

## CalSAWS | Agenda for the CalSAWS Consortium Joint Meeting of the Member Representatives and Board of Directors

Date: Thursday, June 24, 2021	Location: CalSAWS Rancho Cordova Big Sur/Juniper Conference Rooms 11290 Pyrites Way, Suite 150 Rancho Cordova, CA 95670
Time: 8:30 a.m. – 4:30 p.m.	Conference Call: 1-888-788-0099 Meeting ID: 915 2834 1356 Passcode: 312647 Webcast Link: <a href="#">JPA Zoom Link</a>

**CONVENE MEETING OF THE BOARD OF DIRECTORS** – In compliance with Governor Gavin Newsom's Executive Order N-29-20, all scheduled items will be heard in the Big Sur/Juniper conference rooms located at 11290 Pyrites Way, Suite 150, Rancho Cordova, CA 95670. The Public Session of this meeting shall be accessible via Zoom/teleconference. The call-in number is: 1-888-788-0099, enter **Meeting ID 915 2834 1356 followed by Passcode 312647** or join the Zoom session by clicking [JPA Zoom Link](#).

As allowed by Governor Gavin Newsom's Executive Order N-29-20 the following Brown Act provisions are **suspended** during the COVID-19/Coronavirus emergency:

- That the location from which each member participating via teleconference be noticed on the agenda for the meeting that member is participating via teleconference.
- That each teleconference location be open and accessible to any member of the public.
- That each teleconference location be equipped to allow comments from any member of the public wishing to make a public comment.
- That an agenda be posted at each teleconference location.
- That a quorum of members of the legislative body participate from teleconference locations within the local agency's jurisdiction

### PUBLIC SESSION

**8:30 a.m. – Convene Joint Meetings of the Member Representatives and Board of Directors ("Board"), of the CalSAWS Consortium ("CalSAWS").**

Topic	Lead	Time
1. Call Joint Meetings of the Member Representatives and Board of Directors ("Board") of the CalSAWS Consortium ("CalSAWS") to Order.	Michael Sylvester	2 min 8:32 a.m.
2. Confirmation of quorum, agenda review, and protocols. <ul style="list-style-type: none"> <li>• Quorum of Member Representatives</li> <li>• Quorum of Board of Directors</li> <li>• Agenda Review</li> <li>• Protocols <ul style="list-style-type: none"> <li>○ To unmute: <ul style="list-style-type: none"> <li>▪ When connected via computer – click the microphone icon.</li> <li>▪ When connected via telephone – press *6.</li> </ul> </li> </ul> </li> </ul>	Michael Sylvester John Boule	3 min 8:35 a.m.

Topic	Lead	Time
<p>3. PUBLIC COMMENT: Public opportunity to speak on any Item NOT on the Agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.</p> <p>Note: The public may also speak on any Item ON the Agenda by waiting until that item is read, then requesting recognition from the Chair to speak.</p>	Michael Sylvester	15 min 8:50 a.m.
<p>4. Guest Speakers</p> <ul style="list-style-type: none"> <li>CA Health &amp; Human Services Agency Secretary, Mark Ghaly MD, MPH</li> <li>CWDA Executive Director, Cathy Senderling-McDonald</li> <li>Accenture Chief Executive Officer – Julie Sweet</li> <li>Deloitte Consulting, LLP Executive Chair of the Board – Janet Foutty</li> <li>Gainwell Technologies President &amp; CEO – Paul Saleh</li> </ul>	Dan Kalamaras Michael Sylvester John Boule	25 min 9:15 a.m.
<b>CalSAWS Member Representatives Action Items</b>		
<p>5. Nominations, Elections, and Appointments of the JPA Board and Project Steering Committee Members for Fiscal Year 2021/2022.</p> <p>a. Pursuant to the JPA Agreement Article II, section 2.04, subsections (c) and (d), the Directors from Regions 1 through 5 shall be selected from the Member Representatives from their respective Regions. Regions 1 and 4 shall each select two (2) Directors, Regions 2 and 3 shall each select one (1) Director, and Region 5 shall select three (3) Directors. Region 6, represented by Los Angeles County, shall have three (3) Directors, who shall be the three (3) Member Representatives from Region 6.</p> <p>i. Present the nomination slate from the Regional Nomination conference calls, gather any further nominations from the floor, and proceed to elect the JPA Board of Directors for those Regions for the period of July 1, 2021, through June 30, 2022.</p> <p>ii. Introduce the Directors appointed by Region 6 for the period of July 1, 2021 through June 30, 2022.</p> <p>b. Pursuant to the JPA Bylaws Article VIII, Paragraph A., each Region will nominate one or more candidates from among its Deputy Directors, or small county equivalents, to serve on the Project Steering Committee. Regions 1 and 4 will each appoint two (2) Project Steering Committee members, Regions 2 and 3 will each appoint one (1) Project Steering Committee member, and Regions 5 and 6 will each appoint three (3) Project Steering Committee members.</p> <p>i. Present the nomination slate from the Regional Nomination conference calls, gather any further nominations from the floor, and proceed to elect the Project Steering Committee for the period of July 1, 2021 through June 30, 2022.</p> <p>ii. Introduce the Project Steering Committee Members appointed by Region 6 for the period of July 1, 2021 through June 30, 2022</p>	Michael Sylvester John Boule	10 min 9:25 a.m.
<b>CalSAWS Member Representatives Informational Item</b>		
<p>6. Pursuant to the JPA Agreement Article II, Section 2.04 (b) the State shall have the right to select a representative to serve on the Board as the Ex-Officio representative of the State.</p>	Michael Sylvester John Boule	5 min 9:35 a.m.

