CalSAWS

California Statewide Automated Welfare System

Design Document

DDID 1967 | CA-200424

Children of Foster Care or Kin-GAP Recipients Eligibility to CalWORKs Benefits

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Yale Yee
	Reviewed By	Amy Gill

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
01/29/2020	1.0	Initial Document	Yale Yee
5/26/2020	1.1	Updated minor changes per QA review comments	Yale Yee
06/02/2020	1.2	Updated to add new action fragment for partial approval.	Rainier Dela Cruz
06/17/2020	1.3	Updated to add the naming convention for the hyperlink that shows up on the Distributed Documents page.	Rainier Dela Cruz
06/29/2020	1.4	Updated to clarify how the names are listed on the NOA.	Rainier Dela Cruz
07/10/2020	1.5	Added a note stating the Benefit Change NOA will only generate in English and Spanish because the action fragment is only available	Rainie Dela Cruz

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1 OVERVIEW

Per MPP 82-832.1(a), a person excluded in CalWORKs (CW) is a child living with his/her minor or non-minor dependent parent who is receiving AFDC-FC or Kin-GAP (KG).

1.1 Current Design

A child of a Foster Care (FC) recipient is determined to be eligible to CW unless they are active on a FC program. Similarly, a child of a KG recipient is determined to be eligible to CW unless they are active on a KG program.

1.2 Requests

A child of a FC or KG recipient will be determined to be ineligible to CW benefits.

1.3 Overview of Recommendations

A child who lives with their FC or KG recipient parent will be denied or discontinued from CW with the following reasons: Child of Foster Care recipient or Child of Kin-GAP recipient. When a child of a FC or KG recipient is denied or discontinued with either reason, EDBC may auto-test the child of a FC or KG recipient for Medi-Cal. A CalWORKs Notice of Action (NOA) will also generate to inform the CalWORKs recipient the child of a FC or KG recipient was denied or discontinued.

1.4 Assumptions

N/A

2 RECOMMENDATIONS

2.1 Add new status reasons and update EDBC logic

2.1.1 Overview

Two new status reasons will be added and EDBC logic will be updated.

2.1.2 Description of Changes

1. Add the following status reasons for the CW program:
    a. Child of Foster Care Recipient
    b. Child of Kin-Gap Recipient

    These status reason will be person level closures.
2. Update the EDBC logic to apply the new status reason to a person who is the child of a FC or KG recipient, and the FC or KG recipient has parental control of the child.
3. When the child of a FC or KG recipient is denied or discontinued for either reason, the child of a FC or KG recipient may be automatically tested for Medi-Cal.
    Note: Medi-Cal benefits will not be granted if the child of a FC or KG recipient is already receiving Medi-Cal benefits (including cash based Medi-Cal through FC or KG).
4. These status reasons will be available when a regular CW, Immediate Need (IN), Diversion (DV), and Refugee Cash Assistance (RCA) EDBC are overridden or when a manual EDBC is ran for these programs.

Technical Note:

Priority of "Child of Foster Care Recipient" status reason will be 5100.

Priority of "Child of Kin-GAP Recipient" status reason will be 5090.

2.1.3 Programs Impacted

CW, IN, DV, RCA

2.1.4 Performance Impacts

N/A

2.2 Correspondence: Add New Reason and Message for CalWORKs

2.2.1 Overview

This section will cover the necessary changes to add a new reason and message fragment that will generate on a CalWORKs denial, benefit change or discontinuance Notice of Action when a child is denied or discontinued for reason of 'Child of Foster Care Recipient' or 'Child of Kin-GAP Recipient'.

2.2.2 Description of Change

1. Add the new CalWORKs reason fragment that will generate on a denial, benefit change or discontinuance NOA when a child is denied or discontinued for reason of 'Child of Foster Care Recipient' or 'Child of Kin-GAP Recipient'.

   Noa Template: NOA 290

   Program: CalWORKs

   Action Type: Denial, Benefit Change, Discontinuance

   Fragment Level: Person

   Repeatable: ~~Yes~~ No

   Languages: English, Spanish, Armenian, Cambodian, Chinese, Filipino/Tagalog, Korean, Russian, Vietnamese

   Include NA Back 9: Yes

   NOA Mockups/Examples:

   - For an example of a CalWORKs Denial NOA, please refer to **Section 3 – Supporting Documents #1.**
   - For an example of a CalWORKs Benefit Change NOA, please refer to **Section 3 – Supporting Documents #2.**
   - For an example of a CalWORKs Discontinuance NOA, please refer to **Section 3 – Supporting Documents #3.**

   Ordering on NOA: The new reason fragment will be after the 'Here's why' of the action fragment.

   a. Create a new CalWORKs reason fragment with the verbiage below:

Description	Text	Formatting
Static	<Person> is receiving aid from the <ProgramType> Program.	Arial Font Size 10

b. Add generation logic for the new fragment. Generate the fragment on a CalWORKs denial, benefit change or discontinuance NOA when all the following is true:
   a. The program is CalWORKs.
   b. The status of the child is 'Denied' or 'Discontinued'.
   c. The status reason applied to the child is either 'Child of Foster Care Recipient' or 'Child of Kin-GAP Recipient'.

c. Add population logic for the new fragment. The fragment will be populated as follows:

Variable	Description	Population
Person	The name of the person.	This variable will be populated with the name of the child who is denied or discontinued for 'Child of Foster Care Recipient' or 'Child of Kin-GAP Recipient'. If there is more than one child denied or discontinued for the same status reason, the names will be listed as follows: Person 1, Person 2, etc.
ProgramType	The name of the program.	This variable will be populated with the name of the program. If the child is denied or discontinued for 'Child of Foster Care Recipient', the variable will populate with 'Foster Care'. If the child is denied or discontinued for 'Child of Kin-GAP Recipient', the variable will populate with 'Kin-GAP'.

d. The following are the action and message details for the Child of Foster Care Recipient/ Child of Kin-GAP Recipient NOA:
   Note: While the Denial and Discontinuance action fragments below are available in the different threshold languages, the Benefit Change action fragment is only available in English and Spanish. The Denial and Discontinuance NOA will generate in the different languages, but the Benefit Change will generate only in English and Spanish.

NOA	Action Fragment	Message Fragment

Denial	CW_DN_ACTION1 (4015)	The new message fragment defined in **Section 2.2.2.2**
Benefit Change	CW_CH_ACTION1 (4032)	The new message fragment defined in **Section 2.2.2.2**
Discontinuance	CW_TN_ACTION4 (4026)	The new message fragment defined in **Section 2.2.2.2**

e. The following is the naming convention of the hyperlink of the NOAs when viewing from the Distributed Documents page:

NOA	Status Reason	Hyperlink Name
Denial	Child of Foster Care Recipient	NOA – CW – DE – CHILD OF FC RECIPIENT
Denial	Child of Kin-GAP Recipient	NOA – CW – DE – CHILD OF KG RECIPIENT
Benefit Change	Child of Foster Care Recipient	NOA – CW – BC – CHILD OF FC RECIPIENT
Benefit Change	Child of Kin-GAP Recipient	NOA – CW – BC – CHILD OF KG RECIPIENT
Discontinuance	Child of Foster Care Recipient	NOA – CW – DS – CHILD OF FC RECIPIENT
Discontinuance	Child of Kin-GAP Recipient	NOA – CW – DS – CHILD OF KG RECIPIENT

2. Add new CalWORKs message fragment that will generate on a denial, benefit change or discontinuance NOA when a person is denied or discontinued for reason of 'Child of Foster Care Recipient' or 'Child of Kin-GAP Recipient'.

Noa Template: NOA 290

Program: CalWORKs

Action Type: Denial, Benefit Change, Discontinuance

Fragment Level: Program

Repeatable: No

Languages: English, Spanish, Armenian, Cambodian, Chinese, Filipino/Tagalog, Korean, Russian, Vietnamese

NOA Mockups/Examples:

- For an example of a CalWORKs Denial NOA, please refer to **Section 3 – Supporting Documents #1.**
- For an example of a CalWORKs Benefit Change NOA, please refer to **Section 3 – Supporting Documents #2.**

- For an example of a CalWORKs Discontinuance NOA, please refer to **Section 3 – Supporting Documents #3.**

Ordering on NOA: The new message fragment will be after the reason fragment(s) on the NOA.

a. Create a new CalWORKs message fragment with the verbiage below:

Description	Text	Formatting
Static	If evaluated for Medi-Cal Eligibility, you will get another notice about your Medi-Cal.	Arial Font Size 10

b. Add generation logic for the new fragment. Generate the fragment on a CalWORKs denial, benefit change or discontinuance NOA when all the following is true:
   a. The program is CalWORKs.
   b. The status of the person is 'Denied' or 'Discontinued'.
   c. The status reason applied to the person is either 'Child of Foster Care Recipient' or 'Child of Kin-GAP Recipient'.

c. Add the following regulations for the new fragment: Title 22, CCR, Section 50179.5

3. Add a new CalWORKs reason fragment that generates on a CalWORKs approval NOA. This fragment will generate on the approval NOA when a person is denied for reason of 'Child of Foster Care Recipient' or 'Child of Kin-GAP Recipient', but the household is approved for benefits.

   Noa Template: NOA 290

   Program: CalWORKs

   Action Type: Approval

   Fragment Level: Person

   Repeatable: ~~Yes~~ No

   Languages: English, Spanish

   NOA Mockups/Examples: For an example of a CalWORKs Approval NOA, please refer to **Section 3 – Supporting Documents #4.**

   Ordering on NOA: See supporting document for ordering.

   a. Create a new CalWORKs reason fragment with the verbiage below:

Description	Text	Formatting

Static	Aid has been denied for: <Person> Here's why: <Person> is receiving aid from the <ProgramType> Program.	Arial Font Size 10

b. Add generation logic for the new fragment. Generate the fragment on a CalWORKs approval NOA when all the following is true:
    a. The program is CalWORKs.
    b. The program status is 'Active'
    c. The status of the child is 'Denied' or 'Discontinued'.
    d. The status reason applied to the child is either 'Child of Foster Care Recipient' or 'Child of Kin-GAP Recipient'.

c. Add population logic for the new fragment. The fragment will be populated as follows:

Variable	Description	Population
Person	The name of the person.	This variable will be populated with the name of the child who is denied for 'Child of Foster Care Recipient' or 'Child of Kin-GAP Recipient'. If there is more than one child denied or discontinued for the same status reason, the names will be listed as follows: • The first list: Person 1 Person 2 etc. • The second list: Person 1, Person 2, etc.
ProgramType	The name of the program.	This variable will be populated with the name of the program. If the child is denied for 'Child of Foster Care Recipient', the variable will populate with 'Foster Care'. If the child is denied for 'Child of Kin-GAP Recipient', the

		variable will populate with 'Kin-GAP'.

d. The following are the action and message details for the reason fragment:

NOA	Action Fragment	Message Fragment
Approval	CW_AP_ACTION1(4031)	The new message fragment defined in **Section 2.2.2.2**

e. The following is the naming convention of the hyperlink of the NOAs when viewing from the Distributed Documents page:

NOA	Status Reason	Hyperlink Name
Partial Approval	Child of Foster Care Recipient	NOA – CW – AP – CHILD OF FC RECIPIENT
Partial Approval	Child of Kin-GAP Recipient	NOA – CW – AP – CHILD OF KG RECIPIENT

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Client Correspondence	Denial NOA Example	CW Denial NOA Example.pdf
2	Client Correspondence	Benefit Change NOA Example	CW Benefit Change NOA Example.pdf
3	Client Correspondence	Discontinuance NOA Example	CW Discontinuance NOA Example.pdf
4	Client Correspondence	Partial Approval NOA Example	CW Partial Approval NOA Example.pdf
5	Client Correspondence	Threshold translations for new CW Reason Fragment.	RSN_FC_KG_RECIPIENT_AE.pdf RSN_FC_KG_RECIPIENT_CA.pdf RSN_FC_KG_RECIPIENT_CN.pdf RSN_FC_KG_RECIPIENT_FI.pdf RSN_FC_KG_RECIPIENT_KO.pdf RSN_FC_KG_RECIPIENT_RU.pdf RSN_FC_KG_RECIPIENT_SP.pdf RSN_FC_KG_RECIPIENT_VI.pdf
6	Client Correspondence	Threshold translations for new CW Message Fragment.	MSG_ANOTHER_NOTICE_FOR_MEDI_CAL_AE.pdf MSG_ANOTHER_NOTICE_FOR_MEDI_CAL_CA.pdf MSG_ANOTHER_NOTICE_FOR_MEDI_CAL_CN.pdf MSG_ANOTHER_NOTICE_FOR_MEDI_CAL_FI.pdf MSG_ANOTHER_NOTICE_FOR_MEDI_CAL_KO.pdf MSG_ANOTHER_NOTICE_FOR_MEDI_CAL_RU.pdf MSG_ANOTHER_NOTICE_FOR_MEDI_CAL_SP.pdf MSG_ANOTHER_NOTICE_FOR_MEDI_CAL_VI.pdf
7	Client Correspondence	Spanish Translation for the new CW Reason fragment for approvals.	AP_RSN_FC_KG_RECIPIENT_SP.pdf

4 REQUIREMENTS

4.1 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
1967	As Side-by-Side sessions were focused on comparing the front end (online pages) functionality of the application, the CONTRACTOR shall budget an allowance of twenty-nine thousand, one hundred fifty-five hours (29,155) to accommodate for any Unforeseen differences in the code base that result in additional requirements. The requirements for the allowance of hours must be finalized and approved by the CONSORTIUM for the CONTRACTOR to meet design, build and System Test milestones, subject to the requirements meeting requirements in the LRS Agreement. As the requirements for the designated SCRs are identified, the SCRs will be calculated by the CONTRACTOR and reviewed and prioritized by the CONSORTIUM for approval through the County Change Control Board process.	- Estimates will include the necessary Tasks in the software development lifecycle required to implement the CalSAWS DD&I SCR including deployment and change management. - For the new requirements to be included with CalSAWS DD&I UAT preparation activities (targeted to begin April 2021 for C-IV), the requirements for the unforeseen Differences allowance hours must be finalized, approved by the CONSORTIUM and added to the CalSAWS DD&I SOR by July 1, 2020 for the CONTRACTOR to meet design, build and System Test milestones.	A child of a FC child is denied or discontinued from CW or KG with the following reasons: Child of Foster Care recipient or Child of Kin-GAP recipient. When a child is denied or discontinued with either reason, EDBC may auto-test the child for Medi-Cal.

5 OUTREACH

Provide a list of active persons, receiving CW, who are the child of a FC or KG recipient, and the FC or KG recipient has parent control of the child.

5.1 Lists

A list of cases with an active person, receiving CW, who is the child of a FC or KG recipient, and the FC or KG recipient has parent control of the child.

List Name: Cases_With_Child_of_a_FC_or_KG_Recipient
List Criteria: Cases with an active person, receiving CW, who is the child of a FC or KG recipient, and the FC or KG recipient has parent control of the child.
Standard Columns:

- Case Name
- Case Number
- County
- Unit
- Unit Name
- Office Name
- Worker

Additional Column(s):
Frequency: One-time

The list will be posted to the following location:

System	Path
CalSAWS	CalSAWS Web Portal>System Changes>SCR and SIR Lists>2020>CA-200424

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-201992 | DDID 1967 | DDCR 3170

Updates to Correspondence Office Types for Migration Counties

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Jasmine Chen, Rainier Dela Cruz
	Reviewed By	Lawrence Samy, Amy Gill, Rainier Dela Cruz

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
03/16/2020	1.0	Initial Document	Jasmine Chen
04/13/2020	1.1	Added Correspondence variable names	Rainier Dela Cruz
05/07/2020	1.2	Updated per CA-201992 Comments Log V1.0	Jasmine Chen
05/13/2020	1.3	Updated per CA-201992 Comments Log V2.0	Jasmine Chen
05/20/2020	1.4	Added Section 2.4 to include updates to the hearing and legal aid addresses population on RFA 100s forms. Added Note for Section 2.3.2	Rainier Dela Cruz Jasmine Chen
05/27/2020	1.5	Updated Design and Assumption 1 per CalSAWS DEL 33 Comments Log	Jasmine Chen
06/29/2020	1.6	Extended Assumption 3 for LA County's new office type of 'DCFS Hearing'	Jasmine Chen
06/29/2020	1.7	Add the NA 741 to the list of forms that needed the update for the DFCS NA Back 9	Rainier Dela Cruz

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1 OVERVIEW

1.1 Current Design

In C-IV, County administrators use the Admin's Correspondence Detail page to add and edit their own county's correspondence office information with office types such as legal aid, hearing, and collections.

In LRS/CalSAWS, Los Angeles County administrators do not add or edit office information on the Correspondence Detail online page yet can still view the information. Instead, a System Change Request (SCR) is implemented to add or update correspondence office information in the database.

As all counties are migrating into one system, users from the 57 Migration counties with the appropriate security rights will be able to maintain their own county's legal aid, hearing, and collections information from the Correspondence Detail page.

1.2 Requests

1. Update the Correspondence Detail page for the 57 Migration counties to display 7 correspondence office types in the Type dropdown.
2. For the 57 Migration counties, update certain Forms/NOA logic to no longer pull information from Los Angeles County-specific correspondence office types.

1.3 Overview of Recommendations

1. For the 57 Migration counties, update the Correspondence Detail page to include 'Child Care Resource and Referral Agency' under the Type dropdown. Exclude Los Angeles County-specific types from the dropdown to display 7 correspondence office types.
2. For the 57 Migration counties, update certain Forms/NOA logic to no longer pull information from Los Angeles County-specific correspondence office types.
3. Update the population module to dynamically populate the Hearing and Legal Aid addresses of NA Back 9 for the following Forms/NOA to be used by all counties: RFA 100A-AB 110, RFA 100A, RFA 100-AB 110, RFA 100 and NA 791.

1.4 Assumptions

1. Los Angeles County's existing correspondence Type dropdown list, Forms and NOA logic will remain the same. Los Angeles County's current processes to add correspondence records will remain the same, whether it is via administrators using the online pages or submitting a County Enhancement Request (CER).
2. When a county does not have information for a specific office type and it is needed to populate a field in a Form/NOA, the Form/NOA will still generate but that field will be blank. This does not impact the current notices generation process nor the notices printing process.

3. For the 57 Migration counties, population for the Hearing and Legal Aid offices addresses on the NA Back 9 will be handled by CA-213557 (DDID 1065). This SCR will also introduce a new correspondence office type of 'DCFS Hearing' to be displayed only for Los Angeles County.

2 RECOMMENDATIONS

2.1 Correspondence Detail

2.1.1 Overview

For the 57 Migration counties, update the Correspondence Detail page to add 'Child Care Resource and Referral Agency' under the Type dropdown. For the 57 Migration counties, exclude Los Angeles County-specific types from the dropdown to display 7 correspondence office types.

