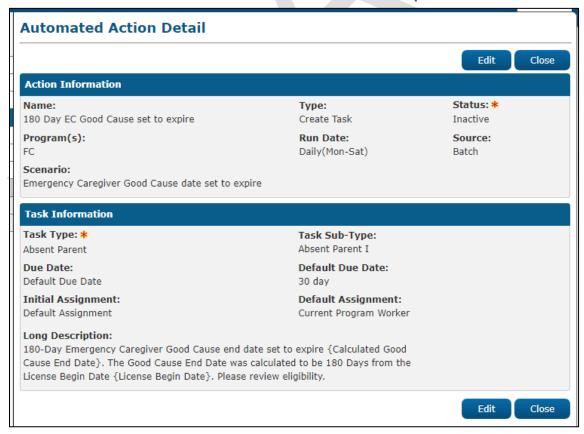### 2.1.2 Automated Action Detail – Reference Example

Figure 2.1.1 – Automated Action Detail

2.1.3 Description of Changes

Update the following LRS/CalSAWS automated tasks to define the required Automated Action attributes in order to function with the Automated Action Framework. (Please reference the Automated Action Detail page in Figure 2.1.1 for display of the attributes.)

Attribute values such as "Program(s)" and "Run Date" are based on the existing logic of the automated Task in the LRS/CalSAWS System. The current processing was evaluated to determine which programs the Task is applicable to, how the due date is calculated and when the automated Task creation runs.

1. CalWORKs Recipient Approaching CW Time Limit: 42 Months

    a. Action Information
        i. Name: CalWORKs Recipient Approaching CW Time Limit: 42 Months
        ii. Type: Create Task
        iii. Status: Active
        iv. Program(s): CW
        v. Run Date: 1st day of each month(Mon-Sat)
        vi. Source: Batch
        vii. Scenario: An active CalWORKs recipient has reached their 42 month mark. The CalWORKs recipient is approaching the 48 month CalWORKs time limit.

    b. Task Information
        i. Task Type: Participant exceeded the CW 42 month time clock
        ii. Task Sub-Type: N/A
        iii. Due Date: Default Due Date
        iv. Default Due Date: 7 days
        v. Initial Assignment: Default Assignment
        vi. Default Assignment: Current Program Worker
        vii. Long Description: Person with CIN {CIN Number} reached the CW 42 month clock on {Date}

    c. **Technical**: Update the Sub Type Code parameter value in the Participant Exceeded CW 42 Month Clock Task batch process (PB19A206) to be '42' instead of 'X2'.

2. CalWORKs Recipient Approaching CW Time Limit: 46 Months

    a. Action Information
      i. Name: CalWORKs Recipient Approaching CW Time Limit: 46 Months
      ii. Type: Create Task
      iii. Status: Active
      iv. Program(s): CW
      v. Run Date: 1st day of each month(Mon-Sat)
      vi. Source: Batch
      vii. Scenario: An active CalWORKs recipient has reached their 46 month mark. The CalWORKs recipient is approaching the 48 month CalWORKs time limit.

    b. Task Information
      i. Task Type: Participant exceeded the CW 46 month time clock
      ii. Task Sub-Type: N/A
      iii. Due Date: Default Due Date
      iv. Default Due Date: 7 days
      v. Initial Assignment: Default Assignment
      vi. Default Assignment: Current Program Worker
      vii. Long Description: Person with CIN {CIN Number} reached the CW 46 month clock on {Date}

    c. **Technical**: Update the Sub Type Code parameter value in the Participant Exceeded CW 46 Month Clock Task batch process (PB19A205) to be '43' instead of 'X6'.

