


☒ CalSAWS DD&I☐ C-IV M&O☐ CalWIN M&O☐ LRS M&E

Distribution Date:	March 25, 2021
To:	Consortium.RegionalManagers.R6; Consortium.Imaging.R6; Consortium.SectionDirectors
CIT Name:	CalSAWS Imaging Newsletter #1
From:	CalSAWS Project

Regional Managers, please forward to the appropriate impacted staff in your county:

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|--|---|
| <input checked="" type="checkbox"/> General | <input type="checkbox"/> Fiscal |
| <input type="checkbox"/> Policy | <input type="checkbox"/> Caseload Movement |
| <input type="checkbox"/> CW | <input type="checkbox"/> Management |
| <input type="checkbox"/> CF | <input type="checkbox"/> Fiscal |
| <input type="checkbox"/> MC | <input type="checkbox"/> Security |
| <input type="checkbox"/> CMSP | <input type="checkbox"/> Batch and Interfaces |
| <input type="checkbox"/> FC/KG/AAP | <input checked="" type="checkbox"/> Imaging |
| <input type="checkbox"/> Child Care | <input checked="" type="checkbox"/> Migration |
| <input type="checkbox"/> WTW | <input type="checkbox"/> Conversion |
| <input type="checkbox"/> Other Program(s) _____ | <input type="checkbox"/> Technical |
| <input type="checkbox"/> C4Yourself | <input type="checkbox"/> Training |
| <input type="checkbox"/> Customer Correspondence | <input type="checkbox"/> Help Desk |
| <input type="checkbox"/> Other | |
| <input type="checkbox"/> Reports | |

Description: (Including any step-by-step instructions)	<p>Purpose</p> <p>The purpose of this CIT is to provide Los Angeles County with the first in a series of news bulletins specific to the implementation of the CalSAWS Imaging Solution, called the "CalSAWS Imaging Newsletter." The CalSAWS Imaging Newsletter will include information related to Imaging implementation activities and will highlight some of the key functional changes coming with the CalSAWS Imaging Solution.</p> <p>Background</p> <p>The Imaging Change Management Team has received feedback from LA County through the Change Readiness Assessment Survey, Imaging Roadshows, and the Change Network. Based on this feedback, the Imaging Change Management Team is providing additional information about specific CalSAWS Imaging functionality.</p> <p>The Imaging Change Management Team developed this edition of the CalSAWS Imaging Newsletter to provide more detailed information about the Imaging training program and workflow queues in the CalSAWS Imaging Solution.</p> <p>Recommended Usage</p>
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	<p>The CalSAWS Imaging Newsletter is provided in both PDF and PNG file formats and is designed to be shared with staff via email, posted on County intranet or other file sharing platforms (SharePoint), or printed and posted in District offices.</p> <p>Recommended Recipients</p> <p>LA County is encouraged to share the CalSAWS Imaging Newsletter with all LRS/CalSAWS Users.</p>
Primary Project Contact: (Name, phone number, email address)	<p>Helen Cruz CalSAWS Change Management Lead Cruzh@CalSAWS.org (916) 851-3327</p>
Backup Project Contact: (Name, phone number, email address)	<p>Araceli Gallardo CalSAWS Change Management Lead GallardoA@CalSAWS.org (916) 851-3103</p>
Attachments:	<p>CalSAWS Imaging Newsletter #1.pdf CalSAWS Imaging Newsletter #1.png</p>
Web Portal Link:	<p></p> <p>OR</p> <p>You may also retrieve the CIT document and attachments by following these steps:</p> <ol style="list-style-type: none"> 1. Click on the CRFIs & CITs link at the top of the page. 2. Click on the "CalSAWS Information Transmittal (CIT)" folder. 3. Click on the "2021" folder. 4. Click on the appropriate CIT # folder.