

DRAFT

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-217945

Increase child support pass-through and disregard for CalWORKs families

CalSAWS	DOCUMENT APPROVAL HISTORY	
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1 OVERVIEW

ACL 20-115 provides guidance to increase the child support pass-through and disregard in the California Work Opportunity and Responsibility to Kids (CalWORKs) program. AB 79 increases the current child support pass-through and disregard for up to the first \$50 of the child support collected in a month to up to \$100 for a family with one child and up to \$200 for a family with two or more children living in the home. The term “pass-through” refers to the assigned support collection (applied to either current support or arrearages) that the State elects to pay to the family rather than retain to reimburse assistance. And, “disregard” refers to the amount of pass-through that is disregarded when determining eligibility for and the amount of assistance.

1.1 Current Design

EDBC applies a disregard of the first \$50 of any amount of child support in a month that is passed through to the recipient of CalWORKs aid. The remaining child support collected in the month is used to repay CalWORKs payments made on behalf of the family. CalFresh(CF) EDDB does not apply a child support disregard when the CW EDDB granted a child support disregard.

Per CA-200785, effective 11/1/18, ACL 18-82 provided guidance regarding the implementation of SB 380, which allows an assistance unit to elect to receive full child support payments for a stepsibling or half-sibling of an eligible child in the AU in lieu of cash aid for the step/half-sibling, as specified, and exempts those child support payments from consideration in determining CalWORKs eligibility or grant amounts.

1.2 Requests

Effective 01/01/2022, the amount of child support passed through to the CalWORKs recipient will increase from the first \$50 collected to the first \$100 for a family with one child and the first \$200 for a family with two or more children.

Add a new data element to the CCSAS outbound file to indicate the number of children in the assistance unit in the benefit month.

Due to these potential impacts to applicant and recipients, the counties are required to notify applicants and recipients using the attached TEMP CW 2225. The SAWS must ensure the TEMP CW 2225 is sent to all CalWORKs AUs at least 30 days prior to implementation of the disregard changes. CWDs must also provide new applicants with the TEMP CW 2225 at application beginning no later than 30 days prior to implementation. The CW 2215 will also have its title and verbiage updated to make the content more current.

1.3 Overview of Recommendations

1. Update EDBC to apply the new child support disregard amounts.
2. Add a new data element 'AB 79 Indicator' to the CCSAS Outbound file to indicate the number of children in the assistance unit during the month indicated in the benefit month.
3. Update the verbiage and title of the existing CW 2215.
4. Add the new form TEMP CW 2225 to be generated via batch and sent to all active CalWORKs AUs 30 days prior to implementation of the disregard changes.
 - a. For new CalWORKs applicants, the TEMP CW 2225 is available in the Template Repository for CWDs to include this form 30 days prior to the implementation of the disregard changes.

1.4 Assumptions

1. Although the system currently tracks step-sibling relationships, it is not able to differentiate between a full-sibling and a half-sibling. SCR CA-205112 will enhance tracking step-sibling relationships. It will be the case worker's responsibility to not exclude children that are considered a full-sibling.
2. Child support income will continue to be counted as unearned income in the CF program, per existing system design.
3. There are no updates to the MEDS interface. Children removed from the AU will receive cash-based medical benefits.
4. Currently, there is no CW Intake packet to include the TEMP CW 2225, it is the CWDs' responsibility to provide the TEMP CW 2225 from the Template Repository to new applicants at intake beginning no later than 30 days prior to implementation of the disregard changes.
5. SCR CA-229005 is created to send out the new TEMP CW 2225 to all CalWORKs AU for a one-time mailing. The Client Correspondence portion of this SCR is to add the TEMP CW 2225 to the system, but will be sent out with the new SCR.
6. The forms in sections 2.4 and 2.5 are implemented in the languages provided by the State. Any other language will be implemented in a future effort if they are provided by the State.