2.1.2 Mockup

N/A - Added value in dropdown only

2.1.3 Description of Changes

1. For the 57 Migration counties (not Los Angeles), add to the Type dropdown the option of: 'Child Care Resource and Referral Agency'.
2. When logged into one of 57 Migration counties, exclude Los Angeles County-specific correspondence office types from the Type dropdown.

   For the 57 Migration counties, display the Type dropdown list in alphabetical order:
   1. CCWRO
   2. Child Care Hearing
   3. Child Care Resource and Referral Agency
   4. Collection Mail
   5. Collection Physical
   6. Hearing
   7. Legal Aid

2.1.4 Page Location

- **Global:** Admin Tools
- **Local:** Admin
- **Task:** Correspondence

2.1.5 Security Updates

N/A

2.1.6 Page Mapping

N/A

2.1.7 Page Usage/Data Volume Impacts

N/A

2.2 Update Correspondence using the 'Fiscal Operations Section' office type code

2.2.1 Overview

The LRS/CalSAWS system currently has a Los Angeles County-specific office type of Fiscal Operations Section (FO). The population logic for the following State Forms/NOA currently pulls information from this office type code: M44-352A and (WTW 11, WTW 13 for Refugee Employment Programs (REP)).

For WTW 11 and WTW 13 forms in the LRS/CalSAWS system associated to programs of Welfare-to-Work (WTW) or Cal-Learn (CL), the population logic populates with GAIN office information.

2.2.2 Description of Change

As the 57 Migration counties will also use these State Forms/NOA but will not have FO nor GAIN office information available, when logged into one of 57 Migration counties:

1. Update the relevant population logic that retrieves and populates information on the following State Forms/NOA, to pull information from that county's Collection Mail (CML) office type instead.

    a. M44-352A
    The following variables of the Form/NOA will populate with information to be retrieved using the CML office type code:

Variable	Description	Population
FO Name	The office name.	The variable populates with the office name.
Address Line 1	The first line of the address.	The variable populates with the first line address.
Address Line 2	The second line of the address.	The variable populates with the second line address.

Address Line 3	The third line of the address.	The variable populates with the third line address. If there is no value for Address 2, the values in Address 3 is moved up to Address 2, and Address 3 becomes blank.

b. WTW 11

The following variable of the form will populate with information to be retrieved using the CML office type code:

Variable	Description	Population
Cashier Address	The office where the recipient sends their payments to.	The variable populates with the address where the recipient sends their payment to pay back the overpayment.

c. WTW 13

The following variables of the form will populate with information to be retrieved using the CML office type code:

Variable	Description	Population
Cashier Address 1	The first line of the address.	The variable populates with the office name.
Cashier Address 2	The second line of the address.	The variable populates with the office address.
Cashier Address 3	The third line of the address.	The variable populates with the city, state, and zip code.

2.3 Update Correspondence using the 'Welfare Rights Office' office type code

2.3.1 Overview

The LRS/CalSAWS system currently has a Los Angeles County-specific office type of Welfare Rights Office (WR). The population logic for the following State NOAs currently pulls information from this office type code: NA 818 and NA 840.

2.3.2 Description of Change

As the 57 Migration counties will also use these State NOAs but will not have WR information available, when logged into one of 57 Migration counties:

1. Update the logic that retrieves and populates information on the following State NOAs, to use the CCWRO (CCW) office type code instead of WR.

    a. NA 818
    b. NA 840
    The NA 818 and NA 840 have the following variable and it will populate with information to be retrieved using the CCW office type code:

Variable	Description	Population
WRO Office Phone	The office phone number.	The variable populates with the office phone number.

Note: If a specific county does not have a CCWRO type record, use the default CCWRO address of '00' county code to populate the variable.

2.4 Update Correspondence using the 'Hearing Office' office type code

2.4.1 Overview

The existing NA Back 9 in LRS/CalSAWS included in Foster Care (FC), Kin-GAP (KG), and Adoption Assistance Program (AAP) NOAs and forms were updated to dynamically populate the Hearing and Legal Aid addresses.

The following forms contain the NA Back 9, but do not have the logic to populate the Hearing and Legal Aid addresses: RFA 100A-AB 110, RFA 100A, RFA 100-AB 110, RFA 100, and NA 791. Update the pre-population module of these forms to populate the Hearing and Legal Aid addresses on the NA Back 9.

2.4.2 Description of Change

1. Update the population logic of the following forms (to be used by all counties) to dynamically populate the Hearing and Legal Aid addresses.
    a. RFA 100A-AB 110
    b. RFA 100A
    c. RFA 100-AB 110
    d. RFA 100
    e. NA 791

Variable	Description	Population
HearingsAddress	The address where the recipient can send the NA Back 9 to request a hearing.	This variable is populated with the hearing address retrieved from the document data table.
LegalAidAddress	The address where the recipient can get legal aid.	This variable is populated with the legal aid address retrieved from the document data table. This variable populates only for the 57 Migration Counties. For Los Angeles county, it will be blank.

3 UPDATE REQUIREMENTS

3.1 Migration Requirements

DDID #	Requirement Text	Contractor Assumptions	How Requirement Met
1967	As Side-by-Side sessions were focused on comparing the front end (online pages) functionality of the application, the CONTRACTOR shall budget an allowance of twenty-nine thousand, one hundred fifty-five hours (29,155) to accommodate for any Unforeseen differences in the code base that result in additional requirements. The requirements for the allowance of hours must be finalized and approved by the CONSORTIUM for the CONTRACTOR to meet design, build and System Test milestones, subject to the requirements meeting requirements in the LRS Agreement. As the requirements for the designated SCRs are identified, the SCRs will be calculated by the CONTRACTOR and reviewed and prioritized by the CONSORTIUM for approval through the County Change Control Board process.	- Estimates will include the necessary Tasks in the software development lifecycle required to implement the CalSAWS DD&I SCR including deployment and change management. - For the new requirements to be included with CalSAWS DD&I UAT preparation activities (targeted to begin April 2021 for C-IV), the requirements for the unforeseen Differences allowance hours must be finalized, approved by the CONSORTIUM and added to the CalSAWS DD&I SOR by July 1, 2020 for the CONTRACTOR to meet design, build and System Test milestones.	Updated the Correspondence Detail page for the 57 Migration counties (not Los Angeles) Admin users to be able to maintain their own county's correspondence information. For the 57 Migration counties, updated certain State Forms/NOA logic to no longer pull information from Los Angeles County-specific correspondence office types.

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-207151 | DDID 2136

Update Child Placement pages
to view deleted records

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Linda Zeng
	Reviewed By	Amy Gill

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
01/20/2020	1.0	Initial document	Linda Zeng
05/13/2020	1.1	Updates per QA Comments.	Melissa Mendoza
05/26/2020	1.2	Updates per Deliverable Comments.	Melissa Mendoza
06/22/2020	2	Updates for Content Revision 1. Updates are highlighted in yellow.	Melissa Mendoza

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1 OVERVIEW

The records for the Child Placement List, Kin-GAP Summary List, and AAP (Adoption Assistance Program) Placement List pages can be removed via the Remove button or by overwriting existing information using effective dating. There is no ability to view deleted records once they have been removed.

1.1 Current Design

The Child Placement List, Kin-GAP Summary List, and AAP Placement List pages do not have the ability to view deleted records.

1.2 Requests

Per DDID 2136, add the ability to record and view the deleted records by:

- Adding a "View Deleted Records" button on the Child Placement List, Kin-GAP Summary List, and AAP Placement pages.
- Creating new list pages that display all deleted records for the Child Placement List, Kin-GAP Summary List, and AAP Placement pages.
- Creating a new detail page that contains the data of the deleted records from the Child Placement List, Kin-GAP Summary List, and AAP Placement pages.

1.3 Overview of Recommendations

1. Add a "View Deleted Records" button on the Child Placement List, Kin-GAP Summary List, and AAP Placement pages.
2. Create new list pages that display all of the deleted records for the pages above.
3. Create a new detail page that displays the deleted record information for the list pages.

1.4 Assumptions

1. AAP Placement records prior to this SCR's implementation will not display deleted record history.

2 RECOMMENDATIONS

2.1 Child Placement List

2.1.1 Overview

Add a "View Deleted Records" button to the Child Placement List page.

2.1.2 Child Placement List Mockup

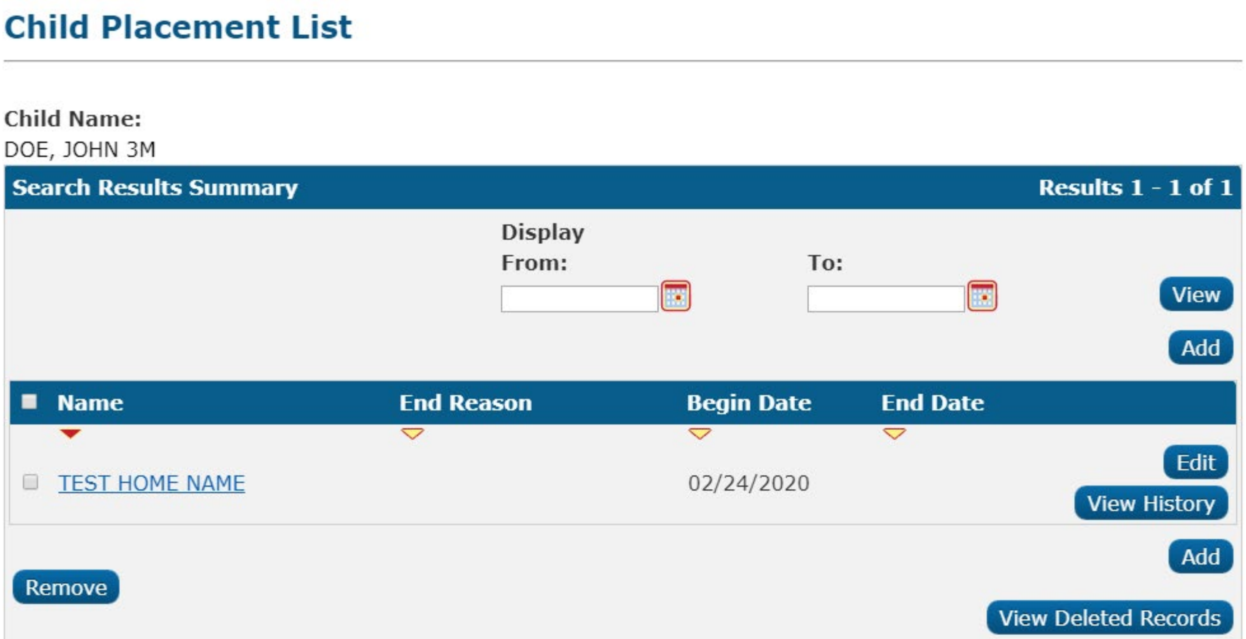


Figure 2.1.1 Child Placement List Mockup with "View Deleted Records" button

2.1.3 Description of Changes

1. Add a "View Deleted Records" button to the Child Placement List page.
    a. The View Deleted Records button will be displayed regardless of whether the page is populated with data.
        i. Display the new button below the Add button.
        ii. The button will navigate to the corresponding Child Placement Deleted Records List page.

2.1.4 Page Location

Global Navigation: Eligibility

Local Navigation: Customer Information

Task Navigation: Foster Care

2.1.5 Security Updates

N/A

2.1.6 Page Mapping

N/A

2.1.7 Page Usage/Data Volume Impacts

N/A

2.2 Child Placement Deleted Records List

2.2.1 Overview

Create a new list page for the deleted records of Child Placement List.

2.2.2 Child Placement Deleted Records List Mockup

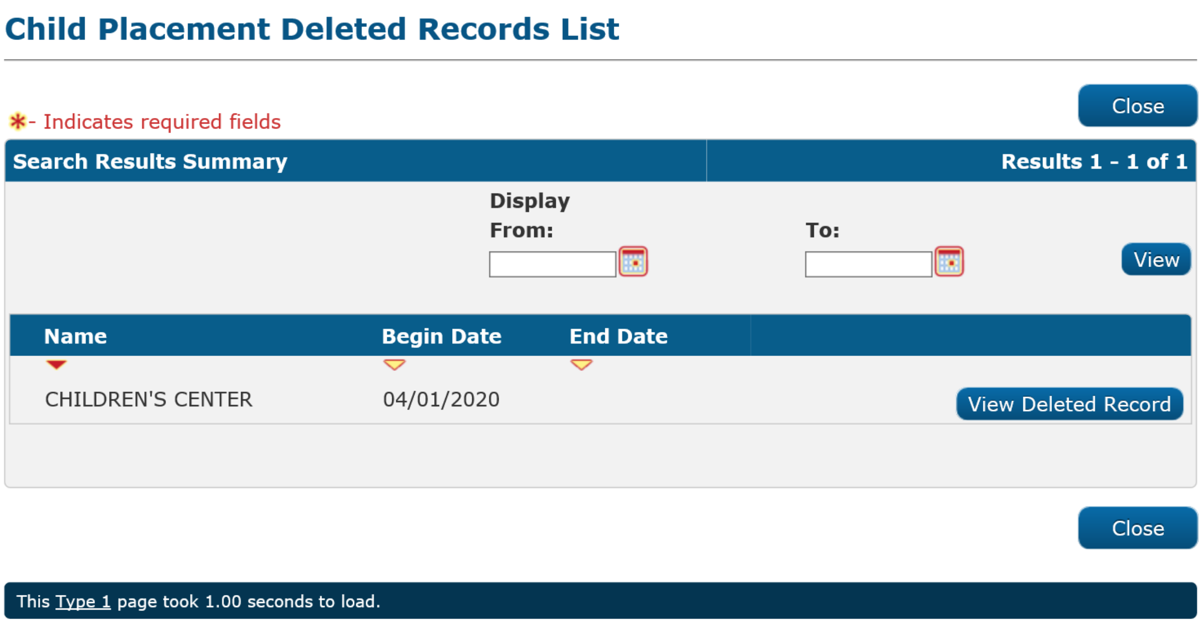


Figure 2.2.1 Child Placement Deleted Records List Mockup

2.2.3 Description of Changes

1. The page will have the following fields. All columns for the results will be sortable.
   a. Display From – Begin date to view records. Follow the same filtering logic of the Child Placement List page.

b. Display To – End date to view records. Follow the same filtering logic of the Child Placement List page.
c. View Button – View records based on search criteria of dates.
d. Name – The organization name from the Child Placement List page. Default sort order will be for this column.
e. Begin Date – Begin Date of the Child Placement Record from the Child Placement List page.
f. End Date – End Date of the Child Placement Record from Child Placement List page.
g. Close Button – Return to the previous screen.

2. The View Deleted Record button will display for each deleted record and will open in a pop-up window which will display the Deleted Records Detail page. The pop-up will allow the User to compare the deleted record to the existing record.

2.2.4 Page Location

Global Navigation: Eligibility

Local Navigation: Customer Information

Task Navigation: Child Placement

2.2.5 Security Updates

Security Right	Right Description	Right to Group Mapping
ChildPlacementDeletedRecordsList	N/A	Misc Program View

Note: This new right will be linked to an existing group.

2.2.6 Page Mapping

New PMCR will be added for the new page.

2.2.7 Page Usage/Data Volume Impacts

N/A

2.3 Kin-GAP Summary List

2.3.1 Overview

Add a "View Deleted Records" button to the Kin-GAP Summary List page.

2.3.2 Kin-GAP Summary List Mockup

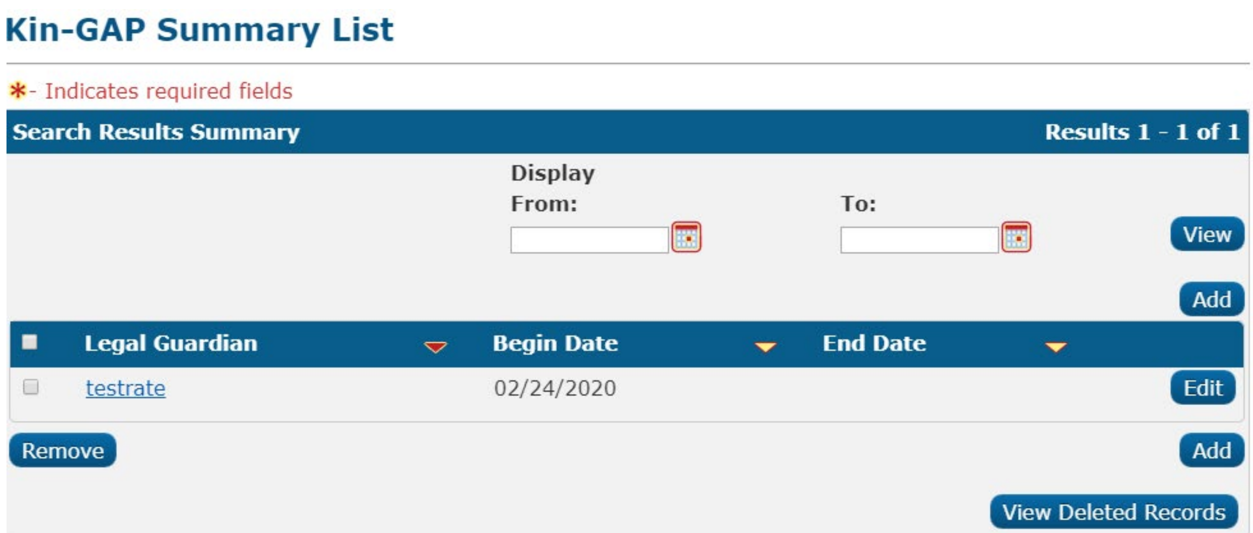


Figure 2.3.1 Kin-GAP Summary List Mockup with "View Deleted Records" button

2.3.3 Description of Changes

1. Add a "View Deleted Records" button to the Kin-GAP Summary List page.
    a. The View Deleted Records button will be displayed regardless of whether the page is populated with data.
        i. Display the new button below the Add button.
        ii. The button will navigate to the corresponding Kin-GAP Summary Deleted Records List page.

2.3.4 Page Location

Global Navigation: Eligibility

Local Navigation: Customer Information

Task Navigation: Kin-GAP > Summary

2.3.5 Security Updates

N/A

2.3.6 Page Mapping

N/A

2.3.7 Page Usage/Data Volume Impacts

N/A

2.4 Kin-GAP Summary Deleted Records List

2.4.1 Overview

Create a new list page for the deleted records of the Kin-GAP Summary List page.

