CalSAWS CCB Agenda

DATE	11/25/2020
TIME	1:30 PM
LOCATION	North: Sutter Conference Room, South: Conference Room 331
SUBJECT	Change Control Board Meeting
INVITEES	Regional Managers, Design Leads, Tech Leads, Release Management Leads, Quality Assurance, State Partners, Consortium Management

Meeting Purpose:

Approve pending System Change Requests (SCRs), scope modifications, and change orders as needed.

1. C-IV SCRs

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.09	CIV-107949		Deactivate Disaster CalFresh Services for Lake and Monterey Counties	Fiscal	10	C-IV M&O	Production Deployment	20.10.28
20.09	CIV-108104		Implement Case Data Removal Sprint 5 Features	Tech Arch	420	C-IV M&O	Production Deployment	20.11.13
20.09	CIV-108178	CA-221194	EO N-75-20 COVID Good Cause TANF Over Federal Limit	Fiscal	53	C-IV M&O	Production Deployment	20.11.19
20.11	CIV-783		Replace Document Enclosure Adobe Flash as it's no longer supported	Client Correspondence	205	C-IV M&O	Production Deployment	
20.11	CIV-108197		Mass Replacement CalFresh Benefits for October 2020 - Fires	Fiscal	30	C-IV M&O	Production Deployment	20.11.24
20.11	CIV-108216	CA-221423	Turn Off the Time Limit Supportive Services Batch in Production	Batch/Interfaces	5	C-IV M&O	Production Deployment	
20.11	CIV-108252	CA-221628	Issue November 2020 Disaster Supplement in accordance to HR 6201 Emergency Allotments	Fiscal	140	C-IV M&O	Production Deployment	20.12.19

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
21.01	CIV-108201	CA-221310; CA-221334	Update Humboldt County GA (Managed) Pay Codes	Fiscal	28	C-IV M&O	Start Build	
21.02	CIV-106814	CA-214686; CH-160528	CalHEERS eHIT: BREfS - Consume SAWS Eligibility Authorization and Manage Downstream Processes	CalHEERS	676	Premise	Production Deployment	

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.11	CIV-818	CA-204747	Update Time Limit Batches to not create 48 MTC for parents that are under 18 years	Batch/Interfaces	322	C-IV M&O	No	
21.01	CIV-102275		Convert the Engagement and Longitudinal Analysis Reports in Business Intelligence to be On-Request Reports	Reports	562	C-IV M&O	No	
21.01	CIV-102292		Convert the Caseload Inventory Dashboard to an On-Request Report	Reports	640	C-IV M&O	No	
21.01	CIV-105397	CA-211332	ACL 20-03 Revise CalWORKs Stage One Child Care NOAs	Client Correspondence	191	C-IV M&O	Start Build	

2. **LRS SCRs**

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
RWR	CA-214994		DDID 2580 FDS: Non State Forms - Add CSF 136 Form	Client Correspondence	34	CalSAWS DD&I	Start Build	20.11.x3
RWR	CA-215024		DDID 2595 FDS: Non State Forms - Add CSF 137	Client Correspondence	34	CalSAWS DD&I	Start Build	20.11.x3
RWR	CA-215128		DDID 2647 FDS: Non State Forms - Add New Form based on Santa Barbara 718	Client Correspondence	22	CalSAWS DD&I	Start Build	20.11.x2
RWR	CA-215129		DDID 2647 FDS: Non State Forms - Threshold Languages - Add New Form based on Santa Barbara 718	Client Correspondence	39	CalSAWS DD&I	Start Build	20.11.x2

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
RWR	CA-215162		DDID 2665 FDS: Non State Forms - Update Mailing Coversheet	Client Correspondence	44	CalSAWS DD&I	No	20.11.x4
RWR	CA-215184		DDID 2677 FDS: Non State Forms - Add CSF 131	Client Correspondence	22	CalSAWS DD&I	Start Build	20.11.x1
RWR	CA-215185		DDID 2677 FDS: Non State Forms - Threshold Languages - Add CSF 131	Client Correspondence	39	CalSAWS DD&I	Start Build	20.11.x1
RWR	CA-215188		DDID 2679 FDS: Non State Forms - Add CSF 132	Client Correspondence	22	CalSAWS DD&I	Start Build	20.11.x1
RWR	CA-215189		DDID 2679 FDS: Non State Forms - Threshold Languages -Add CSF 132	Client Correspondence	39	CalSAWS DD&I	Start Build	20.11.x1
RWR	CA-215192		DDID 2681 FDS: Non State Forms - Migrate CSF 134	Client Correspondence	22	CalSAWS DD&I	Start Build	20.11.x1
RWR	CA-215193		DDID 2681 FDS: Non State Forms - Threshold Languages - Migrate CSF 134	Client Correspondence	39	CalSAWS DD&I	Start Build	20.11.x1
RWR	CA-215196		DDID 2683 FDS: Non State Forms - Migrate FIN 109	Client Correspondence	9	CalSAWS DD&I	Start Build	20.11.x1
RWR	CA-215197		DDID 2683 FDS: Non State Forms - Threshold Languages - Migrate FIN 109	Client Correspondence	42	CalSAWS DD&I	Start Build	20.11.x1
20.09	CA-219875	CIV-103679	Update File Service configuration to include IVR AWS S3	Tech Arch	5	C-IV M&O	Production Deployment	20.11.12
20.09	CA-221194	CIV-108178	EO N-75-20 COVID Good Cause TANF Over Federal Limit	Fiscal	60	LRS M&E	Production Deployment	20.11.19
20.11	CA-221423	CIV-108216, CA-210580	Turn Off the Time Limit Supportive Services Batch in Production	Fiscal	5	LRS M&E	Production Deployment	
20.11	CA-221628	CIV-108252	Issue November 2020 Disaster Supplement in accordance to HR 6201 Emergency Allotments	Fiscal	164	LRS M&E	Production Deployment	20.12.19
21.01	CA-216016		CA-201836: Online Help ACL 18-117 Add CF 18 to Reports Overview	Training	5	LRS M&E	No	
21.01	CA-220124		CA-215446: Online Help - Update Job Aids for Adoption Assistance Program (AAP) and Foster Care Extended Benefits Non-Minor Dependents	Training		Premise	No	
21.02	CA-214686	CIV-106814; CH-160528	CalHEERS eHIT: BREfS - Consume SAWS Eligibility Authorization and Manage Downstream Processes	CalHEERS	683	Premise	Production Deployment	