2 RECOMMENDATIONS

EDBC will be updated to apply the new child support disregard amounts of either \$100 for a family with one child or \$200 for a family with two or more children.

A new data element will be added to the CCSAS Outbound file to indicate the number of children in the AU.

The verbiage on the CW 2215 will be updated.

A new form, TEMP CW 2225, will be generated via batch and sent to all active CW AUs.

2.1 Update EDBC to apply the increased child support disregard

2.1.1 Overview

EDBC will be updated to apply a disregard of the first \$100 of any amount of child support in a month for a family with one child and the first \$200 of any amount of child support in a month for a family with two or more children.

2.1.2 Description of Changes

1. Update EDBC to apply the new amount of child support disregard as the following:
 - a. Child support disregard of \$100 for a family with one child.
 - b. Child support disregard of \$200 for a family with two or more children.
 - i. This amount does not apply to Kin-Gap.
2. The definition of a child is one of the following:
 - a. The child is in the Assistance Unit (AU).
 - b. A child has a role of MMO and a role reason of Optional Child - Receives Child Support.

2.1.3 Programs Impacted

CW, DV, IN, RCA, HT, HP, and KG

2.1.4 Performance Impacts

N/A

2.2 Update CF EDBC to apply child support disregard

2.2.1 Overview

The CF EDBC will count the child support disregard.

2.2.2 Description of Changes

1. Update the CF EDBC to count the child support disregard as unearned income if the CW EDBC granted a disregard for Child Support.

2.2.3 Programs Impacted

CF

2.2.4 Performance Impacts

N/A

2.3 Add new data element to the CCSAS Outbound File

2.3.1 Overview

In order to track two different pass-through/disregard amounts, a new data element will be added to the CCSAS Outbound file that will indicate the number of children in the assistance unit during the month indicated in the benefit month.

2.3.2 Description of Change

A new data element 'CHILDREN_IN_AU' will be added to the unused space field (as shown in Table 2.3.1) in the benefit issuance record in the CCSAS outbound file as follows:

1. The indicator will be of length '1' and will be sent with either of the below values
 - a. A: One child
 - b. B: Two or more children
2. The value of the 'AB 79 Indicator' for the CalWORKs/Immediate Need program will be derived from the number of children in the CalWORKs/Immediate Need EDBC Summary page with an 'Active' status and a role of either 'Member' or 'Medi-Cal Member Only (MMO)' with a role reason of 'Optional Child' for the monthly/supplemental issuance record and the value will be sent as follows:
 - a. Send the value of 'A' if the number of children in the CalWORKs/Immediate Need EDBC Summary page is 1.
 - b. Send the value of 'B' if the number of children in the CalWORKs/Immediate Need EDBC Summary page is 2 or more.
 - c. Send a null value if there are no children in the CalWORKs/Immediate Need EDBC Summary page
3. The value for the 'AB 79 Indicator' for the Foster Care/ARC and Kin-GAP programs will be sent with a default value of 'A'.
4. The indicator is expected when either the Amount Aid Paid or the Supplemental Amount data elements are populated, regardless of the

aid code/ program type associated to the benefit amount (i.e., the indicator is expected on CalWORKS, Immediate Need, KinGAP, FC/ARC, and Foster Care grant records).