2.4.2 Kin-GAP Summary Deleted Records List Mockup

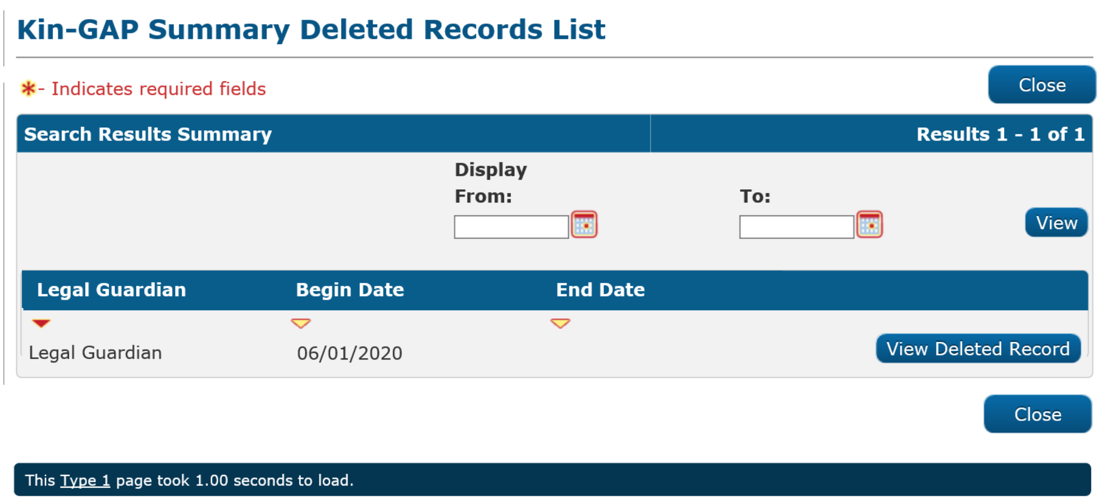


Figure 2.4.1 Kin-GAP Summary Deleted Records List Mockup

2.4.3 Description of Changes

1. The page will have the following fields. Result columns will be sortable.

   a. Display From- Begin date to view records. Follow the same filtering logic of the Kin-GAP Summary List page.

   b. Display To- End date to view records. Follow the same filtering logic of the Kin-GAP Summary List page.

c. View Button – View records based on search criteria of dates.

d. Legal Guardian – The legal guardian name from the Kin-GAP Summary List page. Sort will default to this column.

e. Begin Date – Begin Date of the record from the Kin-GAP Summary List page.

f. End Date – End Date of the record from the Kin-GAP Summary List page.

g. Close Button – Return to the previous screen.

2. The View Deleted Record button will display for each deleted record and will open in a pop-up window which will display the Deleted Records Detail page. The pop-up will allow the User to compare the deleted record to the existing record.

2.4.4 Page Location

Global Navigation: Eligibility

Local Navigation: Customer Information

Task Navigation: Kin-GAP > Summary

2.4.5 Security Updates

2.4.6 Security Updates

Security Right	Right Description	Right to Group Mapping
KinGAPSummaryDeletedRecordsList	N/A	Kin-GAP View

Note: This new right will be linked to an existing group.

2.4.7 Page Mapping

New PMCR will be added for the new page.

2.4.8 Page Usage/Data Volume Impacts

N/A

2.5 AAP Placement List

2.5.1 Overview

Add a “View Deleted Records” button to the AAP Placement List page.

2.5.2 AAP Placement List Mockup

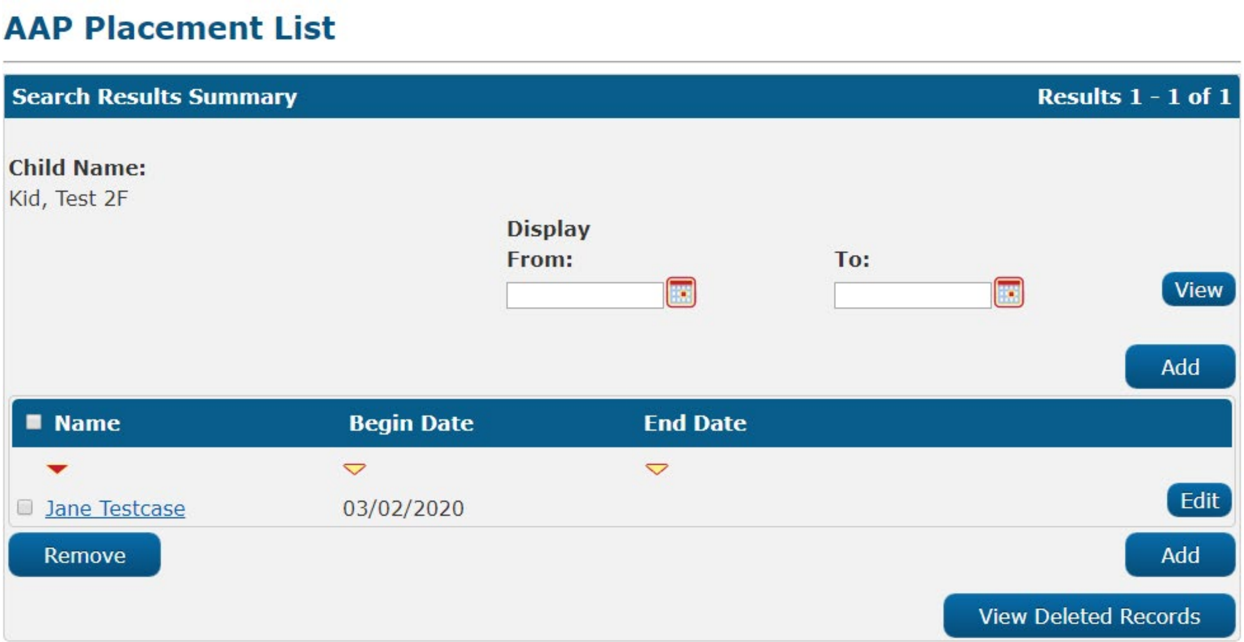


Figure 2.5.1 AAP Placement List Mockup with “View Deleted Records” button

2.5.3 Description of Changes

1. Add a “View Deleted Records” button to the AAP Placement List page.
    a. The View Deleted Records button will be displayed regardless of whether the page is populated with data.
        i. Display the new button below the Add button.
        ii. The button will navigate to the corresponding AAP Placement Deleted Records List page.

2.5.4 Page Location

Global Navigation: Eligibility

Local Navigation: Customer Information

Task Navigation: AAP Placement

2.5.5 Security Updates

N/A

2.5.6 Page Mapping

N/A

2.5.7 Page Usage/Data Volume Impacts

N/A

2.6 AAP Placement Deleted Records List

2.6.1 Overview

Create a new list page for the deleted records of the AAP Placement List page.

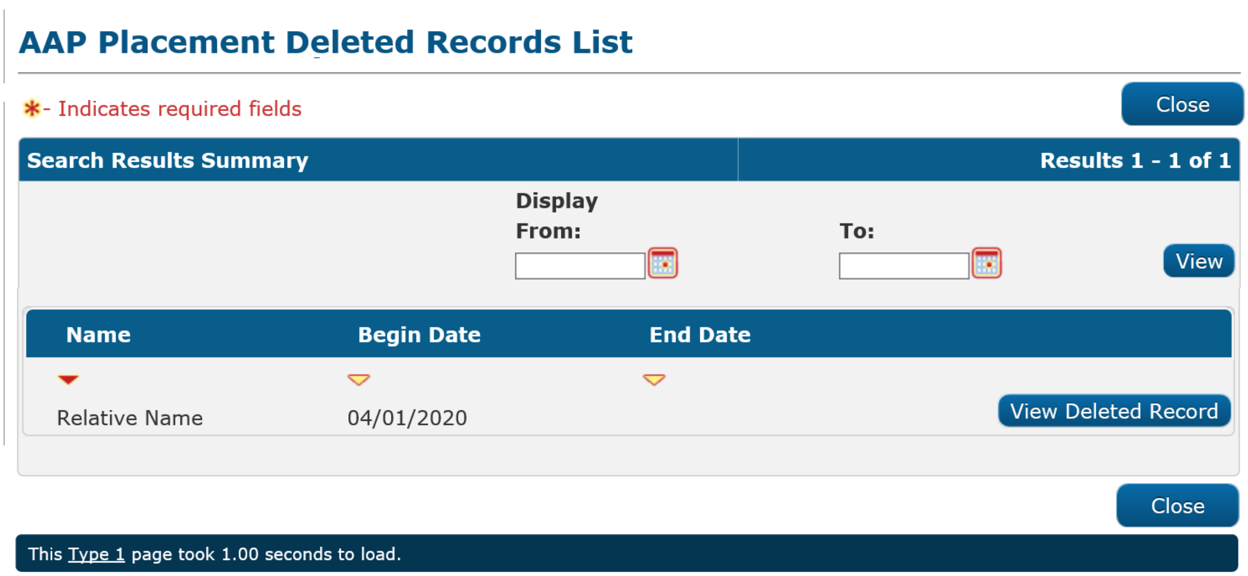


Figure 2.6.1 AAP Placement Deleted Records List Mockup

2.6.2 Description of Changes

1. The page will have the following fields. Result columns will be sortable.
    a. Display From – Begin date to view records. Follow the same filtering logic of the AAP Placement List page.

b. Display To – End date to view records. Follow the same filtering logic of the AAP Placement List page.

c. View Button – View records based on search criteria of dates.

d. Name – The name from the AAP Placement List page. Sort will default to this column.

e. Begin Date – Begin Date of the record from the AAP Placement List page

f. End Date – End Date of record from the AAP Placement List page

g. Close Button – Return to the previous screen.

2. The View Deleted Record button will display for each deleted record and will open in a pop-up window which will display the Deleted Records Detail page. The pop-up will allow the User to compare the deleted record to the existing record.

2.6.3 Page Location

Global Navigation: Eligibility

Local Navigation: Customer Information

Task Navigation: AAP Placement

2.6.4 Security Updates

Security Right	Right Description	Right to Group Mapping
AAPPlacementDeletedRecordsList	N/A	AAP Placement View

Note: This new right will be linked to an existing group.

2.6.5 Page Mapping

New PMCR will be added for the new page.

2.6.6 Page Usage/Data Volume Impacts

N/A

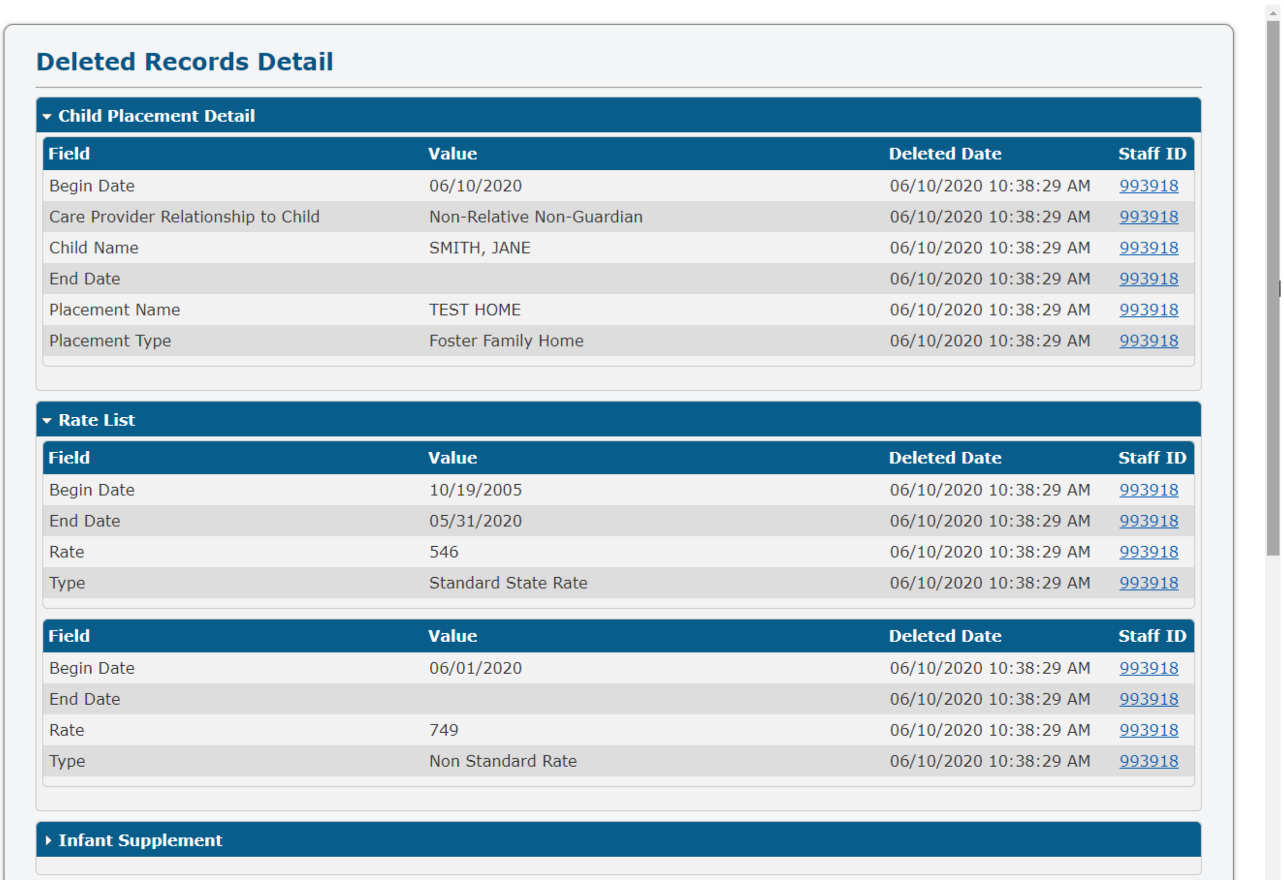
Figure 2.7.1 Deleted Records Detail Mockup

2.7 Deleted Records Detail

2.7.1 Overview

Create a new detail page for the deleted records of Child Placement List, Kin-GAP Summary List, and AAP Placement pages that will display the deleted information.

2.7.2 Deleted Records Detail Mockup



Deleted Records Detail

▾ Child Placement Detail

Field	Value	Deleted Date	Staff ID
Begin Date	06/10/2020	06/10/2020 10:38:29 AM	993918
Care Provider Relationship to Child	Non-Relative Non-Guardian	06/10/2020 10:38:29 AM	993918
Child Name	SMITH, JANE	06/10/2020 10:38:29 AM	993918
End Date		06/10/2020 10:38:29 AM	993918
Placement Name	TEST HOME	06/10/2020 10:38:29 AM	993918
Placement Type	Foster Family Home	06/10/2020 10:38:29 AM	993918

▾ Rate List

Field	Value	Deleted Date	Staff ID
Begin Date	10/19/2005	06/10/2020 10:38:29 AM	993918
End Date	05/31/2020	06/10/2020 10:38:29 AM	993918
Rate	546	06/10/2020 10:38:29 AM	993918
Type	Standard State Rate	06/10/2020 10:38:29 AM	993918

Field	Value	Deleted Date	Staff ID
Begin Date	06/01/2020	06/10/2020 10:38:29 AM	993918
End Date		06/10/2020 10:38:29 AM	993918
Rate	749	06/10/2020 10:38:29 AM	993918
Type	Non Standard Rate	06/10/2020 10:38:29 AM	993918

▸ Infant Supplement

Figure 2.7.1 Deleted Records Detail Mockup – Example of Child Placement Detail

2.7.3 Description of Changes

1. Create a new detail page that allows the User to view deleted details of the newly created list pages from section 2.2. The columns below will be displayed on the page:

a. Field
b. Value
c. Deleted Date
d. Staff ID (Hyperlink to the Worker Detail page) of User deleting the record.

2. The page shall be accessed by the User clicking on the View Deleted Record button on the following pages and use the same page for each. It will display the page name from where the records were deleted and the corresponding data.
   - Child Placement Deleted Records List
   - Kin-GAP Summary Deleted Records List
   - AAP Placement Deleted Records List
3. The page will display the data that has been deleted from the detail page. It does not include all of the data from the sub pages that are accessed from the detail page.

2.7.4 Page Location

Global Navigation: Eligibility

Local Navigation: Customer Information

Task Navigation: Varies

2.7.5 Security Updates

The Security rights will follow the page's rights that the View Deleted Records button appears on.

2.7.6 Page Mapping

N/A – These are existing values in the system and a pop-up page.

2.7.7 Page Usage/Data Volume Impacts

N/A

3 MIGRATION REQUIREMENTS

3.1 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
2136	**Original:** The CONTRACTOR shall add the ability to view the deleted child placement records on the Child Placement Detail page. **Revised:** The CONTRACTOR shall add the ability to view the deleted child placement records from the Child Placement List, Kin-GAP Summary List, and AAP Placement List pages.	N/A	Child Placement List, Kin-GAP Summary List, and AAP Placement List pages are updated to display deleted records via a View Deleted Records button. View Deleted Records List and Detail pages are added.

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-207158 | DDID 2127

Enhance Recovery Account Correspondence to be generated and sent in batch

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Rainier Dela Cruz
	Reviewed By	Amy Gill

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
04/10/2020	1.0	Initial Revision	Rainier Dela Cruz
05/08/2020	2.0	Updates from QA feedback	Rainier Dela Cruz
05/26/2020	3.0	Updates from Deliverable comments	Rainier Dela Cruz
6/17/2020	4.0	Updated to remove Recommendation 1c.	Rainier Dela Cruz
07/08/2020	5.0	Updated based on CCB feedback.	Rainier Dela Cruz

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1 OVERVIEW

1.1 Current Design

The Recovery Account Activation batch job (PB19F107) will activate recovery accounts and send out correspondence to the responsible party regarding their recovery account. The following forms are generated and sent out:

- GA/GW OP Set - contains the ABP 4023 C and ABP 4023 OP forms
- CalFresh Intentional Household Error (IHE) Set - contains the CF 377.7B, DFA 377.7C, NA 1263, and PA 1820 forms
- CalFresh Administrative Error (AE) Set - contains the CF 377.7D3, NA 1263, DFA 377.7E1, and PA 1820 forms
- ~~CalFresh IPV Set - contains the DFA 377.7G, NA 1263, and PA 1820 forms~~
- M44-350I and NA 274G Set - contains the M44-350I and NA 274G forms

1.2 Requests

As part of Design Differences ID (DDID) 1652 (CA-207266), the Recovery Account Activation batch job will be enabled for the 57 Migration Counties. However, the CalFresh IHE and CalFresh AE~~, and CalFresh IPV~~ form sets that generate and sent through the batch job contain a Los Angeles County specific form (PA 1820). Add new CalFresh form sets without the Los Angeles County specific form for the 57 Migration Counties.