3. CalWORKs Recipient: CalWORKs Time Limit Exceeded

    a. Action Information
      i. Name: CalWORKs Recipient: CalWORKs Time Limit Exceeded
      ii. Type: Create Task
      iii. Status: Active
      iv. Program(s): CW
      v. Run Date: 1st day of each month(Mon-Sat)
      vi. Source: Batch
      vii. Scenario: An active CalWORKs recipient has exceeded their CalWORKs time limit of 48 months. Review for appropriate action.

    b. Task Information
      i. Task Type: Participant exceeded the CW 48 month time clock
      ii. Task Sub-Type: N/A
      iii. Due Date: Default Due Date
      iv. Default Due Date: 7 days

v.   Initial Assignment: Default Assignment
vi. Default Assignment: Current Program Worker
vii. Long Description: Person with CIN {CIN Number} reached the CW 48 month clock on {Date}

c. **Technical**: Update the Sub Type Code parameter value in the Participant Exceeded CW 48 Month Clock Task batch process (PB19A204) to be '49' instead of 'X8'.

4. CalWORKs Recipient: TANF Time Limit Exceeded

a. Action Information
    i.   Name: CalWORKs Recipient: TANF Time Limit Exceeded
    ii. Type: Create Task
    iii. Status: Active
    iv. Program(s): CW
    v.   Run Date: 1st day of each month(Mon-Sat)
    vi. Source: Batch
    vii. Scenario: An active CalWORKs recipient has exceeded their TANF time limit of 60 months. Review for appropriate action.

b. Task Information
    i.   Task Type: Participant exceeded the TANF 60 Month Time Clock
    ii. Task Sub-Type: N/A
    iii. Due Date: Default Due Date
    iv. Default Due Date: 7 days
    v.   Initial Assignment: Default Assignment
    vi. Default Assignment: Current Program Worker
    vii. Long Description: Person with CIN {CIN Number} reached the TANF 60 month clock on {Date}

c. **Technical**: Update the Sub Type Code parameter value in the Participant Exceeded TANF 60 Month Clock Task batch process (PB19A244) to be '47' instead of 'TA'.

5. WTW Recipient: Reached 18th Month

a. Action Information
    i.   Name: WTW Recipient: Reached 18th Month
    ii. Type: Create Task
    iii. Status: Active
    iv. Program(s): WT
    v.   Run Date: 1st day of each month(Mon-Sat)
    vi. Source: Batch

      vii. Scenario: An active WTW recipient has reached their 18 month mark. The WTW recipient is approaching the 24 month WTW time limit.

   b. Task Information
     i. Task Type: Participant exceeded 18 month of the WTW 24 month clock
     ii. Task Sub-Type: N/A
     iii. Due Date: Default Due Date
     iv. Default Due Date: 7 days
     v. Initial Assignment: Default Assignment
     vi. Default Assignment: Current Program Worker
     vii. Long Description: Person with CIN {CIN Number} reached 18 months of the WTW 24 month clock on {Date}

   c. **Technical**: Update the Sub Type Code parameter value in the Participant Exceeded WTW 18 Month Clock Task batch process (PB19A217) to be '125' instead of 'W8'.

6. WTW Recipient: Reached 19th Month

   a. Action Information
     i. Name: WTW Recipient: Reached 19th Month
     ii. Type: Create Task
     iii. Status: Active
     iv. Program(s): WT
     v. Run Date: 15th day of each month(Mon-Fri)
     vi. Source: Batch
     vii. Scenario: An active WTW recipient has reached their 19th month mark. The WTW recipient is approaching the 24 month WTW time limit.

   b. Task Information
     i. Task Type: 19th month of the WTW 24-Month Time Clock
     ii. Task Sub-Type: N/A
     iii. Due Date: Default Due Date
     iv. Default Due Date: 15 days
     v. Initial Assignment: Default Assignment
     vi. Default Assignment: Current Program Worker
     vii. Long Description: The participant has reached the 19th month of the WTW 24-Month Time Clock. Please review and schedule a WTW 46 End of WTW 24-Month Time Clock Review Appointment if appropriate

c. Modify the batch process (PB19A262) to evaluate data for all LRS/CalSAWS counties. The batch job name is currently configured for a single county code of 19.