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
21.03	CA-214039		DDID 2509 - e-ICT Document Transfer	Batch/Interfaces	1182	CalSAWS DD&I	No	
21.03	CA-214055		DDID 2266 - Update the VLP Step 3 Process to interface with CalSAWS Imaging Solution	Batch/Interfaces	547	CalSAWS DD&I	No	
21.03	CA-214181	CIV-100433	Lobby Management: Migrate Device Management admin pages	Online	152	C-IV M&O	No	
21.03	CA-217626		DDID 2255: Add Imaging Barcodes to all Forms - Phase 1	Client Correspondence	2489	CalSAWS DD&I	No	
21.05	CA-218293		DDID 1060: Update Report Parameter Pages	Reports	374	CalSAWS DD&I	No	
21.07	CA-50300		CA-50300 Update CalSAWS Transportation Type Dropdown on the Need Detail Page	Fiscal	188	LRS M&E	No	

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
RWR	CA-215102		DDID 2634 FDS: Non State Forms - Threshold Languages - Update GEN 1390	Client Correspondence	39	CalSAWS DD&I	Start Build	20.11.x2
20.09	CA-218339		Training: Update 050-WBT-ELF-Eligibility General Relief-01 for 20.09 App Dev Changes	Training	11	LRS M&E	No	20.11.20
20.09	CA-218343		Training: Update 054-WBT-ELH-Eligibility RCA-01 for 20.09 App Dev Changes	Training	11	LRS M&E	No	20.11.20
20.11	CA-204747	CIV-818	Update Time Limit Batches to not create 48 MTC for parents that are under 18 years	Fiscal	383	LRS M&E	No	
20.11	CA-214899		DDID 1629 FDS: Task Mgt DDIDs 1830,1831,1832,2103,2104,2105,2106,2107,2141	Batch/Interfaces	427	CalSAWS DD&I	Start Build	
20.11	CA-214928		DDID 34 FDS: Task Mgt	Online	1531	CalSAWS DD&I	Start Build	
20.11	CA-215016		DDID 2591 FDS: Non State Forms - Add CSF 141	Client Correspondence	92	CalSAWS DD&I	Start Build	

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.11	CA-215687		DDID 2686 FDS: GA GR Phase 1 - Case Summary and Application page Changes	Eligibility	461	CalSAWS DD&I	Start Build	
21.01	CA-201377		DDCR 10002: GA/GR Solution for C-IV Counties	Eligibility	3888	C-IV M&O	No	
21.01	CA-211332	CIV-105397	ACWDL 20-03 CalWORKs Stage One Child Care NOAs	Client Correspondence	350	LRS M&E	Start Build	
21.01	CA-214026		DDID 2192 - Kiosk/Mobile/Portal	Online	567	CalSAWS DD&I	No	
21.01	CA-215103		DDID 2634 FDS: Non State Forms - Update GEN 1390	Client Correspondence	22	CalSAWS DD&I	Start Build	20.11.x2
21.01	CA-215190		DDID 2680 FDS: Non State Forms - Migrate CSF 133	Client Correspondence	22	CalSAWS DD&I	Start Build	20.11.x2
21.01	CA-215191		DDID 2680 FDS: Non State Forms - Threshold Languages - Migrate CSF 133	Client Correspondence	39	CalSAWS DD&I	Start Build	20.11.x2
21.03	CA-210663		Updates to the CF Expedited and Recertification Approval NOA Message	Client Correspondence	31	LRS M&E	No	

3. Informational Only: CalSAWS DDID SCRs

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
21.01	CA-210319		DDID 1071 - Phase 1: Remove System, County, and Agency Specific References from Job Aids	Training	150	CalSAWS DD&I	No	
21.01	CA-211125		DDID 1152 - Migrate the PRT - Process a Medi-Cal Application and Request a MAGI Determination Job Aid	Training	5	CalSAWS DD&I	No	
21.01	CA-219143		CA-207207 DDID #2067: Online Help - Job Aid to Add Functionality to Grant Conditionally Eligible to Medicare Savings Programs (MSP)	Training	5	CalSAWS DD&I	No	

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.11	CA-207252		DDID 1778 - Updates to LRS Lobby Apps, Kiosk and FACT functionality	Online	6901	CalSAWS DD&I	No	
20.11	CA-214196		DDID 1967: Remove System, County, or Agency specific references/logos from Form headers	Client Correspondence	1006	CalSAWS DD&I	No	
21.01	CA-207108		DDID 2302 - Updates to Standardized Bar Codes	Client Correspondence	1545	CalSAWS DD&I	No	
21.01	CA-207386		DDID 1060 - Update On Request Reports Parameters Pages	Reports	973	CalSAWS DD&I	No	
21.01	CA-207577		DDID #1768 - AMP: Online pages with errors should be recorded with valid status.	Tech Arch	80	CalSAWS DD&I	No	
21.01	CA-217839		DDID 1991 - Display CalSAWS name throughout the system	Online	578	CalSAWS DD&I	No	

4. Informational Only: CalSAWS Conversion SCRs

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
None								

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
None								

The next CCB Meeting scheduled for 12/10/2020.

