

☒ CalSAWS DD&I ☐ C-IV M&O ☐ CalWIN M&O ☐ LRS M&E

Distribution Date:	August 9, 2021
To:	Consortium.RegionalManagers.R1; Consortium.RegionalManagers.R2; Consortium.RegionalManagers.R3; Consortium.RegionalManagers.R4; Consortium.RegionalManagers.R5; Consortium.RegionalManagers.R6; PPOCs C-IV Counties; IPOC.All
CIT Name:	CalSAWS Training Environments – Access, URL and Accounts
From:	CalSAWS Project

PPOCs, please forward to the appropriate impacted staff in your county:

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|--|---|
| <input type="checkbox"/> General | <input type="checkbox"/> Fiscal |
| <input type="checkbox"/> Policy | <input type="checkbox"/> Caseload Movement |
| <input type="checkbox"/> CW | <input type="checkbox"/> Management |
| <input type="checkbox"/> CF | <input type="checkbox"/> Fiscal |
| <input type="checkbox"/> MC | <input type="checkbox"/> Security |
| <input type="checkbox"/> CMSP | <input type="checkbox"/> Batch and Interfaces |
| <input type="checkbox"/> FC/KG/AAP | <input type="checkbox"/> Imaging |
| <input type="checkbox"/> Child Care | <input type="checkbox"/> Migration |
| <input type="checkbox"/> WTW | <input type="checkbox"/> Conversion |
| <input type="checkbox"/> Other Program(s) _____ | <input type="checkbox"/> Technical |
| <input type="checkbox"/> C4Yourself | <input checked="" type="checkbox"/> Training |
| <input type="checkbox"/> Your Benefits Now! | <input type="checkbox"/> Help Desk |
| <input type="checkbox"/> Customer Correspondence | |
| <input type="checkbox"/> Other | |
| <input type="checkbox"/> Reports | |

Description: (Including any step-by-step instructions)	<p>Purpose</p> <p>The purpose of this CIT is to provide LA County and the 39 C-IV Counties access to the CalSAWS Training Staging Environment and CalSAWS Training Production Environment. This CIT contains URLs for each of the CalSAWS Training Environments, as well as information on access to the Environments and accounts.</p> <p>Background</p> <p>The CalSAWS Training Staging and Training Production Environments are specific environments for the Counties to use for their induction and on-going CalSAWS training efforts. Access to these environments is web-based and the URLs are listed below.</p> <p>CalSAWS Training Staging Environment</p> <p>The URL to access the CalSAWS Training Staging Environment is: https://trainingstaging.calsaws.net/. Please have your CalSAWS Training Staging Environment users access the CalSAWS Training Staging Environment</p>
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immediately to ensure proper access. Please use the following browsers to access the Environments: Firefox, Chrome, or Internet Explorer.

Instructions on how to access the CalSAWS Training Staging Environment are attached to this CIT. Please note that there are two (2) guides; one for LA County users and one for C-IV County users.

Access to the CalSAWS Training Staging Environment is through **personal accounts**. [REDACTED] was distributed to LA County and the C-IV Counties on June 14, 2021 to collect the names of staff that need access to the CalSAWS Training Staging Environment. County responses are located at the CRFI 21-034 Web Portal link above. Only those that were submitted as part of CRFI 21-034 response will be able to access to the CalSAWS Training Staging Environment. All future requests for access to the CalSAWS Training Staging Environment can be submitted through ServiceNow.

CalSAWS Training Production Environment

The URL to access the CalSAWS Training Production Environment is: <https://training.calsaws.net/>. Please use the following browsers to access the Environments: Firefox, Chrome or Internet Explorer.

Instructions on how to access the CalSAWS Training Production Environment are attached to this CIT. Please note that there are two (2) guides; one for LA County users and one for C-IV County users.

Access to the CalSAWS Training Production Environment is through **generic user accounts**. The Generic user accounts have been provided to your Regional Managers for distribution.

Known Training Environment Defects:

Defect CA-231385 – Training Staging Environment

- When running EDBC on CAPI cases, the system is producing a UEID error

CalSAWS Training Environment Support


The attached guide includes a section on ServiceNow support.

Please reference the Web Portal for the following training materials:

- [REDACTED]
- [REDACTED]
- [REDACTED]

Link: [REDACTED]

Pathway: [REDACTED]

	<p>County Action:</p> <p>Please distribute the attached Access to CalSAWS Training Environments guides to appropriate staff. Please have staff attempt CalSAWS Training Staging Environment access immediately to ensure proper access. Please have staff thoroughly read the guide before logging into the Environments. If you have any questions, please contact the Project Contacts listed below.</p>
Primary Project Contact: (Name, phone number, email address)	<p>Ashley Arnold CalSAWS Training Manager 916-862-1769 ArnoldA@CalSAWS.org</p>
Backup Project Contact: (Name, phone number, email address)	<p>Shivani Smith Accenture Implementation Support/Training Manager 213-712-5075 SmithS@CalSAWS.org</p>
Attachments:	<p>CalSAWS Training Environments Access Guide – C-IV County Users CalSAWS Training Environments Access Guide – LA County Users</p>
Web Portal Link:	<p></p> <p>OR</p> <p>You may also retrieve the CIT document and attachments by following these steps:</p> <ol style="list-style-type: none"> 1. Click on the CRFIs & CITs link at the top of the page. 2. Click on the "CalSAWS Information Transmittal (CIT)" folder. 3. Click on the "2021" folder. 4. Click on the appropriate CIT # folder.