BENEFIT ISSUANCE RECORD					
FIELD NAME	FIELD DESCRIPTION	TYPE	POSITION	LENGTH	REQUIRED
RECORD_TYPE	Record type	AN	1	4	Y
CASE_NUMBER	IV-A serial number	AN	5	7	Y
CHILDREN_IN_AU	Children in Assistance Unit	AN	12	1	N
FBU	Family Budget Unit	AN	13	2	Y
AID_CODE	Aid code	AN	15	2	Y
ELIG_STAT	Eligibility status indicator	A	17	1	Y
IVD_CASE_NUMBER	IV-D case number	AN	18	10	Y
CIN	Payee Client Identification Number	AN	28	9	Y
PERSON_NUMBER	Payee person number	AN	37	2	Y
SSN	Payee Social Security Number	AN	39	9	Y
DOB	Payee date of birth	N	48	8	Y
PAYEE_LAST_NAME	Payee last name	AN	56	25	Y
PAYEE_FIRST_NAME	Payee first name	AN	81	25	Y
PAYEE_MIDDLE_I	Payee middle initial	AN	106	1	Y
PAYEE_NAME_SUFFIX	Payee name suffix	AN	107	5	Y
PAYEE_ST_PRE_DIR	Payee street prefix	AN	112	2	Y
PAYEE_ST_NUMBER	Payee street number	AN	114	8	Y
PAYEE_ST_NAME	Payee street name	AN	122	30	Y
PAYEE_ST_SUFFIX	Payee street suffix	AN	152	4	Y
PAYEE_ST_POST_DIRECTION	Payee street direction	AN	156	2	Y
PAYEE_UNIT_TYPE_CODE	Payee unit type code	AN	158	4	Y
PAYEE_UNIT_NUMBER	Payee unit number	AN	162	20	Y

BENEFIT ISSUANCE RECORD					
FIELD NAME	FIELD DESCRIPTION	TYPE	POSITION	LENGTH	REQUIRED
PAYEE_CITY	Payee city	AN	182	30	Y
PAYEE_STATE	Payee state	AN	212	2	Y
PAYEE_ZIP	Payee ZIP code	AN	214	5	Y
PAYEE_ZIP_PLUS_4	Payee ZIP+4 code	AN	219	4	Y
AMOUNT_AID_PAID	Amount of aid paid	AN	223	10	Y
PAYMENT_MONTH	Payment month	AN	233	6	Y
SUPP_AMOUNT	Supplemental amount	AN	239	10	Y
SUPP_PYMT_MONT H	Supplemental payment amount	AN	249	6	Y
CHECK_ISSUE_DATE	Check issuance date	AN	255	8	Y
DIRECT_CS_PYMT_ AMOUNT	Direct child support payment amount	AN	263	10	Y
DIRECT_CS_PYMT_ DATE	Direct child support payment date	AN	273	8	Y
OVERPYMT_AMOU NT	Benefit repayment amount	AN	281	10	Y
OVERPYMT_AID_C ODE	Benefit repayment aid code	AN	291	2	Y
DATE_OF_DISCOVE RY	Date of discovery	N	293	8	Y
UNUSED_SPACE	N/A	AN	301	3	Y
PROGRAM_CODE	Program code	AN	304	2	Y
BENEFIT_MONTH	Benefit month / year	AN	306	6	Y
DIRECT_PAYEE_IDE NTIF	Direct payee identifier	AN	312	15	Y
DIRECT_PAYEE_IDE NTIF_TYPE	Direct payee type	AN	327	1	Y
RECORD_DELIMITER	End of record indicator	AN	328	1	Y

Table 2.3.1 Benefit Issuance Record Layout

2.3.3 Execution Frequency

No Change

2.3.4 Key Scheduling Dependencies

No Change

2.3.5 Counties Impacted

All counties

2.3.6 Data Volume/Performance

Unknown

2.3.7 Interface Partner

California Child Support Automation System (CCSAS)

2.3.8 Failure Procedure/Operational Instructions

No Change

2.4 Updates to Existing CW 2215 Form Recommendation

2.4.1 Overview

The CW 2215 is used to inform CalWORKs participants that there are Child Support rule changes that affects their case. It is being revised with ACL 20-115 to only update the form title and the verbiage.

State Form: CW 2215 (10/20)

Current Program(s): CalWORKs

Current Attached Form(s): None

Current Forms Category: Forms

Existing Languages: English

2.4.2 Description of Change

The CW 2215 (10/20) will have verbiage updates in its message and title.

