

☐ CalSAWS DD&I☒ C-IV M&O☐ CalWIN M&O☒ LRS M&E

<b>Distribution Date:</b>	March 4, 2021
<b>To:</b>	Committee.CalWORKs_CalFresh.All; PPOC.40; Consortium.RegionalManagers.All;
<b>CIT Name:</b>	<b>SCR CA-224696 and CIV-108593 List of RCA/TCVAP Discontinue Cases - State 3 Extension of Time Eligibility for RCA/ECA/TCVAP</b>
<b>From:</b>	CalSAWS Project

PPOCs, please forward to the appropriate impacted staff in your county:

- |  |   |
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| <input checked="" type="checkbox"/> General<br><input checked="" type="checkbox"/> Policy<br><input type="checkbox"/> CW<br><input type="checkbox"/> CF<br><input type="checkbox"/> MC<br><input type="checkbox"/> CMSP<br><input type="checkbox"/> FC/KG/AAP<br><input type="checkbox"/> Child Care<br><input type="checkbox"/> WtW<br><input checked="" type="checkbox"/> Other Program(s) <u>RCA</u><br><input type="checkbox"/> C4Yourself <input type="checkbox"/> Your Benefits Now!<br><input type="checkbox"/> Customer Correspondence<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> Reports<br><input type="checkbox"/> Fiscal<br><input type="checkbox"/> Caseload Movement<br><input type="checkbox"/> Management<br><input type="checkbox"/> Fiscal<br><input type="checkbox"/> Security<br><input type="checkbox"/> Batch and Interfaces<br><input type="checkbox"/> Imaging<br><input type="checkbox"/> Migration<br><input type="checkbox"/> Conversion<br><input type="checkbox"/> Technical<br><input checked="" type="checkbox"/> Training<br><input checked="" type="checkbox"/> Help Desk |
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Description: (Including any step-by-step instructions)	<p><b>Purpose (This CIT affects the LRS and C-IV counties below.)</b></p> <p>The purpose of this CIT is to inform counties the guidance on the implementation of Stage 3 extension of Time Eligibility RCA, ECA, and TCVAP cash programs due to the continued impact of COVID-19 for the period beginning February 1, 2021 and ending April 30, 2021. SCR CA-224696 and CIV-108593 is to provide list of cases on discontinued RCA/TCVAP program/person that the counties need to review and rescind. <b>Counties impacted are: Butte, Humboldt, Kern, Los Angeles, Marin, Monterey, Riverside, San Bernardino, San Joaquin, Stanislaus, Sutter, and Yuba.</b></p> <p><b>Background</b></p> <p>California Department of Social Services (CDSS) Refugee Programs Bureau issued <a href="#">ACWDL Date 01-28-2021</a> for the third extension of eligibility for RCA, ECA and TCVAP Cash Assistance benefits beyond the standard eight-month time limit effective February 1, 2021 and ending April 30, 2021. This third extension continues the waivers described in <a href="#">ACWDL Dated 6-11-20</a> and <a href="#">ACWDL Dated 12-15-20</a>.</p> <p><b>Additional Information</b></p>
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Stage 3 RCA/ECA and TCVAP Cash Assistance programs eligibility determination remains the same as Stage 2. Regarding immigration verification requirements and instructions for verbal attestations refer to [ACWDL dated 12-15-20](#).

### County Action

Review the lists and follow your county policy to complete the county action.

Counties **must** manually rescind discontinuances for any cases that were scheduled to be terminated January 31, 2021. Refer to [CIT 0253-20](#) Issued on 12/28/2020.

The lists of discontinued cases have been posted to the CalSAWS Web Portal at the following location:

- [REDACTED]
- [REDACTED]

### Follow the below steps to rescind the case.

1. Rescind the discontinued status to a pending status.
2. Run EDBC for the rescind month.
3. Complete an Override to make the person/program 'ACTIVE' with correct aid code.
4. Accept and Save the EDBC.
5. Manually generate Blank Notice of Action **NOA-FF-CW (LRS)/NA 100 CIV (CIV)** from the Template Repository to inform the customer of their extension of RCA benefits.
6. Use the following verbiage from the ACWDL in the notice.  
*"Your monthly (insert RCA, ECA or TCVAP Cash Assistance) has been extended beyond the original time limit due to the impact of the COVID-19 emergency. The Stage 3 Time Extension of cash benefits will be discontinued for Client Name effective April 30, 2021."*
7. Add '**ACWDL dated January 28, 2021**' to the regulation section of the Notice of Action.
8. Set a task for April 1, 2021 to discontinue the person/program effective 05/01/2021.  
**Note** - Run EDBC for **05/2021** benefit month to discontinue the person/program.
9. Journal all actions taken according to your county's policy.

### RCA Redetermination

RCA cases that have been active for 12 or more months will need to have a redetermination completed.

User may set a task on the 11<sup>th</sup> month to send the RD packet RCA case that will reach the 12 months between now and March. If April is the 12<sup>th</sup> month, then no RD needs to be conducted.

For the cases that have received RCA benefits for 11 months or more and will continue to receive their RCA benefits:

1. Send the CalWORKs RD packet by the end of the 11<sup>th</sup> month manually.
2. Follow your county business process to complete the RD process and determination.

	<ol style="list-style-type: none"> <li>3. Run EDBC and Override the EDBC result to make the person/program 'Active' if otherwise eligible.  <b>Note:</b> If after RD determination, the recipient is no longer eligible for cash aid for any other reason than the 8-month RCA time limit. Worker must discontinue the case.</li> <li>4. Send out the manual notice of action.</li> <li>5. Journal all action taken according to your county's policy.</li> </ol> <p><b>Note:</b> RCA recipients who have already submitted a signed 12-month recertification/renewal packages for other benefit programs, such as CalFresh or Medi-Cal, do not need to resubmit this information again for RCA/ECA redeterminations.</p>
Primary Project Contact: (Name, phone number, email address)	<p>Questions can be sent back to <a href="mailto:Communication@CalSAWS.org">Communication@CalSAWS.org</a></p> <p>Binh Tran (562) 484-7955 <a href="mailto:TranB@CalSAWS.org">TranB@CalSAWS.org</a></p>
Backup Project Contact: (Name, phone number, email address)	<p>Sarah Cox (916) 851-3364 <a href="mailto:CoxS@CalSAWS.org">CoxS@CalSAWS.org</a></p>
Attachments:	None
Web Portal Link:	<div style="background-color: black; width: 80px; height: 20px; margin-bottom: 10px;"></div> <p>OR</p> <p>You may also retrieve the CIT document and attachments by following these steps:</p> <ol style="list-style-type: none"> <li>1. Click on the CRFIs &amp; CITs link at the top of the page.</li> <li>2. Click on the "CalSAWS Information Transmittal (CIT)" folder.</li> <li>3. Click on the "2021" folder.</li> <li>4. Click on the appropriate CIT # folder.</li> </ol>