5. CalACES Development Schedule

Release #	Release Date (Mon)	CalACES (North & South) Production Deployment Date (Sun)	Notes	SCR Freeze (Fri)	Defect Freeze (Fri)	DBCR/CTCR Freeze (Wed)	Hard Defect Freeze (Fri)	Build Approved (Wed)
20.09	**9/21/2020**	9/20/2020		**7/24/2020**	8/28/2020		9/4/2020	9/16/2020
20.11	**11/23/2020**	11/22/2020	Due to Thanksgiving 11/26/2020	**9/25/2020**	10/30/2020		11/6/2020	11/18/2020
21.01	**1/25/2021**	1/24/2021	North & South Release; MLK 1/18	**11/25/2020**	1/1/2021	01/06/2021	1/8/2021	1/20/2021
21.02	**2/15/2021**	2/14/2021	CH Release (North & South Release)	**11/6/2020**	1/22/2021	01/27/2021	1/29/2021	2/10/2021
21.03	**3/22/2021**	3/21/2021	North & South Release	**1/29/2021**	2/26/2021	3/3/2021	3/5/2021	3/17/2021
21.04	**4/26/2021**	N/A	CH Cloud Release	**N/A**	N/A	N/A	N/A	N/A
21.05	**5/24/2021**	5/23/2021	Due to Memorial Day 5/31 (North & South Release)	**3/26/2021**	4/30/2021	5/5/2021	5/7/2021	5/19/2021
21.06	**6/21/2021**	6/20/2021	CH Release (North & South Release)	**4/9/2021**	5/28/2021	6/2/2021	6/04/2021	6/16/2021
21.07	**7/26/2021**	7/25/2021	Last C-IV Baseline Release	**5/28/2021**	7/2/2021	7/7/2021	7/9/2021	7/21/2021
21.09			No Release - C-IV Converts to CalSAWS					
			C-IV to CalSAWS Cutover (End of September)	**N/A**	N/A		N/A	N/A
21.11	**11/22/2021**	11/21/2021		**8/27/2021**	10/22/2021	10/27/2021	10/29/2021	11/17/2021
22.01	**1/24/2022**	1/23/2022		**11/26/2021**	12/31/2021	1/5/2022	1/7/2022	1/19/2022
22.02	**TBD**		CH Release					
22.03	**3/21/2022**	3/20/2022		**1/28/2022**	2/25/2022	3/3/2022	3/4/2022	3/16/2022
22.05	**5/23/2022**	5/22/2022	Due to Memorial Day 5/30	**3/25/2022**	4/29/2022	5/4/2022	5/6/2022	5/18/2022
22.06	**TBD**		CH Release					
22.07	**7/25/2022**	7/24/2022		**5/27/2022**	7/1/2022	7/6/2022	7/8/2022	7/20/2022
22.09	**9/26/2022**	9/25/2022		**7/29/2022**	9/2/2022	9/7/2022	9/9/2022	9/212022
			CalWIN to CalSAWS Wave 1 Cutover (End of October 2022)	**N/A**	N/A		N/A	N/A
22.11	**11/21/2022**	11/20/2022		**9/30/2022**	10/28/2022	11/2/2022	11/4/2022	11/16/2022
23.01	**1/23/2023**	1/22/2023		**11/26/2022**	12/30/2022	1/4/2023	1/6/2023	1/186/2023

		CalWIN to CalSAWS Wave 2 Cutover (End of February 2023)	**N/A**	N/A	N/A	N/A
		CalWIN to CalSAWS Wave 3 Cutover (End of April 2023)	**N/A**	N/A	N/A	N/A
		CalWIN to CalSAWS Wave 4 Cutover (End of June 2023)	**N/A**	N/A	N/A	N/A
		CalWIN to CalSAWS Wave 5 Cutover (End of August 2023)	**N/A**	N/A	N/A	N/A
		CalWIN to CalSAWS Wave 6 Cutover (End of October 2023)	**N/A**	N/A	N/A	N/A

Freeze Dates	
SCR Freeze:	Deadline for all SCR code to be delivered for baseline release
Defect Freeze:	Deadline for all Defects to be delivered for baseline release
Hard Defect Freeze:	Deadline for all Defects (tied to baseline release) to be delivered for baseline release
Build Approved:	Greenlight for baseline release

Updates:
11/17/2020 – 21.01 and 21.11 Freeze dates

[CA-210319] DDID 1071 - Phase 1: Remove System, County, and Agency Specific References from Job Aids

Team Responsible:	**Training**	Assignee:	**Rajiv Kairon**	SPG Status:	**No**	
Fix Version/s:	**[21.01]**	Designer Contact:	**Cristina Garcia**	Change Type (SCR):	**Enhancement**	
Minor Version:		Expedite Changes:	**No**	Estimate:	**150**	
Reporter:	**Cristina Garcia**	Regulation Reference:		Created:	**08/29/2019 04:35 PM**	
Status:	**Pending Approval**	Impact Analysis:	**[Training]**	Outreach Required:	**No**	
Policy/Design Consortium Contact:	**Michele Peterson**	Training Impacted:	**[Job Aid]**	Funding Source:	**CalSAWS DD&I**	
Project Phase (SCR):	**Migration**	Migration Impact:		Funding Source ID:		
Committee:	**[Other]**	Approved by Committee:		Other Agency Cross Reference:		
Consortium Review Approval:	**Joyce Oshiro**	Consortium Review Approval Date:	**10/01/2020**			

Non-Committee Review:

Expedite Approval:

Current Design: Job Aids contains specific LA county references/processes and references to LRS.

Request: These references need to be updated or removed. Per CalSAWS requirement 1071, any System, County, or Agency specific references/logo on Job Aids are a CONSORTIUM responsibility as Job Aid updates are a CONSORTIUM responsibility currently.

Once completed, the updated job aids need to be uploaded into the CalSAWS.

Recommendation: This effort will be completed in 4 phases:
Phase 1 (CA-210319, fix version 21.01)
1) Reference to LRS will be change to the System on ALL job aids in RoboHelp by the Accenture Training Team. (Melita and Rajiv)
2) References to LRS will be changed to the System on ALL job aids in SharePoint by the Accenture Training Team. (Cris)
3) The footer will be updated to only show the most updated Fix Version on ALL job aids in SharePoint after the Hard Defect Freeze Date for 20.11 (November 5) and 20.11 track changes are accepted by the Accenture Training Team. (Cris)
4) The footer will be updated to only show the most updated Fix Version on ALL job aids in RoboHelp after the 20.11 Hard Defect Freeze (November 5) by the Accenture Training Team (Melita and Rajiv)
5) The job aids will be divided in 4 sets (one set for each phase) and will be assigned to the Policy & Design Team (Consortium) for updates to remove content related to county specific processes/procedures.
6) Updates by the Policy & Design Team will be reviewed by the Consortium Training Team.

