

☐ CalSAWS DD&I☒ C-IV M&O☐ CalWIN M&O☐ LRS M&E

Distribution Date:	April 29, 2021
To:	PPOC.39; Consortium.RegionalManagers.All; PPOC.Local; IPOC.All; Consortium.SectionDirectors, Accenture.Execs; Integrated.ReleaseMgmt.Test.North; AppDev.Leads.North; AppDesign.Leads.North; Ted Anderson; Shivani Smith; Amanda Hajj;
CIT Name:	SCR CIV 107763; Create Case Data Removal Functionality – Update 1
From:	CalSAWS Project

PPOCs, please forward to the appropriate impacted staff in your county:

- | | |
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| <input checked="" type="checkbox"/> General
<input checked="" type="checkbox"/> Policy
<input checked="" type="checkbox"/> CW
<input checked="" type="checkbox"/> CF
<input checked="" type="checkbox"/> MC
<input checked="" type="checkbox"/> CMSP
<input type="checkbox"/> FC/KG/AAP
<input checked="" type="checkbox"/> Child Care
<input checked="" type="checkbox"/> WtW
<input type="checkbox"/> Other Program(s) _____
<input type="checkbox"/> C4Yourself <input type="checkbox"/> Your Benefits Now!
<input type="checkbox"/> Customer Correspondence
<input type="checkbox"/> Other _____ | <input type="checkbox"/> Reports
<input type="checkbox"/> Fiscal
<input type="checkbox"/> Caseload Movement
<input type="checkbox"/> Management
<input type="checkbox"/> Fiscal
<input type="checkbox"/> Security
<input type="checkbox"/> Batch and Interfaces
<input type="checkbox"/> Imaging
<input type="checkbox"/> Migration
<input type="checkbox"/> Conversion
<input type="checkbox"/> Technical
<input type="checkbox"/> Training
<input type="checkbox"/> Help Desk |
|--|---|

Description: (Including any step-by-step instructions)	<p>Purpose The purpose of this CIT is to update the C-IV Counties on the CalSAWS Data Retention Policy (CDRP) process to remove aged data from the C-IV system that began on Friday, April 16, 2021.</p> <p>Background CalSAWS Information Transmittal (CIT) No. 0091-21, issued April 14th, informed counties the CalSAWS Data Retention Policy would begin Friday, April 16, 2021 and complete on or around Monday, April 26th. This CIT is to inform counties the CDRP process has not completed and is continuing to run.</p> <p>Additional Information The CDRP process is progressing slightly slower than anticipated. The revised expected timeframe for completion is late-May.</p> <p>Urgent County Action Cases going through the process will have a Data Removal Status of</p>
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DO NOT ACTION, CASE IN PROCESS on the Case Summary and Case Data Removal Detail page.

1. DO NOT Repend or Reapply a person to a program on a Case that has a Data Removal Status of "DO NOT ACTION, CASE IN PROCESS" or "Complete". These actions will cause data loss of the new information.
2. If a reapplication is needed create a new case and link it to the previous case number using the companion case process.

Once the deletion process has completed fully, a way to easily identify previous deleted cases that are a shell case is to notice there are not any programs associated with a case number in the Case Details section on the Select Case page.

Case Details				
Case Number	County	Program	Status	Status Date
0001	Merced			
0002	Merced	Welfare to Work	Deregistered	10/02/2000
		Welfare to Work	Deregistered	04/01/2001
		CalWORKs	Discontinued	02/01/2001
		Cal-Learn	Discontinued	02/01/1999
		Child Protective Services	Discontinued	02/01/1999
		General Assistance (Non-Managed)	Discontinued	05/01/2009
		CalFresh	Discontinued	11/01/2010
		Medi-Cal	Discontinued	08/01/1999
0003	Merced	CalWORKs	Denied	04/01/2006
		CalFresh	Denied	04/01/2006
		Medi-Cal	Discontinued	02/01/1999
		Immediate Need	Discontinued	05/01/2006
		Medi-Cal	Denied	04/01/2006
0004	Merced	Foster Care	Discontinued	01/01/1988
		In Home Supportive Services (IHSS)	Discontinued	08/01/2013
		Medi-Cal	Discontinued	09/01/2013

Here is the plan going forward based on the Case Data Removal Status:

Status	C-IV	CalSAWS
Identified	Repend the existing case. The Reverify job removes it from the removal list.	Repend the existing case. The Reverify job removes it from the removal list.
In Process	Create a new case. If Re-pond is used on the existing case, the Re-verify job removes it from the removal list.	Create a new case. The system will not allow user to Re-pond a program.
Complete	Create a new case. Users should not Repend programs on shell cases.	Create a new case. The system will not allow a user to Repend a program.

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Attachments:	None
Web Portal Link:	<div style="background-color: black; width: 80px; height: 20px; margin-bottom: 10px;"></div> OR You may also retrieve the CIT document and attachments by following these steps: <ol style="list-style-type: none"> 1. Click on the CRFIs & CITs link at the top of the page. 2. Click on the "CalSAWS Information Transmittal (CIT)" folder. 3. Click on the "2021" folder. 4. Click on the appropriate CIT # folder.