1.3 Overview of Recommendations

1. Add a new CalFresh IHE and CalFresh AE~~, and CalFresh IPV~~ form sets for the 57 Migration Counties.
2. Update the logic in the Recovery Account Overpayment Notification module to generate and send the new form sets only for the 57 Migration Counties.

1.4 Assumptions

1. The existing CalFresh form sets will continue to generate and be sent out for Los Angeles County.
2. The M44-350I and NA 274G Set will generate and be sent out for both Los Angeles County and the 57 Migration Counties.
3. The trigger conditions to generate the M44-350I and NA 274G Set will not be updated.
4. The form sets are only generated through the Recovery Account Activation batch job. The updates to the Generate Form button on the Recovery Account Detail page will be addressed with SCR CA-207159 (DDID 2126).
5. The GA/GW OP Set will only generate and be sent out for Los Angeles County.
6. The PA 1820 form will be available in Template Repository for all 57 Migration Counties until SCR CA-215160 DDID 2663 is implemented.

2 RECOMMENDATIONS

2.1 Add New Recovery Account Form Sets

2.1.1 Overview

The CalFresh IHE and CalFresh AE~~, and CalFresh IPV~~ form sets that generate and are sent out through the Recovery Account Activation batch job contain a Los Angeles County specific form. Add new CalFresh form sets without the Los Angeles County specific form for the 57 Migration Counties.

2.1.2 Description of Change

1. Create new form sets for the 57 Migration Counties.
    a. Create a new CalFresh IHE form set that contains the CF 377.7B, DFA 377.7C, and NA 1263 forms.
    Technical Note: The existing document template Id in the Document Template table for the above form set is 6188**.**
    b. Create a new CalFresh AE form set that contains the CF 377.7D3, NA 1263, and DFA 377.7E1 forms.
    Technical Note: The existing document template Id in the Document Template table for the above form set is 6187.
    ~~c. Create a new CalFresh IPV form set that contains the DFA 377.7G and NA 1263 forms.~~
2. Update the logic in the Recovery Account Overpayment Notification module to generate and send out the new form sets for the 57 Migration Counties. Continue to generate and send out the existing form set (including the PA 1820) for only Los Angeles County.

3 REQUIREMENTS

3.1 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
2127	**Original:** The CONTRACTOR shall add the ability for NOAs (informing notice of action with budget, repayment agreement, and EBT Release Form) to be generated and sent in batch for all responsible party(s) indicated on the Recovery Account Detail page. Note: For CalWORKs - NOA with budget For CalFresh - NOA with budget, repayment agreement, EBT Release Form **Revised:** The CONTRACTOR shall update the CalFresh correspondence generated and sent in batch for all responsible party(s) indicated on the Recovery Account Detail page to not include the PA 1820 for the 57 Migration Counties.	N/A	Current functionality supports sending recovery account notices in Batch. New CalFresh IHE and CalFresh AE form sets are added for the migration counties that will generate and be sent out through the Recovery Account Activation batch job.

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-207179 | DDID 2098

Add a Court Order Findings section

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Linda Zeng
	Reviewed By	Amy Gill

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
11/11/2019	1.0	Initial document	Linda Zeng
3/5/2020	2.0	Revisions after review with FC Committee. Added Assumption regarding CA-214267 to track the change to implement the discontinuance for counties that do not elect to use County Funds.	Linda Zeng
03/22/2020	3.0	Updated verbiage in the following sections per ClearBest: 2.1.3, 2.2.2, 3.1	Linda Zeng
04/01/2020	4.0	Revised Requirement Text and Contractor Assumptions per ClearBest	Linda Zeng
05/12/2020	5.0	Content Revision 1 – Added 2.1.3 a and b that date field will only display when Yes is selected. Added Date Validation to section 2.1.3 2 a ii and 2 b ii.	Melissa Mendoza
06/26/2020	5.1	Updated Assumption 2 for clarification.	Melissa Mendoza
7/9/2020	6.0	Content Revision 2 to add requirement #2.d. in section 2.2.2	Paul Galloway, Amy Gil

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1 OVERVIEW

The Foster Care Non-Minor Dependent Re-Entry Authority Detail page allows a user to enter new information and to review data for a Non-Minor Dependent (NMD) seeking re-entry into the Foster Care program.

In order to be eligible to re-enter and receive Foster Care benefits, the NMD must have signed the SOC 163 (Voluntary Re-Entry Agreement for Extended Foster Care), a form which provides initial, conditional authority for placement. After the signing date, a court order must be obtained within 180 days for the NMD to be eligible for continued state and federal aid payments.

This SCR adds a section titled Court Order Findings to the Foster Care Non-Minor Dependent Re-Entry Authority Detail page.

1.1 Current Design

Currently, EDBC does not evaluate eligibility according to the 180-day re-entry eligibility requirement.

Therefore, the Foster Care Non-Minor Dependent Re-Entry Authority Detail page does not have a Court Order Findings section.

1.2 Requests

Per DDID 2098, add a Court Order Findings section and a Legal Authority Code field to the Non-Minor Dependent Re-Entry Authority Detail page.

1.3 Overview of Recommendations

Add a Court Order Findings section to the Non-Minor Dependent Re-Entry Authority page and update Foster Care EDBC logic to use the data from the added fields.

1.4 Assumptions

1. The updates will not impact the Los Angeles County Datamart interface.
2. There are no Task or Batch updates with this SCR. Users would need to manually track the 180-day period, if needed, and run EDBC to redetermine eligibility for the end of the 180-day period.
3. There are no changes to Notices of Action with this SCR.
4. With FCED Implementation, a framework will be introduced to allow a flag to be set to determine and issue county funds for Foster Care/ARC (Aid code 45). This functionality must be implemented first before a system change can be made to discontinue the FC program for failure to meet eligibility requirements after the 180-day period. CA-214267 is logged to track this requirement.

2 RECOMMENDATIONS

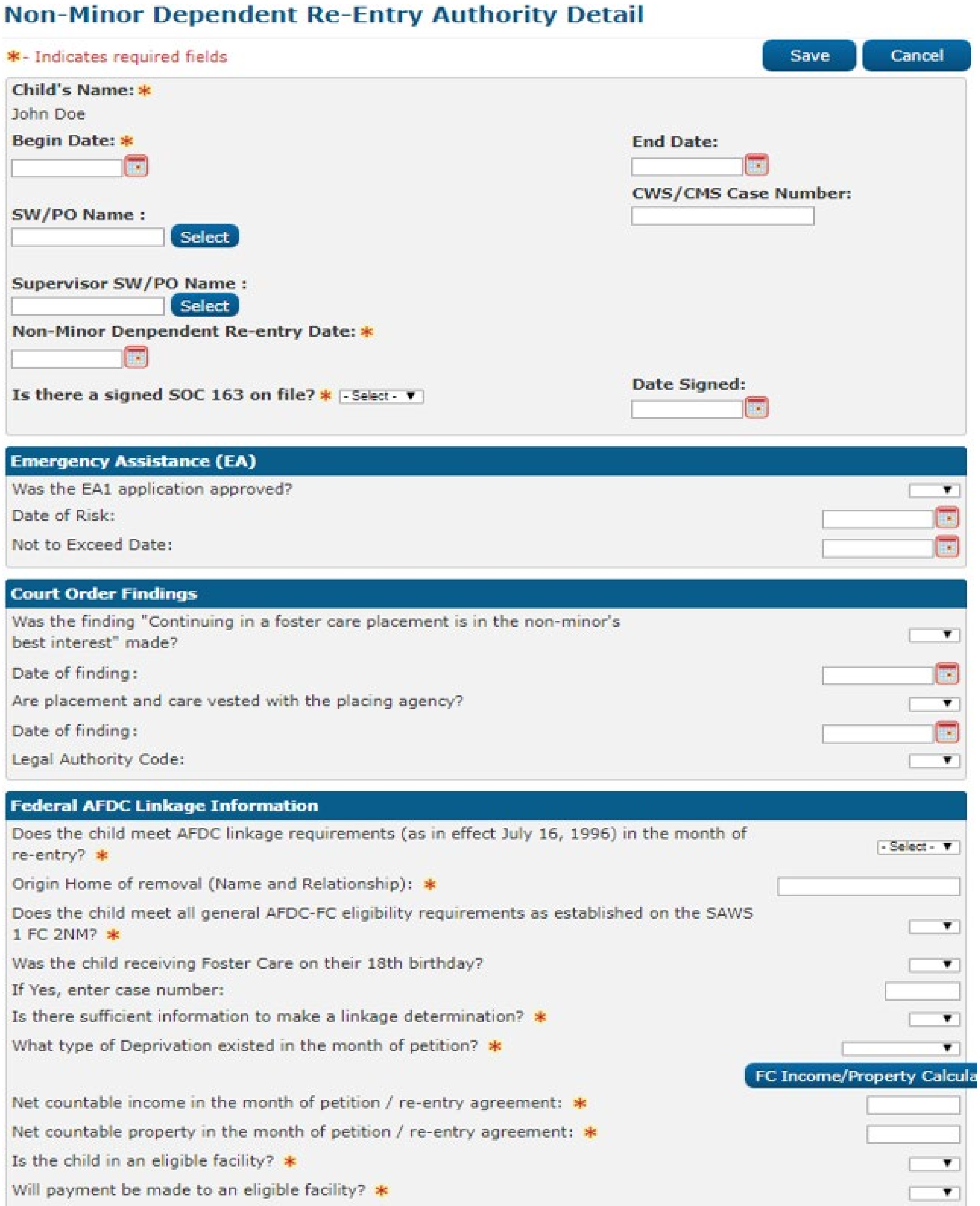
Add a Court Order Findings section and a Legal Authority Code field on the Foster Care Non-Minor Dependent Re-Entry Authority Detail page. The section will contain two questions pertaining to the 180-day re-entry eligibility requirement. Both questions must be answered Yes to continue eligibility.

2.1 Non-Minor Dependent Re-Entry Authority Detail

2.1.1 Overview

The Non-Minor Dependent Re-Entry Authority Detail page will be updated to include a section titled Court Order Findings.

2.1.2 Non-Minor Dependent Re-Entry Authority Detail Mockup



Non-Minor Dependent Re-Entry Authority Detail

*- Indicates required fields

Save | Cancel

Child's Name: *
John Doe

Begin Date: *

End Date:

CWS/CMS Case Number:

SW/PO Name : Select

Supervisor SW/PO Name : Select

Non-Minor Denpendent Re-entry Date: *

Is there a signed SOC 163 on file? * - Select -

Date Signed:

Emergency Assistance (EA)

Was the EA1 application approved?
Date of Risk:
Not to Exceed Date:

Court Order Findings

Was the finding "Continuing in a foster care placement is in the non-minor's best interest" made?
Date of finding:
Are placement and care vested with the placing agency?
Date of finding:
Legal Authority Code:

Federal AFDC Linkage Information

Does the child meet AFDC linkage requirements (as in effect July 16, 1996) in the month of re-entry? * - Select -
Origin Home of removal (Name and Relationship): *
Does the child meet all general AFDC-FC eligibility requirements as established on the SAWS 1 FC 2NM? *
Was the child receiving Foster Care on their 18th birthday?
If Yes, enter case number:
Is there sufficient information to make a linkage determination? *
What type of Deprivation existed in the month of petition? *
FC Income/Property Calcula
Net countable income in the month of petition / re-entry agreement: *
Net countable property in the month of petition / re-entry agreement: *
Is the child in an eligible facility? *
Will payment be made to an eligible facility? *

Figure 2.1.1 – Non-Minor Dependent Re-Entry Authority Detail mockup

2.1.3 Description of Changes

1. In the header block, add a Date Signed field next to the question, "Is there a signed SOC 163 on file?"
    a. The Date Signed field will display once the "Is there a signed SOC 163 on file" question has been answered Yes.
    b. For existing records if the question is answered Yes display the date field. If the answer is No, do not display the date field.
    c. . Date will have the following validation if set to a future date:

        "Date cannot be greater than the current date."

2. Add a section titled Court Order Findings to the Non-Minor Dependent Re-Entry Authority page. Within the section, display the following:
    a. "Was the finding "Continuing in a foster care placement is in the non-minor's best interest" made?"
        i. Add a dropdown field for the response, with values of blank, Yes, and No. Field will default to blank.
        ii. Add a date field labeled "Date of finding" for the question above. If the user selects Yes, dynamically make the date field mandatory. Date will have the following validation if set to a future date:

            "Date cannot be greater than the current date."

    b. "Are placement and care vested with the placing agency?"
        i. Add a dropdown field for the response, with values of blank, Yes, and No. Field will default to blank.
        ii. Add a date field labeled "Date of finding" for the question above. If the user selects Yes, dynamically make the date field mandatory. Date will have the following validation if set to a future date:

            "Date cannot be greater than the current date."

    c. Add a field named "Legal Authority Code" with the following dropdown values:
        i. Blank (default value)
        ii. WIC 388e
        iii. WIC 450

2.1.4 Page Location

- **Global:** Eligibility
- **Local:** Customer Information
- **Task:** Foster Care > Placement Authority

2.1.5 Security Updates

N/A

2.1.6 Page Mapping

Update page mapping for added fields.

2.1.7 Page Usage/Data Volume Impacts

N/A

2.2 Eligibility Rules Update

2.2.1 Overview

In order to be eligible to re-enter Foster Care, the NMD must have signed the SOC 163. After the signing date, a court order must be obtained within 180 days for the NMD to be eligible for state and federal aid payments.

2.2.2 Description of Changes

Modify FC Aid Code logic, including ARC, by adding the following whenever the placement authority type is "Non-Minor Dependent Re-Entry Authority":

1. If there is no 'Date Signed' entered for the SOC 163, the program can continue to receive Aid Code 43 (Extended-State), 49 (Extended-Federal), 2R (ARC only for NMD), 2U (ARC - State CW for NMD), or 5K (FC-EA) if the program also meets the other eligibility criteria for those aid codes. (These are ongoing cases where the "Non-Minor Dependent Re-Entry Authority" existed in the system before the new field was added by this SCR.)

2. If there is a 'Date Signed' entered for the SOC 163:
   a. If the benefit period being calculated is 180 days or fewer from the 'Date Signed', the program can receive Aid Code 43 (Extended-State), 49 (Extended-Federal), 2R (ARC only for NMD), 2U (ARC - State CW for NMD), or 5K (FC-EA) if the program also meets the other criteria for those aid codes.
   b. If the benefit period being calculated is more than 180 days after the 'Date Signed', the program can receive Aid Code 43 (Extended-State), 49 (Extended-Federal), 2R (ARC only for NMD), 2U (ARC - State CW for NMD), or 5K (FC-EA) if the program meets the other criteria for those aid codes, and both the following are true:
      i. Both questions in the Court Order Findings section are answered 'Yes'; and,
      ii. The dates for both answers in the Court Order Findings section are 180 days or fewer from the SOC 163 Date Signed.

c. If the program is not assigned Aid Code 43 (Extended-State), 49 (Extended-Federal), 2R (ARC only for NMD), 2U (ARC - State CW for NMD), or 5K (FC-EA) based on the conditions above, it will be assigned Aid Code 45 (County) if it meets all other criteria for that aid code.

d. Foster Care EDBC logic in LRS/CalSAWS will be updated to include Non-Minor Dependent Re-entry in the list of Placement Authority types that can receive a County-Funded Foster Care Aid Code (Aid Code 45).
   Note: existing Aid Code determination logic in EDBC will not set Aid Code 45 in the following conditions:
   - The placement is in a Relative home (unless the Relative Home is on an LA County Case and the citizenship status is PRUCOL or Undocumented);
   - The placement is in a Resource Family Home and the Care Provider Relationship to Child is Relative Guardian or Relative Non-Guardian.

Note: The payment will be prorated if the Aid Code changes mid-month.

2.2.3 List of Programs Impacted

Foster Care

2.2.4 Performance Impacts

N/A

3 REQUIREMENTS

3.1 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
2098	**Original:** The CONTRACTOR shall add a Court Findings Section to the Non-Minor Dependent Re-Entry Authority Detail page. The specific questions and 180- day timeliness requirements will be defined during migration design. The CONTRACTOR shall add the Legal Authority Code field on the Non-Minor Dependent Re-Entry Authority Detail page. **Revised:** The CONTRACTOR shall add a Court Findings Section to the Non-Minor Dependent Re-Entry Authority Detail page. The CONTRACTOR shall add the Legal Authority Code field on the Non-Minor Dependent Re-Entry Authority Detail page.	**Original:** • The following requirement states "The specific questions and 180-day timeliness requirements will be defined during migration design". This requirement references new scope that will be defined during the Design phase. CONTRACTOR has not estimated this future scope. When the future scope is defined, CONTRACTOR will provide an updated estimate. • There will be no C-IV or CalWIN Conversion into these fields. This is new functionality that C-IV and CalWIN counties will be able to adopt and populate going forward following cut over to CalSAWS. The specific questions and 180-day timeliness requirements will drive the aid code determination of state or federal or county for NMDs. **Revised:** • There will be no C-IV or CalWIN Conversion into these fields. This is new functionality that C-IV and CalWIN counties will be able to adopt and populate going forward following cut over to CalSAWS. The specific questions and 180-day timeliness requirements will drive the aid code determination of state or federal or county for NMDs.	Court Order Findings section and a Legal Authority Code field are added to the Non-Minor Dependent Re-Entry Authority Detail page.

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-207225 | DDID 2049

Update Expense Detail page

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Sadia Islam
	Reviewed By	Amy Gill, Melissa Mendoza

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
04/23/2020	1.0	Original document	Sadia Islam
05/27/2020	1.1	Updated "CalSAWS" to "LRS/CalSAWS" in Overview	Sadia Islam
07/13/2020	1.2	Updates for Content Revision 1. Updates are highlighted in yellow.	Sadia Islam

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1 OVERVIEW

This System Change Request (SCR) documents the changes to the Expense Detail page in LRS/CalSAWS.

1.1 Current Design

In LRS/CalSAWS, the Expense Detail page is used to add the participant's costs based on the Expense Category selected from the Expense List page. Within the Expense Category of Dependent Care, the following fields are mandatory as indicated by an asterisk: "Name of Provider", "Address of Provider", "City", "State", and "ZIP Code".

1.2 Requests

Per Design Difference ID (DDID) 2049, update the Expense Detail page when the expense category type is Dependent Care to make the "Name of Provider" field, "Address of Provider" field, "City" field, "State" field, and "ZIP Code" field to be non-mandatory.

1.3 Overview of Recommendations

1. Update the Provider fields to be non-mandatory when the Expense Category selected is Dependent Care.

1.4 Assumptions

1. There are no other functional areas in the system that require this field to be mandatory.

2 RECOMMENDATIONS

2.1 Expense Detail

2.1.1 Overview

The Expense Detail page allows the user to add, edit, view or remove expense details for a particular expense type. The user will add the Expense Category of 'Dependent Care' from the Expense List page in order to navigate to the Expense Detail page.

