

CalSAWS CCB Minutes

DATE	JUNE 24, 2021
TIME	1:30 PM
LOCATION	Teams Virtual Meeting
SUBJECT	Change Control Board Meeting
INVITEES	Regional Managers, Design Leads, Tech Leads, Release Management Leads, Quality Assurance, State Partners, Consortium Management

Meeting Purpose:

Approve pending System Change Requests (SCRs), scope modifications, and change orders as needed.

1. C-IV SCRs

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
RWR	CIV-109081	CA-225651	Design and build OCAT health check API	Tech Arch	40	C-IV M&O	No	
20.07	CIV-107887	CA-219272	Statewide Portal/Mobile - List of C4Yourself users accepted to opt in to receive email so a survey may be sent to the customers	Batch/Interfaces	1	C-IV M&O	Production Deployment	20.09.08
20.07	CIV-107947		Statewide Portal/Mobile - A list of Assisters in C4Y to facilitate Assister Survey	Batch/Interfaces	1	C-IV M&O	Production Deployment	20.09.14
21.03	CIV-105493		Synchronize WIS and C-IV Tax Intercept Balances 2021	Fiscal	55	C-IV M&O	Production Deployment	21.04.16
21.03	CIV-108752	CA-226328	List of CalWORKs Denied Cases With PUC Income That Failed Applicant Test	Eligibility	22	C-IV M&O	Production Deployment	21.04.14
21.05	CIV-108431		List of Processed e-Applications in Data Transfer Status	Batch/Interfaces	25	C-IV M&O	Start Build	
21.05	CIV-108774		List of Persons with Duplicate Aid - Non-MC	Eligibility	62	C-IV M&O	Production Deployment	21.06.10

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
21.05	CIV-108815	CA-226779	ACL 21-23 Golden State Grant Program: Add New Issuance Category for Customer Non-Benefit (Phase I)	Fiscal	102	C-IV M&O	Start Build	21.06.17
21.05	CIV-108979	CA-228323	ACL 21-55 Cost of Living Adjustment (COLA) Increase to the Minimum Basic Standards of Adequate Care (MBSAC) and Income In Kind (IIK) for 2021-2022	Eligibility	40	C-IV M&O	Production Deployment	21.06.10
21.05	CIV-108983	CA-228338	ACL 21-55 - Batch EDBC for Cost of Living Adjustment (COLA) for Income In-Kind (IIK) for 2021-2022	Eligibility	106	C-IV M&O	Production Deployment	21.06.19
21.05	CIV-108997	CA-228489	Issue May 2021 Disaster Supplement in accordance to HR 6201 Emergency Allotments	Fiscal	210	C-IV M&O	Start Build	21.06.12
21.06	CIV-109057	CA-229176	Update Butte County Direct Deposit NACHAM file	Fiscal	73	C-IV M&O	Production Deployment	21.06.xx

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.07	CIV-107153	CA-215915	Turn off the DCR job that applies 407 Lack of Supportive Services Good Cause Reason	Fiscal	16	C-IV M&O	Production Deployment	
21.05	CIV-108748	CA-224660	ACL 21-03 PROCESSING OF INCOME AND ELIGIBILITY VERIFICATION SYSTEM MATCHES FOR OPEN AND CLOSED CASES	Online	30	C-IV M&O	Production Deployment	21.06.30
21.05	CIV-108857	CA-227118	SB 80 - Changes to Resource Asset Limits	Eligibility	168	C-IV M&O	Start Build	21.06.17
21.07	CIV-108120	CA-220627	2021 Medicare Savings Program Property Limit	CalHEERS	28	C-IV M&O	No	21.06.11
21.07	CIV-108539		Add a Confidentiality Flag to AAP Cases (Riverside Co. ONLY)	Online	38	C-IV M&O	No	21.06.17
21.07	CIV-108742		IEVS Abstract Search Page County Code Consideration	Online	40	C-IV M&O	Production Deployment	21.09.19
21.07	CIV-108834		Update conflicting Staff IDs in C-IV and CalSAWS (Part 1)	Online	52	C-IV M&O	Start Build	21.06.17

