

# CalSAWS | Executive Summary for the JPA Board of Directors

Date: Friday, November 6,  
2020

Location: Conference Call/Zoom

## Agenda Item and Summary

## Type of Item

### 1. Call meeting to order.

Procedural

**Summary:** Board Chair, Michael Sylvester, will call the CalSAWS JPA Board of Directors meeting to order.

### 2. Confirmation of Quorum and Agenda Review.

Procedural

**Summary:** Board Chair, Michael Sylvester, will confirm quorum of the Board and John Boule will provide a high-level overview of the Agenda.

### 3. Public opportunity to speak on items not on the Agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.

Procedural

**NOTE:** The public may also speak on any Item ON the Agenda by waiting until that Item is read then requesting recognition from the Chair to speak.

**Summary:** Board Chair, Michael Sylvester, will provide the public with an opportunity to speak on items not on the Agenda.

## Action Items

### 4. Approval of Accenture LRS CalSAWS Amendment 23, which includes requests for:

Action

- a. Additional allocation for future change orders and county purchases
- b. Additional M&E hours to reflect final allocation for SFY 19/20
- c. Functional Design Sessions for CalSAWS Customer Service Center Project

Summary: The Consortium is seeking Board approval of Amendment 23 to the LRS/CalSAWS Agreement with Accenture, which modifies the contract to:

- Add allocations for future county purchases up to \$20,000,000 and future change orders (premise items and application maintenance services) up to \$50,000,000 which will be documented through the Change Notice process (in lieu of amendments). Costs for such Change Notices will be documented in applicable APDs and added to the CalSAWS JPA Project Budget as approved by the Board.
- Provide additional service hours for application modifications and enhancements (M&O) up to \$1,287,000 based on final allocations for SFY 19/20. The costs are accounted for the CalACES APD and the CalSAWS JPA Project Budget.
- Support expanded scope for the Customer Service Center (CSC) functional design sessions and increasing the price by \$545,866. The

costs are accounted for the CalSAWS APD and the CalSAWS JPA Project Budget.

In aggregate, this Amendment will increase the total contract value of the LRS/CalSAWS Agreement by \$71,832,866.

(Handouts)

5. Approval of Accenture C-IV Amendment 111, which includes requests for:

- a. Additional allocation for future change orders and county purchases
- b. Additional software for SFY 20/21 for Child Care Provider Portal/Stage One Continuous Eligibility
- c. Additional application maintenance hours, hardware/software maintenance for CalSAWS and LRS M&O to reflect final allocation for SFY 19/20
- d. Additional executed county purchases

**Summary:** The Consortium is seeking Board approval of Amendment 111 to the C-IV Agreement with Accenture, which includes:

- additional allocations for future county purchases up to \$20,000,000 and future change orders up to \$15,000,000 to be documented and approved through the Change Notice process (in lieu of amendments). Costs for such Change Notices will be documented in applicable APDs and added to the CalSAWS JPA Project Budget upon approval by the Board.
- Additional software for Child Care Provider Portal/Stage One Continuous Eligibility for a total of \$60,000. The costs are accounted for the Stage 1 Continuous Eligibility APD and accounted for in the CalSAWS JPA Project Budget.
- Additional application maintenance hours and hardware/software maintenance to reflect final allocations for CalSAWS DD&I and LRS M&O for a total of \$3,932,846. The costs are accounted for the CalSAWS and CalACES APDs and accounted for in the CalSAWS JPA Project Budget.
- Through the county purchase process, the Counties of Amador, Butte, Colusa, Glenn, Humboldt, Kings, Kern, Madera, Modoc, Napa, Riverside, San Benito, San Bernardino, Sierra, Stanislaus, Sutter, Trinity, and Yuba have purchased various Services, Equipment, and Software items at a total cost of \$909,349. The approved county purchases are reflected in the Pricing Schedules attached to this Amendment. These costs increase the CalSAWS JPA Project Budget upon approval of this Amendment.

In aggregate, this Amendment will increase the total contract value of the C-IV Agreement by \$39,842,195.

(Handouts)

6. Approval of First Data LRS Amendment 5, which includes requests for:

- a. Quality Assurance Services for LRS M&O Premise Items

**Summary:** The Consortium is seeking Board approval of Amendment 5 to the LRS QA Agreement with First Data, which modifies the contract to add an allocation of \$400,000 for future changes orders for the quality assurance of C-IV application development. Future changes will be documented through the Change Notice process (in lieu of amendments) for such work.

This amendment will increase the total contract value by \$400,000. The costs for such Change Notices will be accounted for in the CalSAWS JPA Project Budget and corresponding APDs.

(Handouts)

7. Approval of First Data C-IV Amendment 70, which includes requests for:

b. Quality Assurance Services for C-IV M&O Premise Items

**Summary:** The Consortium is seeking Board approval of Amendment 70 to the C-IV QA Agreement with First Data, which modifies the contract to add an allocation of \$300,000 for future changes orders for the quality assurance of C-IV application development. Future changes will be documented through the Change Notice process (in lieu of amendments) for such work. This amendment will increase the total contract value by \$300,000. The costs for such Change Notices will be accounted for in the CalSAWS JPA Project Budget and corresponding APDs.

(Handouts)

8. Consent Items

a. Approval of the Minutes and review of the Action Items from the September 25, 2020 CalSAWS JPA Board of Directors meeting.

**Summary:** The Consortium is seeking Board approval of the September 25, 2020 CalSAWS JPA Board of Directors meeting minutes. A review of the open Action Items assigned during previous JPA Board Meetings will take place.