2.1.2 Expense Detail Mockup

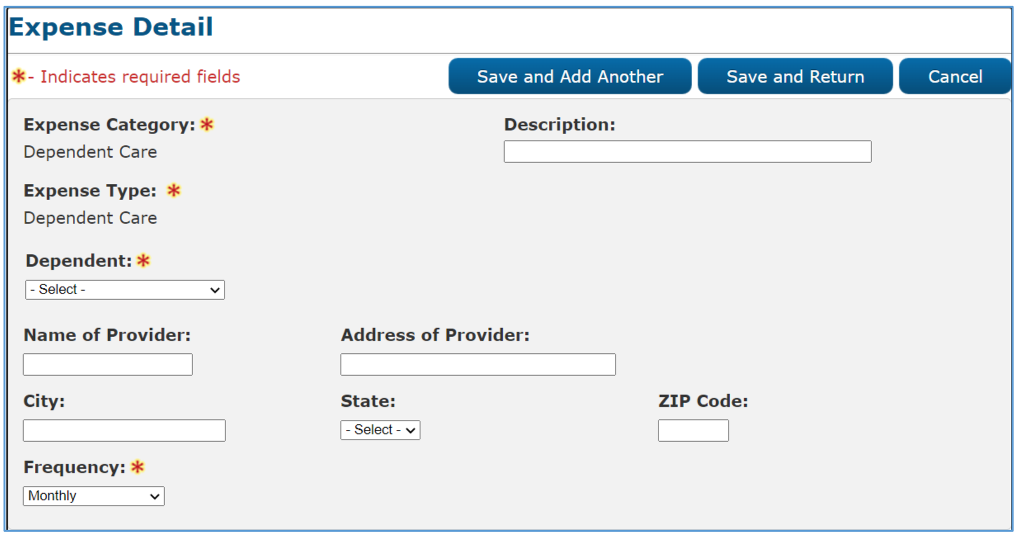

Figure 2.1.1 – Expense Detail with Dependent Care

2.1.3 Description of Changes

1. Make the following fields non-mandatory when Dependent Care is selected as the Expense Category:
    a. "Name of Provider"
    b. "Address of Provider"
    c. "City"
    d. "State"
    e. "ZIP Code"

2.1.4 Page Location

- **Global: Eligibility**
- **Local: Customer Information**
- **Task: Financial > Expenses**

2.1.5 Security Updates

N/A

2.1.6 Page Mapping

N/A

2.1.7 Page Usage/Data Volume Impacts

N/A

3 REQUIREMENTS

3.1 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
2049	**Original:** The CONTRACTOR shall update the Expense Detail Page when the expense category type is Dependent Care and make the "Name of Provider" field and "Address of Provider" field to be non-mandatory fields. **Revised:** The CONTRACTOR shall update the Expense Detail Page when the expense category type is Dependent Care and make the "Name of Provider" field, "Address of Provider" field, "City" field, "State" field, and "ZIP Code" field to be non-mandatory fields.	N/A	Update the "Name of Provider" field, "Address of Provider" field, "City" field, "State" field, and "ZIP Code" field to be non-mandatory fields when the Expense Category is Dependent Care.

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-207246

DDID 1819, 1854 – Updates to Automatic Journal

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Erika Kusnadi-Cerezo
	Reviewed By	Amy Gill

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
04/20/2020	1.0	Initial	Erika Kusnadi-Cerezo
05/13/2020	2.0	Added IVR SCR where the Automated Journal related to IVR will be address, updated that existing journal will also be updated to the new short description in section 2.1.3.2	Erika Kusnadi-Cerezo
05/18/2020	3.0	Added tracking SCR in the Assumption section for MC RE Packets	Erika Kusnadi-Cerezo
5/27/2020	4.0	Added WTW43 form information and moved IVR packet to be under #2 under the Assumption section.	Erika Kusnadi-Cerezo
7/9/2020	5.0	Content Revision for removing the requirement of enabling both <Person Name> E-notification Changed (crossed out) since it's already captured in CalSAWS. Updated the Journal Type to NOA for the NOA <decode> journal.	Erika Kusnadi-Cerezo

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1 OVERVIEW

This SCR will enable and migrate multiple Automated Journals for the LRS/CalSAWS system. This will allow these journal entries to be created so that users can reference the journals when searching through the Journal Search Page via Case number or Resource ID depending on the type of journal they are searching.

1.1 Current Design

Currently, the C-IV system has multiple Automated Journals that are automatically being captured and journal entries are being created automatically. These Automated Journals are not being created currently in the LRS/CalSAWS system.

1.2 Requests

Per DDID 1819 and 1854, enable or migrate Automated Journals in the LRS/CalSAWS system, so that journal entries can be created automatically.

1.3 Overview of Recommendations

1. For DDID 1819: Enable the following Automated Journals in the LRS/CalSAWS system.
    a. {formNumber}-{FormName}
    b. Persons Pended on Active Medi-Cal
    ~~c. <Person Name> E-Notification Changed (E-Notification updated)~~
    ~~d. <Person Name> E-Notification Changed (E-mail is Verified)~~
2. For DDID 1819 rename the short description for the following automated journal:
    a. 'FS Household is MCE Conferred' to 'CF Household is MCE Conferred'.
    b. 'FS Household is not MCE Eligible due to excess Gross Income Limit' to 'CF Household is not MCE Eligible due to excess Gross Income limit'
    c. 'FS Household is not MCE Eligible due to excess Net Income/resource Limit' to 'CF Household is not MCE Eligible due to excess Net Income/resource Limit'.
    d. 'FS Household is not MCE Eligible due to sanctioned individual' to 'CF Household is not MCE Eligible due to sanctioned individual'.
3. For DDID 1854: Migrate over the following Automated Journals to the LRS/CalSAWS system
    a. CL program activated
    b. NOA – {actionDecode}

1.4 Assumptions

1. Enabling the Call Log Automated Journal (Call Log Detail) will be included as part of CA-213876 Call Log Enhancement SCR.
2. Automatic Journals related to CalSAWS IVR, Contact Center, Imaging, Texting, Outbound Calls and Self Service Portal will be included with the corresponding system changes in a future release.
    a. Change Reporting Submitted from C4Yourself
    b. {formNumber} – {formName} → Specifically when it is requested through IVR. (CA-215560)
    c. Appointment Cancelled → Appointment cancelled customer request through IVR (CA-215560)
    d. E-message sent by worker
    e. {personName} Text Notification changed
    f. IVR Packet (CA-215560)
3. Automatic Journals related to forms generation are being removed, either because the form will not be implemented in LRS/CalSAWS or because the journal is not needed due to the generic form "{formNumber} – {formName}" journal that is being enabled.
    a. ABAWD Waiver NOA form
    b. CCRR CIV Child Care Reimbursement Request
    c. Welfare-to-Work time-limits notification form (WTW43)
    d. FIN 107 CIV/FIN 107 CIV (sp) Auditing Collections Statement
    e. VER 102 CIV – School Attendance Verification
    f. ADM 100 CIV – C-IV Welcome Letter
    g. ADM 101 CIV /ADM 101 CIV(SP) – New Worker Letter
    h. CF306 Demand Letter for Overissuance
    i. CW306 Demand Letter for Overissuance
4. Automatic Journals related to RE Packets will be migrated at the time the form is migrated to CalSAWS.
    a. CF RE Packet (CA-207312)
    b. CW RE Packet (CA-207312)
    c. CW/CF RE Packet (CA-207312)
    The below MC RE Packets are being redesigned by DHCS, so these journals will not be added. Journals for MC RE Packets will be introduced with a future SCR for MC RE Packet Redesign (CA-216432)
    d. Regular Medi-Cal Packet
    e. LTC RE Packet
    f. ABD RE Packet
    g. Regular Medi Cal RE Forms
    h. LTC/ABD RE Form
    i. Mixed MC RE Packet
    j. MAGI Re Packet
    k. Non MAGI Packet
5. Automated Journals related to Resource Databank will be addressed in a future SCR (CA-207283).
    a. Resource Status Closed
    b. Updated by Resource

    c. New Job Order by Resource
    d. {Date}: ORG_NAME changed from "{oldName}" to "{newname}"
    e. Change of RBD Maintainer
    f. Collaborator Status Closed
6. Automated Journals that are currently not being created in the C-IV system will not be migrated over to the LRS/CalSAWS system or will not be enabled if not currently being generated in both the CIV system and LRS/CalSAWS.
    a. CC Certificate Discontinuance
    b. Deregister Active CFET
    c. Deregister Pending CFET
    d. Targeted Low Income Referral Unlinked
    e. Close Service Activity
    f. Temp 2225/Temp2225 (sp) Food Stamp Simplification Informing Notice (No longer being used in CIV)
    g. QR7/QR7(s) Quarterly Eligibility Status Report (No longer being used in CIV)
7. Batch related Automated Journals will be addressed in separate SCR's:
    a. Deregister Pending WTW (CA-207250)
    b. End Date Assignment (CA-207250)
    c. Sanction Status change (CA-208568)
    d. Program ID#{pgmId} Status Updated to {status} (CA-208568)
    e. Work reg. from {pgmCode} changed to {status} for {persName} (CA-208568)
8. Custom Form Automated Journal Entry will take precedence over the generic form automated journal entry ({formNumber} – {formName}).

2 RECOMMENDATIONS

2.1 Journal Search and Journal Detail

2.1.1 Overview

Automated Journals that are currently being created in the C-IV system will be enabled or migrated to the LRS/CalSAWS system.

2.1.2 Journal Mockup

N/A – No page changes

2.1.3 Description of Changes

1. Enable the following Automated Journals. These Journals already exist in the LRS/CalSAWS category_id 363 table.
    a. Short Description: Persons Pended on Active Medi-Cal
        i. Journal Category: Eligibility
        ii. Journal Type: Activity
        iii. Initiated By:
            1. User – if completed by a worker
            2. System – if completed through batch
        iv. Long Description: The following persons were added as pending to an active Medi-Cal program as a part of an auto-test for cash aid denial: {Person Name}
            1. {Person Name} will display the person or person(s) name that were pended to an Active Medi-Cal.
        v. Uses a Classic Template
        vi. Method of Contact will be blank
        vii. This Automated Journal will be created when an applicant is denied or discontinued for a cash aid program such as CW or CF through EDBC and additional persons are pended to an Active Medi-Cal program as an auto test. This is done through EDBC.

    ~~b. Short Description: <Person Name> E-Notification Changed~~
        ~~i. Journal Category: All~~
        ~~ii. Journal Type: Narrative~~
        ~~iii. Initiated By:~~
            ~~1. User – if completed by a worker~~
            ~~2. System – if completed through batch~~
        ~~iv. Long Description:~~
        ~~Contact Detail E-Notification was updated to: {status}~~

        ~~Current E-mail Address: {emailAddress}~~

        ~~Current E-mail Status: {emailStatus}~~

~~Name: {personName}~~

1. ~~{Status} is the value on the E-notification field on the Contact Detail page.~~
2. ~~{emailAddress} is the value on the E-mail address field on the Contact Detail page.~~
3. ~~{emailStatus} is the value on the E-mail Status field on the Contact Detail page.~~
4. ~~{personName} is value of the Name field on the Contact Detail page.~~

v. ~~Uses a Classic Template~~

vi. ~~Method of Contact will be display as blank~~

vii. ~~This Automated Journal will be created when an E-notification is updated for an E-mail undeliverable status.~~

c. ~~Short Description: <Person Name> E-Notification Changed~~

i. ~~Journal Category: All~~

ii. ~~Journal Type: Narrative~~

iii. ~~Initiated By:~~

1. ~~User – if completed by a worker~~
2. ~~System – if completed through batch~~

iv. ~~Long Description:~~

~~Contact Detail E-mail is Verified.~~
~~E-mail Address verified: {emailAddress}~~
~~Current E-mail Status: {email Status}.~~
~~Name: {personName}~~

1. ~~{emailAddress} is the value on the E-mail address field on the Contact Detail page.~~
2. ~~{emailStatus} is the value on the E-mail Status field on the Contact Detail page.~~
3. ~~{personName} is the value on the Name field on the Contact Detail page.~~

v. ~~Uses a Classic Template~~

vi. ~~Method of Contact will display as blank~~

vii. ~~This Automated Journal will be created when an E-notification is updated for an E-mail verified status.~~

d. Short Description: {formNumber} – {formName}

i. {formNumber} is the form number of the form that's being printed.

ii. {formName} is the form name information of the form that is being printed.

iii. Journal Category: All

iv. Journal Type: Document

v. Initiated By:

1. User – if completed by a worker
2. System – if completed through batch

vi. Long Description: {worker}

1. {worker} is the worker that printed the form. Format: Worker ID and the Worker Name (Example: 36ES18CH0S Jane Doe)

vii. Uses a Classic Template

viii. Method of Contact will be blank

ix. This Automated Journal will be created when any form(s) are saved.

2. For the following Automated Journals that are already being created in the LRS/CalSAWS system, update the short description.
   a. Update the Short Description for 'FS Household is MCE Conferred' to 'CF Household is MCE Conferred'.
      i. Updated existing journal entry to change the Short Description from 'FS Household is MCE Conferred' to 'CF Household is MCE Conferred'.

   b. Update the Short Description for 'FS Household is not MCE Eligible due to excess Gross Income Limit' to 'CF Household is not MCE Eligible due to excess Gross Income limit'.
      i. Update existing journal entry to change the Short Description from 'FS Household is not MCE Eligible due to excess Gross Income Limit' to 'CF Household is not MCE Eligible due to excess Gross Income limit'.

   c. Update the Short Description for 'FS Household is not MCE Eligible due to excess Net Income/resource Limit' to 'CF Household is not MCE Eligible due to excess Net Income/resource Limit'.
      i. Update existing journal entry to change the Short Description from 'FS Household is not MCE Eligible due to excess Net Income/resource Limit' to 'CF Household is not MCE Eligible due to excess Net Income/resource Limit'.

   d. Update the Short Description for 'FS Household is not MCE Eligible due to sanctioned individual' to 'CF Household is not MCE Eligible due to sanctioned individual'.
      i. Update existing journal entry to change the Short Description from 'FS Household is not MCE Eligible due to sanctioned individual' to 'CF Household is not MCE Eligible due to sanctioned individual'.

   Note: Journal Category, Journal Type, Long Description, and logic on when the Automated Journal will be created will remain unchanged. As part of this SCR, the only thing that will be change is the Short Description.

3. Migrate the following Automated Journals from the C-IV System.
    a. Short Description: CL program activated
        i. Journal Category: Eligibility
        ii. Journal Type: Narrative
        iii. Initiated By:
            1. User – if completed by a worker
            2. System – if completed through batch
        iv. Long Description: CL program activated for {Person Name}
            1. {Person Name} is the name that the Cal-Learn program was activated for.
               Name Format: First Name Last Name (i.e. Jane Doe)
            2. Example: CL program activated for Jane Doe
        v. Uses a Classic Template
        vi. Method of Contact will be blank
        vii. This Automated Journal will be created when the Cal-Learn program is activated with the CalWORKs program through EDBC.

    b. Short Description: NOA – {actionDecode}
        i. {actionDecode} is the associated actionDecode for the NOA. The value for the {actionDecode} will be based on one of the value from CT_221.
        ii. Journal Category: All
        iii. Journal Type: Notice of Action
        iv. Initiated By:
            1. User – if completed by a worker
            2. System – if completed through batch
        v. Long Description will display as blank
        vi. Uses a Classic Template
        vii. Method of Contact will be left blank
        viii. This Automated Journal will be created when a batch process generates a NOA.

2.1.4 Page Location

- **Utilities navigation bar: Journal link (Journal icon).**

2.1.5 Security Updates

N/A

2.1.6 Page Mapping

N/A

2.1.7 Page Usage/Data Volume Impacts

N/A

3 REQUIREMENTS

3.1 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
1819	**Original:** The CONTRACTOR shall update the short description for the following Automated Journals: 1) FS Household is MCE Conferred to CF Household is MCE Conferred 2) FS Household is not MCE Eligible due to excess Gross Income limit to CF Household is not MCE Eligible due to excess Gross Income limit 3) FS Household is not MCE Eligible due to excess Net Income/resource Limit to CF Household is not MCE Eligible due to excess Net Income/resource Limit 4) FS Household is not MCE Eligible due to sanctioned individual to CF Household is not MCE Eligible due to sanctioned individual The CONTRACTOR shall enable the following Automated Journals for the 58 Counties: 1) E-ICT Disposition Record Received 2) E-ICT Request Record Received 3) CC Certificate Discontinuance 4) Deregister Active CFET 5) Deregister Pending CFET 6) Deregister Pending WTW 7) Sanction Status change 8) Batch EDBC ran for {Benefit Month} 9) E-ICT Cancellation Record Received 10) FS Household is MCE Conferred 11) FS Household is not MCE Eligible due to excess Gross Income limit 12) FS Household is not MCE Eligible due to excess Net Income/resource	N/A	Automated Journals not currently being created in the LRS/CalSAWS system are being enabled. The following are journals are already being created in the LRS/CalSAWS system and do not need to be enabled. Short Description updated for "FS Household" journals: 1) E-ICT Disposition Record Received 2) E-ICT Request Record Received 3) E-ICT Cancellation Record Received 4) Batch EDBC ran for {Benefit Month} 5) FS Household is MCE Conferred 6) FS Household is not MCE Eligible due to excess Gross Income limit 7) FS Household is not MCE Eligible due to excess Net 8) FS Household is not MCE Eligible due to sanctioned individual 9) {formNumber} - {formName} specifically when it is being done by batch.

	Limit 13) FS Household is not MCE Eligible due to sanctioned individual 14) Resource Status Closed 15) {formNumber} - {formName} 16) {formNumber} - {formName} 17) Persons Pended on Active Medi-Cal 18) Persons Pended on Active Medi-Cal 19) Change Reporting Submitted from C4Yourself 20) <Person Name> E-Notification Changed 21) <Person Name> E-Notification Changed 22) Resource Status Closed 23) Update by Resource 24) Update by Resource 25) Update by Resource 26) New Job Order by Resource 27) {formNumber} - {formName} 28) {pageName} Removed 29) Customer Activity 30) Application Date/BDA Change 31) Assignment{workerOrBatchInitiated} 32) {Date}: ORG_NAME changed from "{oldName}" to "{newName}" 33) Persons Pended on Active Medi-Cal 34) Change of RDB Maintainer 35) Regular Medi-Cal Packet 36) LTC RE Packet 37) ABD RE Packet 38) Regular Medi-Cal Packet 39) Regular Medi-Cal RE Forms 40) LTC RE Packet 41) LTC/ABD RE Forms 42) {persName}'s Vital Statistics Removed 43) ABAWD Waiver NOA 44) Confidential Case established 45) Confidential Case removed 46) Child Care Service(s Updated 47) Child Care Service Updated 48) {formNumber} - {formName}		10) {pageName} Removed 11) Customer Activity 12)Application Date/BDA Change 13) Assignment {workerOrBatchInitiated} 14) {persName}'s Vital Statistics Removed 15) Confidential Case established 16) Confidential Case removed 17) Child Care Service(s Updated 18) Child Care Service Updated 19) ICT Unlinked 20) MAGI Referral Unlinked Also refer to Assumptions section for additional journals removed from this DDID.