2. LRS SCRs

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
RWR	CA-215109		DDID 2637 FDS: Non State Forms - Threshold Languages - Add New State Form CW 785	Client Correspondence	39	CalSAWS DD&I	Start Build	
RWR	CA-215111		DDID 2638 FDS: Non State Forms - Threshold Languages - Add New State Form CW 788	Client Correspondence	39	CalSAWS DD&I	Start Build	
RWR	CA-215117		DDID 2641 FDS: Non State Forms - Threshold Languages - Add New State Form CW 54	Client Correspondence	39	CalSAWS DD&I	Start Build	
RWR	CA-215121		DDID 2643 FDS: Non State Forms - Threshold Languages - Add New State Form GEN 100	Client Correspondence	39	CalSAWS DD&I	Start Build	
RWR	CA-215123		DDID 2644 FDS: Non State Forms - Threshold Languages - Add New State Form CR 6181	Client Correspondence	39	CalSAWS DD&I	Start Build	
RWR	CA-215131		DDID 2648 FDS: Non State Forms - Threshold Languages - Add New State Form CW 786	Client Correspondence	39	CalSAWS DD&I	Start Build	
RWR	CA-215135		DDID 2650 FDS: Non State Forms - Threshold Languages - Add New State Form CW 789	Client Correspondence	39	CalSAWS DD&I	Start Build	
RWR	CA-220610		Replace CSF 105 with State form GEN 102	Client Correspondence	190	CalSAWS DD&I	Start Build	
RWR	CA-226340		Add New State Form GEN 111 Threshold Languages	Client Correspondence	39	CalSAWS DD&I	Start Build	
RWR	CA-227142		Add State Form CF 100 in threshold languages	Client Correspondence	39	CalSAWS DD&I	Start Build	
RWR	CA-227143		Add State Form CF 101 in threshold languages	Client Correspondence	39	CalSAWS DD&I	Start Build	
21.03	CA-217173		DDID 1791: C-IV Migration Batch Regression Test Support SCR	Batch/Interfaces	3255	CalSAWS DD&I	No	21.06.10
21.03	CA-226328	CIV-108752	List of CalWORKs Denied Cases With PUC Income That Failed Applicant Test	Eligibility	24	LRS M&E	Production Deployment	21.04.14

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
21.05	CA-224865		Modify Case Copy functionality to allow multiple copies of a single case	Special Project	100	LRS M&O	Production Deployment	21.06.10
21.05	CA-224871		Implement Training Case Copy Multiplier Sprint 3 Features	Special Project	200	LRS M&O	Production Deployment	21.05.29
21.05	CA-224872		Implement Training Case Copy Multiplier Sprint 4 Features	Special Project	200	LRS M&O	Production Deployment	21.05.29
21.05	CA-226779	CIV-108815	ACL 21-23 Golden State Grant Program: Add New Issuance Category for Customer Non-Benefit (Phase I)	Fiscal	103	LRS M&E	Start Build	21.06.17
21.05	CA-228323	CIV-108979	ACL 21-55 Cost of Living Adjustment (COLA) Increase to the Minimum Basic Standards of Adequate Care (MBSAC) and Income In Kind (IIK) for 2021-2022	Eligibility	48	LRS M&E	Production Deployment	21.06.10
21.05	CA-228338	CIV-108983	ACL 21-55 - Batch EDBC for Cost of Living Adjustment (COLA) for Income In-Kind (IIK) for 2021-2022	Eligibility	123	LRS M&E	Production Deployment	21.06.19
21.05	CA-228480	CIV-108997	Issue May 2021 Disaster Supplement in accordance to HR 6201 Emergency Allotments	Fiscal	210	LRS M&E	Start Build	21.06.12
21.05	CA-229245		Send follow-up adhoc CalSAWS text message	Batch/Interfaces	31	LRS M&E	Production Deployment	21.05.27
21.06	CA-226142		Update System Maintained Security Roles with CalSAWS Specific Security Groups	Online	147	LRS M&E	Start Build	21.07.15
21.06	CA-229176	CIV-109057	Update Butte County Direct Deposit NACHAM file	Fiscal	76	C-IV M&O	Production Deployment	21.07.15
21.07	CA-214046		DDID 2288 - Imaging C-IV, & LRS UAT Support SCR	Imaging	1764	CalSAWS DD&I	No	21.08.31
21.07	CA-215168		DDID 2669 FDS: Non State Forms - Add State Form GEN 201	Client Correspondence	72	CalSAWS DD&I	No	
21.07	CA-215665		DDID 2314 FDS: GA GR Rules Phase 1 Online changes (Batch 1/2/3) , Batch 1 (11 Rules) - Non-Financial Rules and corresponding NOA Reasons	Eligibility	7862	CalSAWS DD&I	Start Build	
21.07	CA-215666		SCR CA-215665 Additional Changes	Eligibility	5	CalSAWS DD&I	Start Build	