Phases 2, 3 and 4: Job Aids will be updated with separate SCRs that will be uploaded to RoboHelp as scheduled by the Accenture Training Team.

Job aids scheduled for upload during Phase 1 (this release):
JA Business Intelligence (BI) Reporting Tool
JA Child Care Requests - Manage
JA Child Support Collection
JA Child Support Good Cause Claim
JA Assessment Activity - Enter Results
JA Assigning SIP Activities (name change)
JA Class Attendance Detail - Add or Edit
JA Customer Activities - Manage
JA DCFS Case File Folder Tracking
JA Assigning Activities to GROW Volunteers (name change)
JA CalWORKs/CalFresh Re-Evaluation and Periodic Reporting
JA Cash Aid Time Limits
JA Change Reason

JA Create a Case - New Applicant
JA Customer Options Detail - Add
JA Customer Schedule - Maintain
JA Data Collection and Navigation
JA DCFS Adoption Assistance Program (AAP)
JA CalSAWS Learning Management System
JA Barcoding
JA Authorization

7) Remove the following job aid as it is LA County specific:
JA Master Client Index

Outreach Description:

Migration Impact Description:

Migration Impact Analysis:

Alternative Procedure Description: N/A - CalSAWS DD&I Requirement

Operational Impact:

Estimate: 150

Automated Test :	0	Batch/Interfaces :	0	Batch Operations :	0
CalHEERS :	0	CalHEERS Test :	0	Client Correspondence :	0
DBA :	0	Design :	0	Eligibility :	0
Fiscal :	0	Forms Test :	0	Imaging :	0
IVR/CC :	0	Online :	0	Performance :	0
Release Communication Support :	0	Reports :	0	Reports Test :	0
Security :	0	Special Project :	0	System Test Support :	0
Tech Arch :	0	Tech Ops :	0	Training :	150

[CA-211125] DDID 1152 - Migrate the PRT - Process a Medi-Cal Application and Request a MAGI Determination Job Aid

Team Responsible:	**Training**	Assignee:	**Melita Dennis**	SPG Status:	**No**
Fix Version/s:	**[21.01]**	Designer Contact:	**Cristina Garcia**	Change Type (SCR):	**Enhancement**
Minor Version:		Expedite Changes:	**No**	Estimate:	**5**
Reporter:	**Cristina Garcia**	Regulation Reference:		Created:	**10/11/2019 11:43 AM**
Status:	**Pending Approval**	Impact Analysis:	**[Training]**	Outreach Required:	**Yes**
Policy/Design Consortium Contact:	**Maureen Votta**	Training Impacted:	**[Job Aid]**	Funding Source:	**CalSAWS DD&I**
Project Phase (SCR):	**Migration**	Migration Impact:		Funding Source ID:	
Committee:	**[Other]**	Approved by Committee:		Other Agency Cross Reference:	
Consortium Review Approval:	**Kimberlee Sisco Approved**	Consortium Review Approval Date:	**11/03/2020**		

Non-Committee Review: Training Approved K. Sisco

Expedite Approval:

Current Design: DDID 1152 states that the PRT - Process a Medi-Cal Application and Request a MAGI Determination job aid will be migrated.

Request: The job aid needs to be migrated into Online Help.

Recommendation: Migrate the job aid into Online Help.

Outreach Description: Job aid added.

Migration Impact Description:

Migration Impact Analysis:

Alternative Procedure Description: None

Operational Impact:

Estimate: 5

Automated Test :	0	Batch/Interfaces :	0	Batch Operations :	0
CalHEERS :	0	CalHEERS Test :	0	Client Correspondence :	0
DBA :	0	Design :	0	Eligibility :	0
Fiscal :	0	Forms Test :	0	Imaging :	0
IVR/CC :	0	Online :	0	Performance :	0
Release Communication Support :	0	Reports :	0	Reports Test :	0
Security :	0	Special Project :	0	System Test Support :	0
Tech Arch :	0	Tech Ops :	0	Training :	5

[CA-219143] CA-207207 DDID #2067: Online Help - Job Aid to Add Functionality to Grant Conditionally Eligible to Medicare Savings Programs (MSP)

Team Responsible:	**Training**	Assignee:	**Cristina Garcia**	SPG Status:	**Select a value**
Fix Version/s:	**[21.01]**	Designer Contact:	**Cristina Garcia**	Change Type (SCR):	**Enhancement**
Minor Version:		Expedite Changes:	**No**	Estimate:	**5**
Reporter:	**Nina Butler**	Regulation Reference:		Created:	**08/26/2020 01:30 PM**
Status:	**Pending Approval**	Impact Analysis:	**[Training]**	Outreach Required:	**Yes**
Policy/Design Consortium Contact:	**Nina Butler**	Training Impacted:	**[Job Aid]**	Funding Source:	**CalSAWS DD&I**
Project Phase (SCR):	**Migration**	Migration Impact:		Funding Source ID:	
Committee:	**[Other]**	Approved by Committee:		Other Agency Cross Reference:	
Consortium Review Approval:	**Alfonso (Tom) Villanueva**	Consortium Review Approval Date:	**10/13/2020**		

Non-Committee Review:

Expedite Approval:

Current Design: Currently there is no job aid for adding the finctionality to grant conditionally eligible for Medicare Savings Program (MSP).

Request: Create a new Job Aid for adding the functionality to grant conditionally eligible for Medicare Savings Program (MSP).