	49) Appointment Cancelled 50) Change Reporting Submitted from C4Yourself 51) ICT Unlinked 52) CCRR CIV - Child Care Reimbursement Request 53) CF RE Packet 54) CW RE Packet 55) CW/CF RE Packet 56) Targeted Low-Income Referral Unlinked 57) MAGI Referral Unlinked 58) Program ID# {pgmId} Status Update to {status} 59) Close Service Activity 60) End Date Assignment 61) Work reg. for {pgmCode} changed to {status} for {persName} **Revised:** The CONTRACTOR shall update the short description for the following Automated Journals: 1) FS Household is MCE Conferred to CF Household is MCE Conferred 2) FS Household is not MCE Eligible due to excess Gross Income limit to CF Household is not MCE Eligible due to excess Gross Income limit 3) FS Household is not MCE Eligible due to excess Net Income/resource Limit to CF Household is not MCE Eligible due to excess Net Income/resource Limit 4) FS Household is not MCE Eligible due to sanctioned individual to CF Household is not MCE Eligible due to sanctioned individual The CONTRACTOR shall enable the following Automated Journals for the 58 Counties: 1) {formNumber} - {formName} 2) Persons Pended on Active Medi-Cal		

	3) <Person Name> E-Notification Changed (E-Notification updated) 4) <Person Name> E-Notification Changed (E-mail is Verified)		
1854	**Original:** The CONTRACTOR shall migrate the following C-IV Online and Batch Automated Journals for the 58 Counties: 1) Call Log Detail 2) Worker Re-assignment 3) Initial Worker assignment 4) Contact Detail 5) E-message sent by worker 6) Worker Re-assignment 7) Welfare-to-Work time-limits notification form 8) Collaborator Status Closed 9) QR 7 - Quarterly Eligibility Status Report 10) QR (SP) - Quarterly Eligibility Status Report 11) FIN 107 CIV - Auditing - Collections Statement 12) FIN 107 CIV (SP) - Auditing - Collections Statement 13) VER 102 CIV - School Attendance Verification 14) TEMP 2225 - Food Stamp Simplification Informing Notice 15) TEMP 2225 (SP) - Food Stamp Simplification Informing Notice 16) ADM 100 CIV - C-IV Welcome Letter 17) ADM 101 CIV - New Worker Letter 18) ADM 101 CIV (SP) - New Worker Letter 19) CF 306/CW 306 - Demand Letter for Overissuance 20) Assignment Batch Initiated 21) Assignment Worker Initiated 22) CL program activated 23) IVR Packet - IVR Packet 24) Mixed MC RE Packet 25) MAGI RE Packet	The consolidated CalSAWS IVR, Contact Center, Imaging, Texting and Outbound Calls solution requirements are pending the outcome of the Functional Design Sessions. Once the requirements are finalized this requirement will be revisited to determine if there are any impacts to the scope, estimate or migration timeline.	Automated journals were migrated over to the LRS/CalSAWS system. Refer to Assumptions section for journals removed from this DDID. Confirmed that the following journals already exist in the LRS/CalSAWS system so they do not need to be migrated: 1) Worker Re-assignment 2) Initial Worker assignment 3) Contact Detail 4) Worker Re-assignment 5)Assignment Batch Initiated 6) Assignment Worker Initiated

	26) {personName} Text Notification Changed 27) Non-MAGI Packet 28) NOA - {actionDecode} **Revised:** The CONTRACTOR shall migrate the following C-IV Online and Batch Automated Journals for the 58 Counties: 1) CL program activated 2) NOA – {actionDecode}		

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-207291 | DDID 530, 1549

Update "Child Care Agency" field

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Kim Lam
	Reviewed By	Melissa Mendoza, Amy Gill

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
11/14/2019	1.0	Initial Document	Kim Lam
02/20/2020	2.0	Updated Section 2.2.2 with mockups for Special Investigation Detail page Updated Section 2.3.2 with mockups for Special Investigation Referral page Updated Assumptions	Kim Lam
05/01/2020	3.0	Updated design to remove Resource Search and Select Resource pages and replace with new page called Select Child Care Agency.	Kim Lam
05/08/2020	4.0	Updates per QA feedback. Updated 2.1.3b, 2.1.3c 2.2.3b and 2.2.3c to use the Select Child Care Agency page instead of Select Resource page.	Melissa Mendoza
05/26/2020	5.0	Updates per Deliverable Comments.	Melissa Mendoza
07/09/2020	6.0	Content Revision 1 updates highlighted in yellow.	Melissa Mendoza
07/13/2020	7.0	Design clarification to fix missing words in Section 2.4.3, #1a.	Amy Gill

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1 OVERVIEW

This SCR will allow users to add Child Care Agencies to the Resource Databank (RDB) and display the agencies by County on the Special Investigations pages.

1.1 Current Design

Child Care Agencies on the Special Investigations pages currently display values for Los Angeles County only and cannot be updated by a user in CalSAWS.

1.2 Requests

Update functionality so that Child Care Agencies can more easily be added as Resources into the Resource Databank (RBD) by a user, rather than displaying values from a codes table.

1.3 Overview of Recommendations

1. Child Care Agencies will be added as Resources into the RDB and historic records impacted by this SCR will be redirected to the RDB.
2. Update the Special Investigations Referral page.
3. Update the Special Investigations Detail page.
4. Create a new page called Select Child Care Agency Resource.
5. Update the Resource Search and Detail pages.

1.4 Assumptions

1. This SCR will only change how Child Care Agencies are tracked for Special Investigation pages. Other pages that display Child Care Agencies in a dropdown, including the Child Care Authorizations Detail and Child Care Request Search pages, will not be updated with this SCR and will continue to display Child Care Agencies for Los Angeles County only. Los Angeles County Child Care Agencies or Alternative Payment Programs (APP's) on those pages will not utilize the RDB, and any changes must be requested through a separate SCR.
2. This SCR will leave the "Worker ID" field blank as part of the one-time data change to create the Child Care Agency records in the RDB. The User will need to update the field when updating the Resource Detail page.
3. Reports changes will be addressed with separate SCR CA-213817.

2 RECOMMENDATIONS

2.1 Special Investigation Referral

2.1.1 Overview

Update the Special Investigation Referral page to reference Child Care Agencies from the Resource Data Bank (RDB).

2.1.2 Special Investigation Referral

Figure 2.1.2 – Special Investigation Referral page (Create Mode)

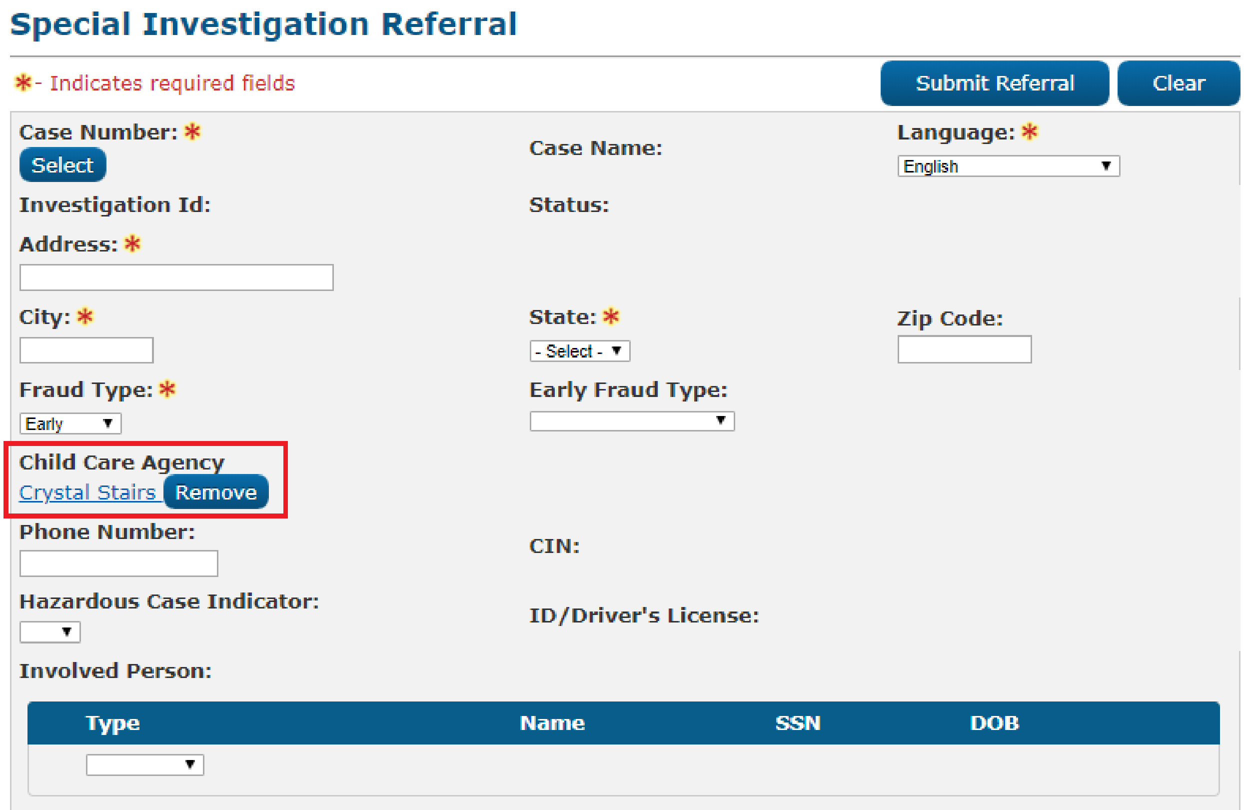

Figure 2.1.2b – Special Investigation Referral page (Create Mode) – Add Remove button

2.1.3 Description of Changes

1. Update the Special Investigation Referral page to:
    a. Remove the existing dropdown field for Child Care Agency. The page will no longer use the codes table values to display the values for Child Care Agency.
    b. Replace the dropdown with a Select button that opens the Select Child Care Agency Resource page to select a Child Care Agency resource from the RDB, with the Category of "Agency" and Type of "Child Care Agency."
        i. The Select button will display in Create mode.
    c. Once a Resource is selected from the Select Child Care Agency Resource page, navigate the User back to the Special Investigation Referral page and display the selected Child Care Agency resource as a hyperlink. Clicking on the hyperlink will navigate the User to the Resource Detail page for that Resource.
        i. The hyperlink will display in Create mode.
    d. Add a Remove button to right of Child Care Agency resource. When User selects the Remove button, the selected resource will be removed and only the Select button will display.
        i. The Remove button will display in Create mode.

2.1.4 Page Location

- **Global:** Special Units
- **Local:** Special Investigations
- **Task:** Special Investigation Referral

2.1.5 Security Updates

The Add and Remove button for the Child Care Agency field will be attached to the Edit security rights of the page.

2.1.6 Page Mapping

Update page mapping for the Child Care Agency field to reference the RDB.

2.1.7 Page Usage/Data Volume Impacts

N/A

2.2 Special Investigation Detail

2.2.1 Overview

Update the Special Investigation Detail page to reference Child Care Agencies from the Resource Data Bank (RDB).

2.2.2 Special Investigation Detail page

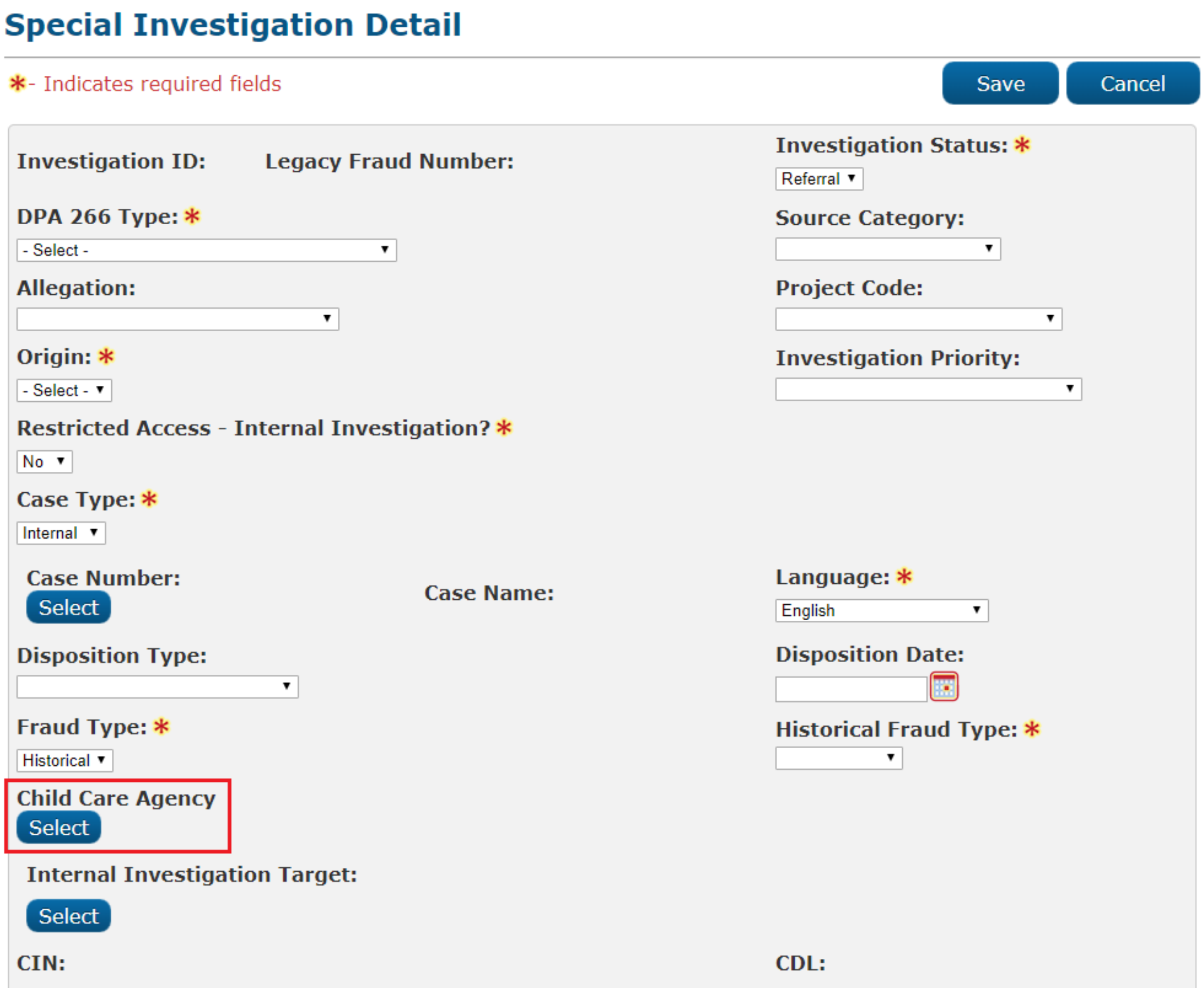

Figure 2.2.2 – Special Investigation Detail page (Create Mode)

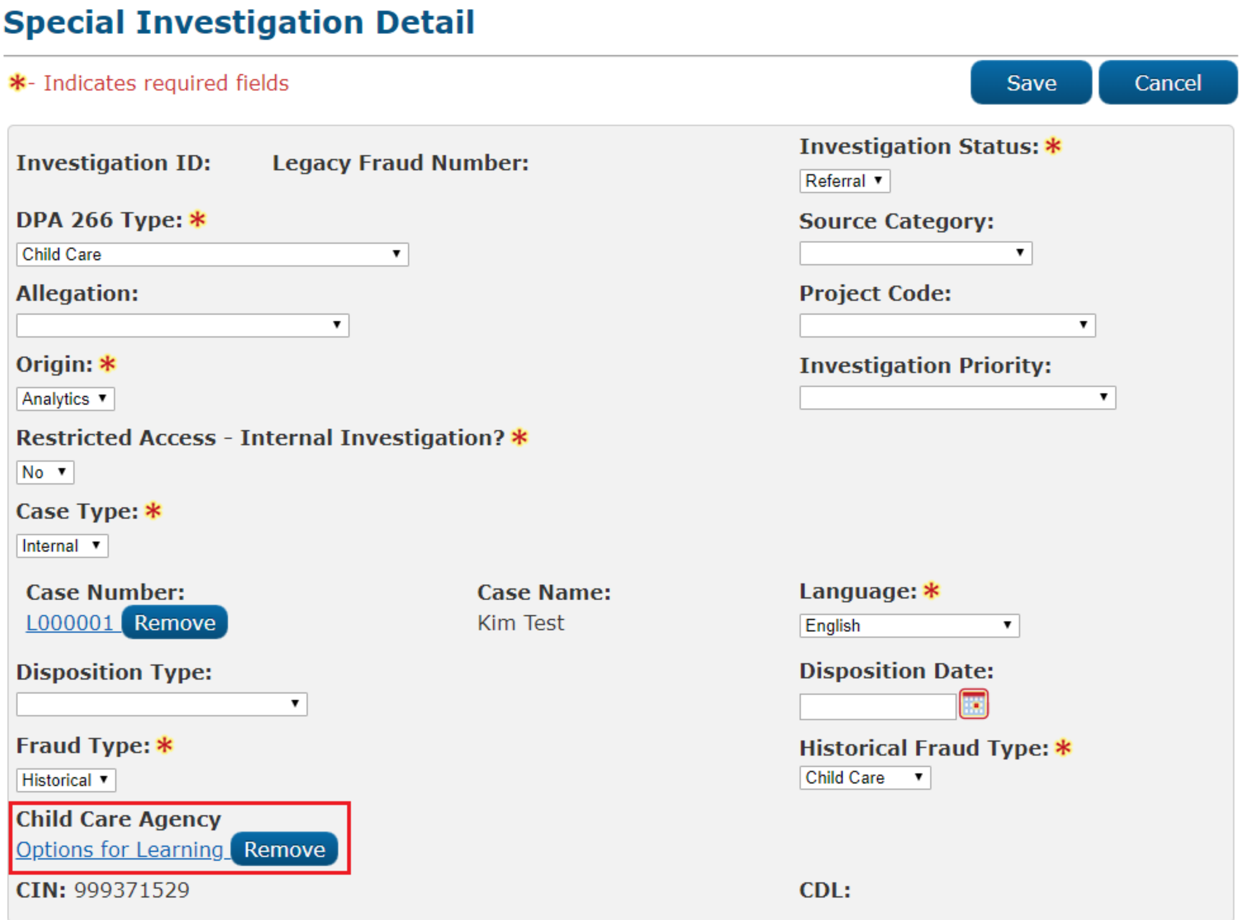

Figure 2.2.2b – Special Investigation Detail page (Create Mode) – Add Remove button

Figure 2.2.2c – Special Investigation Detail page (View Mode)

2.2.3 Description of Changes

1. Update the Special Investigation Detail page to:
    a. Remove the existing dropdown field for Child Care Agency. The page will no longer use the codes table values to display the values for Child Care Agency.
    b. Replace the dropdown with a Select button that opens the Select Child Care Agency Resource page to select a Child Care Agency resource from the RDB, with the Category of "Agency" and Type of "Child Care Agency."
        i. The Select button is displayed while the User is in Create and Edit mode.
    c. Once a Resource is selected from the Select Child Care Agency Resource page, navigate the User back to the Special Investigation Detail page and display the selected Child Care Agency resource as a hyperlink. Clicking on the hyperlink will navigate the User to the Resource Detail page for that Resource.
        i. The hyperlink will display in Create, Edit, and View mode.

d. Add a Remove button to right of Child Care Agency resource. When User selects the Remove button, the selected resource will be removed and only the Select button will display.
    i. The Remove button will display in Create and Edit mode.