(Handouts)

b. Approval of Memorandum of Understanding between CalSAWS and the California Department of Social Services (CDSS) for the Cross-system Analytics and Assessment for Learning and Skills Attainment (CAAL-Skills).

**Summary:** The Consortium is seeking Board approval of the MOU between CalSAWS and CDSS for CAAL-Skills. The purpose of this MOU to set forth the scope and responsibilities of CalSAWS and CDSS to provide relevant CalWORKs and CalFresh confidential client data retained by the counties contained within CalSAWS systems. The data provided to the CDSS will be transmitted to the California Workforce Development Board (CWDB) for use by the Cross-system Analytics and Assessment for Learning and Skills Attainment (CAAL-Skills) project. The purpose of the CAAL-Skills Project is to establish a data repository and analytics platform that will systematically link and pool participant level data currently residing in separate programs. This project will collectively display performance outcomes by program, region, demography, and industry using common metrics. The project will also update and report workforce metrics pursuant to Unemployment Insurance Code section 14013, subdivision (i). There is no funding or fiscal reimbursement for the provision of the client data pursuant to this MOU.

(Handouts)

c. Approval of Accenture LRS CalSAWS Change Notice 5, which includes requests to:

- Utilize allocations to support LRS-CalHEERS Interface
- Utilize allocations to support SB 1341 related functionality



- Utilize allocations to support Child Care Provider Portal (Stage One Continuous Eligibility Program)
- Show remaining balance of the allocations set forth in LRS/CalSAWS Amendment 23

**Summary:** The Consortium is seeking Board approval of Change Notice 5 to the LRS/CalSAWS Agreement with Accenture, which modifies the contract to: (i) provide service hours for maintenance and operations of the LRS-CalHEERS interface in SFYs 2020/21 and SFY 2021/22 up to \$3,470,952, (ii) provide service hours for the maintenance and operations of application functionality related to SB 1341 in SFYs 2020/21 and 2021/22 up to \$2,088,345, (iii) provide service hours to implement system change requests for the Child Care Provider Portal (Stage One Continuous Eligibility Program) up to \$2,383,800, and (iv) show the remaining unallocated balance of \$42,056,903 for future change orders out of the original \$50,000,000 (maximum billable time and materials) in LRS Amendment 23. This change order will utilize said portion of the allocations incorporated with LRS/CalSAWS Amendment 23 (assuming approval of such amendment) but this Change Order 5 does not increase the total contract value of the LRS/CalSAWS Agreement. Costs for this change order are funded through the CalACES APD and the Stage One Continuous Eligibility Program premise APD, and the current year costs are accounted for in the SFY 2020-21 CalSAWS JPA Project Budget.

Informational Items

9. OCAT Status Update

Informational

**Summary:** Jo Anne Osborn and Ron Harris will provide an update on the OCAT Status.

10. GA/GR County Data Sharing Across Counties

Informational

**Summary:** Jo Anne Osborn and Jeff Mitchell will facilitate a discussion regarding GA/GR County data sharing.

11. CalSAWS & State View of Data Retention

Informational

**Summary:** Henry Arcangel, Chris Paige, Rocky Givon, Yingjia Huang, Elaine Ward, and Rudy Gloria will discuss the CalSAWS and State view of data retention.

12. CalSAWS Gantt Chart Update

Informational

**Summary:** Seth Richman will provide an update on CalSAWS Gantt Chart.

13. Portal/Mobile Update

Informational

- Brand Update
- Overview of Survey & Interview Outcomes
- Barcode/QR Code Research Update



Agenda Item and Summary	Type of Item
<p><b>Summary:</b> Eden White, Tchi Sogoyou, Anna Chia, Gabby Otis, and Lisa Salas will provide an update on Portal/Mobile activities including: a branding update; an overview of the survey and interview outcomes; and an update on the barcode/QR code research.</p>	
(Handouts)	
<p><b>14. Risk for CalSAWS &amp; Portal Go-Live Dates</b></p> <ul style="list-style-type: none"> <li>• <b>Options for Mitigation</b></li> </ul>	Informational
<p><b>Summary:</b> Seth Richman, Wendy Battermann, Rachel Frey, Anna Chia, and Gabby Otis will provide information regarding the risk for CalSAWS and Portal Go-Live dates and options for mitigation.</p>	
<p><b>15. San Bernardino Bots Pilot Update</b></p>	Informational
<p><b>Summary:</b> Danielle Benoit and Scot Bailey will provide an update on the San Bernardino Bots Pilot.</p>	
<p><b>16. Person De-duplication Process and Communication</b></p>	Informational
<p><b>Summary:</b> Paul Trisler and Keith Salas will provide an update on the person de-duplication and communication efforts.</p>	
<p><b>17. Imaging Update and Demonstration</b></p>	Informational
<p><b>Summary:</b> Danielle Benoit and John Dray will provide an update on the Imaging Project and brief demonstration.</p>	
<p><b>18. Quarterly CalSAWS Fiscal Update</b></p>	Informational
<p><b>Summary:</b> Holly Murphy will provide an update on Quarterly CalSAWS Fiscal Report.</p>	
<p><b>19. Procurement Update</b></p> <ul style="list-style-type: none"> <li>• <b>Central Print</b></li> </ul>	Informational
<p><b>Summary:</b> Tom Hartman will provide an update on Procurements including Central Print.</p>	
<p><b>20. Adjourn meeting</b></p>	Procedural
<p><b>Summary:</b> Board Chair, Michael Sylvester, will adjourn the meeting of the CalSAWS JPA Board of Directors.</p>	

