

CalSAWS CCB Minutes

DATE	APRIL 29, 2021
TIME	1:30 PM
LOCATION	Teams Virtual Meeting
SUBJECT	Change Control Board Meeting
INVITEES	Regional Managers, Design Leads, Tech Leads, Release Management Leads, Quality Assurance, State Partners, Consortium Management

Meeting Purpose:

Approve pending System Change Requests (SCRs), scope modifications, and change orders as needed.

1. C-IV SCRs

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
21.03	CIV-107597	CA 217946	SB 80 -Changes to Vehicle Limits	Eligibility	91	C-IV M&O	Production Deployment	21.05.15
21.03	CIV-108057	CA-220357	Quarterly release testing for EBT vendor FIS - April 2021	Fiscal	10	C-IV M&O	Production Deployment	21.04.25
21.03	CIV-108714		County List: Active Cases with Deemed Sponsor Property	Eligibility	38	C-IV M&O	Production Deployment	21.04.22
21.03	CIV-108841		Add Announcement on C4Y - COVID 19 Rent Relief	Online	8	C-IV M&O	Production Deployment	21.04.06
21.03	CIV-108897		Apply 2 DBCRs needed for SCR C-IV 108316	Contact Center	10	County Purchase	Production Deployment	21.04.14
21.05	CIV-108748	CA-224660	ACL 21-03 PROCESSING OF INCOME AND ELIGIBILITY VERIFICATION SYSTEM MATCHES FOR OPEN AND CLOSED CASES	Online	30	C-IV M&O	Production Deployment	21.06.xx

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
21.03	CIV-107306		Custom Informational and Emergency Messages	Contact Center	120	County Purchase	No	21.05.XX
21.03	CIV-108690	CA-225817	Issue March 2021 Disaster Supplement in accordance to HR 6201 Emergency Allotments	Fiscal	140	C-IV M&O	Production Deployment	21.04.17

2. LRS SCRs

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
RWR	CA-216118		Migrate TEXT 100, TEXT 101 to CalSAWS	Client Correspondence	240	CalSAWS DD&I	No	21.05.x1
20.07	CA-219340		Batch Calendar update for CW/CF RD jobs for September to run them for the dates approved	Batch Operations	11	LRS M&E	Production Deployment	20.09.03
21.02	CA-223614	CIV-108493	Update Calaveras, Glenn, Madera, Mendocino and Riverside Holiday/Main Payroll Calendar 2021	Batch Operations	36	LRS M&E	Production Deployment	21.03.11
21.03	CA-215723		Eligibility Performance Refactor Phase III	Eligibility	5429	CalSAWS DD&I	Start Build	21.05.06
21.03	CA-217946	CIV-107597	SB 80 - Changes to Vehicle Limits	Eligibility	91	LRS M&E	Production Deployment	21.05.15
21.03	CA-220357	CIV-108057	Quarterly release testing for EBT vendor FIS - April 2021	Fiscal	20	LRS M&E	Production Deployment	21.04.25
21.03	CA-226091		County List: Active Cases with certain Income Types	Eligibility	37	LRS M&E	Production Deployment	21.04.12
21.03	CA-226639		Moving Mail Out Date for CW/CF RD Packets	Release Communication	1	C-IV M&O	Production Deployment	21.04.xx
21.03	CA-226907		Disable USB drive access on Consortium systems	Tech Ops	10	LRS M&E	Start Build	21.04.xx
21.03	CA-226941		SCR - Update the FTP Password for the FIS EBT Batch Jobs.	Batch Operations	10	LRS M&O	Production Deployment	21.04.06
21.03	CA-226943		SCR - Update the FTP Password for the MEDS Interface Batch Jobs.	Batch Operations	10	LRS M&O	Production Deployment	21.04.06

