

# CalSAWS | Executive Summary for the JPA Board of Directors

Date: Friday, April 16, 2021

Location: Conference Call/Zoom

Agenda Item and Summary	Type of Item
<b>1. Call meeting to order.</b>	Procedural
<b>Summary:</b> Board Chair, Michael Sylvester, will call the CalSAWS JPA Board of Directors meeting to order.	
<b>2. Confirmation of Quorum and Agenda Review.</b>	Procedural
<b>Summary:</b> Board Chair, Michael Sylvester, will confirm quorum of the Board and John Boule will provide a high-level overview of the Agenda.	
<b>3. Public opportunity to speak on items not on the Agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.</b>	Procedural
<b>NOTE: The public may also speak on any Item ON the Agenda by waiting until that Item is read then requesting recognition from the Chair to speak.</b>	
<b>Summary:</b> Board Chair, Michael Sylvester, will provide the public with an opportunity to speak on items not on the Agenda.	
<b>Action Items</b>	
<b>4. Approval of Gainwell Technologies, LLC Central Print Services Agreement, which includes the design, development, and implementation of Central Print and mailing services for the CalSAWS environment.</b>	Action Item
<b>Summary:</b> The Consortium is seeking Board approval of the Central Print Services Agreement between the CalSAWS Consortium and Gainwell Technologies, LLC, which includes central print facilities and backup print facilities capable of printing, sorting, and mailing all correspondence generated by CalSAWS, as well as support for manual processing and stuffing of inserts supplied by the Consortium or the Counties and the storage of standard materials (e.g. paper, mailers, stuffers, packets, voter registration forms, and flyers) at the primary and backup facilities.	
The initial contract term is five (5) years with five (5) one (1) year options. The maximum value of this contract for the 5-year DD&I and Initial M&O Phase and the five additional optional yearly extended terms is \$158,501,228. This includes \$979,185 for Print Services Implementation, \$19,240,702 for Initial M&O Services, and \$36,068,782 for the M&O Services. The contract sum for the five optional yearly M&O Services shall not exceed \$100,951,420, and \$1,261,139 for optional printing/ mailing. The contract also accommodates future options to be exercised for Contra Costa and Tulare if needed. The cost of this contract is funded through the CalSAWS IAPDU through June 2026, and current year costs are accounted for in the SFY 2020-21 CalSAWS JPA Project Budget.	
(Handouts)	

5. Approval of Consent Items

Action Item

- a. Minutes and review of the Action Items from the March 26, 2021 CalSAWS JPA Board of Directors meeting.

**Summary:** The Consortium is seeking Board approval of the March 26, 2021 CalSAWS JPA Board of Directors meeting minutes.

(Handouts)

- b. Approval of the Accenture CalSAWS/LRS Amendment 25, which includes language necessary to impose the requirements and obligations of the Privacy and Security Agreement (PSA).

**Summary:** The Consortium is seeking Board approval of the Amendment 25 to the CalSAWS/LRS Agreement with Accenture, which incorporates requirements and obligations surrounding the privacy and security of PII, pursuant to the PSA between CDSS and CalSAWS and the PSA between DHCS and CalSAWS.

This Amendment does not impact the contract value of the CalSAWS/LRS Agreement.

(Handouts)

- c. Approval of the Accenture C-IV PSA Amendment 113, which includes language necessary to impose the requirements and obligations of the PSA.

**Summary:** The Consortium is seeking Board approval of the Amendment 113 to the C-IV Agreement with Accenture, which incorporates requirements and obligations surrounding the privacy and security of PII, pursuant to the PSA between CDSS and CalSAWS and the PSA between DHCS and CalSAWS.

This Amendment does not impact the contract value of the C-IV Agreement.

(Handouts)

- d. Approval of the Gainwell CalWIN PSA Amendment 1, which includes language necessary to impose the requirements and obligations of the PSA.

**Summary:** The Consortium is seeking Board approval of the Amendment 1 to the CalWIN Agreement with Gainwell, which incorporates requirements and obligations surrounding the privacy and security of PII, pursuant to the PSA between CDSS and CalSAWS and the PSA between DHCS and CalSAWS.

This Amendment does not impact the contract value of the CalWIN Agreement.

(Handouts)

- e. Approval of the Gainwell Central Print PSA Amendment 1, which includes language necessary to impose the requirements and obligations of the PSA.

**Summary:** The Consortium is seeking Board approval of the Amendment 1 to the Central Print Agreement with Gainwell (assuming approval of the Agreement),



which incorporates requirements and obligations surrounding the privacy and security of PII, pursuant to the PSA between CDSS and CalSAWS and the PSA between DHCS and CalSAWS.

This Amendment does not impact the contract value of the Central Print Agreement.

(Handouts)

- f. Approval of the ClearBest Amendment 2, which includes language necessary to impose the requirements and obligations of the PSA

**Summary:** The Consortium is seeking Board approval of the Amendment 2 to the Quality Assurance Agreement with ClearBest, which incorporates requirements and obligations surrounding the privacy and security of PII, pursuant to the PSA between CDSS and CalSAWS and the PSA between DHCS and CalSAWS.

This Amendment does not impact the contract value of the Quality Assurance Agreement.

(Handouts)

- g. Approval of the Accenture CalSAWS/LRS Change Notice 9, which includes additional M&E hours.

**Summary:** The Consortium is seeking Board approval of Change Notice 9 to the CalSAWS/LRS Agreement with Accenture, which allocates funds for 18,687 additional hours of application modification and enhancement (M&E) services for LRS in SFY 2020-21 in the amount of \$2,261,127. This change notice will utilize up to \$2,261,127 of the original \$50,000,000 allocation for change orders (incorporated in LRS Amendment 23). Board approval of this change notice will leave a balance of \$28,770,456 for future change orders. This change notice does not increase the total contract value of the LRS Agreement. The costs of this change notice are funded through the CalACES APDU. The current year costs are accounted for in the SFY 2020-21 CalSAWS JPA Project Budget.

(Handouts)

- h. Approval of Accenture C-IV Amendment 114, which includes additional M&E hours offset by reductions to hardware and print services, and administrative adjustments for technical infrastructure and WAN costs.

**Summary:** The Consortium is seeking Board approval of Amendment 114 to the C-IV Agreement with Accenture, which reallocates funds for 9,683 additional hours of application maintenance for C-IV in SFY 2020-21 in the amount of \$1,733,257 offset by equivalent reductions in production and operations for central print and hardware. This Amendment also shifts costs for technical infrastructure and WAN to align to actual costs. This Amendment does not increase the total contract value of the C-IV Agreement.

(Handouts)



**6. Adjourn meeting**

Procedural

**Summary:** Board Chair, Michael Sylvester, will adjourn the meeting of the CalSAWS JPA Board of Directors.

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