

CalSAWS CCB Minutes

DATE	AUGUST 20, 2020
TIME	1:30 PM
LOCATION	North: Sutter Conference Room, South: Conference Room 331
SUBJECT	Change Control Board Meeting
INVITEES	Regional Managers, Design Leads, Tech Leads, Release Management Leads, Quality Assurance, State Partners, Consortium Management

Meeting Purpose:

Approve pending System Change Requests (SCRs), scope modifications, and change orders as needed.

1. C-IV SCRs

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.03	CIV-107049	CA-201453	Update Riverside County Issuance Threshold for Homeless Temporary Program	Fiscal	15	C-IV M&O	Production Deployment	20.04.30
20.05	CIV-107319		DCR Stale Dated Warrants for Kings County to delete the incorrect Cancelled status	Fiscal	45	C-IV M&O	Production Deployment	20.05.29
20.06	CIV-102290	CA-213578	Quarterly release testing for EBT vendor FIS - July 2020	Fiscal	20	C-IV M&O	Production Deployment	20.07.17
20.07	CIV-103678		Migrate Outbound Calling Campaigns to Amazon Connect	Contact Center	999	C-IV M&O	Start Build	20.09.11
20.07	CIV-106137		CCP Enhancements: User Interface Enhancements	Contact Center	10	County Purchase	Production Deployment	20.08.07
20.07	CIV-106598		Create Amazon Connect IVR for OCAT	Contact Center	45	County Purchase	Production Deployment	20.08.xx

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.07	CIV-106907	CA-215211	Prevent negative impacts in Batch EDBC to Medi-Cal beneficiaries due to Public Health Crisis or Natural Disaster	CalHEERS	170	C-IV M&O	Production Deployment	20.08.14
20.07	CIV-107275		Update existing C4Y announcements	Online	12	C-IV M&O	Production Deployment	20.08.14
20.07	CIV-107476		Add E-Signature to for Additional CW/WTW Forms	Client Correspondence	45	C-IV M&O	Production Deployment	20.08.06
20.09	CIV-106256	CA-213269	ACIN I-XX-20 - 2021 State Minimum Wage CTR	Eligibility	75	C-IV M&O	No	20.11.12
20.09	CIV-107575	CA-52597	CIV-12446: Online Help Reports Overview - Update CA 812 Detailed Backup Report	Training	5	C-IV M&O	Start Build	
20.11	CIV-106257	CA-213270	ACIN I-XX-20- 2021 State Minimum Wage Run Batch EDBC	Eligibility	75	C-IV M&O	No	20.12.12
20.11	CIV-107289	CA-216416	Discontinue Sending SED File To DSS	Batch Operations	15	C-IV M&O	Production Deployment	
20.11	CIV-107521	CA-201274	Rename the 'Confidentiality Reception Log View' Security Group	Online	20	C-IV M&O	No	
20.11	CIV-107602	CA-217964	Job Aid - Update Homeless Assistance for CIV-105386	Training	7	C-IV M&O	No	
20.11	CIV-107644		Update C4Yourself Mobile App to use UIWebView	Tech Arch	80	C-IV M&O	Start Build	
21.01	CIV-107271		Update BRM Address for Riverside County District 59	Client Correspondence	36	C-IV M&O	Production Deployment	
21.03	CIV-106750	CA-214541	Create List of CW Cases with Two Parents; One with Role of 'MMO' with role reason 'FTP Immunization'	Eligibility	16	C-IV M&O	No	

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.09	CIV-101159	CA-53789	Update Expedited Service Determination, Postponed Verification and Batch Discontinuance Process	Batch/Interfaces	616	C-IV M&O	Start Build	
20.11	CIV-101447	CA-49633	CF 387 CalFresh Request for Information for Residency	Client Correspondence	581	C-IV M&O	No	

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.11	CIV-104735	CA-209798	Enhance Functionality to Cancel MAGI Referrals and Determination Changes	CalHEERS	125	C-IV M&O	No	