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
21.05	CA-224660	CIV-108748	ACL 21-03 PROCESSING OF INCOME AND ELIGIBILITY VERIFICATION SYSTEM MATCHES FOR OPEN AND CLOSED CASES	Online	30	LRS M&E	Production Deployment	21.06.xx
21.05	CA-225876		Batch job updates for C-IV Counties identified during Batch Regression Test	Batch/Interfaces	110	LRS M&E	Production Deployment	
21.07	CA-213981		MEDS Inbound Alert Automation - Convert to Multithreaded Model	Batch/Interfaces	511	CalSAWS DD&I	Start Build	
21.07	CA-214044		Imaging DDID 119 - Phase 1 Deployment for 58 Counties	Imaging	188	CalSAWS DD&I	No	21.09.25
21.07	CA-219596		Add validation to Transaction Detail page Effective Month field	Fiscal	84	LRS M&E	No	
21.07	CA-222654		Design: Server less strategy for APIs	Tech Arch	160	LRS M&E	No	
21.07	CA-223498		DDCR 5039: Create reports for Electronic Signatures within LRS	Reports	656	C-IV M&O	Start Build	
21.07	CA-225634		Update PB00CH204, PB00E182, and PO19C436 to look for new MC Reminder Notice 'CSF 164'.	CalHEERS	45	CalSAWS DD&I	No	
21.07	CA-225846		Update CalSAWS application to enable ForgeRock session management	Tech Arch	105	LRS M&E	No	

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
21.03	CA-220839		Training: Update Orientation WBTs for 20.11 and 21.01 App Dev Changes	Training	220	LRS M&E	No	21.05.21
21.03	CA-225817	CIV-108690	Issue March 2021 Disaster Supplement in accordance to HR 6201 Emergency Allotments	Fiscal	164	LRS M&E	Production Deployment	21.04.17
21.05	CA-200332	CIV-6660, CIV-11210, CIV-108479	DDCR 5039: Capture Electronic Signatures in CalSAWS	Client Correspondence	1437	C-IV M&O	Start Build	
21.05	CA-207637		ACL 19-93 - ABAWD - Phase III	Eligibility	8686	Premise	Start Build	
21.05	CA-214896		DDID 1629 FDS: Task Mgt - CalSAWS Automated Actions (Phase 4)	Batch/Interfaces	510	CalSAWS DD&I	No	

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
21.05	CA-216592		DDID 1051 - Update OBIEE Dashboards to Remove Any System, County, or Agency Specific References/Logos (Hard Launch #4)	Analytics	62	CalSAWS DD&I	No	21.09.01
21.05	CA-217781		Implement Auxiliary Issuance Framework in CalSAWS	Fiscal	4239	Premise	Start Build	
21.05	CA-218822		DDID 2524 Training: Create WBT for CalSAWS Imaging Solution Overview	Imaging	160	CalSAWS DD&I	No	21.06.11
21.05	CA-223832		CLONE - DDID 1967, DDID 1955: Updates to Automated Tasks for MEDS Alerts	Online	105	CalSAWS DD&I	No	
21.05	CA-225159		DDID 2507: Imaging: default the Scan Date column in GENERATE_DOC to null date (12/1/9999)	Batch/Interfaces	25	CalSAWS DD&I	Start Build	
21.06	CA-217774		Update the Non-MAGI Screening Packet batch job to stop generating duplicates packets	Client Correspondence	112	LRS M&E	Production Deployment	
21.07	CA-216593		DDID 1051 - Update OBIEE Dashboards to Remove Any System, County, or Agency Specific References/Logos (Hard Launch #5)	Analytics	62	CalSAWS DD&I	No	22.01.28
21.07	CA-224407		Add option of 'No' to the Fiscal County Authorizations	Fiscal	814	LRS M&E	Start Build	
21.07	CA-225257		Default Address and Phone Number on Correspondence	Client Correspondence	335	LRS M&E	No	