Updated Languages: English, Chinese, Farsi, Russian, & Spanish

Form Header: None

Form Title: New Rules in CalWORKs Opportunity for Safety Net and Certain Child-Only Cases

Form Number: CW 2215

Forms Category: Forms

Include NA Back 9: No

Imaging Form Name: New Rules in CalWORKs Opportunity

Imaging Document Type: Forms

Form Mockups/Examples: See supporting document #1

Existing Text	Updated Text	Location in Document
NEW RULES IN CALIFORNIA WORK OPPORTUNITY AND RESPONSIBILITY TO KIDS (CALWORKS) FOR SAFETY NET AND CERTAIN CHILD-ONLY CASES	CALIFORNIA WORK OPPORTUNITY AND RESPONSIBILITY TO KIDS (CALWORKS) IMPORTANT INFORMATION FOR SAFETY NET AND CERTAIN CHILD-ONLY CASES	Title of document
You are no longer required to "assign" your child support rights to the county, however there are benefits for you and your child(ren) by having a child support case with the Local Child Support Agency (LCSA);	Your child support rights will not be assigned to the county, however there are benefits for you and your child(ren) by having a child support case with the Local Child Support Agency (LCSA);	First bullet point
Your grant amount will not be changed if you do not want LCSA's child support services, including finding the non-custodial (absent) parent of your child(ren) or establishing	Your grant amount will not be changed if you do not want LCSA's child support services, including finding the non-custodial parent of your child(ren) or establishing parentage for your child(ren);	Second bullet point

paternity for your child(ren);		
You should be aware that finding the non-custodial parent and establishing of paternity will help you in the future in collecting child support if you need it; and	You should be aware that finding the non-custodial parent and establishing of parentage will help you in the future in collecting child support if you need it; and	First sub-bullet point
In the future, if you become eligible for cash aid, different child support rules may apply.	In the future, if you become eligible for cash aid in your child(ren)'s case, different child support rules may apply.	Second sub-bullet point
N/A	People get child support in different ways. Some have it collected by the county then have the LCSA send it to them and some get it directly from the NCP.	New bullet point 4
If you already have an open child support case with the LCSA, you do not have to do anything to keep getting your child support collected for you. Keep track of the amount of child support you get and the date you got it. You will need it to report the child support money you get to the county;	If you already have an open child support case with the LCSA, you do not have to do anything to keep getting your child support collected for you.	Bullet point 4 (Move to Sub-bullet 3)

N/A	However you get your child support, keep track of the amount of child support you get and the date you got it. You will need it to report the child support money you get to the county if the income reporting rules for your case require you to;	New sub-bullet (Sub-bullet 4)
If you do not have an open child support case with the LCSA, you will have to apply for child support services at the LCSA to have paternity established for your child if needed, and to have your child support collected and sent to you. The county can help you do this;	If you do not have an open child support case with the LCSA, you will have to apply for child support services at the LCSA to have parentage established for your child if needed, and to have your child support collected and sent to you. The county can help you do this;	Bullet point 5
Child support collected by the LCSA and sent to you will no longer repay aid paid to your family so the adult's 48-month CalWORKs time clock will no longer "untick" months of aid;	Child support collected by the LCSA and sent to you will no longer repay aid paid to your family so the adult's 60-month CalWORKs time clock will no longer "untick" months of aid;	Bullet point 6
N/A	When you get your child support money directly, you	New bullet point 7

	will now have to report the child support as income if the income reporting rules for your case require you to;	
If you get child support income, for your child(ren) on CalWORKs, we do not count the first \$50 each month. The rest may count against your CalWORKs grant;	If you get child support income, for your child(ren) on CalWORKs, we do not count the first \$100 each month if you have one child in the assistance unit (AU) or \$200 each month if you have more than one child in the AU. The rest may count against your CalWORKs grant;	Bullet point 8

2.4.3 Updates to Form Generation

The updates to the form generation of the CW 2215 is only to include the generation of the added threshold languages (see section 2.4.2).