2.2.4 Page Location

- **Global:** Special Units
- **Local:** Special Investigations
- **Task:** Special Investigation Search → Add Special Investigation → Special Investigation Detail

2.2.5 Security Updates

N/A

2.2.6 Page Mapping

1. Update page mapping for the Child Care Agency field to reference the RDB.

2.2.7 Page Usage/Data Volume Impacts

N/A

2.3 Resource Search and Resource Detail

2.3.1 Overview

Update the Resource Search and Resource Detail pages to add a new Category of "Agency" and a new Agency Type of "Child Care Agency". This will enable the user to add new Child Care Agencies as resources.

2.3.2 Resource Detail

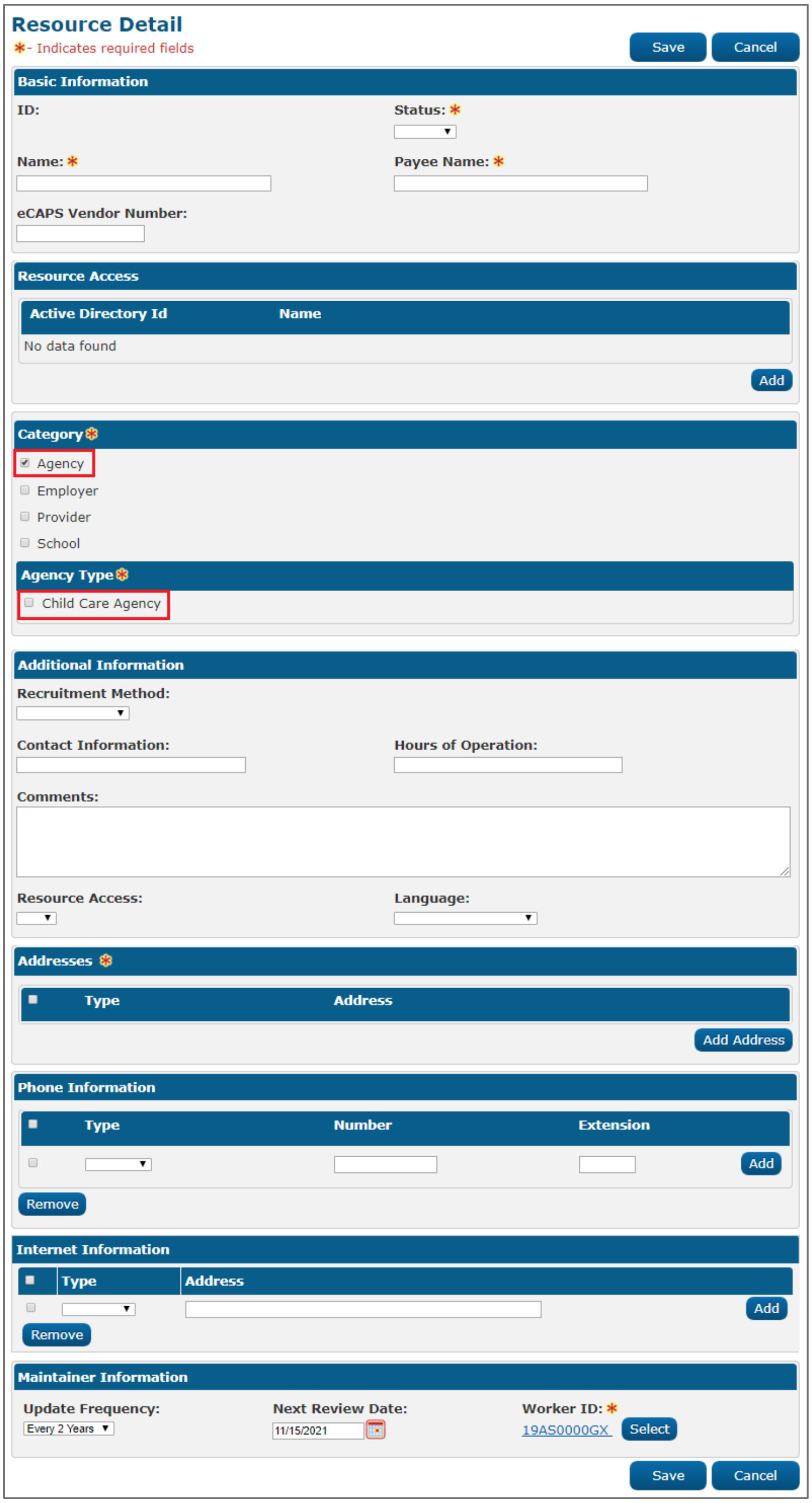

Figure 2.3.2 – Resource Detail page – Add new Category: Agency; new Agency Type: Child Care Agency; and remove Tax Information section

2.3.3 Description of Changes

1. Update the Resource Detail page:
   a. Add a new checkbox of "Agency" in the Category section that is placed in alphabetical order.
   b. When selecting the Category of "Agency," the following actions will be triggered:
      i. Agency Type section will dynamically display and will be a mandatory field.
      ii. The Tax Information section will not appear on the page unless an additional Category is selected which requires Tax Information.
   c. Add a new Agency Type section with a checkbox of "Child Care Agency".
2. Update the Resource Search page:
   a. Add a new value of "Agency" to the Category dropdown
   b. Add a new dropdown of "Type" with the following values:
      i. Blank
      ii. "Child Care Agency"

   The Type dropdown will default to blank.

2.3.4 Page Location

- **Global:** Resource Databank
- **Local:** Resources
- **Task:** Resource Search → Add Resource → Resource Detail

2.3.5 Security Updates

N/A

2.3.6 Page Mapping

1. Update page mapping on Resource Detail for the new field "Agency Type."

2.3.7 Page Usage/Data Volume Impacts

N/A

2.4 Select Child Care Agency Resource

2.4.1 Overview

Create a new page called Select Child Care Agency Resource that will allow the user to select the appropriate Child Care Agency resource for both the Special Investigation Detail page and the Special Investigation Referral page.

2.4.2 Select Child Care Agency Resource

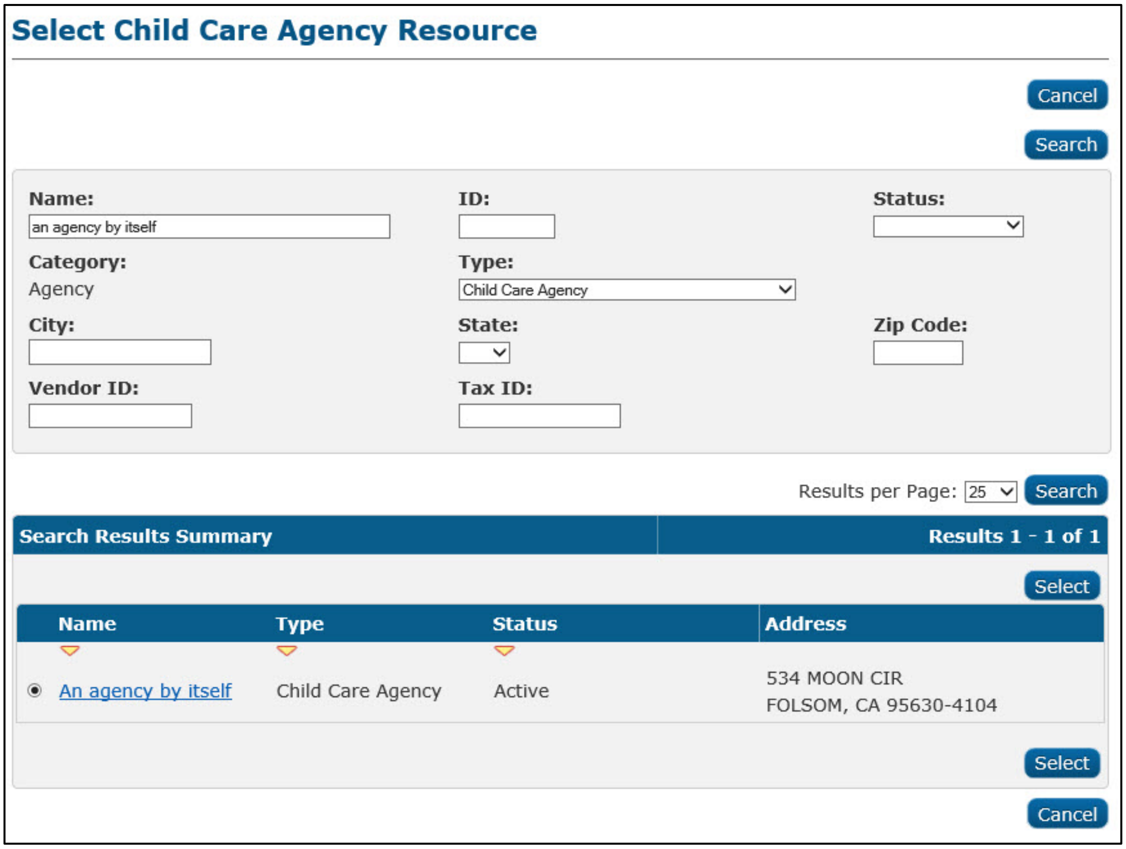

Figure 2.4.2 – Select Child Care Agency Resource page

2.4.3 Description of Changes

1. Create a new page called Select Child Care Agency Resource page that will be modeled after the Select Resource page. Starting from the Select Resource page, make the following changes:
   a. Rename the page title to "Select Child Care Agency Resource." The Category field will be defaulted to the new value "Agency" and not be editable.
   b. The Type dropdown field will be defaulted to the new value "Child Care Agency" and have no other values.
   c. The Type will be displayed instead of Category since the Category will always have a value of Agency.

   Note: The County Approved column from the Select Resource page will not be displayed.

2.4.4 Page Location

The Select Child Care Agency Resource page will appear after the user clicks the Select button for the Child Care Agency field on both the Special Investigation Detail and Special Investigation Referral pages.

- **Global:** Special Units
- **Local:** Special Investigation
- **Task:** Special Investigation Search → Add Special Investigation button → Special Investigation Detail → Select button under Child Care Agency field

- **Global:** Special Units
- **Local:** Special Investigation
- **Task:** Special Investigation Referral → Select button under Child Care Agency field

2.4.5 Security Updates

Page security will inherit the same security rights as the existing prior page.

2.4.6 Page Mapping

1. Create page mapping for the new page Select Child Care Agency Resource and for all fields on the page.

2.4.7 Page Usage/Data Volume Impacts

N/A

2.5 Data Change: Add new Child Care Agencies into the RDB and Update historic records

2.5.1 Overview

This SCR introduces new functionality whereby users can enter new Child Care Agencies as Resources into the RDB. A Data Change Request is needed to add the Child Care Agencies as resources into the Resource Databank and update historic Special Investigation records to point to the RDB for the Child Care Agency field.

2.5.2 Description of Change

1. Perform a one-time data change to create new Child Care Agencies in the Resource Databank for the resources listed in the table below.
    a. Note: Worker ID will be blank for the Data Change, but it is a required field that a User must input when updating the Resource Detail page.

2. Perform a one-time data change to update existing Special Investigation records to use the newly created Child Care Agencies from the RDB.

Name/ Payee Name	Category	Agency Type	Status	Address Type	Address
Pathways	Agency	Child Care Agency	Active	Physical, Mailing	3325 Wilshire Blvd #1100 Los Angeles, CA 90010
Crystal Stairs	Agency	Child Care Agency	Active	Physical, Mailing	5110 West Goldleaf Circle, Suite 150 Los Angeles, CA 90056
CHILD CARE INFORMATION SERVICE	Agency	Child Care Agency	Active	Physical, Mailing	2465 East Walnut Street Pasadena, CA 91107
Options	Agency	Child Care Agency	Active	Physical, Mailing	13100 Brooks Drive, Suite 100 Baldwin Park, CA 91706
Mexican-American Opportunity Foundation	Agency	Child Care Agency	Active	Physical, Mailing	401 N. Garfield Avenue Montebello, CA 90640
Pomona Unified School District	Agency	Child Care Agency	Active	Physical, Mailing	1460 E Holt Ave #174 Pomona, CA 91767
Connections for Children	Agency	Child Care Agency	Active	Physical, Mailing	5901 W. Century Blvd, Suite 400 Los Angeles, CA 90045
Child Care Resource Center	Agency	Child Care Agency	Active	Physical, Mailing	20001 Prairie Street Chatsworth, CA 91311

Name/ Payee Name	Category	Agency Type	Status	Address Type	Address
CHILDREN HOME SOCIETY OF CALIORNIA	Agency	Child Care Agency	Active	Physical, Mailing	1300 West Fourth Street Los Angeles, CA 90017
EQUIPOISE INCORPORATED	Agency	Child Care Agency	Active	Physical, Mailing	220 E Bennett Street Compton, CA 90222
City of Norwalk	Agency	Child Care Agency	Active	Physical, Mailing	11929 Alondra Blvd Norwalk, CA 90650
CENTER FOR COMMUNITY AND FAMILY SERVICES	Agency	Child Care Agency	Active	Physical, Mailing	508 East Mendocino Street Altadena, CA 91001
International Institute of Los Angeles	Agency	Child Care Agency	Active	Physical, Mailing	3845 Selig Place Los Angeles, CA 90031
Drew Child Development Corporation	Agency	Child Care Agency	Active	Physical, Mailing	3737 Martin Luther King Jr. Blvd., #525, Lynwood, CA 90262

2.5.3 Estimated Number of Records Impacted/Performance

1. Fourteen records of Child Care Agencies will be added as resources into the RDB with this data change.
2. Approximately 32,242 Special Investigation records with the child care agency code will be impacted by this SCR.

3 MIGRATION REQUIREMENTS

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
530	**Original:** The CONTRACTOR shall update the "Child Care Agency" field on the Special Investigation Detail page to display the child care agencies from the RDB page across all 58 Counties. **Revised:** The CONTRACTOR shall update the "Child Care Agency" field on the Special Investigation Detail page to display the child care agencies from the RDB page across all 58 Counties. Update the Resource Data Bank to support a new Category of Agency and a Type of Child Care Agency.	N/A	The Special Investigation Detail and Special Investigation Referral pages have been updated to pull in Child Care Agency values from the RDB instead of from the codes tables. The new page Select Child Care Agency Resource will allow the user to select a Child Care Agency from RDB for the Special Investigation pages.
1549	The CONTRACTOR shall update the "Childcare Agency" field on the Special Investigation Referral page to display the childcare agencies from the RDB page across all 58 Counties.	N/A	The Special Investigation Referral page has been updated to pull in Child Care Agency values from the RDB instead of from the codes table.

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-211754 | DDID 1967

Update the NA 820 Form Batch Job

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Pramukh Karla
	Reviewed By	Amy Gill

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
03/11/2020	1.0	Draft	Pramukh Karla
05/06/2020	2.0	Update document to address DEL comment	Pramukh Karla
05/22/2020	3.0	Update document to address DEL comment	Pramukh Karla
07/13/2020	4.0	Updated design document to add trigger condition updates	Pramukh Karla

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1 OVERVIEW

This DDID covers changes to update the existing NA 820 form batch job to allow it to run for all 58 counties.

1.1 Current Design

The PB19R1957 batch job triggers the NA 820 form generation.

1.2 Requests

Make the NA 820 form Batch Job available to the 57 Migration Counties that opt into the functionality.

1.3 Overview of Recommendations

Create a new Batch Property Change Requests (BPCR) to add counties to the County Code List. Convert the job to a '00' job and update the batch job to run for the counties in the list.

1.4 Assumptions

1. This batch job currently runs for only Los Angeles County (County 19).
2. All batch scheduling will be addressed by CA-208599, CA-208600, CA-208601, CA-208602, CA-208603, CA-208604, and CA-208605, for counties that have opted into the batch job.
3. The scheduling SCRs mentioned above will cover the opt in/out functionality and can be verified once implemented.

2 RECOMMENDATIONS

2.1 NA 820 forms Batch Job

2.1.1 Overview

1. Convert the job to be a '00' job. Update the NA 820 form (PB19R1957) batch job to use a county parameter list so that the batch job can run for multiple counties.
2. Currently, the batch job will trigger NA 820 form for WTW, Cal-Learn, REP programs if there is no disapproved status after the approved status on the payment request for transportation and If the payment request for transportation is approved with less than 10 business days from the payment request effective date.

2.1.2 Description of Change

1. Update the job (PB19R1957) to be a '00' job.
2. Update the job (PB19R1957) to use the CountyCodeList to determine which counties the job should run for.
3. Update the trigger condition for the batch job to check payment request for transportation in past 15 calendar days instead of 10 business days.

2.1.3 Execution Frequency

No change.

2.1.4 Key Scheduling Dependencies

No change.

2.1.5 Counties Impacted

All counties.

2.1.6 Data Volume/Performance

Unknown.

2.1.7 Failure Procedure/Operational Instructions

No change.