2. LRS SCRs

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
RWR	CA-211777		Retain SAR 7A How To Fill Out Your SAR 7 (12/14)	Client Correspondence	103	LRS M&E	Start Build	20.09.x1
RWR	CA-216415		Migrate CD 9600 -Confidential Application for Child Development Services	Client Correspondence	399	C-IV M&O	Start Build	
20.05	CA-217084		Batch Calendar update for CW/CF RD jobs for July to run them for the dates approved	Batch Operations		LRS M&E	Production Deployment	20.07.04
20.07	CA-215211	CIV-106907	Prevent negative impacts in Batch EDBC to Medi-Cal beneficiaries due to Public Health Crisis or Natural Disaster	CalHEERS	204	LRS M&E	Production Deployment	20.08.14
20.07	CA-217696		Turn on GR Discontinuance jobs and Campaign jobs	Batch Operations	78	LRS M&E	Production Deployment	20.09.11
20.07	CA-217698		Advance GR AA Due Month and Update Customer reporting records for GR QR7, AA and SSP14 for the due months 07/2020 and 08/2020.	Client Correspondence	259	LRS M&E	Production Deployment	20.09.11
20.07	CA-217752		Optimize YBN database storage footprint	DBA	124	LRS M&O	Start Build	20.09.13
20.07	CA-218040		Batch Calendar update for MC Reminder for July to run for the date approved	Batch Operations		LRS M&O	Production Deployment	20.07.22
20.09	CA-213269	CIV-106256	ACIN I-XX-20- 2021 State Minimum Wage CTCR	Eligibility	30	LRS M&E	No	20.11.12
20.09	CA-218045		SB 1341 Phase 1 & 2 - Maintenance FY 20-21	Batch Operations		Premise	Production Deployment	
20.09	CA-218283		CalHEERS Production Operations – Maintenance FY 20-21	Batch Operations		Premise	No	
20.09	CA-218310		Training: Update 030-WBT-CLE-Clerical Support-03 for 20.09 App Dev Changes	Training	22	LRS M&E	No	20.11.20

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.09	CA-218313		Training: Update 032-WBT-CLS-Clerical Support Supervisor-01 for 20.09 App Dev Changes	Training	11	LRS M&E	No	20.11.20
20.09	CA-218315		Training: Update 040-WBT-ELA-Eligibility General-02-A for 20.09 App Dev Changes	Training	11	LRS M&E	No	20.11.20
20.09	CA-218316		Training: Update 040-WBT-ELA-DCFS-Eligibility General-09-A for 20.09 App Dev Changes	Training	38	LRS M&E	No	20.11.20
20.09	CA-218329		Training: Update 042-WBT-ELB-Eligibility Supervisor-02 for 20.09 App Dev Changes	Training	22	LRS M&E	No	20.11.20
20.09	CA-218330		Training: Update 046-WBT-ELD-Eligibility CalFresh-04 for 20.09 App Dev Changes	Training	11	LRS M&E	No	20.11.20
20.09	CA-218331		Training: Update DCFS Foster Care WBTs for 20.09 App Dev Changes	Training	88	LRS M&E	No	20.11.20
20.09	CA-218339		Training: Update 050-WBT-ELF-Eligibility General Relief-01 for 20.09 App Dev Changes	Training	11	LRS M&E	No	20.11.20
20.09	CA-218341		Training: Update Medi-Cal WBTs for 20.09 App Dev Changes	Training	143	LRS M&E	No	20.11.20
20.09	CA-218343		Training: Update 054-WBT-ELH-Eligibility RCA-01 for 20.09 App Dev Changes	Training	11	LRS M&E	No	20.11.20
20.09	CA-218344		Training: Update 056-WBT-ELJ-Eligibility Kin-GAP-02 for 20.09 App Dev Changes	Training	44	LRS M&E	No	20.11.20
20.09	CA-218345		Training: Update 062-WBT-ESB-Employment Services-GROW-02 for 20.09 App Dev Changes	Training	20	LRS M&E	No	20.11.20
20.09	CA-218347		Training: Update 080-WBT-FSA-Fiscal-03 for 20.09 App Dev Changes	Training	40	LRS M&E	No	20.11.20
20.09	CA-218348		Training: Update 082-WBT-FSB-Fiscal Supervisor-01 for 20.09 App Dev Changes	Training	44	LRS M&E	No	20.11.20
20.09	CA-218350		Training: Update 084-WBT-FSC-DCFS-Fiscal-02 for 20.09 App Dev Changes	Training	20	LRS M&E	No	20.11.20
20.09	CA-218351		Training: Update 094-WBT-ELI-Eligibility CalWORKs-01-A for 20.09 App Dev Changes	Training	11	LRS M&E	No	20.11.20