Recommendation: Upload the following Job Aid to Online Help: JA Medi-Cal Conditionally Eligible to MSP

Outreach Description: New Job Aid

Migration Impact Description:

Migration Impact Analysis:

Alternative Procedure Description: N/A

Operational Impact:

Estimate: 5

Automated Test :	0	Batch/Interfaces :	0	Batch Operations :	0
CalHEERS :	0	CalHEERS Test :	0	Client Correspondence :	0
DBA :	0	Design :	0	Eligibility :	0
Fiscal :	0	Forms Test :	0	Imaging :	0
IVR/CC :	0	Online :	0	Performance :	0
Release Communication Support :	0	Reports :	0	Reports Test :	0
Security :	0	Special Project :	0	System Test Support :	0
Tech Arch :	0	Tech Ops :	0	Training :	5

End SCRs

[CA-207252] DDID 1778 - Updates to LRS Lobby Apps, Kiosk and FACT functionality

- Resolved: 09/26/2020 09:07 PM

Team Responsible:	**Online**	Assignee:	**Sai Ram Bodla**	SPG Status:	**No**
Fix Version/s:	**[20.11]**	Designer Contact:	**Melissa Mendoza**	Change Type (SCR):	**Enhancement**
Minor Version:		Expedite Changes:	**No**	Estimate:	**6901**
Reporter:	**Lynnel Silva**	Regulation Reference:		Created:	**03/15/2019 10:02 AM**
Status:	**Test Complete**	Impact Analysis:	**[N/A]**	Outreach Required:	**No**
Policy/Design Consortium Contact:	**Erick Arreola**	Training Impacted:		Funding Source:	**CalSAWS DD&I**
Project Phase (SCR):	**Migration**	Migration Impact:		Funding Source ID:	
Committee:	**[Lobby Management]**	Approved by Committee:		Other Agency Cross Reference:	

Non-Committee Review:

Expedite Approval:

Current Design:

The LRS iOS Lobby Solutions were designed to work specifically for Los Angeles County. There are two lobby solutions, one that the Workers use to help assist customers in the lobby referred to as the Los Angeles County Lobby Check-in Application, and another that is a Self-Service application for the Customer to use in the lobby. They are both integrated into the Your Benefits Now (YBN) Application and have Los Angeles County specific graphics and logos.

The C-IV Kiosk and FACT are used in C-IV County office lobbies today to support the C-IV counties. The Kiosk was designed with a generic look and feel for the Customers in the lobby to use to check in and complete tasks like scanning documents. The FACT is a tablet that the Workers in the lobby use to assist Customers including checking them in for appointments.

Request:

Per DDID 1778, expand the Los Angeles County's iOS Lobby Check-in solution to support all 58 Counties. The C-IV java solution shall also be integrated to support the current Kiosk and FACTs for use by all 58 Counties.

Recommendation:

1. Update the LRS Lobby Check-in Application's look and feel to support all 58 counties.
2. Update the LRS Lobby Check-in Application with new webservices that will integrate into the LRS/CalSAWS system instead of YBN.
3. Migrate the C-IV lobby services and code from the C-IV system to the LRS/CalSAWS.
4. Update the FACT with the CalSAWS system name.

Outreach Description:

Migration Impact Description:

Migration Impact Analysis:

Alternative Procedure Description:

N/A - CalSAWS DD&I Requirement

Operational Impact:

Estimate: **6901**

Automated Test :	10	Batch/Interfaces :	1453	Batch Operations :	0
CalHEERS :	0	CalHEERS Test :	0	Client Correspondence :	0
DBA :	0	Design :	0	Eligibility :	0
Fiscal :	0	Forms Test :	0	Imaging :	0
IVR/CC :	0	Online :	1708	Performance :	250
Release Communication Support :	0	Reports :	0	Reports Test :	0
Security :	0	Special Project :	0	System Test Support :	1482
Tech Arch :	1998	Tech Ops :	0	Training :	0

Content Revision Status-1:	Accepted
Content Revision Description-1:	1. Added 2 more Assumptions to the Design document and made an update to Figure 2.2.1d and added to the following sections: Section 2.1.3 (#9) and Section 2.3.3.3b. Please refer to CA-207252 DDID 1778 CalSAWS Design Content Revision (1).docx for further details
Content Revision Status-2:	Pending CCB
Content Revision Description-2:	Updated Figure 2.1.1a and Figure 2.1.1b due to the placement of the CalSAWS logo. Added CalSAWS logo to Figure 2.1.1g,h and i and to the Description of Changes as well. Please refer to Please refer to CA-207252 DDID 1778 CalSAWS Design Content Revision2.docx for further details.
Content Revision Status-3:	
Content Revision Description-3:	
Content Revision Status-4:	
Content Revision Description-4:	

[CA-214196] DDID 1967: Remove System, County, or Agency specific references/logos from Form headers

- Resolved: 09/26/2020 09:14 PM

Team Responsible:	**Client Correspondence**	Assignee:	**Guangyu (Grace) Ji**	SPG Status:	**No**
Fix Version/s:	**[20.11]**	Designer Contact:	**Rainier Dela Cruz**	Change Type (SCR):	**Enhancement**
Minor Version:		Expedite Changes:	**No**	Estimate:	**1006**
Reporter:	**Amy Gill**	Regulation Reference:		Created:	**03/04/2020 09:27 AM**
Status:	**Test Complete**	Impact Analysis:	**[N/A]**	Outreach Required:	**No**
Policy/Design Consortium Contact:	**Caroline Bui**	Training Impacted:		Funding Source:	**CalSAWS DD&I**
Project Phase (SCR):	**Migration**	Migration Impact:		Funding Source ID:	
Committee:	**[Other]**	Approved by Committee:		Other Agency Cross Reference:	

Non-Committee Review:

Expedite Approval:

Current Design: The form headers in LRS/CalSAWS contain System, Los Angeles County, or Agency references. The headers also contain Los Angeles County specific logos and Director and Board of Supervisor names.

Request: Update and/or remove any System, Los Angeles County, or Agency references, Los Angeles County specific logos, and Director and Board of Supervisor names from the form headers.

Recommendation:
1) Remove Los Angeles County specific logos.
2) Update 'County of Los Angeles' static text to a dynamic variable that is populated with the county name where the case is managed in.
3) Remove Los Angeles County Agency references.
4) Remove Los Angeles County Director and Board of Supervisor names.

