

☒ CalSAWS DD&I☐ C-IV M&O☐ CalWIN M&O☐ LRS M&E

<b>Distribution Date:</b>	June 22, 2021
<b>To:</b>	PPOC.40; IPOC.R1; IPOC.R2; IPOC.R3; IPOC.R4; IPOC.R5;
<b>CIT Name:</b>	<b>CalSAWS Implementation Readiness Packet and Dashboard – June 2021</b>
<b>From:</b>	CalSAWS Project

**PPOCs, please forward to the appropriate impacted staff in your county:**

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| <input checked="" type="checkbox"/> General<br><input type="checkbox"/> Policy<br><input type="checkbox"/> CW<br><input type="checkbox"/> CF<br><input type="checkbox"/> MC<br><input type="checkbox"/> CMSP<br><input type="checkbox"/> FC/KG/AAP<br><input type="checkbox"/> Child Care<br><input type="checkbox"/> WtW<br><input type="checkbox"/> Other Program(s) _____<br><input type="checkbox"/> C4Yourself<br><input type="checkbox"/> Customer Correspondence<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> Reports<br><input type="checkbox"/> Fiscal<br><input type="checkbox"/> Caseload Movement<br><input type="checkbox"/> Management<br><input type="checkbox"/> Fiscal<br><input type="checkbox"/> Security<br><input type="checkbox"/> Batch and Interfaces<br><input checked="" type="checkbox"/> Imaging<br><input checked="" type="checkbox"/> Migration<br><input checked="" type="checkbox"/> Conversion<br><input checked="" type="checkbox"/> Technical<br><input checked="" type="checkbox"/> Training<br><input type="checkbox"/> Help Desk |
| <input type="checkbox"/> Your Benefits Now!   |  |

<b>Description:</b> (Including any step-by-step instructions)	<p><b>Purpose</b></p> <p>The purpose of this CIT is to provide the 39 C-IV counties with the CalSAWS Implementation Readiness Packet and the CalSAWS Implementation Readiness Dashboard for June 2021.</p> <p><b>Background</b></p> <p>The CalSAWS Implementation Readiness Packet provides C-IV Counties with information related to the operational readiness of the Projects within the CalSAWS Portfolio, including the C-IV Migration, Central Print, and the state-wide Self-Service Portal, BenefitsCal. Statuses will demonstrate the overall “health” of the Implementation effort based on measurable metrics and milestones.</p> <p>The CalSAWS Implementation Readiness Packet tracks readiness for the following areas: Application, Integration, Technical, Conversion, Operational, Training, Implementation and Change. It also includes a stop light indicator for the previous and current reporting period. If applicable, it will include specific remediation steps for any milestone that is behind schedule.</p>
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	<p>The CalSAWS Implementation Readiness Dashboard will provide a high-level summary of the key County and Project Readiness milestones for the current and upcoming months, as they relate to the C-IV, Central Print, and BenefitsCal migration. The Dashboard will also highlight tasks as well as track Readiness risks that have been identified and are being tracked by the Project. It will also provide quick access to statuses of readiness activities and links to each County's detailed checklist.</p> <p>Each C-IV County has an Implementation Point of Contact (IPOC), who regularly meets with the CalSAWS Implementation Team to track the progress of their county-specific Implementation Readiness Checklist. The IPOC should be coordinating in their respective county internally so that there are no surprises in each of the areas being tracked.</p> <p><b>Additional Information</b></p> <p>The packet will be distributed monthly from March 2021 through September 2021. The dashboard will be distributed monthly from April 2021 through September 2021.</p> <p>A CIT will be sent monthly when both documents are ready and posted.</p> <p><b>County Action</b></p> <p>Review the Implementation Readiness Packet and the Implementation Readiness Dashboard for the status and due dates of key milestones, confirming that county progress is on schedule. IPOCs should communicate and collaborate directly with the CalSAWS Implementation Team to develop corrective actions as appropriate.</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>If you have any questions, please contact the Primary Project Contact listed below.</p>
Primary Project Contact: (Name, phone number, email address)	<p>Bonnie Sleeper CalSAWS Implementation Lead <a href="mailto:SleeperB@CalSAWS.org">SleeperB@CalSAWS.org</a></p>
Backup Project Contact: (Name, phone number, email address)	<p>Melanie Wolfley CalSAWS Implementation Lead <a href="mailto:WolfleyM@CalSAWS.org">WolfleyM@CalSAWS.org</a></p>
Attachments:	<p>CalSAWS Implementation Readiness Packet - June 2021 Packet.docx CalSAWS Implementation Readiness Dashboard – June 2021</p>

Web Portal Link:	<div data-bbox="332 79 474 126"></div> <p>OR</p> <p>You may also retrieve the CIT document and attachments by following these steps:</p> <ol style="list-style-type: none"><li>1. Click on the CRFIs &amp; CITs link at the top of the page.</li><li>2. Click on the "CalSAWS Information Transmittal (CIT)" folder.</li><li>3. Click on the "2021" folder.</li><li>4. Click on the appropriate CIT # folder.</li></ol>
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