Topic	Lead	Time
a. Introduce Director of OSI, Dan Kalamaras, as the Ex-Officio representative of the State.		
<b>CalSAWS JPA Board Action Items</b>		
7. Pursuant to the JPA Agreement, Article III, Section 3.01, the Board of Directors shall elect from among its Directors, a Chair and Vice-Chair.	Michael Sylvester John Boule	5 min 9:40 a.m.
a. Seek nominations and creation of slate for Board of Directors Chair and Vice-Chair for the period of July 1, 2021 through June 30, 2022.		
b. Proceed to elect the Chair and Vice-Chair for the period of July 1, 2021 through June 30, 2022.		
8. Approval of SFY 2021/22 CalSAWS Project Budget including CalSAWS Implementation Advance Planning Document (IAPD) Update, CalACES M&O Operational APD Update, CalWIN M&O Operational Update, County Purchases/Separate Services, Premise Item Funding, and the Administrative Budget for Unfunded costs.	Michael Sylvester Holly Murphy	10 min 9:50 a.m.
9. Approval of the SOC 2 and NIST 800-53 Auditing Services Agreement between the CalSAWS Consortium and Mayer Hoffman McCann P.C which includes requests for:	Michael Sylvester Holly Murphy	10 min 10:00 a.m.
a. SOC 2 Type 1 report services for the C-IV, CalWIN, and LRS/CalSAWS systems for a point in time following the fiscal year ending June 30, 2021, in accordance with Statement on Standards for Attestation Engagements (SSAE) No.18		
b. SOC 2 Type 2 report services for the CalWIN and CalSAWS systems for fiscal years ending June 30, 2022, June 30, 2023, and June 30, 2024		
c. SOC 2 Type 2 report services for the CalSAWS system for fiscal year ending June 30, 2025		
d. Technical audit services for the CalWIN and LRS/CalSAWS systems to be conducted annually for fiscal years 2021, 2022, 2023, and 2024 based on the NIST Special Publication (SP) 800-53, revision 4		
e. Technical audit services for the CalSAWS system to be conducted for fiscal year ending June 30, 2025 based on the NIST Special Publication (SP) 800-53, revision 4		
f. Option: SOC 2 readiness assessments for the C-IV, CalWIN, and LRS/CalSAWS systems		
10. Consent Calendar	Michael Sylvester John Boule	5 min 10:05 a.m.
a. Approval of the May 14, 2021 JPA Board Meeting Minutes		
b. Seeking Board authorization for the completion of Signature/Fund Custodian Authorization Forms required by San Bernardino County Auditor-Controller/Treasurer/Tax Collector for State Fiscal Year 2021/22:		
i. Approve the completion of the form in the name of the CalSAWS Chair, authorizing the Chair to approve payments to be made by the Controller for CalSAWS.		
ii. Approve the completion of the form in the name of the CalSAWS Vice-Chair, authorizing the Vice-Chair to approve payments to be made by the Controller for CalSAWS.		