Outreach Description:

Migration Impact Description:

Migration Impact Analysis:

Alternative Procedure Description: N/A - CalSAWS DD&I

Operational Impact:

Estimate: **1006**

Automated Test :	0	Batch/Interfaces :	30	Batch Operations :	0
CalHEERS :	0	CalHEERS Test :	0	Client Correspondence :	776
DBA :	0	Design :	0	Eligibility :	0
Fiscal :	0	Forms Test :	0	Imaging :	0
IVR/CC :	0	Online :	0	Performance :	0
Release Communication Support :	0	Reports :	0	Reports Test :	0
Security :	0	Special Project :	0	System Test Support :	200
Tech Arch :	0	Tech Ops :	0	Training :	0

Content Revision Status-1: Pending CCB

Content Revision Description-1:
1. Recommendation Change:
Before:
1) Remove Los Angeles County specific logos.

2) Update 'County of Los Angeles' static text to a dynamic variable that is populated with the county name where
the case is managed in.
3) Remove Los Angeles County Agency references.
4) Remove Los Angeles County Director and Board of Supervisor names.

After:
1) Remove Los Angeles County specific logos.
2) Update 'County of Los Angeles' static text to a dynamic variable that is populated with the county name where
the case is managed in.
3) Remove Los Angeles County Agency references.
4) Remove Los Angeles County Director and Board of Supervisor names.
5) Update the logic to populate the county name when the form is generated through YBN.

2. Estimate Change:
N/A

3. Release Change:
N/A

4. Funding Source Change:
N/A

Content Revision Status-2:
Content Revision Description-2:

 1. Recommendation Change:
Before:
After:

2. Estimate Change:
Before:
After:

3. Release Change:
Before:
After:

4. Funding Source Change:
Before:
After:

Content Revision Status-3:
Content Revision Description-3:

 1. Recommendation Change:
Before:
After:

2. Estimate Change:
Before:
After:

3. Release Change:
Before:
After:

4. Funding Source Change:
Before:
After:

Content Revision Status-4:
Content Revision Description-4:

 1. Recommendation Change:
Before:
After:

2. Estimate Change:
Before:
After:

3. Release Change:
Before:
After:

4. Funding Source Change:
Before:
After:

[CA-207108] DDID 2302 - Updates to Standardized Bar Codes

- Resolved: 03/29/2020 10:53 AM

Team Responsible:	**Client Correspondence**	Assignee:	**Lalitha Valamarthi**	SPG Status:	**No**
Fix Version/s:	**[21.01]**	Designer Contact:	**Lawrence Samy**	Change Type (SCR):	**Enhancement**
Minor Version:		Expedite Changes:	**No**	Estimate:	**1545**
Reporter:	**Lynnel Silva**	Regulation Reference:		Created:	**03/15/2019 10:02 AM**
Status:	**In Assembly Test**	Impact Analysis:	**[N/A]**	Outreach Required:	**No**
Policy/Design Consortium Contact:	**Erick Arreola**	Training Impacted:		Funding Source:	**CalSAWS DD&I**
Project Phase (SCR):	**Migration**	Migration Impact:		Funding Source ID:	
Committee:	**[Correspondence, Imaging]**	Approved by Committee:		Other Agency Cross Reference:	

Non-Committee Review:

Expedite Approval:

Current Design:

LRS:
A one dimensional (1D) tracking barcode and two dimensional (2D) imaging barcode are used on the LRS forms and Notice of Actions (NOAs). Both barcodes contain the same barcode value. The imaging barcode is used to retrieve case information when a document is imaged using Electronic Data Management System (EDMS), while the tracking barcode is used to retrieve case information and mark a document as received via document/barcode scanner or Barcode Routing Detail page.

C-IV:
Both tracking and imaging barcode have been combined into a single two dimensional (2D) barcode which displays on the bottom right side of C-IV System forms and NOAs. A clock icon is displayed next to the barcode to indicate if it is a tracked document through customer reporting and needs to be returned timely.

Request:

A standardized barcode to retrieve all pertinent information necessary to identify the document, customer, and case will be added to applicable documents before printing.

Recommendation:

1) Migrate the C-IV single Imaging/Tracking barcode along with the clock icon to CalSAWS for the 57 counties.
2) Los Angeles County will retain the existing separate imaging and tracking barcodes until migration to the CalSAWS imaging solution.

Outreach Description:

Migration Impact Description:

Migration Impact Analysis:

Alternative Procedure Description:

N/A - CalSAWS DD&I Requirement

Operational Impact:

Estimate: **1545**

Automated Test :	0	Batch/Interfaces :	75	Batch Operations :	0
CalHEERS :	0	CalHEERS Test :	0	Client Correspondence :	702
DBA :	0	Design :	0	Eligibility :	0
Fiscal :	130	Forms Test :	0	Imaging :	0
IVR/CC :	0	Online :	90	Performance :	0
Release Communication Support :	0	Reports :	0	Reports Test :	0
Security :	0	Special Project :	0	System Test Support :	398
Tech Arch :	150	Tech Ops :	0	Training :	0