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.09	CA-218352		Training: Update Orientation WBTs for 20.09 App Dev Changes	Training	110	LRS M&E	No	20.11.20
20.09	CA-218353		Training: Update Resource Databank Maintainer WBTs for 20.09 App Dev Changes	Training	55	LRS M&E	No	20.11.20
20.09	CA-218354		Training: Update Special Investigations WBTs for 20.09 App Dev Changes	Training	77	LRS M&E	No	20.11.20
20.11	CA-49410		Allow Users to Authorize Multiple Need Types	Fiscal	461	LRS M&E	Start Build	
20.11	CA-51882		Limit HA Manual and Override EDBC drop down values; OPA to consider in HA EDBC	Eligibility	553	LRS M&E	No	
20.11	CA-212943		Update Issuance Threshold functionality to be County configurable	Fiscal	1161	LRS M&E	Start Build	
20.11	CA-213270	CIV-106257	ACIN I-XX-20 - 2021 State Minimum Wage Run Batch EDBC	Eligibility	108	LRS M&E	No	20.12.12
20.11	CA-214893		DDID 1628 FDS: Task Mgt	Batch/Interfaces	340	CalSAWS DD&I	Start Build	
20.11	CA-214899		DDID 1629 FDS: Task Mgt DDIDs 1830,1831,1832,2103,2104,2105,2106,2107,2141	Batch/Interfaces	427	CalSAWS DD&I	Start Build	
20.11	CA-214928		DDID 34 FDS: Task Mgt	Online	1576	CalSAWS DD&I	Start Build	
20.11	CA-214929		DDID 655 FDS: Task Mgt	Online	443	CalSAWS DD&I	Start Build	
20.11	CA-216416	CIV-107289	Discontinue Sending SED File to DSS	Batch Operations	15	LRS M&E	Production Deployment	
20.11	CA-217964	CIV-107602	SCR CA-211293: Online Help - Homeless Assistance Job Aids	Training	10	LRS M&E	Start Build	
20.11	CA-218121		CA-211293: Online Help pages for Homeless Assistance- Temp Updates	Training	30	LRS M&E	Start Build	
21.01	CA-200449	CCM-590	DDCR 4013: MB 13-01 - TrustLine regulation changes for CAPP	Online	96	C-IV M&O	No	
21.01	CA-213876		DDCR 5055, 5028, 5011, 4095, 5092, 3177, 3179 Call Log Enhancements	Online	927	Premise	No	

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
21.01	CA-214054		DDID 2199, 2523, 2500, 2198 - Get Person Info, Get Override Flags, and Get Form Info Inbound Web Services	Batch/Interfaces	578	CalSAWS DD&I	No	
21.03	CA-55378		Impose CW MAP Reduction within the allotted timeframe when Immunization Page is not updated for children in AU under age 6	Eligibility	1138	LRS M&E	No	
21.03	CA-214541	CIV-106750	Create List of CW Cases with Two Parents; One with Role of 'MMO' with role reason 'FTP Immunization'	Eligibility	18	LRS M&E	No	
21.03	CA-218192		DDID 2242, 2516, 2517, 2521 - Virtual Capture	Imaging	132	CalSAWS DD&I	No	
21.05	CA-217173		DDID 1791: C-IV Migration Batch Regression Test Support SCR	Batch/Interfaces	580	CalSAWS DD&I	No	
21.05	CA-217181		DDID 1790: C-IV Migration 'Pre' Batch Performance Test Execution & Support SCR	Batch/Interfaces	800	CalSAWS DD&I	No	
21.05	CA-217182		DDID 1790: C-IV Migration Batch Performance Test Execution & Support SCR	Batch/Interfaces	570	CalSAWS DD&I	No	21.05.XX
21.11	CA-217174		DDID 1791: CalWIN Migration Phase-1 Batch Regression Test Support SCR	Batch/Interfaces	700	CalSAWS DD&I	No	
22.03	CA-217177		DDID 1791: CalWIN Migration Phase-3 Batch Regression Test Support SCR	Batch/Interfaces	700	CalSAWS DD&I	No	
22.05	CA-217178		DDID 1791: CalWIN Migration Phase-4 Batch Regression Test Support SCR	Batch/Interfaces	700	CalSAWS DD&I	No	22.05.XX
22.07	CA-217183		DDID 1790: CalWIN Migration Phase-1 Batch Performance Test Execution & Support SCR	Batch/Interfaces	375	CalSAWS DD&I	No	22.07.XX
22.11	CA-217184		DDID 1790: CalWIN Migration Phase-2 Batch Performance Test Execution & Support SCR	Batch/Interfaces	375	CalSAWS DD&I	No	
23.01	CA-217185		DDID 1790: CalWIN Migration Phase-3 Batch Performance Test Execution & Support SCR	Batch/Interfaces	375	CalSAWS DD&I	No	23.01.XX

