

**Removal of FC/KG Child from CW/CF**

(Batch Job 1 PB19E466)

1. Runs every month **two days before 10-day cut-off.**
2. Looks for:
  - a. new placement on a FC/KG program that is Active or Pending; and,
  - b. the placement began on or after the first day of the current month; and,
  - c. the child is also Active in CW and/or CF.
  - d. the FC/KG placement is not in a family home facility; and,
  - e. the CW/CF payee is not the child's Parent with Parental Control.
3. For any child meeting those criteria:
  - a. Insert "Permanently Out of Home" Household Status record with Change Reason = "Child in FC/KG" for the child on the CW/CF case beginning when the FC/KG placement began (End Date any existing record).
  - b. Remove child from "Purchase and Prepare" and "Expense Contributors" for Shelter & Utilities.
  - c. Insert a journal entry indicating that the child was removed from the home and placed in FC/KG.
  - d. Trigger Batch EDBC on the CW/CF case for the month following the processing date.

*(Note: Change reason "Child in FC/KG" on Household Status allows EDBC to ignore 10-day notice when removing the child from the CW program.)*

**Removal of FC/KG Child from CW after 10-day**

(Batch Job 2 PB19E467)

1. Runs every month **on the last day of month.**
2. Looks for:
  - a. new placement on a FC/KG program that is Active or Pending; and,
  - b. the placement began on or after the day before 10-day cut-off; and,
  - c. the child is also Active in CW.
3. For any child meeting those criteria, do all the same actions as Batch Job 1, except:
  - a. Only trigger EDBC for CW; and,
  - b. Set the CW EDBC "Timely Notice Exception" flag to "Yes".
  - c. EDBC can discontinue the CW child as of the first day of the next month since 10-Day Timely NOA is not required in this scenario.
  - d. If the EDBC would result in an overpayment, batch will skip the case.

**FC/KG Child Receiving CW/CF with Needy/Non-Needy Caretaker** (Batch Job 3 (PB19E468))

1. Runs every month **two days before 10-day cut-off.**
2. Looks for:
  - a. new placement on a FC/KG program that is Active or Pending; and,
  - b. the placement began on or after the day before the previous month's 10-day cut-off; and,
  - c. the child is also Active in CW and/or CF; and,
  - d. the FC/KG placement is in a family home facility; and,
  - e. the CW/CF payee is the child's Parent and has Parental Control.
3. For any child meeting those criteria:
  - a. Insert a journal indicating that the child began to receive FC/KG.
  - b. Trigger EDBC for the next month. Child should be removed from CW/CF with the reason Gets FC/KG.