☒ CalSAWS DD&I ☐ C-IV M&O ☐ CalWIN M&O ☐ LRS M&E

Distribution Date:	August 17, 2021
To:	Consortium.RegionalManagers.R1; Consortium.RegionalManagers.R2; Consortium.RegionalManagers.R3; Consortium.RegionalManagers.R4; Consortium.RegionalManagers.R5; PPOCs C-IV Counties; IPOCs.All
CIT Name:	**Registration Report for General Training**
From:	CalSAWS Project

PPOCs, please forward to the appropriate impacted staff in your county:

- ☐ General
- ☐ Policy
  - ☐ CW
  - ☐ CF
  - ☐ MC
  - ☐ CMSP
  - ☐ FC/KG/AAP
  - ☐ Child Care
  - ☐ WTW
  - ☐ Other Program(s)_____
- ☐ C4Yourself ☐ Your Benefits Now!
- ☐ Customer Correspondence
- ☐ Other
- ☐ Reports
- ☐ Fiscal
- ☐ Caseload Movement
- ☐ Management
- ☐ Fiscal
- ☐ Security
- ☐ Batch and Interfaces
- ☐ Imaging
- ☐ Migration
- ☐ Conversion
- ☐ Technical
- ☒ Training
- ☐ Help Desk

Description: (Including any step-by-step instructions)	**Purpose** The purpose of this CIT is to provide the 39 C-IV Counties information on the Registration Report by County of their staff participating in General Training. This will be a one-time report. **Background** The Registration Report contains: • User's First Name • User's Last Name • County • Role/Classification • User's Email • Curriculum Assigned • Unit • Worker ID This report is based on the County responses received from [redacted] The County Training Coordinators can use the

	Registration report to make any changes to the curriculum/courses in the CalSAWS LMS prior to and during the General Training window. Please note that the Registration Report includes all active C-IV users, including users that participated in Early Training, ITTSME and additional LMS option. The report will be distributed to the Regional Managers and County Training Coordinators via email.
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Attachments:	None
Web Portal Link:	[redacted] OR You may also retrieve the CIT document and attachments by following these steps: 1. Click on the CRFIs & CITs link at the top of the page. 2. Click on the "CalSAWS Information Transmittal (CIT)" folder. 3. Click on the "2021" folder. 4. Click on the appropriate CIT # folder.