

☒ CalSAWS DD&I☐ C-IV M&O☐ CalWIN M&O☐ LRS M&E

Distribution Date:	August 9, 2021
To:	Consortium.RegionalManagers.R6; PPOC.LosAngeles; Consortium.SectionDirectors
CIT Name:	LA County T-3 Months Imaging Change Readiness Assessment
From:	CalSAWS Project

Regional Managers and PPOCs, please forward to the appropriate impacted staff in your county:

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|---|---|
| <input checked="" type="checkbox"/> General
<input type="checkbox"/> Policy
<input type="checkbox"/> CW
<input type="checkbox"/> CF
<input type="checkbox"/> MC
<input type="checkbox"/> CMSP
<input type="checkbox"/> FC/KG/AAP
<input type="checkbox"/> Child Care
<input type="checkbox"/> WTW
<input type="checkbox"/> Other Program(s) _____
<input type="checkbox"/> C4Yourself <input type="checkbox"/> Your Benefits Now!
<input type="checkbox"/> Customer Correspondence
<input type="checkbox"/> Other _____ | <input type="checkbox"/> Reports
<input type="checkbox"/> Fiscal
<input type="checkbox"/> Caseload Movement
<input type="checkbox"/> Management
<input type="checkbox"/> Fiscal
<input type="checkbox"/> Security
<input type="checkbox"/> Batch and Interfaces
<input checked="" type="checkbox"/> Imaging
<input checked="" type="checkbox"/> Migration
<input type="checkbox"/> Conversion
<input type="checkbox"/> Technical
<input type="checkbox"/> Training
<input type="checkbox"/> Help Desk |
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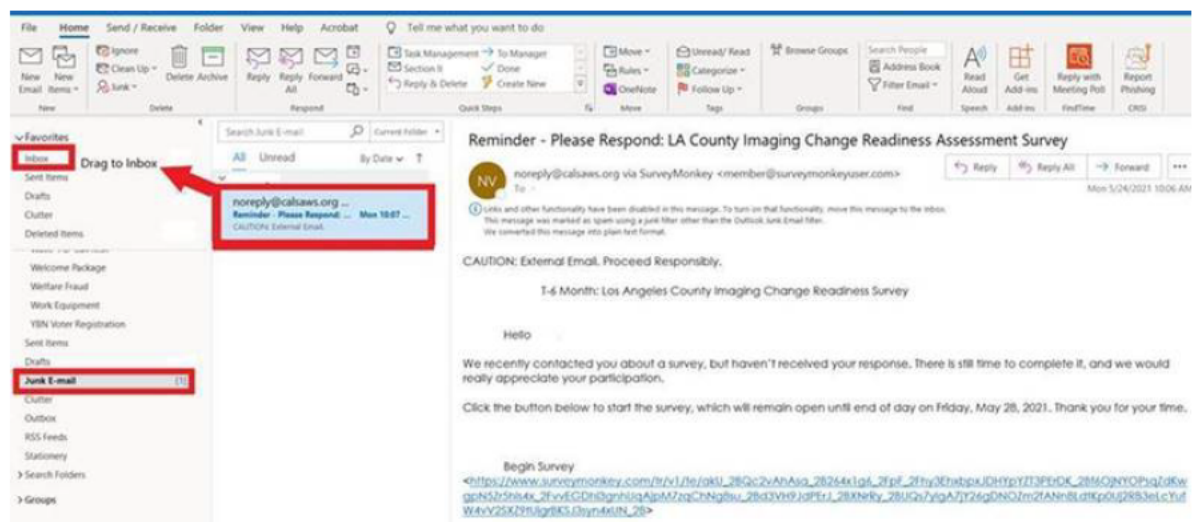
Description: (Including any step-by-step instructions)	<p>Purpose</p> <p>The purpose of this CIT is to notify Los Angeles County of the intent to distribute the third in a series of five (5) Imaging Change Readiness Assessment Surveys for active DPSS/DCFS CalSAWS Users. The surveys are intended to assess communication effectiveness and measure User awareness, understanding, and acceptance of the LA County migration to the new CalSAWS Imaging Solution. The survey results will assist the CalSAWS Project in improving communication and developing change management strategies to prepare End Users for the new CalSAWS Imaging Solution. While some questions are repeated, each survey is unique and we need LA County staff's input on each one.</p> <p>Background</p> <p>As the LA County migration to the new CalSAWS Imaging Solution approaches, the Imaging Change Management Team will be continually measuring User Readiness through Assessment Surveys. This third survey is planned to be distributed 3 months before migration and will measure Users' awareness, understanding, and acceptance of the changes coming with the implementation of the new CalSAWS Imaging Solution.</p>
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Additional Information

A link to this survey will be distributed via email from NoReply@CalSAWS.org to DPSS/DCFS Users who have logged into the CalSAWS/LRS System since February 1, 2020.

The survey responses will be anonymous, and we encourage each survey recipient to respond candidly. The survey is scheduled to be distributed on **August 16, 2021**, and will close by end of day on **August 27, 2021**.

If you are a CalSAWS user and do not see an email from NoReply@CalSAWS.org in your Inbox by end of day on Tuesday, August 17, 2021, please check your "Junk E-mail" folder or "Other" folder. If the email is in your Junk E-mail or Other folder, you will need to move it to your Inbox to use the link to the survey. **The survey must be initiated from your Inbox, as the link will not work from your Junk E-mail or Other folder.**



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Attachments:

T-3M Imaging Change Readiness Assessment Announcement.pdf

Web Portal Link:



OR

You may also retrieve the CIT document and attachments by following these steps:

1. Click on the CRFIs & CITs link at the top of the page.
2. Click on the "CalSAWS Information Transmittal (CIT)" folder.

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| | <ol style="list-style-type: none">3. Click on the "2021" folder.4. Click on the appropriate CIT # folder. |
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