3. Informational Only: CalSAWS Conversion SCRs

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
None								

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None								

4. Minutes

- All questions are shown on the following section
- CIV-108714 Question from Riverside was answered sufficiently
- CA-226639 Question from Riverside was answered sufficiently
- CA-217946 CIV-107597 Question from Riverside was answered sufficiently
- CA-226907 Question from Merced was answered sufficiently
- CA-224660 CIV-108748 After the questions from Riverside, Kern, and San Bernardino the project has decided to Pull this item and bring it back with more clarity and documentation.
- CA-217781 Update to Content Revision during the meeting. New Design Document and SCR Extract attached to the minutes.
- CIV-107306 Update to Content Revision after the meeting to reject this SCR. Functionality will be added in release 22.05 with CA-226672.
- The next CCB Meeting scheduled for **05/13/2021**

CalSAWS CCB Questions

SCR Number	County / Region	Question	Answer	Team
CIV-108714	Riverside	Will a CIT be issued to advise counties what to do with the list?	Based on discussion with the Eligibility team, there is a CIT being created that will be sent for this SCR. Confirmed with Jason Francis and Binh Tran at the project.	Eligibility
CA-224660 CIV-108748	Riverside	This SCR falls short of continued maintenance. We would like an opportunity to review the design document and provide feedback to ensure ongoing automated disposal of reports older than 36 months.	we have confirmed with CDSS that the One Time processing to close abstracts does not include a "maintenance" period that will extend past the Original closing of abstracts. This is truly a One Time process. We received the response through a Consortium Request for Policy Clarification (CRPC) CRPC 2240 that stated this is a one time disposal of open abstracts. There is no Design Document for this SCR as all the changes are listed in the SCR of actions to be taken for the One Time disposal.	Online
CA-226639	Riverside	This SCR says "LA County only". Does this mean upon migration C-IV and CalWIN counties will inherit this mail out date?	the C-IV and CalWIN counties will NOT be inheriting this change in mail out date for the CW/CF RD packets post migration, as this change is for Los Angeles County only.	Release Communication
CA-224660 CIV-108748	Kern	1. Does 'CF' (Impact) and 'CL' (No Impact) refer to a review status of Closed with Findings and Closed with No Findings? 2. If an abstract's Review status is either Assigned or In Review, will the abstract be closed automatically? 3. Apply a DCR to close all open abstracts that are over 24 months, regardless of any fraud suspicion, with the status as 'CL' If CL refers to closed with no findings then is this statement stating that we are closing a closed abstract?	1. Yes 2. Yes if it is over 24 months 3. This statement is stating that One-Time disposal will close all the open abstract with a 'CL' , regardless of any fraud suspicion.	Online
CA-217946 CIV-107597	Riverside	SB 80 -Changes to Vehicle Limits will affect Kin-GAP in the same way that the change to the CW disability income disregard change did?	Kin-GAP would also be affected by the vehicle limits change as it uses the same CW rules.	Eligibility
CA-224660 CIV-108748	San Bernardino	Q1: Does #1 mean that all C-IV Review Statutes below that are over 24 months besides 'Closed – No Findings' and 'Closed with Findings' will be updated to 'Closed – No Findings'? If so, will that also include those in 'New' status? Q2: Will a design document be shared with the IEVS Committee with screenshots of how this will look in the system?	Q1. There is no Status as 'New'. The statuses in 'Review Status' dropdown in C IV are: UA - Unassigned AS - Assigned IR – In Review CL – Closed – No Findings CF – Closed with Findings Since (in C-IV) 'Review Closure Code' becomes mandatory when the 'Review Status' is 'Closed – No Findings', we need to populate the 'Review Closure Code'. To make it consistent with C-IV, 'Disposition Closure Code' will be populated in CalSAWS. Q2. There is no design document for this SCR. All the details are provided in JIRA.	Online
CA-226907	Merced	Is this just in regards to systems located at the Consortium offices, or will this also apply to managed workstations at the County level? We only authorize use of USB access on a very limited basis, but would like to know if that will no longer even be an option.	This change will apply to managed workstations as well as project workstations.	Tech Ops