3 REQUIREMENTS

3.1 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
1967	As Side-by-Side sessions were focused on comparing the front end (online pages) functionality of the application, the CONTRACTOR shall budget an allowance of twenty-nine thousand, one hundred fifty-five hours (29,155) to accommodate for any Unforeseen differences in the code base that result in additional requirements. The requirements for the allowance of hours must be finalized and approved by the CONSORTIUM for the CONTRACTOR to meet design, build and System Test milestones, subject to the requirements meeting requirements in the LRS Agreement. As the requirements for the designated SCRs are identified, the SCRs will be calculated by the CONTRACTOR and reviewed and prioritized by the CONSORTIUM for approval through the County Change Control Board process.	- Estimates will include the necessary Tasks in the software development lifecycle required to implement the CalSAWS DD&I SCR including deployment and change management. - For the new requirements to be included with CalSAWS DD&I UAT preparation activities (targeted to begin April 2021 for C-IV), the requirements for the unforeseen Differences allowance hours must be finalized, approved by the CONSORTIUM and added to the CalSAWS DD&I SOR by July 1, 2020 for the CONTRACTOR to meet design, build and System Test milestones.	Update NA 820 form batch job to use a county parameter list so it can also run for counties which opt into the functionality.

California Statewide Automated Welfare System

Design Document

CA-214352 | DDID 374

Update Homeless Assistance Notices of Action for Money Management changes

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Rainier Dela Cruz
	Reviewed By	Amy Gill

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
03/25/2020	1.0	Initial Revision	Rainier Dela Cruz
05/11/2020	2.0	Updates from QA feedback	Rainier Dela Cruz
05/19/2020	3.0	Updates from Build Team feedback: specified the Money Management amount is displayed on the EDBC Summary page.	Rainier Dela Cruz
05/26/2020	4.0	Updates from Deliverable comments.	Rainier Dela Cruz
06/03/2020	5.0	Udpated to add example scenarios.	Rainier Dela Cruz
06/17/2020	6.0	Updated the design document to remove the Homeless Perm Budget recommendation. As part of the content revision for CA-207463, the money management amount and potential benefit amount were switched. As a result, the potential benefit amount shows the full amount. Updated the design document to clarify which money management amount.	Rainier Dela Cruz
07/20/2020	7.0	Updated the clarification about where to get the money management amount.	Rainier Dela Cruz

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1 OVERVIEW

CA-207463 DDID 374 added Money Management functionality to the Homeless Assistance (HA) program in order to issue single party checks to vendors without the Payee/Case name, split Utility payments, and issue the remainder amount of a Homeless Temporary (HT) payment to the Customer when the hotel cost is less than the amount issued.

1.1 Current Design

The Authorized Amount populates on the Homeless Permanent (HP) approval Notice of Action (NOA) and the HT approval, benefit change, and supplement NOAs. The Authorized Amount on the Homeless Permanent or Homeless Temporary EDBC is determined by subtracting the Previous Potential Benefit and Overpayment Adjustment Amount, if any, from the Potential Benefit Amount. The Potential Benefit Amount is determined by subtracting the Money Management amount and any penalties from the Aid Payment amount. If the Money Management amount is the same amount as the Aid Payment amount, it can result in a zero-dollar Authorized Amount. Since the Authorized Amount is displayed on certain HA NOAs, the NOAs will show a zero-dollar amount.

1.2 Requests

Update the population logic of the action and budget fragments that generate on Homeless Assistance NOAs to display Authorized Amount as the summation of the Authorized Amount and the Money Management amount.

1.3 Overview of Recommendations

1. Update the population logic of the action fragment that generate on the HP approval NOA to display the summation of the Authorized Amount and the Money Management amount when there is a Money Management record for the benefit month.
2. ~~Update the population logic of the budget fragment that generate on the HP approval NOA to display the summation of the Potential Benefit amount and the Money Management amount when there is a Money Management record for the benefit month.~~
3. Update the population logic of the action and budget fragments that generate on the HT approval, benefit change, and supplement NOAs to display the summation of the Authorized Amount and the Money Management amount when there is a Money Management record for the benefit month.
4. Update the Benefit Change NOA rule to not trigger a HT benefit change NOA when the only change between the previous benefit month and the current benefit month is a change in the Money Management amount.
5. Update the Supplement NOA rule to not trigger a HT supplement NOA when the only change is a change in the Money Management amount within the same benefit month.

1.4 Assumptions

N/A

2 RECOMMENDATIONS

2.1 Updates to Homeless Permanent Fragments

2.1.1 Overview

There are fragments on the Homeless Permanent approval NOA that populate the Authorized Amount and the Potential Benefit amount. Update the population logic of those fragments to display the correct amount when there is a Money Management record for the benefit month.

2.1.2 Description of Change

1. Update the population logic of the action fragment below to populate the sum of the Authorized Amount and the Money Management amount.

   Fragment Name: CW_AP_ACTION5
   Fragment Id: 4069
   Current Action Type: Approval
   Current Fragment Level: Program
   Existing Language: English, Spanish, Armenian, Cambodian, Chinese, Filipino/Tagalog, Korean, Russian, Vietnamese

   The fragment has the following verbiage:

Description	Text	Formatting
Static	YOU CAN GET HOMELESS AID ONLY ONCE EVERY 12 MONTHS UNLESS YOU MEET AN EXCEPTION. As of <EffectiveApprovalDate>, the County has approved your request for Permanent Housing. The amount of your homeless aid is <HomelessAid>.	Arial Font Size 10

   Update the population logic to use the sum of the Authorized Amount and the Money Management amount when populating the Authorized Amount on the action fragment when the program is Homeless Permanent. The Money Management amount is displayed on the EDBC Summary page.

Variable	Description	Population
HomelessAid	The Authorized Amount.	Populate with the sum of the Authorized Amount and the Money Management amount, specifically the total vendor

		authorized amount, when the program is Homeless Permanent.

2. ~~Update the population logic of the budget fragment below to populate the sum of the Potential Benefit amount and the Money Management amount.~~

~~**Fragment Name:** BUDGT_HA_AP_PERM~~
~~**Fragment Id:** 905~~
~~**Current Action Type:** Approval~~
~~**Current Fragment Level:** Program~~
~~**Existing Language:** English, Spanish, Armenian, Cambodian, Chinese, Filipino/Tagalog, Korean, Russian, Vietnamese~~

~~The fragment has the following verbiage:~~

Permanent Housing Move in Costs

You have been approved for permanent homeless assistance because your rent is less than 80% of your total monthly household income.

<u>Your Actual Cost of Housing</u>

Last Month's Rent		________
Security Deposits	+	________
Utility Deposits	+	________
Your Total Move In Costs	=	________
Amount of Monthly Rent		________
80% of Total Monthly Household Income		________
Number of Months:		________
	x	2
	=	________
Amount of Utility Deposits	+	________
Most homeless assistance you can get	=	________

~~Update the population logic to use the sum of the Potential Benefit amount and the Money Management amount when populating the maximum aid amount ('Most homeless assistance you can get' line item) on the budget.~~

~~Variable~~	~~Description~~	~~Population~~

~~HaMaxHomelessAid~~	~~The potential benefit amount.~~	~~Populate with the sum of the Potential Benefit amount and the Money Management amount.~~

2.2 Updates to Homeless Temporary Fragments

2.2.1 Overview

There are fragments on the Homeless Temporary approval, supplement, and benefit change NOAs that populates the Authorized Amount. Update the population logic of those fragments to display the correct amount when there is a Money Management record for the benefit month.

2.2.2 Description of Change

1. Update the population logic of the action fragment below to populate the sum of the Authorized Amount and the Money Management amount.

   Fragment Name: CW_AP_ACTION6
   Fragment Id: 4070
   Current Action Type: Approval, Supplement, Benefit Change
   Current Fragment Level: Program
   Existing Language: English, Spanish, Armenian, Cambodian, Chinese, Filipino/Tagalog, Korean, Russian, Vietnamese

   The fragment has the following verbiage:

Description	Text	Formatting
Static	YOU CAN GET HOMELESS AID ONLY ONCE EVERY 12 MONTHS UNLESS YOU MEET AN EXCEPTION. As of <EffectiveApprovalDate>, the County has approved your request for Temporary Shelter. The amount of your homeless aid is <HomelessAid>.	Arial Font Size 10

   Update the population logic to use the sum of the Authorized Amount and the Money Management amount when populating the Authorized Amount on the action fragment when the program is Homeless Temporary.

Variable	Description	Population

HomelessAid	The Authorized Amount.	Populate with the sum of the Authorized Amount and the Money Management, specifically specifically the total vendor authorized amount, when the program is Homeless Temporary.

2. Update the population logic of the budget fragment below to populate the sum of the Authorized Amount and the Money Management amount.

Fragment Name: BUDGT_HA_AP_TEMP
Fragment Id: 909
Current Action Type: Approval
Current Fragment Level: Program
Existing Language: English, Spanish, Armenian, Cambodian, Chinese, Filipino/Tagalog, Korean, Russian, Vietnamese

The fragment has the following verbiage:

Temporary Shelter

Temporary Shelter Aid Per Night: ____________________
Number of Nights: x ____________________
Total Temporary Shelter: = ____________________

If you are still homeless after your temporary shelter aid stops, you may be able to get permanent housing aid when you find a place to live. You can get permanent housing aid if your rent is no more than 80% of your total monthly household income (TMHI). 80% of your TMHI is . If your income changes this amount could change. When you find a place to live, get a signed statement or rental agreement from the landlord telling how much your rent will be.

Update the population logic to use the sum of the Authorized Amount and the Money Management amount when populating the total temporary shelter amount ('Total Temporary Shelter' line item) on the budget.

Variable	Description	Population
HaTotalTemporaryShelter	The Authorized Amount.	Populate with the sum of the Authorized Amount and

		the Money Management amount, specifically the specifically the total vendor authorized amount.

3. Update the following rule: **_950BenefitChange**. Update the rule to not trigger a benefit change NOA when the change in authorized amount between the previous benefit month and the current benefit month is caused by a change in the Money Management amount, specifically the total vendor authorized amount.
   a. The benefit change is caused by an addition of a Money Management. In the previous EDBC, the Money Management amount is zero, and in the current EDBC, the Money Management amount is greater than zero.

      For example, in the first month, the full benefit month is $100, and the Money Management amount is $0, and the authorized amount is $100. In the second month, the full benefit amount is still $100, but a Money Management amount of $50 is added, resulting in a $50 authorized amount.

Amounts	Month 1	Month 2
Full Benefit Amount	$100	$100
Money Management Amount	$0	$50
Authorized Amount **(Full Benefit Amount – Money Management Amount)**	$100	$50

      In the scenario where the full benefit amount changes between months and there is an addition of a Money Management amount, a benefit change NOA will generate. For example, in the first month, the full benefit month is $100, and the Money Management amount is $0, and the authorized amount is $100. In the second month, the full benefit amount increases to $200 and a Money Management amount of $50 is added, it will result in a $150 authorized amount.

Amounts	Month 1	Month 2
Full Benefit Amount	$100	$200

Money Management Amount	$0	$50
Authorized Amount **(Full Benefit Amount – Money Management Amount)**	$100	$150

Another example of when the benefit change NOA will generate is in the first month, the full benefit month is $200 and the Money Management amount is $0, and the authorized amount is $200, then in the second month, the full benefit amount decreases to $100 and a Money Management amount of $50 is added and results in a $50 authorized amount.

Amounts	Month 1	Month 2
Full Benefit Amount	$200	$100
Money Management Amount	$0	$50
Authorized Amount **(Full Benefit Amount – Money Management Amount)**	$200	$50

b. The benefit change is caused by the removal of a Money Management. In the previous EDBC, there was a Money Management amount greater than zero, and in the current EDBC, the Money Management amount is zero.

For example, in the first month, the full benefit month is $100, and the Money Management amount is $50, and the authorized amount is $50. In the second month, the full benefit amount is still $100, but a Money Management amount of $50 is removed, resulting in a $100 authorized amount.

Amounts	Month 1	Month 2
Full Benefit Amount	$100	$100
Money Management Amount	$50	$0

Authorized Amount **(Full Benefit Amount – Money Management Amount)**	$50	$100

In the scenario where the full benefit amount changes between months and the Money Management amount is removed, a benefit change NOA will generate. For example, in the first month, the full benefit month is $100, and the Money Management amount is $50, and the authorized amount is $50. In the second month, the full benefit amount increases to $200 and a Money Management amount of $50 is removed, it will result in a $200 authorized amount.

Amounts	Month 1	Month 2
Full Benefit Amount	$100	$200
Money Management Amount	$50	$0
Authorized Amount **(Full Benefit Amount – Money Management Amount)**	$50	$200

Another example where the benefit change NOA will generate is in the first month, the full benefit month is $200 and the Money Management amount is $50, and the authorized amount is $150. In the second month, the full benefit amount decreases to $100 and a Money Management amount of $50 is removed, it will result in a $100 authorized amount.

Amounts	Month 1	Month 2
Full Benefit Amount	$200	$100
Money Management Amount	$50	$0
Authorized Amount **(Full Benefit Amount – Money Management Amount)**	$150	$100

c. The benefit change is caused by an increase of the Money Management amount. The Money Management amount on the current EDBC is greater than the amount in the previous EDBC.

For example, in the first month, the full benefit amount is $100, and the Money Management amount is $50. In the following month, the full benefit amount remains the same, but the Money Management amount increases to $75.

Amounts	Month 1	Month 2
Full Benefit Amount	$100	$100
Money Management Amount	$50	$75
Authorized Amount **(Full Benefit Amount – Money Management Amount)**	$50	$25

In the scenario where both the full benefit amount and the Money Management amount changes, a benefit change NOA will generate. For example, in the first month, the full benefit amount is $200, and the Money Management amount is $50, then in the following month, the full benefit amount decreases to $150 and the Money Management amount increases to $75.

Amounts	Month 1	Month 2
Full Benefit Amount	$200	$150
Money Management Amount	$50	$75
Authorized Amount **(Full Benefit Amount – Money Management Amount)**	$150	$75

Another scenario where a benefit change NOA will generate is when the both the full benefit amount and the Money Management amount changes, however, the authorized amount remains the same. The benefit change NOA should generate because there is a change in the benefit amount.

Amounts	Month 1	Month 2

Full Benefit Amount	$200	$225
Money Management Amount	$25	$50
Authorized Amount **(Full Benefit Amount – Money Management Amount)**	$175	$175

d. The benefit change is caused by a decrease of the Money Management amount. The Money Management amount on the current EDBC is less than the amount in the previous EDBC.

For example, in the first month, the full benefit amount is $100, and the Money Management amount is $50. In the following month, the full benefit amount remains the same, but the Money Management amount decreases to $25.

Amounts	Month 1	Month 2
Full Benefit Amount	$100	$100
Money Management Amount	$50	$25
Authorized Amount **(Full Benefit Amount – Money Management Amount)**	$50	$75

In the scenario where both the full benefit amount and the Money Management amount changes, a benefit change NOA will generate. For example, in the first month, the full benefit amount is $200, and the Money Management amount is $50, then in the following month, the full benefit amount decreases to $150 and the Money Management amount decreases to $25.

Amounts	Month 1	Month 2
Full Benefit Amount	$200	$150
Money Management Amount	$50	$25

Authorized Amount **(Full Benefit Amount – Money Management Amount)**	$150	$125

Another scenario where a benefit change NOA will generate is when the both the full benefit amount and the Money Management amount changes, however, the authorized amount remains the same. The benefit change NOA should generate because there is a change in the benefit amount.

Amounts	Month 1	Month 2
Full Benefit Amount	$225	$200
Money Management Amount	$50	$25
Authorized Amount **(Full Benefit Amount – Money Management Amount)**	$175	$175

4. Update the following rule: **_950Supplement**. Update the rule to not trigger a supplement NOA when the only change in the authorized amount is due to a change in the Money Management amount, , specifically the total vendor authorized amount, within the same benefit month.
   a. The supplement is caused by the removal of a Money Management. In the previous EDBC, there was a Money Management amount greater than zero, and in the current EDBC, the Money Management amount is zero.

      For example, when the EDBC is first ran, the full benefit amount is $200, and the Money Management amount is $50. Then, when the EDBC is rerun for the same month, the full benefit month remains the same, but the Money Management amount is $0.

Amounts	First Run	Re-run
Full Benefit Amount	$200	$200
Money Management Amount	$50	$0
75Authorized Amount	$150	$200

(Full Benefit Amount – Money Management Amount)		

In scenario where both the benefit amount and the Money Management amount is changing, a supplement NOA will generate. For example, if the benefit amount was $200 and the Money Management amount is $50, then when the EDBC is re-run, the benefit amount increases to $300 and the Money Management amount is $0.

Amounts	First Run	Re-run
Full Benefit Amount	$200	$300
Money Management Amount	$50	$0
Authorized Amount **(Full Benefit Amount – Money Management Amount)**	$150	$300

b. The supplement is caused by a decrease of the Money Management amount. The Money Management amount on the current EDBC is less than the amount in the previous EDBC.

For example, when the EDBC is first ran, the full benefit amount is $200, and the Money Management amount is $50. Then, when the EDBC is rerun for the same month, the full benefit month remains the same, but the Money Management amount is decreased to $25.

Amounts	First Run	Re-run
Full Benefit Amount	$200	$200
Money Management Amount	$50	$25
Authorized Amount **(Full Benefit Amount – Money Management Amount)**	$150	$175

In scenario where both the benefit amount and the Money Management amount is changing, a supplement NOA will generate. For example, if the benefit amount was $200 and the Money Management amount is $50, then when the EDBC is re-run, the benefit amount increases to $300 and the Money Management amount is $25.

Amounts	First Run	Re-run
Full Benefit Amount	$200	$300
Money Management Amount	$50	$25
Authorized Amount **(Full Benefit Amount – Money Management Amount)**	$150	$275

3 REQUIREMENTS

3.1 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
374	The Contractor shall update the Homeless Assistance functionality as follows: 1) Add the ability to evaluate for the Homeless Permanent program that the total monthly household income (TMHI) is at or below the approved State Standard percentage (currently 80%) and the rent amount should be broken out month by month for 2 months separately for each month on the Expense Amount Detail page for the expense category of shelter and expense type homeless-past due rent. Generate a Denial Notice of Action if the back rent amount exceeds TMHI. 2) Add Money Management functionality for Homeless Permanent and Homeless Temporary in order to: a) Issue single party checks to vendors without the Payee/Case name (e.g., landlord, hotel, utility company). b) Split Utility Payments. c) Issue the remainder amount of the Temporary Homeless payment to the customer when hotel cost is less than the amount issued. 3) Add the ability to issue Homeless Assistance vouchers for the service arrangement types in C-IV that allow voucher payments.	The Past Due Rent eligibility rules that evaluate whether the total monthly household income (TMHI) is below the approved State Standard percentage (currently 80%) and that break out the rent amount for each month for a maximum of 2 months will be developed in accordance to regulation 44-211.531B.	HT/HP NOA logic updated as a result of changes to the Authorized Amount made in CA-207463.