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
21.07	CA-224050	CIV-1199	[CLONE of CA-50804] - DDID 1631: DDCR 5068: Update the RE Date Report to Include Additional Information	Reports	402	CalSAWS DD&I	Start Build	21.09.xx
21.07	CA-224997		CA-219483 Job Aid Update for Medi-Cal - Tax Household	Training	7	LRS M&E	Start Build	
21.07	CA-225045		Update CalSAWS Project Staff Profiles in Production	Online	452	LRS M&E	Start Build	21.08.19
21.07	CA-226042		CalSAWS Imaging Solution: ICT: Updates to ICT process	Batch/Interfaces	651	CalSAWS DD&I	Start Build	21.08.19
21.07	CA-226057		Online Help page for Child Placement Detail missing content	Training	7	LRS M&E	Start Build	
21.07	CA-227021		CA-218817 - Remove JA MC 180 Process from OLH	Training	7	CalSAWS DD&I	Start Build	
21.07	CA-227154		CA-223832 DDID 1967: Online Help - Add the MEDS Alert Admin Detail Page	Training	7	CalSAWS DD&I	Start Build	
21.07	CA-227155		CA-214161 Phase 2 ACL 11-80: Online Help - Add M44-352 forms to Forms Overview	Training	7	LRS M&E	Start Build	
21.07	CA-227157		CA-216117: Online Help - add CSF 139 and CSF 140 Forms to Forms Overview	Training	7	C-IV M&O	Start Build	
21.07	CA-227172		CA-219391 DDID 2629 FDS: Online Help - Add description for the CSF 142 Form and Remove Form PA 1918 in Forms Overview	Training	7	CalSAWS DD&I	Start Build	
21.07	CA-227225		CA-222903: Online Help - Update Online Help to support the Reception Log Purpose Functionality and Edit Capabilities	Training	7	LRS M&E	Start Build	
21.07	CA-227604		CA-227291: Online Help - OLH page updates for BenefitsCal	Training	15	CalSAWS DD&I	Start Build	
21.07	CA-228424		Add default BRM address for Los Angeles County	Client Correspondence	170	LRS M&E	Start Build	
21.07	CA-228875		Online Help Updates for Task Management	Training	30	CalSAWS DD&I	Start Build	
21.07	CA-228950		Update to Reprint Functionality	Client Correspondence	50	LRS M&E	No	21.08.XX

