

## CalSAWS CCB Minutes

<b>DATE</b>	OCTOBER 15, 2020
<b>TIME</b>	1:30 PM
<b>LOCATION</b>	North: Sutter Conference Room, South: Conference Room 331
<b>SUBJECT</b>	Change Control Board Meeting
<b>INVITEES</b>	Regional Managers, Design Leads, Tech Leads, Release Management Leads, Quality Assurance, State Partners, Consortium Management

### Meeting Purpose:

Approve pending System Change Requests (SCRs), scope modifications, and change orders as needed.

### 1. C-IV SCRs

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.07	CIV-107605	CA-217971; CA-213839; CIV-106510	List to prepare for Incurred Medicare Part B Disregard	CalHEERS	38	C-IV M&O	Production Deployment	20.08.24
20.09	CIV-107895	CA-219370	DHCS List of Discontinued Individuals Requiring Review/Restoration	CalHEERS	31	C-IV M&O	Production Deployment	20.09.22
20.09	CIV-107952		Mass Replacement CalFresh Benefits for September 2020 - Fires	Fiscal	30	C-IV M&O	Production Deployment	20.09.24
20.11	CIV-106510	CA-213839	Incurred Medicare Part B Premium Disregard	CalHEERS	93	C-IV M&O	Production Deployment	
20.11	CIV-107933		CIV-107834: Online Help update Reports Overview for Implement Case Data Removal Sprint 2 Features	Training	10	C-IV M&O	Start Build	
20.11	CIV-107934		CIV-107924: Online Help updates for Implement Case Data Removal Sprint 3 Features	Training	20	C-IV M&O	Start Build	

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.09	CIV-103679		Migrate Non-Contact Center County IVRs to Amazon Connect	Contact Center	475	C-IV M&O	Start Build	20.11.13
20.11	CIV-104321	CA-208889; CH-106890; CH-109700; CH-109744; CH-109927; CH-113161; CH-121151; CH-131449; CH-136022; CH-137942; CH-139211; CH-139410; CH-139419; CH-92295; CH-92298	eICT: Updates for eHIT Schema	Batch/Interfaces	1426	C-IV M&O	No	
20.11	CIV-107698	CA-218121	CIV-105386: Online Help pages for Homeless Assistance- Temp Updates	Training	32	C-IV M&O	Start Build	

## 2. LRS SCRs

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.07	CA-217971	CIV-107605; CA-213839; CIV-106510	List to prepare for Incurred Medicare Part B Disregard	CalHEERS	45	LRS M&E	Production Deployment	20.08.24
20.09	CA-219370	CIV-107895	DHCS List of Discontinued Individuals Requiring Review/Restoration	CalHEERS	37	LRS M&E	Production Deployment	20.09.22
20.11	CA-213839	CIV-106510	Incurred Medicare Part B Premium Disregard	CalHEERS	103	LRS M&E	Production Deployment	
20.11	CA-215016		DDID 2591 FDS: Non State Forms - Add CSF 141	Client Correspondence	92	CalSAWS DD&I	Start Build	

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.11	CA-216739		Medi-Cal Renewals Listing Report Enhancements	Reports	491	LRS M&E	Start Build	
20.11	CA-218070		Create Job Aid for SCR # CA-212943 Update Issuance Threshold functionality to be County configurable	Training	5	LRS M&E	Start Build	
20.11	CA-219990		CA-213185: Online Help - Update the Service Arrangement Detail page	Training	5	LRS M&E	Start Build	
21.01	CA-202851	CIV-100195	Update Change Reason for Converted Data	Eligibility	833	C-IV M&O	Start Build	
21.01	CA-214895		DDID 1628 FDS: Task Mgt	Batch/Interfaces	613	CalSAWS DD&I	Start Build	
21.01	CA-214897		DDID 1629 FDS: Task Mgt	Batch/Interfaces	543	CalSAWS DD&I	Start Build	
21.02	CA-219883		DDID 714 - Activate Scheduled Reports for the 57 Migration Counties	Analytics	62	CalSAWS DD&I	Start Build	21.02.XX
21.03	CA-205633		ACL 18-75 Phase IV-Long Term Funding for Emergency Caregivers with Placements Prior to RFA Approval	Eligibility	1001	LRS M&E	No	
21.03	CA-205913		ACL 18-75 Add 5L Aid Code for FC Emergency Assistance EC Ineligible Cases	Eligibility	1340	LRS M&E	No	
21.03	CA-210663		Updates to the CF Expedited and Recertification Approval NOA Message	Client Correspondence	31	LRS M&E	No	
21.03	CA-215445		FCED: Add Personal and Incidental Expenses to RCV Rate	Eligibility	227	Premise	No	
21.05	CA-203392		ACL 16-79 Add Out-of-State Short-Term Residential Therapeutic Program Placement Type	Eligibility	1123	LRS M&E	No	