7. WTW Recipient: Reached 20th Month

  a. Action Information
     i. Name: WTW Recipient: Reached 20th Month
     ii. Type: Create Task
     iii. Status: Active
     iv. Program(s): WT
     v. Run Date: 1st day of each month(Mon-Sat)
     vi. Source: Batch
     vii. Scenario: An active WTW recipient has reached their 20 month mark. The WTW recipient is approaching the 24 month WTW time limit.

  b. Task Information
     i. Task Type: Participant exceeded 20 month of the WTW 24 month clock
     ii. Task Sub-Type: N/A
     iii. Due Date: Default Due Date
     iv. Default Due Date: 7 days
     v. Initial Assignment: Default Assignment
     vi. Default Assignment: Current Program Worker
     vii. Long Description: Person with CIN {CIN Number} reached 20 months of the WTW 24 month clock on {Date}

  c. Modify the batch process (PB19A218) to evaluate data for all LRS/CalSAWS counties. The batch job name is currently configured for a single county code of 19.

8. WTW Recipient: Time Limit Reached

  a. Action Information
     i. Name: WTW Recipient: Time Limit Reached
     ii. Type: Create Task
     iii. Status: Active
     iv. Program(s): WT
     v. Run Date: 1st day of each month(Mon-Sat)
     vi. Source: Batch
     vii. Scenario: An active CalWORKs recipient is in the 24th month of their Welfare to Work (WTW) time clock. Review for appropriate action.

  b. Task Information

      i.   Task Type: Participant exceeded the WTW 24 month clock
     ii.   Task Sub-Type: N/A
    iii.   Due Date: Default Due Date
    iv.   Default Due Date: 7 days
     v.   Initial Assignment: Default Assignment
    vi.   Default Assignment: Current Program Worker
   vii.   Long Description: Person with CIN {CIN Number} reached the WTW 24 month clock on {Date}

c. Modify the batch process (PB19A214) to evaluate data for all LRS/CalSAWS counties. The batch job name is currently configured for a single county code of 19.

d. **Technical**: Update the Sub Type Code parameter value in the Participant Reached WTW 24 Month Clock Task batch process (PB19A214) to be '127' instead of 'W4'.

9. WTW Recipient: New WTW Plan Required

  a. Action Information
      i.   Name: WTW Recipient: New WTW Plan Required
     ii.   Type: Create Task
    iii.   Status: Active
    iv.   Program(s): WT
     v.   Run Date: Daily(Mon-Sat)
    vi.   Source: Batch
   vii.   Scenario: A 321 exemption has been applied to a participant's time limit month. Evaluate need for a new signed WTW Plan.

  b. Task Information
      i.   Task Type: New WTW Plan needs to be signed
     ii.   Task Sub-Type: N/A
    iii.   Due Date: Default Due Date
    iv.   Default Due Date: 15 days
     v.   Initial Assignment: Default Assignment
    vi.   Default Assignment: Current Program Worker
   vii.   Long Description: Exemption 321 has been applied to participants time limit month. A new WTW Plan needs to be signed

10. CalWORKs Recipient: 48 Month Time Limit Flag Changed
  a. Action Information
      i.   Name: CalWORKs Recipient: 48 Month Time Limit Flag Changed
     ii.   Type: Create Task

   iii. Status: Active
   iv. Program(s): WT
   v. Run Date: Daily(Mon-Sat)
   vi. Source: Batch
   vii. Scenario: A CalWORKs recipient has received a Role Reason of 'CW Time Limit'. Review and take appropriate action.

  b. Task Information
   i. Task Type: Participant 48-month time limit Flag Changed
   ii. Task Sub-Type: N/A
   iii. Due Date: Default Due Date
   iv. Default Due Date: 7 days
   v. Initial Assignment: Default Assignment
   vi. Default Assignment: Current Program Worker
   vii. Long Description: Participant's 48-month time limit Flag was updated

  c. Modify the batch process (PB19A215) to evaluate data for all LRS/CalSAWS counties. The batch job name is currently configured for a single county code of 19.

