

- CalSAWS DD&I     
  C-IV M&O     
  CalWIN M&O     
  LRS M&E

<b>Distribution Date:</b>	April 20, 2021
<b>To:</b>	Consortium.RegionalManagers.R6; Consortium.Imaging.R6; Consortium.SectionDirectors
<b>CIT Name:</b>	<b>LA County Imaging Infographics</b>
<b>From:</b>	CalSAWS Project

**Regional Managers, please forward to the appropriate impacted staff in your county:**

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|--|---|
| <input checked="" type="checkbox"/> General      | <input type="checkbox"/> Fiscal               |
| <input type="checkbox"/> Policy                  | <input type="checkbox"/> Caseload Movement    |
| <input type="checkbox"/> CW                      | <input type="checkbox"/> Management           |
| <input type="checkbox"/> CF                      | <input type="checkbox"/> Fiscal               |
| <input type="checkbox"/> MC                      | <input type="checkbox"/> Security             |
| <input type="checkbox"/> CMSP                    | <input type="checkbox"/> Batch and Interfaces |
| <input type="checkbox"/> FC/KG/AAP               | <input checked="" type="checkbox"/> Imaging   |
| <input type="checkbox"/> Child Care              | <input checked="" type="checkbox"/> Migration |
| <input type="checkbox"/> WTW                     | <input type="checkbox"/> Conversion           |
| <input type="checkbox"/> Other Program(s) _____  | <input type="checkbox"/> Technical            |
| <input type="checkbox"/> C4Yourself              | <input type="checkbox"/> Training             |
| <input type="checkbox"/> Customer Correspondence | <input type="checkbox"/> Help Desk            |
| <input type="checkbox"/> Other                   |   |
| <input type="checkbox"/> Reports                 |   |

Description: (Including any step-by-step instructions)	<p><b>Purpose</b></p> <p>The purpose of this CIT is to provide Los Angeles County with two Imaging Infographics, which can be printed or displayed virtually.</p> <p><b>Background</b></p> <p>The Change Management Team continues to receive LA County feedback from Imaging Change Readiness Assessment Surveys, Imaging Demonstrations, and the LA County Imaging Change Network regarding Imaging topics that LA County Users would like additional information on.</p> <p>Based on this feedback, the Change Management Team has:</p> <ol style="list-style-type: none"> <li>1. Created an infographic on Imaging software integration and additional Imaging buttons in the CalSAWS System.</li> <li>2. Created an infographic on scan modes in the CalSAWS Imaging Solution.</li> </ol> <p><b>Recommended Usage</b></p>
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	<p>The Change Management Team has developed Infographics that address LA County User feedback in a succinct and engaging manner.</p> <p>Infographics are designed to be shared in multiple ways, such as: printed and posted in the office, emailed, posted on internal sites, or displayed during meetings/presentations.</p> <p><b>Recommended Recipients</b></p> <p>LA County is encouraged to disseminate this infographic to all LRS/CalSAWS users so that all or most end-users will have access to the information.</p>
<p>Primary Project Contact: (Name, phone number, email address)</p>	<p>Helen Cruz CalSAWS Change Management Lead <a href="mailto:Cruzh@CalSAWS.org">Cruzh@CalSAWS.org</a> (916)851-3327</p>
<p>Backup Project Contact: (Name, phone number, email address)</p>	<p>Araceli Gallardo CalSAWS Change Management Lead <a href="mailto:GallardoA@CalSAWS.org">GallardoA@CalSAWS.org</a> (916)851-3103</p>
<p>Attachments:</p>	<p>CalSAWS Imaging Software and Buttons_LA County.pdf Imaging Scan Modes_LA County.pdf</p>
<p>Web Portal Link:</p>	<p>██████████</p> <p>OR</p> <p>You may also retrieve the CIT document and attachments by following these steps:</p> <ol style="list-style-type: none"> <li>1. Click on the CRFIs &amp; CITs link at the top of the page.</li> <li>2. Click on the "CalSAWS Information Transmittal (CIT)" folder.</li> <li>3. Click on the "2021" folder.</li> <li>4. Click on the appropriate CIT # folder.</li> </ol>

