

CalSAWS | Notes from <CalWORK/CalFRESH Meeting>

Date:	[October 14, 2020]	Notes Location:	[Filename or file path]
Time:	[01:30 pm – 5:00 pm]	Meeting Materials:	[Document Name or file path]
Meeting Called by:	[CW/CF Facilitators]		[Document Name or file path]
Attendees:	1	Marin	D'Angelo Paillet
	1	Monterey	Leonardo Cortez-Heredia
	1	Napa	Alli Muller
	1	Solano	Eurita Reed
	1	Sonoma	Andrew Stone
	2	Placer	Marna Stock
	2	Sacramento	Eva Masegian
	2	Sacramento	Laura Hodges absent
	2	Sutter	Jesse Hallford
	2	Yuba	Lovena DeCamp absent
	3	Butte	Brannon Hill absent
	3	Humboldt	Gordon Radder absent
	3	Shasta	Mark Bueb
	3	Tehama	Sarah Hoss
	4	Kern	Shawna Mimnaugh
	4	Merced	Michelle L. Smith
	4	San Luis Obispo	Jannine Lambert
	4	Stanislaus	Jennifer Hill
	4	Tulare	Idalia Gonzalez absent
	5	Orange	Enrique Frias
	5	Riverside	Andrea Chavez
	5	San Bernardino	Andrea Brayboy
	5	San Diego	Martha Cordova absent
	5	Santa Barbara	Marian Acosta absent
	6	Los Angeles	Anna Chebishian
	6	Los Angeles	April Goode
	6	Los Angeles	Itza Girgis absent – Wesley Chu
	6	Los Angeles	Maria Galindo
	6	Los Angeles	Ve Tran
	OSI	Daniel Brown	
	DHCS	David Lucio	
	CDSS	Kyle Priess	
	CDSS	Samantha Basquez	
	CDSS	Shawn Dorris	
	CDSS	Sherice Sawyer absent	
	CDSS	Brittney Blake absent	
	CDSS	Mong Vang absent	

Topic

Important Points

ACIN I-67-20 2021 State Minimum Wage COLA

Topic

CA 213270

Important Points

2021 State Minimum Wage COLA will be run on December 12, 2020 for CalFresh

Batch Memo reviewed with committee.

PPM [C-IV] changed to 5 am to 9 pm Mon – Sat. Caroline to update the memo and resend to committee.

SCRs for review for vote

CA-219800 Housing Support Program (HSP) request Date

The committee members requested that JIRA be updated with a comment indicating that a requirement document does not exist due to the simplicity of the change.

This SCR will be sent to the WTW committee as an FYI.

Vote: Approved

SCR on Hold

CA 52872 – Jail Match Interface for all programs placed in hold until further notice due to policy discrepancies between programs – R6

No questions from committee members.

Discussion Items

•E-signature – is there a workaround for CIV users working from home and don't have access to a scanner to complete the SAR7 E-signature process.

Discussed issues that C-IV counties had with processing SAR7s during COVID. Martha Esparza volunteered to share Kern County's E-Signature SAR7 process that is working in her county.

•E-signature and SAR 7 solutions - What is the solution for accepting the SAR 7 with an e-signature? Will the generated document have the ability to accept responses without having to create a workaround to use the e-Signature?

Riverside requested a long term solution. Caroline to take the issue up with the client correspondence committee so it can be put on the CC agenda. The facilitator also recommended a CER/SCR however, at migration the CalSAWS functionality (which does not currently exist) will be inherited at migration. CalSAWS functionality is targeted for 21.05 or 21.07 (CA-200332).

•Expiration dates on noncitizen documents - What is the requirement in CalSAWS for entering an expiration date for noncitizen documents (e.g. LPR card)? CalWIN has been instructed to enter an expiration date in the system for a seamless migration to CalSAWS. C-IV does not recall being asked to enter expiration dates.

Caroline not sure what the functionality is in CalSAWS or what instructions were given to CalWIN counties or by whom. Caroline needs more information to determine why this info is being requested by CalWIN. Riverside County requesting this issue to remain on the agenda until the counties receive additional information.

•Reporting forms turned in through C4Y - SAR 7s or RC packets being uploaded into C4Y and not being automatically updated as received in C-IV.

Riverside County circling back to an action item that was supposed to be followed up. Tylor said it was an ongoing discussion with CalSAWS. Issue is when the SAR 7 is uploaded as a photo, the system doesn't recognize

Topic

Important Points

- Opt-out non-citizens for CalFresh and the resulting NOA - Is there an upcoming solution with migration regarding Opting Out for noncitizens. C-IV counties have to use a workaround to get the correct results and generate a manual NOA.

- ESAP indicator enhancements – indicator enhancements requested in 2019.

- November Committee meeting falls on a holiday – moving to 11/10/20

- December ABAWD meeting – 12/9/20

that it's a SAR 7 to update to received. Sarah and Caroline will discuss with Tylor. This issue was brought up with the self-service requirement meeting as a potential enhancement but there is uncertainty about whether it will result in the requirement document. This may need to be escalated with Regional Managers because there are no more changes be made to C4Y.

Andrea Chavez requesting a better solution to get the correct results. Caroline to confirm if NOA is generated in CalSAWS. This item has been requested to remain on the agenda until Caroline gets additional information.

Caroline indicated that SCRS have been open but still pending and will most likely not be implemented in C-IV. The CalSAWS functionality will be inherited at migration.

Agenda items are due by October 30. If no new items and no updates are available for the existing items, the meeting may be cancelled.

SCR Prioritization on hold

Open Discussion

- Shawn Dorris requested information on how child support disregards are updated to the case when LCSA sends disregard.

CalWIN: User manually enters an income record

C-IV: User manually enters an income record

LRS: User manually enters an income record

- SSA COLA – This SCR will be reviewed by the CalHEERs committee. Region 5 requested that a case journal be added for C-IV. Shawn Dorris indicated that she no longer oversees the SSA COLA but she will check with her colleagues on the status of the draft ACIN. She indicated that it should be released in November. The project indicated that the programming would also be completed in November but no target date was given.
 - Shawn Dorris responded with ACIN I-73-20 signed on 10/27/20
- Next meeting will be scheduled via Teams instead of Skype.
- SSI COLA issue encountered last year in C-IV will be discussed at the SSA COLA meeting.

#	Action Item	Assigned To	Assigned Date	Due Date	Status
1	Address the C-IV SAR 7 processing issue with the client correspondence unit	Caroline	ASAP		

2

#	Decision Made	Who Made the Decision	Date
1			
2			

Draft

