



Change Order No. 6 – Work Order 2: QA GetCalFresh SOW

Purpose

The purpose of this Statement of Work (SOW) is to outline the scope, timeframe, staffing, and costs to perform Quality Assurance (QA) reviews of the GetCalFresh Design, Development, and Implementation (DD&I) work products, deliverables, services, and testing.

Scope

Accenture's and Deloitte's SOWs for GetCalFresh services are milestone-based rather than deliverable-based. Although some work products are produced, payment is not tied directly to the completion and approval of those work products. To provide the Consortium with timely information, ClearBest will conduct quality reviews of the delivered work products, services, and test outcomes and report findings monthly via Monthly Status reports. The scope of the Imaging QA effort includes:

1. Participation in meetings, discussions, and walkthroughs pertaining to GetCalFresh deliverables, work products, and milestones.
2. Development of **DEL #1 - QA Monthly Status and Test Report (GetCalFresh)** on the QA activities, findings, recommendations, issues, risks, mitigation strategies, and outcomes from the assessment of GetCalFresh DD&I activities and work products delivered by:
 - Accenture:
 - ✦ Q&A Support
 - ✦ Code changes for CFA Hosted Application Status
 - ✦ SIT - CFA
 - ✦ Go-live/Cutover preparations
 - ✦ Prod Support - CFA
 - ✦ Environment Build Out
 - ✦ New Environment - Appdev and imaging shakeout
 - ✦ ForgeRock Enablement
 - ✦ Performance test cycles
 - ✦ Ongoing support
 - Deloitte:
 - ✦ Design/Clarifications/Specifics planning
 - ✦ Update to control documents (TSD, GSD, M&O Plan, SSP)
 - ✦ WAF setup and configurations
 - ✦ Performance testing additional cycle
 - ✦ Test support
 - ✦ IAM account support
 - ✦ ReCAPTCHA whitelist logic development
 - ✦ Monitoring use cases and implementation

Creation of QA assessment reports will be based on our approved approach and methodology identified in the ClearBest Deliverable #05 – DD&I Deliverable Review



and Assessment Plan. To support the nature of the milestone-based SOWs, these reports will be included as appendices in the QA Monthly Status Report (GetCalFresh).

3. Reporting on QA findings at the CalSAWS Weekly Status Meetings, Project Steering Committee (PSC), Joint Powers Authority (JPA) Board Meetings, and other stakeholder meetings as required.

Timeframe

The timeframe for the review and reporting on GetCalFresh tasks and work products identified in this Work Order is from August 2021 to March 2022.

Staffing

To perform the QA Assessments of the GetCalFresh work products/deliverables as outlined above, ClearBest is assigning one (1) part-time QA Specialist II.

STAFF	TIME PERIOD	DD&I HOURS
QA Specialist II	08/16/2021 – 03/31/2022	665
TOTAL HOURS		665

Cost

The estimated effort for the GetCalFresh DD&I Statement of Work, which will be reported via the **Deliverable #1 – QA Monthly Status Report (GetCalFresh)** is as follows:

QA STAFF ROLE	MONTHS	HOURS	RATE	COST
QA Specialist II	7.5	665	\$134	\$89,110
Total Cost		665		\$89,110

Costs by SFY

The cost schedules to support the GetCalFresh DD&I QA Services have been incorporated into the Quality Assurance Project Cost Schedules and are attached. The following provides the costs only by SFY:

DELIVERABLE	SFY 21/22	TOTAL
DEL #1 – QA Monthly Status and Test Report (GetCalFresh)	\$89,110	\$89,110
Total	\$89,110	\$89,110



Work Order Approval

IN WITNESS WHEREOF, the Parties have set their hands hereunto as of the Execution Dates set forth below.

CalSAWS Consortium

By: _____
Printed Name: Michael Sylvester
Title: Board Chair
Date: _____

ClearBest, Incorporation

By: _____
Printed Name: Wendy Battermann
Title: President
Date: _____

CalSAWS Consortium

By: _____
Printed Name: John Boule
Title: Executive Director
Date: _____

APPROVED AS TO FORM:

Jeff Mitchell
Consortium Legal Counsel