11. Kin-GAP Child: Age 18 Review Eligibility
  a. Action Information
   i. Name: Kin-GAP Child: Age 18 Review Eligibility
   ii. Type: Create Task
   iii. Status: Active
   iv. Program(s): KG
   v. Run Date: 1st day of each month(Mon-Sat)
   vi. Source: Batch
   vii. Scenario: A Kin-GAP child is turning 18 within 2 months. Review program eligibility.

  b. Task Information
   i. Task Type: Kin-GAP Child Turns 17 Years and 10 Months
   ii. Task Sub-Type: N/A
   iii. Due Date: Default Due Date
   iv. Default Due Date: Beginning of month of batch date plus two months
   v. Initial Assignment: Default Assignment
   vi. Default Assignment: Current Program Worker
   vii. Long Description: {Child_Name} will turn 18 on {birth_date}

  c. Update the existing "Kin-Gap Child Turns 17 Years and 10 Months" Task Type to be "Kin-GAP Child Turns 17 Years and 10 Months".

12. Foster Care Child: Age 18 Extended Foster Care
    a. Action Information
        i. Name: Foster Care Child: Age 18 Extended Foster Care
        ii. Type: Create Task
        iii. Status: Active
        iv. Program(s): FC
        v. Run Date: 1st day of each month(Mon-Sat)
        vi. Source: Batch
        vii. Scenario: A Foster Care child is turning 18 within the next 2 months. Review for extended Foster Care.

    b. Task Information
        i. Task Type: Foster Care Child Turns 17 Years and 10 Months
        ii. Task Sub-Type: N/A
        iii. Due Date: Default Due Date
        iv. Default Due Date: Beginning of month of batch date plus two months
        v. Initial Assignment: Default Assignment
        vi. Default Assignment: Current Program Worker
        vii. Long Description: {Child_Name} will turn 18 on {birth_date}. Please review for extended Foster Care.

13. Adoptions Assistance Child: Age 18 Review Eligibility
    a. Action Information
        i. Name: Adoptions Assistance Child: Age 18 Review Eligibility
        ii. Type: Create Task
        iii. Status: Active
        iv. Program(s): AA
        v. Run Date: 1st day of each month(Mon-Sat)
        vi. Source: Batch
        vii. Scenario: An Adoptions Assistance child is turning 18 in two months. Review program eligibility.

    b. Task Information
        i. Task Type: AAP Child Turns 17 years and 10 months old
        ii. Task Sub-Type: N/A
        iii. Due Date: Default Due Date
        iv. Default Due Date: Beginning of month of batch date plus two months
        v. Initial Assignment: Default Assignment
        vi. Default Assignment: Current Program Worker
        vii. Long Description: {Child_Name} will turn 18 on {birth_date}

14. Foster Care Child: Voluntary Placement 180th day
    a. Action Information
        i. Name: Foster Care Child: Voluntary Placement 180th day

  ii. Type: Create Task
  iii. Status: Active
  iv. Program(s): FC
  v. Run Date: 1st day of each month(Mon-Sat)
  vi. Source: Batch
  vii. Scenario: A Foster Care child is reaching their 180th day of placement within the next month. Review the case and take the appropriate action.

 b. Task Information
  i. Task Type: Voluntary Placement
  ii. Task Sub-Type: N/A
  iii. Due Date: Default Due Date
  iv. Default Due Date: Last day of next month after batch date
  v. Initial Assignment: Default Assignment
  vi. Default Assignment: Current Program Worker
  vii. Long Description: {child_name} is approaching the 180th day of placement. Please take the appropriate action.

 c. Update the due date logic of the Voluntary Placement Task batch process (PB00A118) to set the due date of the Task to the last day of the following month. Current logic simply adds 60 days to the date the batch process runs.