Topic	Lead	Time
<ul style="list-style-type: none"> <li>iii. Approve completion of the form in the name of the CalSAWS JPA Secretary, authorizing the JPA Secretary to approve invoices to be paid by the Controller for CalSAWS.</li> <li>iv. Approve completion of the form in the name of CalSAWS Section Director, Holly Murphy, authorizing Holly Murphy to approve invoices to be paid by the Controller for CalSAWS, in the absence of the CalSAWS JPA Secretary.</li> <li>v. Approve completion of the form in the name of CalSAWS Section Director, Laura Chavez, authorizing Laura Chavez to approve invoices to be paid by the Controller for CalSAWS, in the absence of the CalSAWS JPA Secretary.</li> <li>vi. Approve completion of the form in the name of CalSAWS Section Director, Thomas Hartman, authorizing Thomas Hartman to approve invoices to be paid by the Controller for CalSAWS, in the absence of the CalSAWS JPA Secretary.</li> <li>vii. Approve completion of the form in the name of CalWIN/WCDS Executive Director, Diane Alexander, authorizing Diane Alexander to approve invoices to be paid by the Controller for CalSAWS, in the absence of the CalSAWS JPA Secretary.</li> <li>viii. Approve completion of the form in the name of Director CaSonya Thomas, authorizing CaSonya Thomas to approve invoices to be paid by the Controller for CalSAWS.</li> </ul>		
<b>BREAK</b>		15 min 10:20 a.m.
<b>Member Representatives Informational Items</b>		
11. Prepping for the CalSAWS Journey	June Hutchison Wendy Batterman Seth Richman Rachel Frey Dawn Wilder	15 min 10:35 a.m.
12. CalSAWS Annual Audit Findings	Holly Murphy	5 min 10:40 a.m.
13. Central Print Implementation Timeframe and Update	Dawn Wilder	10 min 10:50 a.m.
14. Scaling Security to Meet the Challenges of CalSAWS	Belinda Ramirez Arnold Malvick	20 min 11:10 a.m.
15. CalSAWS Cultural Transformation	Phelix Fincher	10 min

Topic	Lead	Time
		11:20 a.m.
16. UAT Overview and Update	Peggy Macias	20 min 11:40 a.m.
17. CalSAWS IDEA	Casey Morris	15 min 11:55 a.m.
<b>LUNCH</b>		65 min 1:00 p.m.
18. BenefitsCal Readiness <ul style="list-style-type: none"> <li>Demo</li> <li>Communications Strategy</li> <li>Training Plan</li> </ul>	Gabby Otis	25 min 1:25 p.m.
19. C-IV Migration Planning, Change Management, Training, and Implementation Support <ul style="list-style-type: none"> <li>Change Management</li> <li>C-IV Training Update and Timeframes</li> <li>Greenlight</li> <li>T-3 Implementation Packet and Dashboard</li> <li>Cut-over weekend</li> <li>Advocate/Stakeholder Communication Plan</li> <li>Post-Deployment Support</li> </ul>	Helen Cruz Shivani Smith Ashley Arnold Ted Anderson Yong Vangbliayang Keith Salas Paul Trisler June Hutchison	40 min 2:05 p.m.
20. CalWIN Implementation Support Services Update	Duncan Gilliam Jeric Huang Renée Carter	15 min 2:20 p.m.
21. CalSAWS Procurement Update <ul style="list-style-type: none"> <li>Year in Review</li> <li>Procurement Advisory Group</li> </ul>	Tom Hartman	10 min 2:30 p.m.
<b>BREAK</b>		15 min 2:45 p.m.
22. Conversion Status/Metrics and Demo	Paul Trisler Keith Salas	20 min 3:05 p.m.
23. Legislative Actions Update	Christiana Smith	20 min

Topic	Lead	Time
	Yingjia Huang Rocky Givon Karen Rapponotti	3:25 p.m.
24. Imaging Demo and Update	Danielle Benoit John Dray	15 min 3:40 p.m.
25. CalSAWS CSC Overview	Danielle Benoit John Dray	5 min 3:45 p.m.
26. San Bernardino County Bots Pilot Update	Danielle Benoit John Dray Gilbert Ramos	10 min 3:55 p.m.
27. Analytics Demo and Update	Marc Petta Keith Salas	15 min 4:10 p.m.
28. Adjourn joint meetings of the CalSAWS Member Representatives and JPA Board of Directors.	Michael Sylvester	

The agenda and supporting documents are available for review during regular business hours at 11290 Pyrites Way, Suite 150, Rancho Cordova, CA 95670. All items on the consent agenda will be considered in a single motion unless separate action is requested by a Board Member or member of the public.

In accordance with the Ralph M. Brown Act, this meeting agenda is posted at least 72 hours prior to the regularly scheduled meeting date in the lobby of the locations noted above.

The meeting facility is accessible to persons with disabilities. If an assisted listening device or other service will be needed in order to participate in the public meeting, a request should be made through the Secretary of the Board at least three (3) business days prior to the Board meeting. The Secretary's telephone number is (916) 851-3201. The Secretary's office is located at 11290 Pyrites Way, Suite 150, Rancho Cordova, CA 95670.