

## WORK ORDER 03 – GetCalFresh Integration

CalSAWS BenefitsCal  
(Portal/Mobile) Work Order

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## 1.0 Work Order Submission & Approval Form

<b>Work Order Number</b>	03	
<b>Work Order Title</b>	GetCalFresh Integration	
<b>Submitted Date</b>	07/14/21	
<b>Originator</b>	California Department of Social Services (CDSS) Request	
<b>Priority</b>	Select the estimated priority level of the requested Work Order: <ul style="list-style-type: none"> <li><input type="checkbox"/> Critical – is necessary to avoid potential project stoppage.</li> <li><input checked="" type="checkbox"/> High – is necessary to avoid potential significant impact to the goals and objectives of the project.</li> <li><input type="checkbox"/> Medium – is necessary to avoid potential impact to the operational efficiency of project execution.</li> <li><input type="checkbox"/> Low – needs to be addressed, but the estimated impact to the project is minimal.</li> </ul>	
<b>Detailed Description</b>	<p>CDSS requested the ability for Code for America and the GetCalFresh application to submit applications and SAR7 forms through BenefitsCal for processing. Modifications are required to the BenefitsCal application to modify technical framework components as well as the implementation of ReCAPTCHA and security so that the GetCalFresh automated script can access and submit content through BenefitsCal.</p> <p>Additional monitoring activities are required and noted within the sections below. To support SAR7 submissions, modifications to BenefitsCal are required to allow for a SAR7 to be uploaded without providing access to case information from CalSAWS.</p>	
<b>Review Date</b>		
<b>Type of Work Order</b>	<input checked="" type="checkbox"/> Fixed Fee	<input type="checkbox"/> Time & Material

## 2.0 Work Order Impact Analysis

<b>Design Impact</b>	<ul style="list-style-type: none"> <li>• Updates to the below noted deliverables and work products</li> <li>• Design clarifications and support</li> </ul>
<b>Development</b>	<ul style="list-style-type: none"> <li>• ReCAPTCHA whitelist logic development</li> <li>• WAF setup and configurations</li> <li>• IAM account support</li> <li>• Monitoring development</li> <li>• Code changes to support SAR7 document upload with no case linking</li> </ul>
<b>Testing</b>	<ul style="list-style-type: none"> <li>• System Test execution</li> <li>• Test Support for GetCalFresh</li> </ul>
<b>Performance Testing</b>	<ul style="list-style-type: none"> <li>• Two additional performance test cycles (one for application for assistance and one for SAR7 upload).</li> </ul>
<b>Training</b>	<ul style="list-style-type: none"> <li>• Updates to the CBO Brochure, materials.</li> <li>• Up to five (5) modifications or new FAQs</li> </ul>
<b>Communications</b>	None
<b>Security</b>	<ul style="list-style-type: none"> <li>• Monthly Monitoring for five (5) months</li> </ul>
<b>Software/Licenses</b>	<ul style="list-style-type: none"> <li>• Monthly AWS Costs (\$2,500/month for eight (8) months)</li> </ul>
<b>Deliverables (New and Updated)</b>	<ul style="list-style-type: none"> <li>• Updated DEL 02 – Workplan</li> <li>• Updated DEL 03 – Requirements Traceability Matrix (RTM)</li> <li>• Updated DEL 05 – General Systems Design (GSD)</li> <li>• Updated DEL 06 – Technical Systems Design (TSD)</li> <li>• Updated DEL 09 – Maintenance &amp; Operations Plan (M&amp;O Plan)</li> <li>• Updated Work Product: System Security Plan (SSP)</li> </ul>
<b>Schedule</b>	Release 1.0 will include the modifications required to support submission of applications. Release 1.2 will include the modifications to support SAR7 uploads (in alignment with the SAR7 functional release into production).
<b>Other</b>	<ul style="list-style-type: none"> <li>• Language translation fees</li> <li>• Monthly monitoring of activity</li> </ul>
<b>Assumptions</b>	<ul style="list-style-type: none"> <li>• No case number validation with CalSAWS.</li> <li>• Feature available to CBO only. Changes to role-based access controls required.</li> <li>• Generate receipt confirmation for document uploads. User enters identifiable information to associate to the document.</li> <li>• Feature will also support the ability to upload documents attached to the SAR7 submission.</li> </ul>