15. Foster Care Child: Not to Exceed (NTE) Date
 a. Action Information
  i. Name: Foster Care Child: Not to Exceed (NTE) Date
  ii. Type: Create Task
  iii. Status: Active
  iv. Program(s): FC
  v. Run Date: 1st day of each month(Mon-Sat)
  vi. Source: Batch
  vii. Scenario: A Foster Care child on Emergency Assistance (EA) is approaching their Not to Exceed (NTE) date and will no longer be eligible for EA funds.

 b. Task Information
  i. Task Type: Emergency Assistance NTE
  ii. Task Sub-Type: N/A
  iii. Due Date: Default Due Date
  iv. Default Due Date: Date of EA fund ineligibility
  v. Default Assignment: Current Program Worker
  vi. Long Description: A Foster Care child will no longer be eligible to EA funds on {date}. Please take the appropriate action.

    c. Update the due date logic of the Emergency Assistance NTE Task batch process (PB00A112) to set the due date of the Task to the date of EA ineligibility. Current logic simply adds 30 days to the date the batch process runs.

16. Foster Care Child: Age 18 Verify Graduation
    a. Action Information
        i. Name: Foster Care Child: Age 18 Verify Graduation
        ii. Type: Create Task
        iii. Status: Active
        iv. Program(s): FC
        v. Run Date: 1st day of each month(Mon-Sat)
        vi. Source: Batch
        vii. Scenario: A Foster Care child is turning 18 within the next 3 months. Verify the graduation date for the member.

    b. Task Information
        i. Task Type: Foster Care Graduation
        ii. Task Sub-Type: N/A
        iii. Due Date: Default Due Date
        iv. Default Due Date: 30 days
        v. Default Assignment: Current Program Worker
        vi. Long Description: {child_name} is turning 18 within the next 3 months. Verify the graduation date for the member.

17. Foster Care Child: Special Care Increment (SCI) Expiring
    a. Action Information
        i. Name: Foster Care Child: Special Care Increment (SCI) Expiring
        ii. Type: Create Task
        iii. Status: Active
        iv. Program(s): FC
        v. Run Date: 1st day of each month(Mon-Sat)
        vi. Source: Batch
        vii. Scenario: A Foster Care child has been identified as currently receiving Special Care Increment (SCI) funds with an SCI ending in the current month.

    b. Task Information
        i. Task Type: Special Care Increment
        ii. Task Sub-Type: N/A
        iii. Due Date: Default Due Date
        iv. Default Due Date: 30 days
        v. Default Assignment: Current Program Worker
        vi. Long Description: {child_name} has been identified as currently receiving Special Care Increment (SCI) funds with an SCI ending in the current month.

18. Foster Care Child: Rate Change
    a. Action Information
        i. Name: Foster Care Child: Rate Change
        ii. Type: Create Task
        iii. Status: Active
        iv. Program(s): FC
        v. Run Date: 1st day of each month(Mon-Sat)
        vi. Source: Batch
        vii. Scenario: A Foster Care child, who is currently in an age-based rate, is turning age 5, 9, 12, or 15 within the current month. Run EDBC for next month.

    b. Task Information
        i. Task Type: Foster Care Rate Change
        ii. Task Sub-Type: N/A
        iii. Due Date: Default Due Date
        iv. Default Due Date: 7 days
        v. Default Assignment: Current Program Worker
        vi. Long Description: {child_name} will turn {age} this month. Run EDBC for future month to increase rate.