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
21.07	CA-229095		Phase 1 Non Financial , SFU Additional Changes - Correspondence from EDBC	Eligibility	865	LRS M&O	No	
21.11	CA-207145		DDID 2150 - Migrate CalWIN County Batch jobs: CAPI RD Discontinuance	Batch/Interfaces	306	CalSAWS DD&I	No	
21.11	CA-214915		DDID 2251,2241 FDS: Task Mgt - Task Successors and Action Steps	Online	1469	CalSAWS DD&I	Start Build	
21.11	CA-217298		DDID 1629 FDS: Task Mgt - Existing GA/GR Tasks (LA County)	Online	486	CalSAWS DD&I	Start Build	
21.11	CA-217945		ACL 20-115 - Increase Child Support Pass-Through and Disregard for CalWORKs Families	Eligibility	515	Premise	Start Build	
21.11	CA-219232		DDID 2306: Text Messaging Updates with Self-Service Portal	Batch/Interfaces	177	CalSAWS DD&I	No	
21.11	CA-221791		Updates to MC Auto-Disc EDBC Sweep and Auto-Rescind	CalHEERS	271	LRS M&E	No	
21.11	CA-221803		Add threshold languages for CAPI COLA NOA	Client Correspondence	235	LRS M&E	No	
21.11	CA-223221		Update PB00E163 - Anticipated Income in the Come-Up Month Batch Sweep	Batch/Interfaces	45	LRS M&E	No	
21.11	CA-223872		DDID 1631: Create Main Payroll Direct Deposit Reports for Foster Care	Reports	768	CalSAWS DD&I	No	
21.11	CA-227260	CIV-103307; CIV-103932; CIV-104086; CIV-103446	DDID 2150 - Enable CalWIN County Fiscal Batch Jobs	Fiscal	589	CalSAWS DD&I	Start Build	
22.01	CA-203208	CIV-572	Send MEDS Non-Extended Aid Codes For Foster Care & Kin-GAP Infants	Batch/Interfaces	1801	LRS M&E	No	
22.01	CA-214923		DDID 2389 FDS: Task Mgt - Task Re-Open	Online	223	CalSAWS DD&I	No	

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
RWR	CA-214740		DDID 2297 FDS: API - Case API	Batch/Interfaces	565	CalSAWS DD&I	No	21.05.x3
RWR	CA-214753		DDID 2350 FDS: API - Program API	Batch/Interfaces	564	CalSAWS DD&I	No	21.05.x3

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
21.03	CA-222514		DDID-2359 FDS APIs - Create AWS Developer Portal	Tech Arch	120	CalSAWS DD&I	No	21.06.xx
21.05	CA-218823		DDID 2524 Training: Create WBT for CalSAWS Imaging Solution Single Case Capture	Imaging	310	CalSAWS DD&I	No	21.07.02
21.05	CA-218824		DDID 2524 Training: Create WBT for CalSAWS Imaging Solution Multi-Case Capture	Imaging	210	CalSAWS DD&I	No	21.07.02
21.05	CA-219409		DDID 2524 Training: Create WBT for Virtual Printer Capture and Import	Imaging	230	CalSAWS DD&I	No	21.07.02
21.05	CA-219411		DDID 2524 Training: Create WBT for CalSAWS Imaging Solution Return Mail Capture	Imaging	120	CalSAWS DD&I	No	21.07.02
21.05	CA-219414		DDID 2524 Training: Create WBT for CalSAWS Imaging Worker-Managed Workflow Queues	Imaging	310	CalSAWS DD&I	No	21.07.02
21.05	CA-222090		DDID 2524 Training: Create WBT for CalSAWS Imaging Specialty Scan Modes	Imaging	200	CalSAWS DD&I	Start Build	21.07.02
21.05	CA-224660	CIV-108748	ACL 21-03 PROCESSING OF INCOME AND ELIGIBILITY VERIFICATION SYSTEM MATCHES FOR OPEN AND CLOSED CASES	Online	30	LRS M&E	Production Deployment	21.06.30
21.05	CA-225902		Business Intelligence - Reception Log Dashboard Update	Analytics	20	CalSAWS DD&I	Start Build	21.09.02
21.05	CA-226372		[Analytics] Dashboards Hard Launch #3 - Replace Landing Page Links for Soft Launched Dashboards	Analytics	30	CalSAWS DD&I	No	21.07.07
21.05	CA-226373		[Analytics] Reports Hard Launch #3 - Replace Landing Page Links for Soft Launched Reports	Analytics	484	CalSAWS DD&I	No	21.07.07
21.05	CA-227118	CIV-108857	SB 80 - Changes to Resource Asset Limits	Eligibility	258	LRS M&E	Start Build	21.06.17
21.05	CA-227259		Enhancement - Updates to Reports/Dashboards to have scroll bar set to "Medium"	Analytics	10	Other	Start Build	21.xx.xx
21.07	CA-58579	CIV-10665	ACWDL 17-31 Revisions to the NA Back 9 for all Medi-Cal Notices of Action	Client Correspondence	248	LRS M&E	No	

