## CalSAWS | Information Transmittal (CIT)

0024-21

| $oxed{oxed}$ CalSAWS D   | D&I C-IV M&O  | CalWIN M&O  | LRS M&E |  |
|--|---|---|---------|--|
| Distribution Date  | : January 28, 2021  |   |         |  |
| То:  | I   | PPOC.40; IPOC.All; PPOC.Local; Consortium.SectionDirectors; Consortium.RegionalManagers.All |         |  |
| CIT Name:  | CalSAWS Implementation  | CalSAWS Implementation News Blast #2  |         |  |
| From:  | CalSAWS Project   | CalSAWS Project   |         |  |
| PPOCs, please forward to the appropriate impacted staff in your county:    General |   |   | nent    |  |
|  |   |   | ices    |  |
| Description:<br>(Including any<br>step-by-step<br>instructions)                    | Purpose  The purpose of this CIT is to provide the 39 C-IV Counties with the second in a series of news bulletins specific to the C-IV Migration to CalSAWS effort, called the 'CalSAWS Implementation News Blast." The CalSAWS Implementation News Blast will include information related to implementation activities and timeline, and will highlight some of the key functional changes from C-IV to CalSAWS. |   |         |  |
|  | Background  |   |         |  |
|  | The Change Management Team has received C-IV County feedback from the Change Readiness Assessment Surveys, as well as from Targeted Topic sessions and Implementation Readiness Touchpoints. Based on this feedback, the Change Management Team is providing additional information about specific CalSAWS functionality, as well as the timeline of Implementation activities.                                   |   |         |  |
|  | The CalSAWS Change Management Team developed the CalSAWS Implementation News Blast to provide more detailed information about key functional changes, upcoming Implementation activities, User Acceptance Testing, CalSAWS Imaging Solution, CalSAWS Task Management Solution, and Lobby Management.  |   |         |  |

|  | Additional Information  |  |  |
|--|---|--|--|
|  | The CalSAWS Implementation News Blast is intended to be distributed via email so that recipients have an opportunity to read it thoroughly and at their own pace. It is also intended to be contained in the body of an email rather than as an attachment in order to quickly catch the recipients' attention and prompt them to continue reading.  The Counties are encouraged to distribute the CalSAWS Implementation News Blast to all C-IV Users. |  |  |
| Primary Project<br>Contact:<br>(Name, phone<br>number, email<br>address) | Helen Cruz CalSAWS Change Management Lead CruzH@CalSAWS.org (916) 851-3327  |  |  |
| Backup Project<br>Contact:<br>(Name, phone<br>number, email<br>address)  | Araceli Gallardo CalSAWS Change Management Lead GallardoA@CalSAWS.ora (916) 851-3103  |  |  |
| Attachments:   | CIT 0024-21 Adobe PDF File_CalSAWS Implementation News Blast #2.pdf CIT 0024-21 CalSAWS Implementation News Blast #2.msg CIT 0024-21 Editable File_CalSAWS Implementation News Blast #2.pptx CIT 0024-21 Image File_CalSAWS Implementation News Blast #2.png  |  |  |
| Web Portal<br>Link:  | OR  |  |  |
|  | You may also retrieve the CIT document and attachments by following these steps:  1. Click on the CRFIs & CITs link at the top of the page.  2. Click on the "CalSAWS Information Transmittal (CIT)" folder.  3. Click on the "2021" folder.  4. Click on the appropriate CIT # folder.   |  |  |