19. Specialized Supportive Services Activity: No Concurrent Activity
    a. Action Information
        i. Name: Specialized Supportive Services Activity: No Concurrent Activity
        ii. Type: Create Task
        iii. Status: Active
        iv. Program(s): AA, CC, CL, CP, CS, CW, DV, FC, FS, FT, GA, GW, HP, HT, IN, KG, MC, NB, RC, RE, WT
        v. Run Date: Daily(Mon-Sat)
        vi. Source: Batch
        vii. Scenario: A specialized supportive services activity has been effective for 5 months and a subsequent activity has not been created. Please review.

    b. Task Information
        i. Task Type: Specialized Supportive Services Activity with no Concurrent Activity
        ii. Task Sub-Type: N/A
        iii. Due Date: Default Due Date
        iv. Default Due Date: 30 days
        v. Default Assignment: Current Program Worker
        vi. Long Description: 5 Months passed with no Concurrent Activity.

    c. Update the existing "SSS Activity with No Concurrent Activity" Task Type name to be "Specialized Supportive Services Activity with no Concurrent Activity".

    d. Modify the batch process (PB19A239) to evaluate data for all LRS/CalSAWS counties. The batch job name is currently configured for a single county code of 19.

20. WTW/REP Recipient: Activity Ending in 10 Days
    a. Action Information
        i.   Name: WTW/REP Recipient: Activity Ending in 10 Days
        ii. Type: Create Task
        iii. Status: Active
        iv. Program(s): WTW, RE
        v.   Run Date: Daily(Mon-Fri)
        vi. Source: Batch
        vii. Scenario: A WTW/REP activity is ending in 10 days.

    b. Task Information
        i.   Task Type: Activity will end in 10 days
        ii. Task Sub-Type: N/A
        iii. Due Date: Default Due Date
        iv. Default Due Date: 10 days
        v.   Default Assignment: Current Program Worker
        vi. Long Description: Activity will end in 10 days - schedule an appointment for next activity

    c. Update the existing "Activity will end in 5 days" Task Type name to be "Activity will end in 10 days".

    d. Update the conditions for the batch process (PB19A216) that creates the Task to trigger when the activity is ending in 10 days instead of 5 days.

    e. Modify the batch process (PB19A216) to evaluate data for all LRS/CalSAWS counties. The batch job name is currently configured for a single county code of 19.

21. CalWORKs Recipient: Retroactive Extender Approved
    a. Action Information
        i.   Name: CalWORKs Recipient: Retro Active Extender Approved
        ii. Type: Create Task
        iii. Status: Active
        iv. Program(s): CW
        v.   Run Date: Daily(Mon-Fri)

      vi.   Source: Batch
     vii. Scenario: A Retroactive extender has been approved. Take appropriate action.

  b. Task Information
       i.   Task Type: Retro Active Extender
      ii. Task Sub-Type: N/A
     iii. Due Date: Default Due Date
     iv. Default Due Date: 15 days
      v. Default Assignment: Current Program Worker
     vi. Long Description: Retro Active extender has been approved. Take appropriate action. {months the extender has been approved for}

  c. Update the existing "Notify eligibility worker of retroactive extender" long description to be "Retro Active extender has been approved. Take appropriate action. {months the extender has been approved for}". The "{months the extender has been approved for}" portion of the Task description will display a comma delimited list of months formatted as MM/DDDD. For example, if a retro active extender is approved for June and July of 2020, this list will display as 06/2020, 07/2020.

  d. Modify the batch process (PB19A237) to evaluate data for all LRS/CalSAWS counties. The batch job name is currently configured for a single county code of 19.

22. Batch MC Auto-Rescission failed
  a. Action Information
       i.   Name: Batch MC Auto-Rescission failed
      ii. Type: Create Task
     iii. Status: Active
     iv. Program(s): MC
      v. Run Date: Daily(Mon-Sat)
     vi. Source: Batch
     vii. Scenario: Batch MC Auto-Rescission failed

  b. Task Information
       i.   Task Type: Medical Auto Rescind
      ii. Task Sub-Type: N/A
     iii. Due Date: Default Due Date
     iv. Default Due Date: 10 days
      v. Default Assignment: Current Program Worker
     vi. Long Description: Batch was unable to automatically rescind the Discontinued Medi-Cal Program and reactivate via Batch

EDBC for {Benefit Month}. Review the case and take appropriate action.