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
21.07	CA-207026	CIV-103540, CIV-103539, CIV-103666, CIV-103667, CIV-103668, CIV-103669, CIV-103670, CIV-103671, CIV-103672, CIV-103673, CIV-103674, CIV-103675, CIV-103676, CIV-103677, CIV-103677, CIV-103678, CIV-103679	Migrate C-IV Contact Center Functionality	Contact Center	3516	Premise	No	
21.07	CA-207312		DDID 1476, 1775, 2303 - Consolidate Central Print process for all 58 Counties	Client Correspondence	858	CalSAWS DD&I	Start Build	
21.07	CA-216432		Updates to MAGI, Non-MAGI, and Mixed Medi-Cal Prepopulated RE Packets	Client Correspondence	3287	LRS M&E	Start Build	
21.07	CA-219391		DDID 2629 FDS: Non State Forms - Migrate CSF 142 IVR Functionality	Client Correspondence	206	CalSAWS DD&I	Start Build	
21.07	CA-220307		Send updated Terms & Conditions Text for Converted C-IV Cases	Batch/Interfaces	50	LRS M&E	No	21.09.27
21.07	CA-220977		Rekey Nuance Voice Biometrics Speaker ID, and Migrate Predictive Handling Batch Job	Contact Center	979	County Purchase	No	
21.11	CA-48513	CA-220233	Update EDBC Logic to Auto-Test for 4M when Youth 18 years or Older Exits Foster Care	CalHEERS	1101	LRS M&E	No	
21.11	CA-55378		Impose CW MAP Reduction within the allotted timeframe when Immunization Page is not updated for children in AU under age 6	Eligibility	1138	LRS M&E	No	

3. Informational Only: CalSAWS Conversion SCRs

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
None								

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None								

4. Minutes

- All questions are shown on the following section
- CA-227259 Question from Los Angeles was sufficiently answered
- CA-217945 Question from Merced and Stanislaus was answered by the SCR being pulled from CCB
- CA-225045 CA-226042 Question from San Bernardino was sufficiently answered
- CA-224050 an update was made to add the Nutrition Benefit RE to the report
- The next CCB Meeting scheduled for 07/08/2021