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
RWR	CA-211755		Retain LRS NA 960Y	Client Correspondence	180	LRS M&E	Start Build	20.10.x2
RWR	CA-215190		DDID 2680 FDS: Non State Forms - Migrate CSF 133	Client Correspondence	22	CalSAWS DD&I	Start Build	

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
RWR	CA-215191		DDID 2680 FDS: Non State Forms - Threshold Languages - Migrate CSF 133	Client Correspondence	39	CalSAWS DD&I	Start Build	
20.09	CA-211752		Update the LRS NA 960X- SAR-Notice of Action -Stop Aid	Client Correspondence	208	LRS M&E	Start Build	20.09.28
20.09	CA-217225		Training: Update 094-WBT-ELI-Eligibility CalWORKs-02 for 20.07 App Dev Changes	Training	45	LRS M&E	No	20.11.20
20.09	CA-218316		Training: Update 040-WBT-ELA-DCFS-Eligibility General-09-A for 20.09 App Dev Changes	Training	38	LRS M&E	No	20.11.20
20.11	CA-200321	CCM-951	Display the Collect button on the Issuance Detail page for all Service Payments	Fiscal	86	C-IV M&O	No	
20.11	CA-201435	CCM-435	DDCR 4007: Update Reception Log Detail Worker ID Field	Lobby Mgmt	86	C-IV M&O	No	
20.11	CA-201446	CCM-1467	DDCR 4052: Lobby Monitoring - Create a "Meeting Started" State	Online	44	C-IV M&O	No	
20.11	CA-208889	CIV-104321; CH-106890; CH-109700; CH-109744; CH-109927; CH-113161; CH-121151; CH-131449; CH-136022; CH-137942; CH-139211; CH-139410; CH-139419; CH-92295; CH-92298	eICT: Updates for eHIT Schema	Batch/Interfaces	1656	LRS M&E	No	
20.11	CA-210827		Remove Duplicate Program Specific Online Help pages.	Training	100	LRS M&E	Start Build	
20.11	CA-214172		DDID 2242, 2500, 2501, 2502, 2503, 2267, 2255, 2516, 2517, 2518, 2204, 2521 - Multi, Import, Virtual Capture	Imaging	328	CalSAWS DD&I	No	

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.11	CA-218121		CA-211293: Online Help pages for Homeless Assistance- Temp Updates	Training	30	LRS M&E	Start Build	
21.01	CA-200710	Tracker-42527	DDCR 3017: Child Care approval linked inconsistently on program and person levels	Online	171	C-IV M&O	No	
21.01	CA-214030		DDID 2198, 2242, 2255, 2500, 2501, 2502, 2503, 2516, 2517, 2521 - Capture Single and Barcode Detection	Imaging	1082	CalSAWS DD&I	No	
21.01	CA-214031		DDID 2503 - Capture and Indexing Separators	Client Correspondence	581	CalSAWS DD&I	No	
21.01	CA-214035		DDID 2198, 2199, 2204, 2500, 2504, 2505, 2506, 2513, 2516, 2517, 2518, 2521 - Store Index Values	Imaging	1436	CalSAWS DD&I	No	
21.01	CA-214058		DDID 2519, 2261, 2515, 2198, 2505, 2522, 2199 - Environment Workflow Config	Imaging	214	CalSAWS DD&I	No	
21.01	CA-214061		DDID 2502, 2503, 2522 - Returned Mail Scan Mode	Imaging	265	CalSAWS DD&I	No	
21.03	CA-214027		DDID 2500, 2516, 2517, 2518, 2519, 2204, 2521, 2523, 2525 - Security and Auditing	Imaging	1280	CalSAWS DD&I	No	

### 3. Informational Only: CalSAWS DDID SCRs

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.09	CA-215722		Eligibility Performance Refactor Phase II	Eligibility	330	CalSAWS DD&I	Production Deployment	20.10.09
20.11	CA-220080		CA-207468: Online Help - Update the Medi-Cal Person Detail Page	Training	5	CalSAWS DD&I	Start Build	
21.01	CA-207386		DDID 1060 - Update On Request Reports Parameters Pages	Reports	973	CalSAWS DD&I	No	
21.01	CA-207395		DDID 1041, DDID 1045, DDID 1046 - Updates to State forms	Client Correspondence	460	CalSAWS DD&I	Start Build	

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
21.01	CA-213978		Re-Factor CCSAS Outbound Interface for Performance Enhancement	Batch/Interfaces	497	CalSAWS DD&I	Start Build	
21.01	CA-213980		Convert to Stream Architecture - MEDS AP19 Transaction	Batch/Interfaces	518	CalSAWS DD&I	Start Build	
21.01	CA-219677		DDID# 2162 - C-IV Document Migration	Tech Arch	150	CalSAWS DD&I	No	

