

☐ CalSAWS DD&I☒ C-IV M&O☐ CalWIN M&O☒ LRS M&E

Distribution Date:	May 20, 2021
To:	Committee.CalWORKs_CalFresh.All; PPOC.Los Angeles; PPOC.Merced; PPOC.Monterey; PPOC.Riverside; PPOC.San Bernardino; PPOC.San Joaquin; PPOC.Stanislaus; PPOC.Sutter Consortium.RegionalManagers.All;
CIT Name:	SCR CA-228350 and CIV-108984 List of RCA/TCVAP Discontinue Cases - Stage 4 Extension of Time Eligibility for RCA/ECA/TCVAP
From:	CalSAWS Project

PPOCs, please forward to the appropriate impacted staff in your county:

- | | |
|--|---|
| <input checked="" type="checkbox"/> General
<input checked="" type="checkbox"/> Policy
<input type="checkbox"/> CW
<input type="checkbox"/> CF
<input type="checkbox"/> MC
<input type="checkbox"/> CMSP
<input type="checkbox"/> FC/KG/AAP
<input type="checkbox"/> Child Care
<input type="checkbox"/> WtW
<input checked="" type="checkbox"/> Other Program(s) <u>RCA</u>
<input type="checkbox"/> C4Yourself <input type="checkbox"/> Your Benefits Now!
<input type="checkbox"/> Customer Correspondence
<input type="checkbox"/> Other _____ | <input type="checkbox"/> Reports
<input type="checkbox"/> Fiscal
<input type="checkbox"/> Caseload Movement
<input type="checkbox"/> Management
<input type="checkbox"/> Fiscal
<input type="checkbox"/> Security
<input type="checkbox"/> Batch and Interfaces
<input type="checkbox"/> Imaging
<input type="checkbox"/> Migration
<input type="checkbox"/> Conversion
<input type="checkbox"/> Technical
<input checked="" type="checkbox"/> Training
<input checked="" type="checkbox"/> Help Desk |
|--|---|

Description: (Including any step-by-step instructions)	<p>Purpose (This CIT affects the LRS and C-IV counties below)</p> <p>The purpose of this CIT is to provide counties the guidance on the implementation of Stage 4 extension of Time Eligibility for RCA, ECA, and TCVAP cash programs due to the continued impact of COVID-19 for the period beginning May 1, 2021 and ending September 30, 2021. SCR CA-228350 and CIV-108984 provides lists of cases with a potentially erroneous discontinuance. Counties impacted are Los Angeles, Merced, Monterey, Riverside, San Bernardino, San Joaquin, Stanislaus, and Sutter.</p> <p>Background</p> <p>California Department of Social Services (CDSS) Refugee Programs Bureau issued ACWDL Dated 05-03-2021 for the fourth extension of eligibility for RCA, ECA and TCVAP Cash Assistance benefits beyond the standard eight-month time limit effective May 1, 2021 and ending September 30, 2021. This Stage 4 extension continues the previous waivers described in ACWDLs issued by the Department, dated June 11, 2020, December 15, 2020, and January 28, 2021.</p> <p>Additional Information</p>
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Stage 4 RCA/ECA and TCVAP Cash Assistance program eligibility determinations remain the same as the previous Stage 3 extension. Regarding immigration verification requirements and instructions for verbal attestations refer to ACWDL dated [February 17, 2021](#).

County Action

Review the lists and follow your county policy to complete the county action.

There are 3 lists:

1. List of RCA Discontinued effective 05/01/2021 or later – Review for potential rescind.
2. List of Active RCA Cases – Review for potential recertification/re-newel.
3. List of Pending RCA Cases – Review and act according to your county policy.

The lists cases have been posted to the CalSAWS Web Portal at the following location:


- [REDACTED]
- [REDACTED]

Follow the below steps to rescind the case.

1. Rescind the discontinued status to a pending status.
2. Run EDBC for the rescind month.
3. Complete an Override to make the person/program 'ACTIVE' with correct aid code.
4. Accept and Save the EDBC.
5. Manually generate Blank Notice of Action **NOA-FF-CW (LRS)/NA 100 CIV (CIV)** from the Template Repository to inform the customer of their extension of RCA benefits.
6. Use the following verbiage from the ACWDL in the notice.
"Your monthly (insert RCA, ECA or TCVAP Cash Assistance) has been extended beyond the original time limit due to the impact of the COVID-19 emergency. The Stage 4 Time Extension of cash benefits will be discontinued for (Client Name) effective September 30, 2021."
7. Add '**ACWDL dated May 3, 2021**' to the regulation section of the Notice of Action.
8. Set a task for August 1, 2021 to discontinue the person/program effective 10/01/2021.
Note - Run EDBC for **09/2021** benefit month to discontinue the person/program.
9. Journal all actions taken according to your county's policy.

RCA Redetermination

RCA cases that have been active for 12 or more months will need to have a redetermination completed.

	<p>User may set a task on the 11th month to send the RD packet RCA case that will reach the 12 months between now and August. If September is the 12th month, then no RD needs to be conducted.</p> <p>For the cases that have received RCA benefits for 11 months or more and will continue to receive their RCA benefits:</p> <ol style="list-style-type: none"> 1. Send the CalWORKs RD packet by the end of the 11th month manually. 2. Follow your county business process to complete the RD process and determination. 3. Run EDBC and Override the EDBC result to make the person/program 'Active' if otherwise eligible. Note: If after RD determination, the recipient is no longer eligible for cash aid for any other reason than the 8-month RCA time limit. Worker must discontinue the case. 4. Send out the manual notice of action. 5. Journal all action taken according to your county's policy. <p>Note: RCA recipients who have already submitted a signed 12-month recertification/renewal packages for other benefit programs, such as CalFresh or Medi-Cal, do not need to resubmit this information again for RCA/ECA redeterminations.</p>
Primary Project Contact: (Name, phone number, email address)	<p>Questions can be sent back to Communication@CalSAWS.org</p> <p>Binh Tran (562) 484-7955 TranB@CalSAWS.org</p>
Backup Project Contact: (Name, phone number, email address)	<p>Sarah Cox (916) 851-3364 CoxS@CalSAWS.org</p>
Attachments:	None
Web Portal Link:	<p></p> <p>OR</p> <p>You may also retrieve the CIT document and attachments by following these steps:</p> <ol style="list-style-type: none"> 1. Click on the CRFIs & CITs link at the top of the page. 2. Click on the "CalSAWS Information Transmittal (CIT)" folder. 3. Click on the "2021" folder. 4. Click on the appropriate CIT # folder.