23. Kin-GAP, Child Care, Adoptions Assistance Child: Age 3
    a. Action Information
        i. Name: Kin-GAP, Child Care, Adoptions Assistance Child: Age 3
        ii. Type: Create Task
        iii. Status: Active
        iv. Program(s): KG, FC, AA
        v. Run Date: 1st day of each month(Mon-Sat)
        vi. Source: Batch
        vii. Scenario: A child enrolled in either of the following programs is turning 3: Kin-GAP, Child Care, or Adoptions Assistance. Review regional center status and rate.

    b. Task Information
        i. Task Type: California Early Start
        ii. Task Sub-Type: N/A
        iii. Due Date: Default Due Date
        iv. Default Due Date: Last day of the month
        v. Default Assignment: Current Program Worker
        vi. Long Description: {Child_Name} will turn 3 next month. Verify the child's continuing regional center status and rate.

24. 180 Day EC Good Cause set to expire
    a. Action Information
        i. Name: 180 Day EC Good Cause set to expire
        ii. Type: Create Task
        iii. Status: Active
        iv. Program(s): FC
        v. Run Date: Daily(Mon-Sat)
        vi. Source: Batch
        vii. Scenario: Emergency Caregiver Good Cause date set to expire

    b. Task Information
        i. Task Type: 180-Day EC Good Cause set to expire
        ii. Task Sub-Type: N/A
        iii. Due Date: Default Due Date
        iv. Default Due Date: 30 days
        v. Default Assignment: Current Program Worker
        vi. Long Description: 180-Day Emergency Caregiver Good Cause end date set to expire {Calculated Good Cause End Date}. The Good Cause End Date was calculated to be 180 Days from the License Begin Date {License Begin Date}. Please review eligibility.

25. 365-Day EC Good Cause set to expire
    a. Action Information
        i. Name: 365-Day EC Good Cause set to expire
        ii. Type: Create Task
        iii. Status: Active
        iv. Program(s): FC
        v. Run Date: Daily(Mon-Sat)
        vi. Source: Batch
        vii. Scenario: Emergency Caregiver Good Cause date set to expire

    b. Task Information
        i. Task Type: 365-Day EC Good Cause set to expire
        ii. Task Sub-Type: N/A
        iii. Due Date: Default Due Date
        iv. Default Due Date: 30 days
        v. Default Assignment: Current Program Worker
        vi. Long Description: 365-Day Emergency Caregiver Good Cause end date set to expire {Calculated Good Cause End Date}. The Good Cause End Date was calculated to be 365 Days from the License Begin Date {License Begin Date}. Please review eligibility.

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment

4 REQUIREMENTS

4.1 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
1629	The CONTRACTOR shall update the existing LRS	- Existing thresholds for	25 automated Tasks in LRS/CalSAWS are being

	automated tasks, as specified in the "Task Management LRS Automated Task Inventory" appendix, into the CalSAWS Software for all 58 Counties; as well as update current task configurations for Los Angeles County into the CalSAWS Software as default settings for Los Angeles County.	authorization based tasks will remain the same, and threshold amounts will not be configurable by county. - Support for mapping CalWIN automated tasks to LRS automated tasks is not included. - Automated tasks included in this DDID would be set to "Inactive" at cutover for CalWIN counties. - Please refer to CalSAWS Agreement Exhibit U Schedule 1 – Attachment 1 Contractor Assumptions Inventory List, worksheet 'LRS Automated Tasks'	converted into the Automated Action framework with this enhancement. This is the first phase of DDID 1629.
1832	The CONTRACTOR shall update the task name from "SSS Activity with no Concurrent Activity" to "Specialized Supportive Services Activity with no Concurrent Activity".	This requirement will be met with the implementation of DDID 1629 as the LRS Automated Tasks are initialized.	Recommendation 2.1.3.19.c will rename the Task Type as described in the Requirement text.