2.4.4 Update Form to Template Repository

Add threshold language versions of the form to the Template Repository listed in section 2.2.

Required Document Parameters: Case Number, Customer Name, Program, Language

2.5 Add New TEMP CW 2225 Form Recommendation

2.5.1 Overview

The TEMP CW 2225 (10/20) form will be implemented into the system to inform applicants and recipients of changes to the child support disregards from AB 79 and the potential impact of the change.

State Form: TEMP CW 2225 (10/20)

Programs: CalWORKs

Attached Forms: None

Forms Category: Forms

Template Repository Visibility: All Counties

Languages: English, Arabic, Armenian, Cambodian, Chinese Farsi, Hmong, Korean, Lao, Russian, Spanish, Tagalog, & Vietnamese

2.5.2 Create TEMP CW 2225 Form XDP

A new XDP will need to be created for the TEMP CW 2225 form.

Form Header: None

Form Title (Document List Page Displayed Name): Changes to CalWORKs Child Support Disregard/Pass-Through Rules

Form Number: TEMP CW 2225

Include NA Back 9: No

Imaging Form Name: Changes to CalWORKs Child Support Rules

Imaging Document Type: Forms

Form Mockups/Examples: See supporting document #2

2.5.3 Add Form Generation for TEMP CW 2225

This form will be generated via batch process for a one-time mailing for all CalWORKs AUs at least 30 days prior to the implementation of the disregard changes in section 2.2. This will be done with SCR CA-229005 for the one-time mailing.

For new CalWORKs applicants, the form will be available in the Template Repository for the CWDs to include the form at intake at least 30 days prior to the implementation of the disregard changes.

Required Form Input: Case Number, Customer Name, Program, Language

2.5.4 Add Form Control

Add an Imaging Barcode for the TEMP CW 2225 form.

Tracking Barcode	BRM Barcode	Imaging Barcode
No	No	Yes

Note: All new forms being added into the system will require at least an Imaging Barcode.

2.5.5 Add TEMP CW 2225 Form to Template Repository

Add the TEMP CW 2225 Form to the Template Repository.

Required Document Parameters: Case Number, Customer Name, Program, Language

2.5.6 Add Form Print Options and Mailing Requirements

The print options checked below will be available for this form.

BLANK TEMPLATE	PRINT LOCAL WITHOUT SAVE	PRINT LOCAL AND SAVE	PRINT CENTRAL AND SAVE	REPRINT LOCAL	REPRINT CENTRAL
Y	Y	Y	Y	Y	Y

The PRINT LOCAL WITHOUT SAVE option is only available when printing a blank template.

The PRINT AND SAVE options are only available when printing a document containing case or resource information.

Mailing Requirements:

Mail-To (Recipient): Applicant
 Mailed From (Return): Sending Office
 Mail-back-to Address: N/A
 Outgoing Envelop Type: Standard
 Return Envelop Type: N/A

Additional Requirements:

Special Paper Stock: N/A
 Enclosures: None
 Electronic Signature: No
 Post to SSP: Yes

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Form	CW 2215 Mockup	CW2215_EN.pdf CW2215_CH.pdf CW2215_FA.pdf CW2215_RU.pdf CW2215_SP.pdf
2	Form	TEMP CW 2225 Mockup	TEMP_CW2225_EN.pdf TEMP_CW2225_AE.pdf TEMP_CW2225_AR.pdf TEMP_CW2225_CA.pdf TEMP_CW2225_CH.pdf TEMP_CW2225_FA.pdf TEMP_CW2225_HM.pdf TEMP_CW2225_KO.pdf TEMP_CW2225_LA.pdf TEMP_CW2225_RU.pdf TEMP_CW2225_SP.pdf TEMP_CW2225_TA.pdf TEMP_CW2225_VI.pdf