CalSAWS | Case Review Report and Guide

Guide #4: Resolve Unique Constraint Error on 'Foster Care License / Approval Detail' Records

Completion Date: 09/22/2021

This guide provides detailed actions that end-users take to manually update their case data due to known data discrepancies in the conversion process.

Overview

Background: When C-IV data from the 'Foster Care License / Approval List' page is brought over to CalSAWS, a unique constraint error appears for 12 C-IV records. A unique constraint is a field or combination of fields that uniquely defines a record. The unique constraint on the 'Foster Care License / Approval List' page is based on the Organization ID, Service ID, and the Begin Date. The Begin Date is the only field that the user is able to change; therefore, to resolve the unique constraint error on this page, the user can update the 'Begin Date'.

Required County Action: To ensure that all C-IV data for the 'Foster Care License / Approval List' table can be converted to CalSAWS, the user needs to adjust the 'Begin Date' field for impacted records, so all records satisfy the unique constraint on the 'Foster Care License / Approval List' page.

Figure 1: Example of a set of records that requires manual resolution to adjust the Begin Date

Impact Analysis

For every set of impacted records associated to the same organization, the Begin Date for one of the records needs to be adjusted by one day, or else the system will not be able to maintain its unique constraint for license records – this means the data can still be brought over, but the converted data could cause unknown problems in the future.

If no county action is taken, then the project will not be able to fix the data without worker input and would require an SCR (System Change Request) to clean up the bad data.

Clean-up Instructions

Case Review Report #X identifies impacted records on the 'Foster Care License / Approval List' page that require manual resolution.

Figure 2: Screenshot of Case Review Report #X – Example of a set of records that requires manual resolution

	C	D	E	F	G	H	I	J	K
1	OFFICE_NUM_IDENTIF	OFFICE_NAME	RESOURCE_ID	ORG_NAME	LICENSE_TYPE	LICENSE_NUMBER	LICENSE_STATUS	BEG_DATE	END_DATE
2	02	Butte - CEC-O	899320116	ALPHA CONNECTION YOUTH	STR	366412000	Approved	10/2/2020	12/31/9999
3	02	Butte - CEC-O	899320116	ALPHA CONNECTION YOUTH	RFA	366412000	Approved	10/2/2020	12/31/9999
4	02	Butte - CEC-O	899347705	OPEN LINE - WOODCLIFF	RFA	455001037	Approved	10/15/2020	12/31/9999
5	02	Butte - CEC-O	899347705	OPEN LINE - WOODCLIFF	STR	455001037	Approved	10/15/2020	12/31/9999
8	01	Lake County Department of Social Services - Anderson Ranch	899275643	Redwood Community Services	RFA	lic 229	Approved	12/1/2017	12/31/9999
9	01	Lake County Department of Social Services - Anderson Ranch	899275643	Redwood Community Services	ISF	236803532	Approved	12/1/2017	12/31/9999
10	01	HEALTH & HUMAN SERVICES AGENCY	899344158	Proteus, Inc.	RFA	107201412	Approved	11/1/2019	12/31/9999
11	01	HEALTH & HUMAN SERVICES AGENCY	899344158	Proteus, Inc.	ISF	107201412	Approved	11/1/2019	12/31/9999
12	02	Sutter County W&SS Division-Eligibility Services	899353533	Theresa or Thomas Rodello	ISF	Non-ISFC	Denied	12/1/2020	12/31/9999
13	02	Sutter County W&SS Division-Eligibility Services	899353533	Theresa or Thomas Rodello	RFA	51-000122	Approved	12/1/2020	12/31/9999

Instructions

Review the impacted records on **Case Review Report #4** and follow the instructions below to update the 'Foster Care License / Approval Detail' records.

	Update 'Foster Care License / Approval Detail' Records	
Step	**Action**	
1.	To navigate to the **Foster Care License / Approval List** page, hover over **Resource Databank** on the global nav and select **Foster Care** from the dropdown menu, to access the **Foster Care Resource Search** page.	
2.	Input the **Resource ID** from **Case Review Report #X** on the **Foster Care Resource Search** page, and select the Org Name hyperlink to open the **Foster Care Resource Detail** page.	
3.	Select **License Information** from the task navigation to open the **Foster Care License / Approval List** page.	
4.	On the **Foster Care License / Approval List** page, for the set of records that has the same **Organization Name** and **Begin Date**, adjust *one* of those record's **Begin Date** to be one day previous – by clicking the **Edit** button to open the **Foster Care License / Approval Detail** page and updating the **Begin Date** field to be one day previous.	
5.	Select the **Save and Return** button.	