1830	The CONTRACTOR shall update the name, long description and associated trigger for the task "Activity will end in 5 days" to reference 10 days instead of 5 days.	None	Recommendation 2.1.3.20 updates the task information and task trigger conditions.
1831	The CONTRACTOR shall update the long description of the task, "Retro Active Extender" from "Notify eligibility worker of retroactive extender" to "Retro Active extender has been approved. Take appropriate action. <months the extender has been approved for>".	- This requirement will be met with the implementation of DDID 1629 as the LRS Automated Tasks are initialized.	Recommendation 2.1.3.21 update the task long description per the requirement.
2103	The CONTRACTOR shall turn on the Emergency Assistance NTE task and batch job for the 58 Counties. The 58 Counties will have the option to opt in or opt out of the batch job at the time of migration.	None	Recommendation 2.1.3.15 converts the Emergency Assistance NTE task into the Automated Action framework. This framework allows counties to opt in/out of the task. The batch process itself is already configured to accept data for any LRS/CalSAWS county.
2104	The CONTRACTOR shall turn on the Special Care Increment task and batch job for the 58 Counties. The 58 Counties will have the option to opt in or opt out of the batch job at the time of migration.	None	Recommendation 2.1.3.17 converts the Special Care Increment task into the Automated Action framework. This framework allows counties to opt in/out of the task. The batch process itself is already configured to accept data for any LRS/CalSAWS county.
2105	The CONTRACTOR shall turn on the Foster Care Rate Change task and batch job for the 58 Counties. The 58 Counties will have the option to	None	Recommendation 2.1.3.18 converts the Foster Care Rate Change task into the Automated Action framework. This framework allows counties to opt in/out

	opt in or opt out of the batch job at the time of migration.		of the task. The batch process itself is already configured to accept data for any LRS/CalSAWS county.
2106	The CONTRACTOR shall turn on the Foster Care Graduation task and batch job for the 58 Counties. The 58 Counties will have the option to opt in or opt out of the batch job at the time of migration.	None	Recommendation 2.1.3.16 converts the Foster Care Graduation task into the Automated Action framework. This framework allows counties to opt in/out of the task. The batch process itself is already configured to accept data for any LRS/CalSAWS county.
2107	The CONTRACTOR shall turn on the Voluntary Placement task and batch job for the 58 Counties. The 58 Counties will have the option to opt in or opt out of the batch job at the time of migration.	None	Recommendation 2.1.3.14 converts the Voluntary Placement task into the Automated Action framework. This framework allows counties to opt in/out of the task. The batch process itself is already configured to accept data for any LRS/CalSAWS county.
2108	Per DDID 2108, the CONTRACTOR shall turn on the DCFS Foster Care Dual Agency Child Turns 3 task and batch job for the 58 Counties and remove the reference to DCFS. The 58 Counties will have the option to opt in or opt out of the batch job at the time of migration.	None	Recommendation 2.1.3.23 converts the Foster Care Dual Agency Child Turns 3 Task (aka California Early Start Task) into the Automated Action framework. This framework allows counties to opt in/out of the task. The batch process itself is already configured to accept data for any LRS/CalSAWS county.
2141	The CONTRACTOR shall enable the Foster Care Age 17 years and 10 months task and batch job, AAP Age 17 years and 10 months task and batch job and Kin-GAP Age 17 years and 10 months task and batch job. The 58 Counties will	None	Recommendations 2.1.3.11, 2.1.3.12 and 2.1.3.13 convert the Age 17 years and 10 months task for Foster Care, AAP and Kin-GAP into the Automated Action framework. This framework allows counties to opt in/out of the task. The batch process itself is already configured to

have the option to opt in or opt out of each task and batch job at the time of migration. Note: The batch jobs need to be revisited to make sure they align to policy.		accept data for any LRS/CalSAWS county.

5 MIGRATION IMPACTS

SCR Number	Functional Area	Description	Impact	Priority	Address Prior to Migration?

6 OUTREACH

N/A

7 APPENDIX

N/A