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
23.06	CA-217186		DDID 1790: CalWIN Migration Phase-4 Batch Performance Test Execution & Support SCR	Batch/Interfaces	375	CalSAWS DD&I	No	

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20.06	CA-213105		[Analytics] LRS Payments Dashboard Re-Platform	Analytics	2500	CalSAWS DD&I	Production Deployment	20.06.30
20.06	CA-216549		CalHEERS Changes FY 20-21	CalHEERS	6575	Premise	No	
20.07	CA-216285		Training: Update CalFresh WBTs for 20.05 App Dev Changes	Training	190	LRS M&E	Start Build	20.09.18
20.07	CA-216316		Training: Update WTW WBTs for 20.05 App Dev Changes	Training	192	LRS M&E	No	20.09.18
20.07	CA-216343		Training: Update 162-WBT-SPB-Special Investigations Supervisor-01 for 20.05 App Dev Changes	Training	11	LRS M&E	No	20.09.18
20.09	CA-53789	CIV-101159	Update Expedited Service Determination, Postponed Verification and Batch Discontinuance Process	Batch/Interfaces	332	LRS M&E	Start Build	
20.11	CA-49633	CIV-101447	CF 387 CalFresh Request for Information for Residency	Client Correspondence	791	LRS M&E	No	
20.11	CA-209798	CIV-104735	Enhance Functionality to Cancel MAGI Referrals and Determination Changes	CalHEERS	149	LRS M&E	No	
20.11	CA-214030		DDID 2198, 2242, 2255, 2500, 2501, 2502, 2503, 2516, 2517, 2521 - Capture Single and Barcode Detection	Imaging	1236	CalSAWS DD&I	No	
20.11	CA-214033		DDID 2199, 2198 - Categorize Documents by System Barcode	Imaging	83	CalSAWS DD&I	No	
20.11	CA-214061		DDID 2502, 2503, 2522 - Returned Mail Scan Mode	Imaging	277	CalSAWS DD&I	No	
20.11	CA-214172		DDID 2242, 2500, 2501, 2502, 2503, 2267, 2255, 2516, 2517, 2518, 2204, 2521 - Multi, Import, Virtual Capture	Imaging	450	CalSAWS DD&I	No	

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
21.01	CA-214035		DDID 2198, 2199, 2204, 2500, 2504, 2505, 2506, 2513, 2516, 2517, 2518, 2521 - Store Index Values	Imaging	1661	CalSAWS DD&I	No	
21.01	CA-214048		DDID 2199, 2502, 2255, 2503 - Categorize by OCR	Imaging	3272	CalSAWS DD&I	No	
21.01	CA-214058		DDID 2519, 2261, 2515, 2198, 2505, 2522, 2199 - Environment Workflow Config	Imaging	309	CalSAWS DD&I	No	
21.03	CA-214027		DDID 2500, 2516, 2517, 2518, 2519, 2204, 2521, 2523, 2525 - Security and Auditing	Imaging	1456	CalSAWS DD&I	No	

3. Informational Only: CalSAWS DDID SCRs

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.09	CA-207387		DDID 1058 - Update Reports to Remove System, County, or Agency References (Hard Launch #1)	Reports	357	CalSAWS DD&I	Production Deployment	20.10.12
20.09	CA-207389		DDID 1056 - Migrate C-IV Scheduled and On Request Reports (Hard Launch #1)	Reports	3815	CalSAWS DD&I	Production Deployment	20.10.12
20.09	CA-207422		DDID 714 - Activate Scheduled Reports for the 57 Migration Counties (Hard Launch #1)	Reports	552	CalSAWS DD&I	Production Deployment	20.10.12
20.09	CA-215274		DDID 1061: Modify State Reports Titles (Hard Launch #1)	Reports	94	CalSAWS DD&I	Production Deployment	20.10.12
20.09	CA-218252		[Analytics] Dashboards Hard Launch - Replace Landing Page Links for Soft Launched Dashboards	Analytics	8	CalSAWS DD&I	Production Deployment	20.10.12
20.09	CA-218254		[Analytics] Reports Hard Launch - Replace Landing Page Links for Soft Launched Reports	Analytics	8	CalSAWS DD&I	Production Deployment	20.10.12
20.11	CA-207229		DDID 1991 - Display CalSAWS Name Throughout the System (Hard Launch #2)	Reports	462	CalSAWS DD&I	Production Deployment	20.11.XX