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	<ul style="list-style-type: none"><li>• No modifications to the imaging interface with CalSAWS for the SAR7 upload.</li><li>• Monthly security monitoring planned for five (5) months. Should the CalSAWS API integration be implemented after February 28, 2022 additional monitoring costs at the monthly rate as noted will be incurred.</li></ul>
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### 2.1 Work Order Hours / Fees

Type	Description	Rate	Hours	Amount
Design	UX Analyst	\$164.70	9	\$1,482.30
Design	Senior Business Analyst	\$120.78	465	\$56,162.70
Development	Cloud Engineer	\$131.76	435	\$57,315.60
Development	Security Lead	\$181.17	219	\$39,676.23
Development	Senior Security Engineer	\$148.23	275	\$40,763.25
Development	Senior Programmer	\$144.24	930	\$134,143.20
Tester	Senior Tester	\$82.35	61	\$5,023.35
Training	Trainer	\$120.78	32	\$3,864.96
Language	Language Translations	\$300	1	\$300.00
Monitor	Monthly Monitoring	\$16,667	5	\$83,335.00
Total				<b>\$422,066.59</b>
Remaining Balance of Unallocated Funds				<b>\$3,887,622.65</b>

## 2.2 Payment Schedule (If Applicable)

This Work Order utilizes the unallocated funds for additional Services provided under the Agreement added in Amendment No. One in the amount of Five Million Dollars (\$5,000,000).

Payment Point	Description	Submission Date	Cost
Deployment	Deployment of functionality to Production with Release 1.0 on 09/27/21.	09/27/21	\$273,485.64
Deployment	Deployment of SAR7 functionality to Production with Release 1.2 on 10/24/21.	10/24/21	\$65,245.95
Monitoring	Monthly Monitoring Costs, submitted with DEL 02 Monthly Status Report	11/05/21	\$16,667.00
Monitoring	Monthly Monitoring Costs, submitted with DEL 02 Monthly Status Report	12/03/21	\$16,667.00
Monitoring	Monthly Monitoring Costs, submitted with DEL 02 Monthly Status Report	01/05/22	\$16,667.00
Monitoring	Monthly Monitoring Costs, submitted with DEL 02 Monthly Status Report	02/04/22	\$16,667.00
Monitoring	Monthly Monitoring Costs, submitted with DEL 02 Monthly Status Report	03/04/22	\$16,667.00

Deliverables listed below will be provided to support this Work Order and upon approval of the Work Order are considered to be part of **Section 5.2 – Portal/Mobile App Deliverables and Services**.

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#	Deliverable Title	Description	Submission Date
1	DEL 02 – Workplan	Updates to reflect the new Releases 1.1 and 1.2 required to support this work order implementation.	08/30/21
2	DEL 03 – Requirements Traceability Matrix (RTM)	Additional requirements to implement the functionality requested within this work order.	08/30/21
3	DEL 05 – General Systems Design (GSD)	Updates to the design deliverable to implement the functionality requested within this work order.	08/30/21
4	DEL 06 – Technical Systems Design (TSD)	Updates to the design deliverable to implement the functionality requested within this work order.	08/30/21
5	DEL 09 – Maintenance & Operations Plan (M&O Plan)	Updates to the M&O plan deliverable to implement the functionality requested within this work order.	08/30/21

### 2.3 Consortium Responsibilities

Work	Work Description
	<ul style="list-style-type: none"><li>• Review and approve deliverable updates.</li><li>• Coordinate GetCalFresh team activities and testing.</li></ul>

### 3.0 Work Order Approval

Approved	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Consortium Executive Director Signature		
Consortium Executive Director Name	John Boule	
Date		

## 4.0 Work Order Execution

IN WITNESS WHEREOF, the Consortium has caused this Work Order to be subscribed on behalf of the Consortium and Contractor has caused this Work Order to be subscribed on its behalf by its duly authorized officer, as indicated below.

### DELOITTE CONSULTING LLP

Dated: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

### CALSAWS CONSORTIUM

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Michael Sylvester, Consortium Chair

By: \_\_\_\_\_  
Kronick Moskowitz Tiedemann & Girard,  
Consortium Legal Counsel

By: \_\_\_\_\_  
John Boule, Consortium Executive  
Director