

CalSAWS | Agenda for the California Statewide Automated Welfare System Project Steering Committee

Date: February 11, 2021	Location: CalSAWS Rancho Cordova Big Sur Conference Room 11290 Pyrites Way, Suite 150 Rancho Cordova, CA 95670
Time: 8:30 a.m.-12:00 p.m.	Conference Call: 1-888-788-0099 Meeting ID: 891 4540 1641 Passcode: 445467 Zoom Link: PSC Zoom Link

CONVENE MEETING OF THE PROJECT STEERING COMMITTEE – In compliance with Governor Gavin Newsom’s Executive Order N-29-20, all scheduled items will be heard in the Big Sur Conference Room located at 11290 Pyrites Way, Suite 150, Rancho Cordova, CA 95670. The Public Session of this meeting shall be accessible via teleconference/webcast: 1-888-788-0099 enter Meeting ID 891 4540 1641 followed by Passcode 445467 or join the webcast by clicking [PSC Zoom Link](#).

As allowed by Governor Gavin Newsom’s Executive Order N-29-20 the following Brown Act provisions are **suspended** during the COVID-19/Coronavirus emergency:

- That the location from which each member participating via teleconference be noticed on the agenda for the meeting that member is participating via teleconference.
- That each teleconference location be open and accessible to any member of the public.
- That each teleconference location be equipped to allow comments from any member of the public wishing to make a public comment.
- That an agenda be posted at each teleconference location.
- That a quorum of members of the legislative body participate from teleconference locations within the local agency’s jurisdiction

PUBLIC SESSION

8:30 a.m. – Convene Meeting of the Project Steering Committee (PSC)

Topic	Lead	Est Time
1. Call Meeting to Order.	Alberto Banuelos	1 min
2. Agenda Review	Alberto Banuelos	3 min
3. Public opportunity to speak on any Item NOT on the Agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.	Alberto Banuelos	1 min

Note: The public may also speak on any Item ON the Agenda by waiting until that item is read, then requesting recognition from the Co-Chair to speak.

Topic	Lead	Est Time
<ul style="list-style-type: none"> ○ All lines will be muted when meeting begins. ○ To unmute: <ul style="list-style-type: none"> ▪ When connected via computer – click the microphone icon. ▪ When connected via telephone – press *6. 		
Action Items		
4. Approval of the Minutes of the December 3, 2020 PSC Meeting and review of Action Items.	Alberto Banuelos	5 min
5. Approval of updated CalSAWS Data Retention Policy Document.	Alberto Banuelos Paul Trisler	10 min
Informational Items		
6. CalSAWS Gantt Chart Update	Seth Richman	10 min
7. CalWIN Implementation Support Services	Diane Alexander Mary Sabillo Juli Baker	10 min
8. BenefitsCal Update	Rachel Frey Gabby Otis Anna Chia	10 min
9. Metrics for C-IV Implementation Readiness	Ted Anderson June Hutchison	20 min
10. Contingency Plans for Go-live	Rachel Frey Wendy Battermann Seth Richman	15 min
11. Plans for Integrated User Acceptance Testing	John Boule Peggy Macias Surransan Kumar Cheryl Hoffman	15 min
12. GA/GR Data Sharing Update	John Boule	5 min
13. Application Development & Policy	Karen Rapponotti Lynn Bridwell Lisa Salas	10 min
14. CalSAWS Executive Risk Review	Seth Richman Rachel Frey	15 min

Topic	Lead	Est Time
	Wendy Battermann	
15. CalSAWS Inclusion, Diversity, & Equity Advancement (IDEA) Update	Casey Morris Chazny Nunes Lenecia Miles	10 min
16. OCAT M&O/Production Update	Jo Anne Osborn Kevin Wilson	15 min
17. CalSAWS Analytics & Reports Update <ul style="list-style-type: none"> UAT Scope & Staff Involved (Fiscal staff) 	Marc Petta Keith Salas	10 min
18. CalSAWS Contact Center Update	Danielle Benoit	10 min
19. Procurement Update	Tom Hartman	5 min
20. State Partners Updates <ul style="list-style-type: none"> OSI CDSS DHCS 	Brandon Hansard Rocky Givon Rene Mollow	10 min
21. Regional Updates	PSC Members	15 min
22. JPA Board February Meeting Overview	John Boule	5 min
23. Adjourn Meeting	Alberto Banuelos	

The agenda and supporting documents are available for review during regular business hours at 11290 Pyrites Way, Suite 150, Rancho Cordova, CA 95670.

In accordance with the Ralph M. Brown Act, this meeting agenda is posted at least 72 hours prior to the regularly scheduled meeting date in the lobby of the locations noted above.

The meeting facility is accessible to persons with disabilities. If an assisted listening device or other service will be needed in order to participate in the public meeting, a request should be made through the Secretary of the Board at least three (3) business days prior to the Board meeting. The Secretary's telephone number is (916) 851-3201. The Secretary's office is located at 11290 Pyrites Way, Suite 150, Rancho Cordova, CA 95670.