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.11	CA-213164		DDID 1967: eHIT updates for Conditional Medicare changes	CalHEERS	74	CalSAWS DD&I	No	

#### 4. Informational Only: CalSAWS Conversion SCRs

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
None								

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None								

#### 3. Minutes

- All questions are shown on the following section
- CA-208889 CIV-104321 Region 5 question was sufficiently answered
- CA-218070 Los Angeles question was sufficiently answered
- CA-219883 Hours were being updated to match the packet no Content Revision will be needed
- CA-200710 Los Angeles question was sufficiently answered
- CA-207395 DD&I question from Los Angeles was responded with no further questions

- The DD&I section will start to reduce as we approach the final releases. Eventually this section will be going away
- When reviewing the packet be sure to review the SCR sections completely for accuracy and questions, the Content Revision section will review on the changes since the SCR was approved or since the last Content Revision
- CCB meeting invitation for 2021 went out and will now be moving to Microsoft Teams platform
- The next CCB Meeting scheduled for **10/29/2020**

**CalSAWS CCB Questions**

<b>SCR Number</b>	<b>County / Region</b>	<b>Question</b>	<b>Answer</b>	<b>Team</b>
CA-218070	Los Angeles	LA County has a question in regards to CA-218070 Create Job Aid for SCR # CA-21943 Update issuance threshold functionality to be County configurable. Can you clarify which user security role will have access to this functionality?	Here is the information requested. This has been supplied by Sheryl Eppler, our fiscal analyst. Please let us know if you need further information. (Security Matrix attached to response)	Training
CA-208889 CIV-104321	Region 5	I reviewed the document and only have one question: For #4, did the requirement change or are the verification blocks available elsewhere?	For #4, we discovered that this requirement had already been implemented via another SCR (20.09 SCR CA-213468/CIV-106351). The following clarifying note was also added to the revised design document:	Batch/Interfaces
CA-207395	Los Angeles	Based on CA-207395 / DDID 1041, 1045, and 1046 - Updates to State Forms Templates (attached), does the update applies to all the State Form Templates or just the ones listed?	Attached is the latest design document. Please refer to the List of Templates.xlsx file for the list of forms being updated with CA-207395. The forms referenced in the email below are from an earlier version of the DDID before it was revised.	Client Correspondence
CA-200710	Los Angeles	The revised design document still has the Security Update charts blank. Because of that we cannot determine if LA County will see or will not see the new 'Rescind' and 'Reapply' buttons. Please clarify if this process is only for C-IV Counties and LA County will not have visibility to these buttons and will not be affected by this new process.  Additional Question: Yes, we have concern about this SCR and we were waiting for the content revision to straight out our concerns. LRS process that LA County is using is very different from the process C-IV county uses. We understand the change is needed for C-IV, but we don't understand why you cannot hide the buttons from LA users. Why the Security Update charts are still blank? Please clarify who will have access to see these new buttons. Since Child Care is contracted out in Los Angeles, we have different security rights. Perhaps if you limit these new right to existing C-IV security rights, LA may continue using our contracted agencies security rights. We don't want our contracted agencies to be confused. Please let us know.	There are no updates to the existing security for the rescind/reapply buttons so LA county will be able to see the buttons displaying for Child Care. The display of these buttons does not prevent LA county from using the Child Care Request pages to reopen their Child Care programs.  Additional Response: Currently, the rights to the rescind/reapply buttons are not county specific and these buttons are the same as for other programs. Making these buttons configurable for the county and program exceeds the scope of the content revision which is to use the C-IV rescind reasons versus the default rescind reason. If LA County would like, we can have a broader conversation on how we can better support contracted Child Care programs vs internal Child Care programs in CalSAWS. Please let me know if that helps.	Online
CA-200710 Continue	Los Angeles	Thank you Gillian. I'm sorry, perhaps I explained incorrectly. I'm not asking for buttons to be configurable for county and program. What I'm asking is if you can please just confirm which users (security rights) will have access to see these new buttons because the design doc doesn't explain that (user rights charts are blank). Currently our Child Care agencies users don't have access to rescind/reapply buttons to any program, so I guess they will not see these buttons either. Please confirm if that assumption is correct.	Thank you for clarifying ☺ So for the rescind and reapply buttons, we use the 'Program Edit' security group to allow access to these buttons/page it is located in. The current system maintained roles that have this security group are: Eligibility Supervisor Eligibility Staff System Administrator Child Care Supervisor Regional Call Center Supervisor Child Care Staff Regional Call Center Staff  Please let me know if that helps. Thank you!	