CalSAWS CCB Questions

SCR Number	County / Region	Question	Answer	Team
CA-227259	Los Angeles	<p>1. Please verify the "CalWORKS/RCA Adults by Welfare-to-Work Category and WTW/REP Activity Report" are also part of CA-227259 Enhancement - Updates to Reports/Dashboards to have scroll bar set to "Medium". These two reports were also left off CA-226924 SCR description and then later confirmed were included in the SCR Release F.</p> <p>2. Also, the Current Design states its "medium" and the Request is to change to "medium" (no change). The actual Request is to change scroll bar to "large" when we asked during testing to make the scroll bar more visible. Please confirm and correct verbiage on the SCR to say "large".</p>	<p>1. Right now in the system, the scroll bar is set to "Small" and the request was to make it "Medium". I have updated the SCR text.</p> <p>2. When we changed the scroll bar to 'medium', what ended up happening is that we found that the increased scroll bar size blocked a user from being able to select the Case if there was only 1 record in the list or the user filtered down to 1 record. Due to this, we had to revert all the changes to the scroll bar back to "small". This was something we could not deploy to production due to usability.</p> <p>a. This is a QLIK product issue and we are working with them on a fix. Due to this, we have moved the CR to a release of "TBD". Once there is a resolution from the QLIK side, we will readdress this SCR.</p> <p>3. In regards to CalWORKS/RCA Adults by Welfare-to-Work Category and WTW/REP Activity Report, they are also referred to as WAR and Global Reports Dashboards. These dashboards are part of our 3rd hard launch now going in on 7/7. I will try and find all the areas where those dashboards are listed and make sure to be clear regarding the detailed name of the dashboard.</p> <p>a. When these dashboards go into production, they will have the enhancements (hover, QLIK ID, Link), but they will not have the scroll bar size increase due to the issue described above.</p>	Analytics
CA-217945	Merced	<p>We haven't voted on this SCR yet and there were a lot of concerns raised in regards it at our last CW/CF meeting. They are supposed to be doing some updates to it and resending it to us prior to us voting. I believe there were several questions that they were looking into as well. There is no way I can say I am OK with this particular SCR as it stands right now.</p>	<p>SCR CA-217945 is being pulled from the CCB packet at this time and will be brought back at a later date.</p>	Eligibility
CA-217945	Stanislaus	<p>Stanislaus County has a question about and does not agree with SCR CA-217945: This SCR was sent to the CW/CF Committee for review and regional vote. We discussed this SCR at the CW/CF Committee on 6/9/2021 and there was a lot of feedback and concerns raised during the meeting. I see that this SCR was emergency approved on 6/2/2021 (the day after it was sent to the committee for a vote). Will the outstanding questions and concerns be addressed prior to moving forward with this SCR?</p>	<p>SCR CA-217945 is being pulled from the CCB packet at this time and will be brought back at a later date.</p>	Eligibility
CA-225045 CA-226042	San Bernardino	<p>What are the following security rights used for:</p> <ul style="list-style-type: none"> •Administrative Role Detail Edit •Administrative Role Detail View •Create Affidavit Detail •DCFS Home Approval Edit •DCFS Non-Minor Dependent Edit •DCFS Non-Minor Dependent Remove •DCFS Permanency Plan Edit •DCFS Permanency Plan View •DCFS Print Affidavit •DCFS Vendor Placements List View •Direct Deposit Activate •Edit Affidavit Detail •ELP Authorization Edit •ELP Authorization view •Error Prone And High Risk View •Section Detail Edit •Task Supervisor •Unassigned Program List Edit 	<p>Here are the response by each right:</p> <ul style="list-style-type: none"> •View and Edit access to Administrative Role Detail •View access to Administrative Role Detail •Able to view the Affidavit Detail page in create mode •Access to view and edit the Home Approval Detail page. •The Right to view and edit Non-Minor Dependent Records. •The Right to remove Non-Minor Dependent Records. •This group allows view and edit access to Foster Care Permanency Plan List and Detail pages. •This group allows view access to Foster Care Permanency Plan List and Detail pages •Able to Create and Print affidavits for DCFS •Access to view the Vendor Placements List page. •Access to Activate, View, and Edit rights for the Issuance Method Detail page •Able to view the Affidavit Detail page in edit mode. •Access to view and edit ELP Authorization List and Detail pages. •Access to view ELP Authorization List and Detail pages. •View access to Error Prone And High Risk Pages •View and Edit access to Section Detail •Allows only Supervisors to perform Reassign and other activities. •Edit access to Pending Unassigned Employment Services Program List - Search By Office And County 	Security