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.11	CA-207393		DDID 1050 - Create Ad-Hoc, Worker, Supervisor, and Consortium Level OBIEE Security Groups (Hard Launch #2)	Reports	1390	CalSAWS DD&I	Production Deployment	20.11.XX
20.11	CA-215277		DDID 1631: Add C-IV Versions of CW 115 and CW 115A State Reports (Hard Launch #2)	Reports	31	CalSAWS DD&I	Production Deployment	20.11.XX
20.11	CA-215301		DDID 1631: Modify DPA 266 (Hard Launch #2)	Reports	16	CalSAWS DD&I	Production Deployment	20.11.XX
20.11	CA-216451		DDID 1967: Migrate CMSP 1178 Profit and Loss Statement	Client Correspondence	104	CalSAWS DD&I	Start Build	
20.11	CA-216462		DDID 1967: Migrate CMSP 1176 - Potential Third Party Liability Notification	Client Correspondence	104	CalSAWS DD&I	Start Build	
20.11	CA-216465		DDID 1967: Migrate CMSP 101 Information Notice 1	Client Correspondence	104	CalSAWS DD&I	Start Build	
20.11	CA-216469		DDID 1967: Migrate CMSP 102 Information Notice 2	Client Correspondence	104	CalSAWS DD&I	Start Build	
20.11	CA-216475		DDID 1967: Migrate CMSP 239B Notice of Action, Approval/Denial of Benefits	Client Correspondence	104	CalSAWS DD&I	Start Build	
20.11	CA-216493		DDID 1967: CMSP 239A - Notice of Action, Denial / Discontinuance of Benefits	Client Correspondence	104	CalSAWS DD&I	Start Build	

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.07	CA-213988		Replace Oracle IAM Security Stack	Tech Arch	2365	CalSAWS DD&I	Start Build	20.08.07
20.09	CA-207220		DDID 2054 - Add Notification message when User exits page without saving	Online	410	CalSAWS DD&I	No	

4. Informational Only: CalSAWS Conversion SCRs

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
None								

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
None								

5. Minutes

- All questions are shown on the following section
- CA-213270 CIV-106257 Monterey question was sufficiently answered
- Question on Non-State forms from Monterey was sufficiently answered
- CIV-107476 Stanislaus question was sufficiently answered
- CA-213270 CIV-106257 Stanislaus question was sufficiently answered
- CA-217173 Release was changed from 21.05 to 21.03
- The next CCB Meeting scheduled for **09/02/2020**

CalSAWS CCB Questions

SCR Number	County / Region	Question	Answer	Team
CA-213270 CIV-106257	Monterey	This is addressing CF, but what about the CalWORKs (CW) Program? There will be a greater effect on CalWORKs customers with the State Minimum Wage change from \$13.00 to \$14.00 (large employers [GT 25 employees) and \$12.00 to \$13.00 (small employers [25 or less]).	SCR CIV-106257 batch run is targeting CalFresh WINS population which are ineligible for the CalWORKS program. There is no CalWORKS logic that uses that Min Wage on the employment detail page so there is no impact to CalWORKS."	Eligibility
	Monterey	Have the DDID's for the WTW Program Non-State Forms been processed? We went to LA County for two weeks last summer (2019) and I haven't seen the WTW form changes come across a CCB agenda yet. I don't think I've missed them.	Some SCR's from the Non-State Forms Functional Design Sessions have been approved, including the below SCR that is currently in System Test. •CA-214982: DDID 2574 FDS: Non State Forms - Add WTW 9 This SCR is scheduled to "Release When Ready", or RWR, which means a release will be determined once System Test is complete. Many of the Non-State Forms from the Functional Design Sessions are still in progress, or have but put on hold pending State and Advocate review of the forms.	Migration
CIV-107476	Stanislaus	The EBT 2259 - Report of Electronic Theft of Cash Aid is an old version in C-IV which is not supposed to be used. We are to use the 5/19 revision EBT 2259 in the State form site, can we E-Signature a State form from the state website at this time?	E-Signature functionality is accessible only for Forms that can be saved to a case from the C-IV Template Repository; Unfortunately, this means that a Form from the State Site will not be able to use E-Sign. EBT 2259 is slated to be updated to the latest 5/19 version in the LRS/CalSAWS with CA-209721, which is scheduled for a 21.03 release.	Client Correspondence
CA-213270 CIV-106257	Stanislaus	Why would we run Batch EDBC on Transitional Nutrition Benefits and/or TCF programs, is it only to update the Minimum Wage since we cannot change the TNB or TCF benefits? Or is this regarding WINS then the TNB should not be run?	batch run includes NB programs when running CF as these programs are dependent on eligibility to CF. TCF is also included as there could be WINS cases that have transitioned from CF to TCF.	Eligibility