Content Revision Status-1:	Accepted
Content Revision Description-1:	Release Change Before: 20.05 After: 21.01
Content Revision Status-2:	Accepted
Content Revision Description-2:	From 08/19/2020 - Document Version 1.1 - Content Revision Then: 1) Overview of Recommendations Recommendations 1, 2 No Recommendation 3 2) Assumptions Assumptions 1 - 4 3) Section 2.1.2 Description of Change 4. The standard barcode will appear on every page of the document on the same location as C-IV (bottom right). No sample image. 4) No Section 2.2 5) Supporting Documents Document Number 1's Description - List of Forms with Clock Icon From 09/30/2020 - Document Version 1.2 - Content Revision 6) Overview of Recommendations No Recommendation 4 7) No section 2.3 As of 09/30/3030 - Now: 1) Overview of Recommendations Added Recommendation 3: Update impacted files and logic to evaluate county code so that the appropriate barcode is added to applicable documents before printing. 2) Assumptions Added Assumption 5-6: 5. With CA-214197 in release 20.11, search results in the Template Repository will display documents based on the county of the logged-in user. 6. With future SCR CA-217626, 2-D imaging barcodes will be added to all applicable forms. 3) Section 2.1.2 Description of Change 4. The standard barcode will appear on every page of the document on the bottom right as shown below: Added sample image. Added 6.: All document barcode values will be saved in the DOC_BARCODE_IDENTIF column of the GENERATE_DOC table. Added 8.: Update Batch logic to accept documents with an imaging barcode that are not tracked. 4) Added Section 2.2 - Update Impacted Files to evaluate County Code Overview Considering Los Angeles County will retain their existing 2 separate barcodes until migration to the new CalSAWS imaging solution, the CalSAWS system will need to recognize if a document is generated from Los Angeles County or from one of the 57 Migration counties. Impacted files and logic will need to be updated to provide a county code so that the appropriate barcode is added to documents before printing. Description of Change 1. Update the impacted files and logic mentioned in Supporting Document 2 'CA-207108 - Impact Analysis_CR.xlsx' to provide a county code for the CalSAWS system to determine printing a document with either 2 barcodes (if county code is Los Angeles) or the 1 standard barcode (if county code is one of the 57 Migration counties). 5) Supporting Documents Updated Document Number 1's Description - Updated list of CalSAWS form templates with Imaging Barcode and/or with Clock Icon.

Added Document Number 2, Description: List of impacted files from latest Impact Analysis, Documents: CA-207108 - Impact Analysis_CR.xlsx

6) Overview of Recommendations
Added Recommendation 4: Update the Zebra Crossing library (ZXing) to support the 2D barcode.

7) Added Section 2.3 - Update Zebra Crossing (ZXing) library
Overview
The CalSAWS system will need an upgraded version of the ZXing library to support the 2D (QR) barcode.
Description of Change
Update the CalSAWS ZXing library to Version 3.4.0 to support the Model 2 version of the QR barcode.

Content Revision Status-3:	Accepted
Content Revision Description-3:	From 10/16/2020: 1. Recommendation Change: Before: Original Supporting Document After: Updated the Supporting Document: CA-207108 - Impact Analysis_CR.xlsx 2. Estimate Change: N/A 3. Release Change: N/A 4. Funding Source Change: N/A
Content Revision Status-4:	Pending CCB
Content Revision Description-4:	From 11/10/2020: 1. Recommendation Change: Before: Document Version 1.3 After: Document Version 1.4 Content Revision-4; Updated Recommendations, Assumptions and Supporting Documents 2. Estimate Change: N/A 3. Release Change: N/A 4. Funding Source Change: N/A

[CA-207386] DDID 1060 - Update On Request Reports Parameters Pages

- Resolved: 07/23/2020 06:21 PM

Team Responsible:	**Reports**	Assignee:	**Ravneet Bhatia**	SPG Status:	**No**
Fix Version/s:	**[21.01]**	Designer Contact:	**Thao Ta**	Change Type (SCR):	**Enhancement**
Minor Version:		Expedite Changes:	**No**	Estimate:	**973**
Reporter:	**Ravneet Bhatia**	Regulation Reference:		Created:	**03/15/2019 10:03 AM**
Status:	**Approved**	Impact Analysis:	**[N/A]**	Outreach Required:	**No**
Policy/Design Consortium Contact:	**Michele Peterson**	Training Impacted:		Funding Source:	**CalSAWS DD&I**
Project Phase (SCR):	**Migration**	Migration Impact:		Funding Source ID:	
Committee:	**[Other]**	Approved by Committee:		Other Agency Cross Reference:	

Non-Committee Review:

Expedite Approval:

Current Design: On-Request Report Parameter pages in C-IV have existing fields and values that need to be migrated to CalSAWS.

Request: The Contractor shall migrate the existing C-IV values that are on the On Request Report Parameters page.

Recommendation:
1. Add C-IV county On-Request Reports Parameters to report logic where necessary.
2. Add C-IV county On-Request Reports Parameters to the Reports Parameters pages where necessary. This particular line is specific to the web pages (parameter pages themselves)

Outreach Description:

Migration Impact Description:

Migration Impact Analysis:

Alternative Procedure Description: N/A - CalSAWS DD&I Requirement

Operational Impact:

Estimate: 973

Automated Test :	0	Batch/Interfaces :	0	Batch Operations :	0
CalHEERS :	0	CalHEERS Test :	0	Client Correspondence :	0
DBA :	0	Design :	0	Eligibility :	0
Fiscal :	0	Forms Test :	0	Imaging :	0
IVR/CC :	0	Online :	0	Performance :	0
Release Communication Support :	0	Reports :	748	Reports Test :	225
Security :	0	Special Project :	0	System Test Support :	0
Tech Arch :	0	Tech Ops :	0	Training :	0

Content Revision Status-1: Pending CCB

Content Revision Description-1:
1. Recommendation Change:
Before: N/A
After: N/A

2. Estimate Change:
Before:
Reports ETC 1:748
Reports ETC Total:748
Reports Test ETC 1:200

Reports Test ETC 2:25
Reports Test ETC Total:225
After:
Reports ETC 1:0
Reports ETC Total:0
Reports Test ETC 1:0
Reports Test ETC 2:0
Reports Test ETC Total:0

3. Release Change:
Before: N/A
After: N/A

4. Funding Source Change:
Before: N/A
After: N/A

**Content Revision
Status-2:**
**Content Revision
Description-2:**
**Content Revision
Status-3:**
**Content Revision
Description-3:**
**Content Revision
Status-4:**
**Content Revision
Description-4:**

[CA-207577] DDID #1768 - AMP: Online pages with errors should be recorded with valid status.

