

☒ CalSAWS DD&I☒ C-IV M&O☐ CalWIN M&O☐ LRS M&E

Distribution Date:	January 21, 2021
To:	Fiscal Administrative and Management, Technical and Help Desk, PPOC.39, and Regional Project Managers (RPMs)
CIT Name:	Managed County Laptop PC and Accessories
From:	CalSAWS Project

PPOCs, please forward to the appropriate impacted staff in your county:

- | | |
|---|---|
| <input checked="" type="checkbox"/> General
<input type="checkbox"/> Policy
<input type="checkbox"/> CW
<input type="checkbox"/> CF
<input type="checkbox"/> MC
<input type="checkbox"/> CMSP
<input type="checkbox"/> FC/KG/AAP
<input type="checkbox"/> Child Care
<input type="checkbox"/> WtW
<input type="checkbox"/> Other Program(s) _____
<input type="checkbox"/> C4Yourself <input type="checkbox"/> Your Benefits Now!
<input type="checkbox"/> Customer Correspondence
<input type="checkbox"/> Other _____ | <input type="checkbox"/> Reports
<input type="checkbox"/> Fiscal
<input type="checkbox"/> Caseload Movement
<input type="checkbox"/> Management
<input type="checkbox"/> Fiscal
<input type="checkbox"/> Security
<input type="checkbox"/> Batch and Interfaces
<input type="checkbox"/> Imaging
<input type="checkbox"/> Migration
<input type="checkbox"/> Conversion
<input checked="" type="checkbox"/> Technical
<input type="checkbox"/> Training
<input checked="" type="checkbox"/> Help Desk |
|---|---|

Description: (Including any step-by-step instructions)	<p>Purpose (Identify what Counties this CIT affects)</p> <p>This CIT applies to all C-IV Managed Counties Only. The purpose of this CIT is to provide information and guidance for procuring, deploying, and supporting laptops for managed C-IV Counties.</p> <p>Note: In preparation for the upcoming CalSAWS migration, the CalSAWS Project Management Office (PMO) will be issuing further guidance on the County Purchase Process.</p> <p>Background</p> <p>Due to the evolving situation with COVID-19, there has been a shift for many County staff to telecommuting instead of being in the office. In response, the CalSAWS Consortium will now provide a solution for managed Counties to securely use laptops on the CalSAWS managed network for both in office and remote use. The solution will also include laptop accessories for office and remote use.</p> <p>Additional Information</p> <p>The following sections document the current hardware recommendations and requirements.</p>
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Item Description	Purpose
Hardware Purchases	
HP Elite Dragonfly Notebook 13.3" FHD (1920x1080) BrightView LED UWVA 1000nit uslim Touchscreen, SureView3 , Intel Core i7-8665U (1.9GHz, up to 4.8 GHz, 8MB Cache, 4 Core) with Intel UHD Graphics 620, SSD 256GB M.2 PCIe NVMe, 16GB 2133 LPDDR3 SDRAM	Laptop
SMART BUY ELITEDISPLAY 23.8IN MNTR 1920X1200 1000:1 ELITEDISPLAY E243I (Part # 1FH49A8#ABA)	Home/Office
CTO DIB HP USB-C DOCK G5 DOCK (Part # 5YH26AV#ABA)	Home/Office
SMART BUY USB BUSINESS SLIM ACCS KEYBOARD (Part # N3R87AT#ABA)	Home/Office
CLICKSAFE UNIVERSAL COMB LOCK PERP (Part # K68106WW)	Portable
15.6IN ESSENTIAL FRONTLOADER CASE BLACK LAPTOP POLYSTER BAG (Part # CCK16-BLK-3N)	Portable
B580 BLUETOOTH MOUSE BLCK WRLS (Part # AMB580TT)	Portable
ASUS 15.6IN PORTABLE MONITOR WS 1920X1080 1080P 700:1 USB3 14MS (Part # MB169B+)	Portable
JABRA EVOLVE 40 UC STEREO ACCS HEADSET (Part # 6399-829-209)	Portable
Hardware Support (Required)	
HP 3-year Next Business Day Onsite Hardware Support w/ADP-G2/DMR/Travel Coverage for Notebooks	Laptop Support

Note: Additional costs for software will apply. Monitor sizes and models may vary.

To request equipment procured under the C-IV Contract, please refer to System Operations and Support Plan (SOSP) Volume VII, Appendix J, Procure 05 of the SOSP for the County Purchase process. The SOSP is located on the [REDACTED]

For changes and updates to laptop service and support procedures, please reference SOSP Volume VIII, Appendix G, SysAdmin02: Managed Laptop Administration. The SOSP is located on the [REDACTED]

County Action

For price quotes, equipment and software related requests that are procured through the C-IV Contract, counties can submit a County Purchase request via the CA Service Desk Manager Change Order process, or the new ServiceNow process once deployed and in use.

For the C-IV Managed Counties who will be utilizing laptops, you will be asked to identify a County Laptop Administrator and a Backup County Laptop Administrator. The County-designated Laptop Administrator will be responsible for assisting the CalSAWS Project with ongoing maintenance and verification of inventory locations for the laptops. The following information will be provided to the CIT Primary Contact:

Position	Name	Phone	Email
County Laptop Administrator			

	<div>Backup County Laptop Administrator</div> <div>If you have any questions about the content of this CIT, please contact the Primary Project Contact.</div>
Primary Project Contact: (Name, phone number, email address)	Michael Setz CalSAWS Tech Procurement 11290 Pyrites Way, Suite 150, Rancho Cordova, CA 95670 (916) 800-5351 SetzM@CalSAWS.org
Backup Project Contact: (Name, phone number, email address)	Toby Barnes CalSAWS Tech Services Manager Imaging/Tech Support/Lobby Management/Procurement 11290 Pyrites Way, Suite 150 (916) 851-3142 BarnesTC@CalSAWS.org
Attachments:	Hp Elite Dragonfly Datasheet, Docking Station Datasheet
Web Portal Link:	<div></div> <p>OR</p> <p>You may also retrieve the CIT document and attachments by following these steps:</p> <ol style="list-style-type: none"> 1. Click on the CRFIs & CITs link at the top of the page. 2. Click on the "CalSAWS Information Transmittal (CIT)" folder. 3. Click on the "2021" folder. 4. Click on the appropriate CIT # folder.