

Path to September Green Light Governance Timeline

Go Live
Sep 27, 2021

	Who and What	April 2021 (T-6M)	May 2021 (T-5M)	June 2021 (T-4M)	July 2021 (T-3M)	August 2021 (T-2M)	September 2021 (T-4W to T-1W)
County Readiness Checkpoints	Regional TOSS Teams work with County IPOCS and TPOCs to review Milestone/Task completion and escalate issues to Customer Engagement Manager and RMs Implementation Readiness Packet distributed monthly to counties	County Checkpoints	County Checkpoints Qtrly Regional Checkpoints	County Checkpoints	County Checkpoints	County Checkpoints Qtrly Regional Checkpoints	County Checkpoints
Project Readiness Checkpoints	Weekly and monthly status reported via regular meetings and reports at project level. State and IV&V involved in weekly. CMS involved in monthly. Internal Project Teams report Milestone/Task completion and escalate issues to CalSAWS Leadership	Weekly and Monthly Reporting of Status (Project and CMS)					
PSC/JPA Checkpoints	Implementation Team informs PSC and JPA members of readiness status during regularly scheduled monthly meetings and responds to questions. State stakeholders, county directors, and advocates also in attendance.	PSC	JPA PSC	GM	JPA PSC	JPA PSC	JPA PSC
State and County Stakeholder Checkpoints	RMs meet with their County Directors to inform them of status and timelines, escalate any issues/risks, and obtain agreement Go-Live readiness. Receive support from project, as needed. CalSAWS Leadership and Implementation team informs State Stakeholders of status, timelines, and issues/risks and obtains support of Go-Live readiness				County Director T-3 Checkpoint State T-3 Checkpoint	1A Check 1A Check	County Director T-1 Checkpoint State T-1 Checkpoint
Pre-Green Light	Internal Project Teams, Section Directors, and RMs conduct Pre-Green Light to report readiness to CalSAWS Leadership. RMs report on behalf of Region/County Directors (align with Regional governance voting). State Partners, IV&V, and County Directors (observers) Dry Runs – Internal only	Suggestion: Combine Pre-Green Light with JPA meetings. Include as an Informational Item only. No voting by PSC or JPA members.				Dry Run IA Pre-GL County Prep & Pre-GL IA	Dry Run IB Pre-GL IB
Green Light	Internal Project Teams, Section Directors, and RMs conduct Green Light to report readiness to CalSAWS Leadership. RMs (Approvers) to vote on behalf of Region/County Directors (align with Regional governance voting). State Partners, IV&V, and County Directors observers. PSC/JPA informed post green-light. If attend, they are observers only.					GL County Prep & GL IA	GL IB