Team Responsible:	**Tech Arch**	Assignee:	**Henry Lee**	SPG Status:	**No**
Fix Version/s:	**[21.01]**	Designer Contact:	**Sumeet Patil**	Change Type (SCR):	**Enhancement**
Minor Version:		Expedite Changes:	**No**	Estimate:	**80**
Reporter:	**Sumeet Patil**	Regulation Reference:		Created:	**03/24/2019 11:03 PM**
Status:	**In Development**	Impact Analysis:	**[N/A]**	Outreach Required:	**No**
Policy/Design Consortium Contact:	**David Bruhn**	Training Impacted:	**[N/A]**	Funding Source:	**CalSAWS DD&I**
Project Phase (SCR):	**Migration**	Migration Impact:		Funding Source ID:	
Committee:	**[Tech]**	Approved by Committee:		Other Agency Cross Reference:	

Non-Committee Review:

Expedite Approval:

Current Design: The Online pages returning Errors are recorded as invalid transactions.

Request: Record transactions returning error pages as valid transactions

Recommendation: Update AMP application to record the status value as '1' for transactions returning error pages.

Outreach Description:

Migration Impact Description:

Migration Impact Analysis:

Alternative Procedure Description: N/A - CalSAWS DD&I Requirement

Operational Impact:

Estimate: 80

Automated Test :	0	Batch/Interfaces :	0	Batch Operations :	0
CalHEERS :	0	CalHEERS Test :	0	Client Correspondence :	0
DBA :	0	Design :	0	Eligibility :	0
Fiscal :	0	Forms Test :	0	Imaging :	0
IVR/CC :	0	Online :	0	Performance :	0
Release Communication Support :	0	Reports :	0	Reports Test :	0
Security :	0	Special Project :	0	System Test Support :	0
Tech Arch :	80	Tech Ops :	0	Training :	0

Content Revision Status-1: Pending CCB

Content Revision Description-1:
1. Recommendation Change:
Before: N/A
After: For additional troubleshooting and debugging purpose, the following updates will be made
a. Record the Online server number, processing the online transaction.
b. Group transactions by Controller names and assign them unique range of IDs.

2. Estimate Change: N/A

3. Release Change: N/A

4. Funding Source Change: N/A

Content Revision Status-2:
Content Revision Description-2:

  1. Recommendation Change:
Before:
After:

2. Estimate Change:
Before:
After:

3. Release Change:
Before:
After:

4. Funding Source Change:
Before:
After:

Content Revision Status-3:
Content Revision Description-3:

  1. Recommendation Change:
Before:
After:

2. Estimate Change:
Before:
After:

3. Release Change:
Before:
After:

4. Funding Source Change:
Before:
After:

Content Revision Status-4:
Content Revision Description-4:

  1. Recommendation Change:
Before:
After:

2. Estimate Change:
Before:
After:

3. Release Change:
Before:
After:

4. Funding Source Change:
Before:
After:

[CA-217839] DDID 1991 - Display CalSAWS name throughout the system

Team Responsible:	**Online**	Assignee:	**Minh Phan**	SPG Status:	**No**
Fix Version/s:	**[21.01]**	Designer Contact:	**Erika Kusnadi**	Change Type (SCR):	**Enhancement**
Minor Version:		Expedite Changes:	**No**	Estimate:	**578**
Reporter:	**Amy Gill**	Regulation Reference:		Created:	**07/09/2020 01:23 PM**
Status:	**In Assembly Test**	Impact Analysis:	**[N/A]**	Outreach Required:	**No**
Policy/Design Consortium Contact:	**Caroline Bui**	Training Impacted:	**[N/A]**	Funding Source:	**CalSAWS DD&I**
Project Phase (SCR):	**Migration**	Migration Impact:		Funding Source ID:	
Committee:	**[Other]**	Approved by Committee:		Other Agency Cross Reference:	

Non-Committee Review:

Expedite Approval:

Current Design: Currently the LRS/CalSAWS system has multiple references to 'LRS' through out the system.

Request: Update any references to 'LRS' through out the LRS/CalSAWS system with CalSAWS, System or remove the LRS reference if applicable.

Recommendation:
  1. Pages in the system that have 'LRS' references will be updated to CalSAWS, System or possibly be removed if applicable.
  2. Values on the Category_ID table that reference 'LRS' will be updated to CalSAWS, System or possibly be removed if applicable.

Outreach Description:

Migration Impact Description:

Migration Impact Analysis:

Alternative Procedure Description: N/A - CalSAWS DD&I

Operational Impact:

Estimate: **578**

Automated Test :	0	Batch/Interfaces :	30	Batch Operations :	0
CalHEERS :	90	CalHEERS Test :	0	Client Correspondence :	0
DBA :	0	Design :	0	Eligibility :	36
Fiscal :	76	Forms Test :	0	Imaging :	0
IVR/CC :	0	Online :	165	Performance :	0
Release Communication Support :	0	Reports :	0	Reports Test :	0
Security :	0	Special Project :	0	System Test Support :	141
Tech Arch :	40	Tech Ops :	0	Training :	0

Content Revision Status-1:   Pending CCB

Content Revision Description-1:
  1. Added to the Design Document Section 2.18 to change 'LRS Case Comments not updated documenting six-month interval application status' to 'CalSAWS Case Comments not updated documenting six-month interval application status'. Added appropriate mockup as well to reflect this. Please refer to CA-217839 DDID 1991 CalSAWS Design Content Revision.docx for details.
  2. Recommendation Change:
  N/A
  3. Estimate Change:
  N/A

	4. Release Change: N/A 5. Funding Source Change: N/A
Content Revision Status-2: **Content Revision Description-2:**	1. Recommendation Change: Before: After: 2. Estimate Change: Before: After: 3. Release Change: Before: After: 4. Funding Source Change: Before: After:
Content Revision Status-3: **Content Revision Description-3:**	1. Recommendation Change: Before: After: 2. Estimate Change: Before: After: 3. Release Change: Before: After: 4. Funding Source Change: Before: After:
Content Revision Status-4: **Content Revision Description-4:**	1. Recommendation Change: Before: After: 2. Estimate Change: Before: After: 3. Release Change: Before: After: 4. Funding Source Change: Before: After:

End Content Revisions